

CALL TO ORDER

The October 13, 2016 meeting of the Macungie Borough Authority was called to order at 7:30 p.m. in Borough Council Chambers, 21 Locust Street, Macungie, PA. Members present were Robert Bogert, Tom Kociuba, Linden Miller, and Jeffrey Stauffer. Also present were Water Operator Douglas McNair, Borough Manager Chris L. Boehm and Administrative Assistant Cynthia Hartzell. Linn Walker was absent.

PUBLIC COMMENTS

David DePue, 31 S. Buttonwood Street, Macungie, noted the water main break in front of 54 S. Buttonwood Street where the resident had to replace the service line from the curb box into the house. He commented the Borough dug the trench for the service line. He questioned why he had to get his own plumber to dig the service line when his service line was noticed leaking after a water main repair in front of his house.

Borough Manager Boehm remarked that she talked to Public Works Supervisor Smith and helping the resident was based on the situation. Supervisor Smith gave a response to the situation which the Authority Members were given a copy. Mr. DePue asked how many other residents were helped by the Borough. He suggested a policy or amending the ordinance so residents know what they have to do in this situation.

Mr. DePue was given a copy of Supervisor Smith's response and left the meeting.

Authority Members discussed working on a policy for when it is noticed that a resident's service line needs to be replaced. They talked about being uniform is the best way to assist the residents. Authority Members talked about the liability of working on private property. Authority Member Kociuba made a motion to discuss and establish a policy, second by Authority Member Stauffer. Motion carried: 4 ayes

Authority Member Kociuba stated that this is the first time he has become aware that the Borough Authority and/or Borough Council can provide on a fee schedule support services (labor, equipment, etc) to plumbers, contractors, residents and/or businesses. Borough Manager Boehm stated Macungie Borough Council established a fee schedule which is updated each year. Authority Member Kociuba requested that the Borough Manager Boehm provide a copy of the current fee schedule to all Authority Members.

This topic will be on the next agenda.

APPROVAL OF MINUTES

a. August 11, 2016 - Motion was made by Authority Member Kociuba, second by Authority Member Miller, to approve the August 11, 2016 minutes as presented. Motion carried: 4 ayes

CORRESPONDENCE – No correspondence

WATER OPERATOR'S REPORT

Water Operator McNair provided a report to the Authority Members which he reviewed. Water Operator McNair is getting quotes for the water storage tank controller. He reported work pending to be completed. Authority Members discussed getting the Engineer to move along on some of the capital projects that have been lingering for at least 2 years. Borough Manager Boehm and Water Operator McNair will contact the Engineer.

TREASURER'S REPORT

A motion was made by Authority Member Stauffer, seconded by Authority Member Miller, to approve the September 30, 2016 treasurer's report as presented. Motion carried: 4 ayes

Water Revenue Fund	\$245,481.98
Debt Service Reserve	\$29,609.95
Bond Redemption and Improvements Fund	\$119,657.56
Collection Account	\$4,933.43

APPROVAL OF REQUEST FOR ADVANCE FROM CAPITAL LOAN FUNDS

a. Advance #3 in the amount of \$50,276.90 – Authority Member Bogert made a motion to approve Request #3 in the amount of \$50,276.90 and authorize Chairman Jeffrey Stauffer to sign the Request for Advance, second by Authority Member Miller. Motion carried: 4 ayes

Mr. DePue returned to the meeting after reading Supervisor Smith's response. He was unhappy about some parts of the response. Authority Member Kociuba suggested Mr. DePue respond in writing. Mr. DePue left the meeting.

NEW BUSINESS

a. 2017 Budget – Borough Manager Boehm reviewed the budget and gave some updated numbers to the budget. She noted the revenue included funds from the Capital Loan and the expenses included the line items for each of the capital projects.

Borough Manager Boehm had a line item for tree removal at the old reservoir. Authority Members discussed the topic and suggested Water Operator McNair and Supervisor Smith determine what trees should be removed. Authority Member Kociuba made a motion for Water Operator McNair and Supervisor Smith to provide pictures of leafless trees and recommend which trees should be removed at the next meeting, second by Authority Member Miller. Motion carried: 4 ayes

UNFINISHED BUSINESS – No Unfinished Business

ADJOURNMENT

Next meeting is November 10, 2016 at 7:30 p.m. at Borough Hall.

Hearing no further business to be brought before the Board, the meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Cynthia Hartzell
Secretary