

CALL TO ORDER

The April 14, 2016 meeting of the Macungie Borough Authority was called to order at 7:00 p.m. in the auditorium of the Macungie Institute, 510 E. Main Street, Macungie, PA. Members present were Robert Bogert, Tom Kociuba, Jeffrey Stauffer and Linn Walker. Also present was Attorney Steve Kramer, Authority Engineer Harry Garman, Water Operator Douglas McNair, Borough Manager Chris L. Boehm and Administrative Assistant Cynthia Hartzell.

PUBLIC COMMENTS – No public comments.

Chairman Stauffer welcomed Robert Bogert who was appointed to fill a vacancy position.

APPROVAL OF MINUTES

a. March 10, 2016 - Motion was made by Authority Member Kociuba, second by Authority Member Walker, to approve the March 10, 2016 minutes as corrected. Motion carried: 4 ayes

CORRESPONDENCE – No correspondence

WATER OPERATOR’S REPORT

Water Operator McNair provided a Summary Report for 2015. He reported one project for 2016 was to replace a fire hydrant at the VFW that was damaged by a vehicle. There was some discussion about securing the hydrant so it is not damaged again but it is not in a location that is easily exposed. Borough Manager Boehm noted the vehicle insurance has paid for the hydrant replacement. It was noted that the Hillcrest water tank rehabilitation project will wait until after Race Street water line replacement is started. Water Operator McNair reiterated that the lead and copper test is done every 3 years unless a problem occurs.

Water Operator McNair offered to schedule a tour of the water facilities to the new members and any other member.

TREASURER’S REPORT

A motion was made by Authority Member Walker, seconded by Authority Member Kociuba, to approve the March 31, 2016 treasurer’s report. Motion carried: 4 ayes

Water Revenue Fund	\$141,991.16
Debt Service Reserve	\$29,567.44
Bond Redemption and Improvements Fund	\$119,507.28
Collection Account	\$3,795.02

NEW BUSINESS

a. Capital Projects Financing – Authority Members were giving a summary of the 3 loan proposals that were received. The proposals were received from ESSA Bank, QNB and Uninvest Bank. Attorney

Stephen Kramer was in attendance from the Solicitor's office. Authority Members discussed the proposals; two of which were variable rates. After some discussion, Authority Member Stauffer made a motion to accept the proposal from ESSA Bank condition upon negotiation of the bank fees and not to exceed \$2,500, to authorize the preparation of the resolution approving the loan proposal and authorize to advertise the Special meeting on May 12 at 7:30 p.m., second by Authority Member Walker. Motion carried: 4 ayes

b. Award of Race Street Water Line Replacement Bid – Engineer Garman gave a timeline of the bidding process from advertisement of the bid until the bid opening. One bid was received from Livengood Excavators. The bid amount was \$54,876.72 that is about 10% over the \$50,000 estimate.

After some discussion, Authority Member Walker made a motion to award the Race Street Water Line Replacement Bid to Livengood Excavator Inc and to see if Livengood would negotiate the mobility cost in the bid, second by Authority Member Stauffer. Motion carried: 4 ayes

During the discussion of the project, it was noted that the water line may be shut down for one day. Water Operator McNair commented he would be in touch with the Fire Department during the project. Borough Manager Boehm noted Public Works was proposing to pave Race Street between Main and Plum Streets in 2016 due to the settling that has occurred and in 2017 pave Race Street between Plum and Locust Streets.

Engineer Garman noted the process would be that he would send a Notice of Intent to Award to Livengood the next day. They would have to submit the appropriate bonds and documents and execute the agreement. There will be a pre-construction meeting after all the paperwork is complete.

Authority Member Kociuba questioned Engineer Garman if the variable flow pump that was proposed to be installed for Well #1 would be able to take care of the water system when the water tank is down for rehabilitation. Engineer Garman explained that it would be the booster pumps at Vine Street and at Maple Street that would help to keep the water in the upper section of the water system.

UNFINISHED BUSINESS

a. Tree Removal at the Reservoir - Authority Member Kociuba gave an account of the tree removal at the reservoir to update Authority Member Bogert on the issue. Authority Member Kociuba suggested minimizing the number of trees that would be removed. He remarked about the large size of the trees and the amount of damage that the tree would do if it fell on the reservoir. Authority Member Walker commented that the trees are about 120' in height and all the trees within that distance to the reservoir would have to be removed. He was concerned about ground erosion if all the trees were removed. Authority Member Kociuba suggested having a tree expert from County look at the trees around the reservoir and give an evaluation of what type of trees they are.

After further discussion, Authority Member Kociuba made a motion to contact the County agent office and arrange in spring for an evaluation of the recommendation on what should be done, second by Authority Member Stauffer. Motion carried: 4 ayes

This will be revisited after the two new members have the tour of the water system and property.

ADJOURNMENT

Next meeting is May 12, 2016 at 7:00 p.m. at Borough Hall.

Hearing no further business to be brought before the Board, the meeting was adjourned at 7:58 p.m.

Respectfully submitted,

Cynthia Hartzell
Secretary