

**BOROUGH OF MACUNGIE**  
21 Locust Street  
Macungie PA 18062  
(610) 966-2503  
(610) 966-2788 (fax)

BOROUGH USE ONLY: APPEAL NO. _____ DATE FILED: _____
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**ZONING HEARING BOARD APPEAL APPLICATION**

**APPLICANT INFORMATION**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone No. \_\_\_\_\_ Cell No. \_\_\_\_\_ Fax No. \_\_\_\_\_  
Email Address \_\_\_\_\_

**PROPERTY INFORMATION**

Property PIN No.: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
Zoning District: \_\_\_\_\_ Lot Size: \_\_\_\_\_

Owner's Name & Address, if different from applicant:  
\_\_\_\_\_

Telephone No. \_\_\_\_\_ Cell No. \_\_\_\_\_ Fax No. \_\_\_\_\_  
Email Address \_\_\_\_\_

Has any previous application or appeal been filed in connection with this property?  
 Yes     No

If yes, state the date and nature of the previous application  
\_\_\_\_\_

Present Use: \_\_\_\_\_  
Proposed Use: \_\_\_\_\_

**APPEAL INFORMATION**

Application is hereby made for:

**Appeal of Enforcement Notice**  
Zoning Enforcement Number or Date: \_\_\_\_\_

**Appeal Determination of Zoning Officer**

**Interpretation**

**Special Exception**

**Variance**  
Zoning ordinance article and section from which relief is requested:

\_\_\_\_\_  
\_\_\_\_\_

The facts and reason(s) supporting the application are as follows: (Include the grounds for appeal or reasons both with respect to law and fact for granting the Variance or Special Exception or Interpretation or Appeal.)

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Granting the Variance or Special Exception will be consistent with the intent and purpose of this Zoning Ordinance, and will not be detrimental to the neighborhood or public welfare because:

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**FOR VARIANCE APPLICATIONS ONLY, state:**

1) The special circumstances or conditions applicable to the property or building which are unique and which do not exist for other properties or buildings in the same zoning district and the immediate vicinity;  
and

2) State the specific hardship - why it is not possible to develop/use the property in strict conformity with the Zoning Ordinance.

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**REPRESENTATION BY COUNSEL**

Applicant  Will  Will not be represented by counsel.

If legal counsel will represent the applicant, please provide the name, address, telephone number and email address of counsel:

Name: \_\_\_\_\_  
Firm: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone No. \_\_\_\_\_ Cell No. \_\_\_\_\_ Fax No. \_\_\_\_\_  
Email Address \_\_\_\_\_

The Borough is hereby requested to set a date and time for a hearing of this application as required by law.

Applicant(s) and/or owner(s) hereby grant(s) permission and authorize members of the Borough of Macungie Zoning Hearing Board, Borough staff and Borough consultants to enter subject property to view the premises in conjunction with the Zoning Appeal which is hereby filed.

**INFORMATION SUBMISSION REQUIRMENTS**

1. By making a submission under this Ordinance, the applicant acknowledges and agrees that all documents and other information submitted to the Borough pursuant to this Ordinance constitute public records within the meaning of the Pennsylvania Right to Know law, Act 3 of 2008, as amended, and are therefore subject to review and reproduction upon request in accordance with that Law and applicable Borough ordinances and resolutions.
2. To the extent that any such documents or information are not deemed public records and are subject to protection pursuant to Federal or State copyright laws, or Common Law copyright protection, the applicant and all of its agents, employees and consultants, by filing documents with the Borough pursuant to this Ordinance, shall be deemed to have waived all copyright protection as relates to reproduction review, analysis, criticism, or approval of the application by the Borough and all of its agents, servants, employees, officials, and consultants, and the public at large.
3. The applicant hereby agrees to indemnify, defend and hold harmless the Borough and all its agents, servants, employees, officials, and consultants of and from any and all claims, demands, judgments or damages arising out of or relating to claims of violation and violations of Federal and State copyright laws or Common Law copyright protection.

**UNSWORN FALSIFICATION TO AUTHORITIES**

All statements whether written or oral, to the Borough in the course of the review of the application under this Ordinance shall be true and correct to the best of the knowledge, information and belief of the applicant or its agents and consultants, and with the understanding that any false statement is subject to the penalties of 18 Pa. C.S.A. Section 4904, relating to “Unsworn Falsification to Authorities”.

**\*For more information on the Appeals process please reference Section 345-33 Through Section 345-39 of the Macungie Borough Code\***

**SIGNATURE(S)**

NOTE: If the applicant is not the owner, this application MUST be signed by BOTH the applicant and the owner. In the case of a partnership, it shall be signed by a partner, and when it is a corporation, it shall be signed by an officer of the corporation.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
APPLICANT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
RECORD TITLE OWNER

(Revised July 2011)