

CALL TO ORDER

The June 9, 2016 meeting of the Macungie Borough Authority was called to order at 7:30 p.m. in Borough Council Chambers, 21 Locust Street, Macungie, PA. Members present were Robert Bogert, Linden Miller, and Jeffrey Stauffer. Also present were Solicitor Patrick Armstrong, Water Operator Douglas McNair, Borough Manager Chris L. Boehm and Administrative Assistant Cynthia Hartzell. Tom Kociuba and Linn Walker were absent.

PUBLIC COMMENTS – No public comments.

APPROVAL OF MINUTES

a. May 12, 2016 - Motion was made by Authority Member Stauffer, second by Authority Member Bogert, to approve the May 12, 2016 minutes as presented. Motion carried: 3 ayes

CORRESPONDENCE – No correspondence

WATER OPERATOR’S REPORT

Water Operator McNair gave his monthly report to the Authority Members. He reported there were no violations noted on the Water Supply Inspection Report from a full inspection of the water system by DEP. He pointed out that the report does comment about tree removal at the reservoir. He reported the Race Street Water Line Replacement Project was completed. Water Operator McNair commented he and Engineer Garman reviewed the Hillcrest Water Tank Rehabilitation project involving a plan to keep the upper water system supplied during the tank rehabilitation. The exposed water valve and water main in Mountain Creek projects are in the planning stage because DEP permits will be needed to do the work in the creek.

Water Operator McNair reported on some small operational items that need to be replaced at some point, work scheduled to be done and some water service items. His report is attached to the minutes.

Information received from DEP on the Lead and Cooper Rule was given to the Authority Members for their information. Water Operator McNair commented the Borough meets all the requirements of the DEP. He noted this document was good information about lead and copper.

TREASURER’S REPORT

A motion was made by Authority Member Miller, seconded by Authority Member Bogert, to approve the May 31, 2016 treasurer’s report as presented. Motion carried: 3 ayes

Water Revenue Fund	\$201,187.87
Debt Service Reserve	\$29,580.93
Bond Redemption and Improvements Fund	\$119,557.90
Collection Account	\$5,178.10

APPROVAL OF WITHDRAWAL FROM CAPITAL LOAN FUNDS

Borough Manager Boehm discussed if the Authority would approve the withdrawals or the bills being paid from the capital loan funds. The motion in the May 12th minutes was to approve the withdrawals. The Authority Members were in agreement since approval of bills could create a lengthy time for payment.

After a brief discussion, Authority Member Bogert made a motion to authorize Borough Manager Boehm to move forward with the paperwork to draw the funds needed for the Race Street Water Line Replacement Project if the timing of it requires as such, second by Authority Member Stauffer. Motion carried: 3 ayes

NEW BUSINESS – No new business

UNFINISHED BUSINESS

a. Capital Loan Fund - Solicitor Armstrong updated the Authority on the paperwork for the Loan Fund. He noted the loan security and documents for the closing were signed tonight by Chairman Stauffer and Administrative Assistant Hartzell. Solicitor Armstrong will overnight the documents to the bank to be fully executed. The Borough will get the documents when finalized. Solicitor Armstrong reiterated the particulars of the loan.

ADJOURNMENT

Next meeting is July 14, 2016 at 7:30 p.m. at Borough Hall.

Hearing no further business to be brought before the Board, the meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Cynthia Hartzell
Secretary