

CALL TO ORDER

The March 10, 2016 meeting of the Macungie Borough Authority was called to order at 7:00 p.m. in the auditorium of the Macungie Institute, 510 E. Main Street, Macungie, PA. Members present were Tom Kociuba, Jeffrey Stauffer and Linn Walker. Also present was Solicitor Patrick Armstrong, Authority Engineer Harry Garman, Water Operator Douglas McNair, Borough Manager Chris L. Boehm and Administrative Assistant Cynthia Hartzell.

PUBLIC COMMENTS – No public comments.

Chairman Stauffer changed the order of the agenda to discuss the topics that involved Solicitor Armstrong and Engineer Garman first.

UNFINISHED BUSINESS

a. Capital Projects Financing – Water Operator McNair got a cost of \$14,750 for the variable frequency drive pump which is in addition to the \$50,000 for Well #1 Pump System. That would bring the total to be financed to \$660,316. It was noted that the variable frequency drive pump would allow the pump to run without putting too much pressure on the system if the reservoir would be down.

Solicitor Armstrong will finalize the RFPs and get them out to banks. He will plan to have the RFPs for the April 14 meeting. Borough Manager Boehm requested to have the RFP indicated that the money could be withdrawn over a period of time or to be used over a period of time.

Authority Member Walker made a motion to move forward with the RFP for the amount of \$660,316, second by Authority Member Stauffer. Motion carried: 3 ayes

b. Water Ordinance Amendment – Solicitor Armstrong addressed the water ordinance. A revised copy was placed at the Authority Member's seat with two revisions based on comments from Borough Council. It was the consensus of the Authority Members to approve the revision.

Audience asked about the time frame to fix a water leak. The ordinance says a leak must be repaired in 3 days. The situation will be on a case by case basis.

NEW BUSINESS

a. Race Street Water Line Replacement Bid - Engineer Garman prepared a bid packet for the Race Street Water Line Replacement. He noted the advertisement will be March 16 with the bid deadline on April 7 and awarding of the bid at the April 14 meeting. It was noted that construction dates will be determined to coincide with Allen Organ shutdown. Engineer Garman remarked a pre-bid meeting is scheduled for March 23. Engineer Garman showed the bid plan to the Authority Members.

Authority Member Walker made a motion to authorize the advertising for the Race Street Water Line Replacement Bid, second by Authority Member Stauffer. Motion carried: 3 ayes

PRESENTATION BY WATER OPERATOR DOUGLAS MCNAIR

Water Operator McNair gave a PowerPoint presentation. There were two parts to the presentation. The first part was addressing the testing for lead in the water system. He explained how the testing was done. He

showed the Authority Members how they would be able to go to the DEP website and look up all the test results back to 1998 including other water testing results. Water Operator McNair remarked the water in the Borough is good quality water.

The second part was on the pumping and distribution of water in the water system. Water Operator McNair gave a brief history of the water system and information on the wells, pumps, storage basin (reservoir) and tank, and pressure reducing valves to explain how the two sections of the water system work together.

There was a comment from the audience that the Authority should make sure the reservoir is protected since it is an important part of the water system.

APPROVAL OF MINUTES

- a. January 21, 2016 - Motion was made by Authority Member Kociuba, second by Authority Member Stauffer, to approve the January 21, 2016 minutes as corrected. Motion carried: 3 ayes
- b. February 11, 2016 - Motion was made by Authority Member Kociuba, second by Authority Member Walker, to approve the February 11, 2016 minutes. Motion carried: 3 ayes

CORRESPONDENCE – No correspondence

WATER OPERATOR’S REPORT

Water Operator McNair reviewed his report that he placed at the Authority Member’s seat tonight. He noted the Consumer Confidence Report was completed and placed in the Spring Newsletter.

TREASURER’S REPORT

A motion was made by Authority Member Walker, seconded by Authority Member Kociuba, to approve the February 29, 2016 treasurer’s report. Motion carried: 3 ayes

Water Revenue Fund	\$156,074.28
Debt Service Reserve	\$29,561.42
Bond Redemption and Improvements Fund	\$119,483.62
Collection Account	\$9,605.14

ADJOURNMENT

Next meeting is April 14, 2016 at 7:00 p.m. at Borough Hall.

Hearing no further business to be brought before the Board, the meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Cynthia Hartzell
Secretary