

# CURB AND SIDEWALK PERMIT APPLICATION AND Fee WORKSHEET

Property location \_\_\_\_\_

Curb Construction on the following streets will also require a PennDOT Highway Occupancy Permit:  
East Main St, West Main St, North Chestnut St, South Chestnut St, North Walnut St, Willow Ln  
Contact PennDOT directly to obtain a Highway Occupancy Permit (610-871-4167)

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Property Owner \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Phone No. \_\_\_\_\_

Is this work is the result of a notice by the Borough of Macungie?  
 No     Yes    If Yes, Number and Date \_\_\_\_\_

Applicant \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

I hereby certify that the information provided herein is correct to the best of my knowledge and I agree to conduct all work in conformance with Borough Codes.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Owner, Applicant or Contractor  
For Contractor – PA HIC Registration No. \_\_\_\_\_  
Contractor acknowledges that they have a copy of Borough Specifications     Yes     No

\*\*\*\*\*

Is this proposed work \_\_\_\_\_ Repair or \_\_\_\_\_ New or \_\_\_\_\_ Both  
1) Sidewalk - Width of \_\_\_\_\_ Ft and Length of \_\_\_\_\_ Ft = \_\_\_\_\_ S.F.  
2) Driveway Aprons – Width of \_\_\_\_\_ Ft and Length of \_\_\_\_\_ Ft  
3) Corner Handicap Ramps \_\_\_\_\_ (Number)  
4) Curbing\*\* - Length of \_\_\_\_\_ Ft

All Sidewalk and Curb Construction must be completed in compliance with Section 296 Attachment 1 of the Macungie Borough Code which is available at Borough Hall.

\*\*Curbing Work shall require a Road Opening Permit

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**(Borough Use Only)**

<b>Fee Calculation – New Work</b> Application Fee - \$45.00 1) +\$2.50 /LF _____ LF x 2.5 2) Inspection Fee Deposit**	<b>Sidewalk</b> \$ <u>45.00</u> \$ _____ \$ <u>30.00</u>	<b>Curb</b> \$ <u>45.00</u> (Cross out \$ _____ unused \$ <u>30.00</u> items)
<b>Fee Calculation – Repair Existing Sidewalk and Curb</b> 3) Application Fee - \$00.00 4) Inspection Fee Deposit**	\$ <u>00.00</u> \$ <u>30.00</u>	\$ <u>00.00</u> (Cross out \$ <u>00.00</u> unused Items)
Total Fee    \$ _____		

\*\* 2 Inspections = Approx. 20 Minutes each – If more inspections are needed there will be an additional charge.

**Excerpts from the Macungie Borough Sidewalk Ordinance (#2011-007)**

**For full text please see the Official Borough Code**

§ 296-11 Safety Criteria for Existing Sidewalks and Curbs; Repairs.

A. Sidewalks and curbs of approved width, which afford a hard, even surface without severe cracks (as set forth below), elevation differences, or unevenness, shall meet the safety criteria of the Borough of Macungie (attached hereto and incorporated herein as *296 Attachment 1*). Sidewalks or curbs which have any of the following defects shall require repair, replacement or reconstruction:

1. Sidewalk.
  - (a) One (1) inch or more out of matching elevation to an adjacent curb or sidewalk block, slab, pad or section;
  - (b) Roof drains discharging onto sidewalk;
  - (c) Severe cracks (1" or more in any direction) or deterioration of materials as determined by the Code Enforcement Officer, including, but not limited to, spalling and pitting over at least twenty-five percent (25%) of the surface area of the sidewalk or particular slab, pad, block or section thereof within any five (5) lineal feet;
  - (d) Any sidewalk that does not comply with the specifications for the construction of sidewalks as set forth in *296 Attachment 1*.
2. Curb.
  - (a) One (1) inch or more out of matching alignment either plumb or level with the adjacent or adjoining curb;
  - (b) Severe cracks (1" or more in any direction) or deterioration of material as determined by the Code Enforcement Officer, including, but not limited to, spalling and pitting over at least twenty-five percent (25%) of the surface area of the curb within any five (5) lineal feet;
  - (c) Improper depth of curb (as such depth is set forth in *296 Attachment 1*);
  - (d) Any curb that does not comply with the specifications for the construction of curbs as set forth in *296 Attachment 1*.

B. Conformity to Line and Grade. All curbs and sidewalks shall be constructed, reconstructed, or repaired, and the grading therefor established, upon the line and grade determined by the Borough Engineer.

§ 296-12 Permit Requirement; Scope of Work; Completion of Work; Safety Requirements and Notices.

A. Permit Required.

1. Except for curb and sidewalk installation or repair performed by the Borough, a permit shall be required and obtained for any new installation or repair of sidewalk or curb in the Borough.
2. It shall be the duty of every property owner or duly authorized representative of a property owner to make application to the Borough for a curb and/or sidewalk permit on forms prepared and provided by the Borough.
3. The permit application shall be accompanied by a fee in the amount as set forth in the then current fee schedule established by resolution of the Borough Council.
4. The Code Enforcement Officer may issue the permit upon the condition that the property owner utilizes or employs PennDOT approved safety barricades, hazard lights or signals during the duration of the curb and sidewalk construction or repair.
5. No permit shall be assigned or transferred without the prior written consent of the Code Enforcement Officer.
6. Any misrepresentation or false statement in any application for a permit shall void said permit, and no work shall proceed until the property owner or contractor applies for a new permit. If work is performed pursuant to a permit obtained fraudulently, or by misrepresentation, the Code Enforcement Officer may direct that the installation or repair work be removed and order that the applicant complete the installation or repair work consistent with provisions of this Part.

B. Inspections; Notification of Completion of Work.

1. The Code Enforcement Officer may at any time during the course of construction, reconstruction, or repair of any sidewalk or curb, inspect such work to ascertain whether such work is in accord with the Borough's standards as set forth in *296 Attachment 1*.
2. Upon completion of construction, reconstruction, or repair of any sidewalk or curb, it shall be the duty of the permittee to notify the Code Enforcement Officer of same and to request a final inspection of the construction, reconstruction or repair work.
3. Upon receipt of an inspection request, the Code Enforcement Officer shall provide the permittee with a notice of inspection not less than twenty four (24) hours prior to the date and time of the inspection. The Code Enforcement Officer may order the removal of any work that is not in accordance with the Borough standards, as set forth in *296 Attachment 1*.

C. Safety Requirements.

1. The permittee shall adequately protect the work during construction, as well as protect the public from accidents to themselves or their property and/or unnecessary inconvenience throughout the duration of the work. The permittee shall furnish, erect and maintain at the work site, a minimum of two (2) PennDOT recommended warning devices and such additional warning devices as directed by the Code Enforcement Officer. Such devices may consist of barricades, flashing warning lights, steady burn lights, reflectors, and/or signs in approved combination. All barricades and signs shall have reflectors. Steady burning lights or flashing warning lights shall be kept in operation from sunset to sunrise. The installation of the devices does not absolve the permittee of the permittee's responsibility if any vehicular or pedestrian accidents occur while these devices are in service. All warning devices shall conform to current PennDOT specifications.
2. If a permittee fails to utilize the safety devices required herein, the Borough will charge the permittee for all costs associated with the placement of safety devices.