

CALL TO ORDER

The May 12, 2016 meeting of the Macungie Borough Authority was called to order at 7:30 p.m. in Borough Council Chambers, 21 Locust Street, Macungie, PA. Members present were Robert Bogert, Tom Kociuba, Linden Miller, Jeffrey Stauffer and Linn Walker. Also present was Solicitor Patrick Armstrong, Water Operator Douglas McNair, Borough Manager Chris L. Boehm and Administrative Assistant Cynthia Hartzell.

Chairman Stauffer welcomed Linden Miller to the Borough Authority.

PUBLIC COMMENTS – No public comments.

APPROVAL OF MINUTES

a. April 14, 2016 - Motion was made by Authority Member Kociuba, second by Authority Member Walker, to approve the April 14, 2016 minutes as presented. Motion carried: 5 ayes

CORRESPONDENCE – No correspondence

WATER OPERATOR'S REPORT

Water Operator McNair gave a report on water testing that occurred in the last month. The testing was for total coliform. He explained the process of collecting the samples. A sample is taken each week at a different location. Two samples tested positive for coliform. The locations were retested with a negative result. Water Operator McNair noted he has not had a positive test for more than 20 years and it was determined the collector failed to fully follow the sampling protocols. A policy has been set to prevent it from happening again.

Authority Member Kociuba suggested putting an article in the newsletter to remind the residents to clean their aerator on their facets and when a resident returns from vacation, they should run the water for a while to flush their pipes. Borough Manager Boehm made a note to put that information in the fall newsletter.

Water Operator McNair reported a service line leak at 174 E. Main Street will be fixed next week.

He reported a pre-construction meeting was held for the Race Street water line replacement project with the Borough Engineer and contractor. The project will start Thursday next week. Water Operator McNair commented he will be notifying Allen Organ and residents of temporary water interruptions during the project. He reported there will be limited parking on Locust Street to allow for trucks to get to Allen Organ.

TREASURER'S REPORT

A motion was made by Authority Member Walker, seconded by Authority Member Kociuba, to approve the April 28, 2016 treasurer's report as presented. Motion carried: 5 ayes

Water Revenue Fund	\$116,852.11
Debt Service Reserve	\$29,574.02
Bond Redemption and Improvements Fund	\$119,532.59
Collection Account	\$29,881.48

NEW BUSINESS

a. Resolution 2016-01, Capital Projects Loan with ESSA Bank - Solicitor Armstrong noted the Resolution authorizes the Authority to proceed with the loan through ESSA Bank in the amount of \$665,000. He noted the terms of the loan were fund advances for 36 months; the first 36 months payments will be interest only and the principal to be annually paid starting 12/1/2019. Solicitor Armstrong will arrange a closing with the bank. There was some wording noted on the approval letter that Chairman Stauffer questioned but Solicitor Armstrong noted it was a standard agreement.

Authority Member Walker made a motion to adopt Resolution 2016-01, second by Authority Member Bogert. Motion carried: 5 ayes

b. Authorization to sign Approval Letter for Financing with ESSA Bank & Trust - Authority Member Walker made a motion to authorize the signing of the Approval Letter for Financing with ESSA Bank & Trust, second by Authority Member Stauffer. Motion carried: 5 ayes

The Authority discussed how withdrawals would be handled. Authority Member Kociuba made a motion that any withdrawals would require the Authority to hold a meeting for approval and get signatures, second by Authority Member Walker. Motion carried: 5 ayes

Chris Becker commented that he appreciates what the Authority has done to invest back into the water system.

UNFINISHED BUSINESS

a. Borough Manager Boehm noted a completed copy of the water ordinance was at each member's seat tonight for their information. Solicitor Armstrong commented that the Authority should adopt a resolution mirroring the amended water ordinance. This will be put on the next agenda.

b. It was noted that Water Operator McNair will be meeting with Engineer Harry Garman next Thursday to move forward with the projects.

c. Tree Removal at the Reservoir - Authority Member Kociuba updated new Authority Member Linden Miller about the tree removal at the reservoir. Borough Manager Boehm contacted Lehigh County Conservation District and they do not have forestry resources. Authority Member Kociuba suggested getting an expert to look at the trees to see the type of tree and which trees they would recommend to be removed. He looked on the State Department of Conservation and Natural Resources (DCNR) website and read the mission statement. He suggested contacting DCNR to see if they could look at the trees and give a recommendation for removal. Authority Member Kociuba will try to contact DCNR.

ADJOURNMENT

Next meeting is June 9, 2016 at 7:00 p.m. at Borough Hall.

Hearing no further business to be brought before the Board, the meeting was adjourned at 8:18 p.m.

Respectfully submitted,

Cynthia Hartzell
Secretary