

CALL TO ORDER

The February 11, 2016 meeting of the Macungie Borough Authority was called to order at 7:00 p.m. in Borough Council Chambers, 21 Locust Street, Macungie, PA. Members present were Tom Kociuba, Jeffrey Stauffer and Linn Walker. Also present was Solicitor Patrick Armstrong, Water Operator Douglas McNair, Borough Manager Chris L. Boehm and Administrative Assistant Cynthia Hartzell.

PUBLIC COMMENTS – No public comments.

APPROVAL OF MINUTES

a. January 14, 2016 - Authority Member Kociuba requested to have the adoption of the minutes tabled. Authority Member Stauffer made a motion to table the January 14, 2016 minutes, second by Authority Member Kociuba. Motion carried: 3 ayes

CORRESPONDENCE – No correspondence

WATER OPERATOR'S REPORT

Water Operator McNair, unable to provide a written report, reported he attend a training session regarding the change in total chloroform sample siting plan. The plan update is for the Borough to do a sample testing once a week. Water Operator McNair provided a copy of the plan form that listed the site where samples are taken. He reviewed the form. This form is provided to ABE Labs that does the water testing for the Borough.

Authority Members had questions about lead pipes in the Borough. Water Operator McNair explained that the lead and copper testing is done every 3 years and the Borough's testing has always been well below the limits. He noted there are some pipes with lead soldering and he remembered one lead pipe. Water Operator McNair remarked copper piping is used for new water lines.

The Authority Members would like to have Water Operator McNair show what they are looking at and what they should be looking for on the DEP website in reference to the water. Since the Authority must meet on March 10, the meeting will be held at the Macungie Institute at 7:00 pm.

TREASURER'S REPORT

A motion was made by Authority Member Walker, seconded by Authority Member Kociuba, to approve the January 30, 2016 treasurer's report. Motion carried: 3 ayes

Water Revenue Fund	\$79,295.53
Debt Service Reserve	\$29,556.20
Bond Redemption and Improvements Fund	\$119,458.32
Collection Account	\$21,811.55

NEW BUSINESS

- a. Financing of Capital Projects – Borough Manager Boehm provided a list of capital projects and costs totaling \$645,566 including engineering and legal services and the new radio read meters.

Authority Member Walker was concerned what kind of problem there would be if the old reservoir basin was damaged and could not be used. Water Operator McNair stated how the water system works with the wells pumping to the old reservoir basin and from there the water is pumped to the water tank. He noted that was because of the elevation of the basin and the water tank. In the discussion, Water Operator McNair suggested upgrading the Well #1 pump to a variable volume pump. Authority Member Walker would like to discuss this topic further at the next meeting.

Solicitor Armstrong will work on putting an RFP for the banks together and a resolution to adopt for the loan.

Authority Member Walker made a motion authorizing the Solicitor Armstrong to proceed with the RFP to include the cost of the variable volume pump for well #1. No second.

The Authority Members discussed the variable volume pump cost will be more than the proposed pump system because it includes the motor and the shaft. Authority Member Walker withdrew his motion. Water Operator McNair will get the cost of the variable volume pump and Solicitor Armstrong will work on the RFP and get an idea of the loan rates.

- b. Newsletter Article – Borough Manager Boehm prepared an article for the Spring Newsletter that explained the reason for the water rate increase. It was the consensus of the Authority Members to approve the article and place it in the Spring Newsletter.

#### UNFINISHED BUSINESS

- a. Water Ordinance Amendment – Solicitor Armstrong noted the ordinance was revised so the management agreement between the Authority and the Borough would not have to be changed. Solicitor Armstrong commented the Authority should adopt a resolution that mirrors the ordinance amendment after Council's adoption of the amendment water ordinance.

Authority Member Stauffer made a motion to send the revised water ordinance to Borough Council for review and adoption, second by Authority Member Walker. Motion carried: 3 ayes.

Solicitor Armstrong reiterated that the reason the water ordinance was revised was to address leaks, meters and hydrants.

#### ADJOURNMENT

Next meeting is March 10, 2016 at 7:00 p.m. at the Macungie Institute.

Hearing no further business to be brought before the Board, the meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Cynthia Hartzell  
Secretary