

MACUNGIE BOROUGH COUNCIL

MEETING MINUTES  
REGULAR MEETING  
APRIL 4, 2022, 7:30 P.M.

Council Members:

John Yerman, President  
Greg Hutchison, Vice President  
Barry Bloch  
Todd Rutledge  
Lisa Yeager  
Carl Sell  
Ron Karboski  
Ronald Conrad  
Patrick Armstrong  
John A. Brown  
Nina Solivan

Mayor:

Solicitor:

Borough Manager:

Assistant to the Manager:

President John Yerman called the meeting to order at 7:30 p.m.

Barry Isett Engineering Report-

- a. Streetscape VI - Reconsideration of Columbia Excavation bid- potential vote to award contract
  - a. President Yerman made a motion to accept the bid contract from Columbia Excavating at \$257,775.31. Council member Rutledge seconded the motion. Motion carried 6 ayes and 1 nay. (040422-B)
- b. Columbia Excavating Streetscape V-pay Application #1 for approval
  - a. Council member Rutledge made a motion to pay Columbia Excavating \$102,738.30. President Yerman seconded the motion. Motion carried 6 ayes and 1 nay. (040422-C)
- c. Stream Bank restoration-
  - a. Stan Wojciechowski of BIA indicated the streambank restoration project will need to be revisited. Streambank work performed by the Wittman's using a hard armoring technique reduced the MS4 credit available along this section of Mountain Creek by 10-12,000 lbs. of sediment. Stan will provide alternative options for Mountain Creek and other potential projects to meet the MS-4 requirements at the May 2 meeting.
- d. Hickory Street Bridge-follow up to request to remove columns
  - a. Engineer Stan Wojciechowski stated that structural issues prevent removing any of the remaining columns supporting the bridge. Surface cracks indicate a weakening of the bridge deck already.
- e. Main Street Bridge at Mountain Creek-erosion of bridge abutment.
  - a. BIA confirmed this is a PA DOT bridge. He will forward assessment and pictures to PADOT.
- f. President Yerman spoke regarding a concern expressed by Allen Organ that swale built by the developer was improperly located and designed causing flooding issues for Allen Organ. LCCD reportedly has filed several complaints with the developer. BIA will contact LCCD for latest violations, review the plans, visit the site, and will bring this back to council at the next meeting.
- g. David Saylor mentioned the walls that are along the stream that are falling in have been in rough shape since the early 90s. Mr. Saylor mentioned the Army Corps. offered to fix it in the past and the homeowner refused.
- h. Barry Bloch mentioned damaged grate in front of Church on Main Street. BIA will investigate.

Public Comments-

Motion: 040422-A / 040422-B / 040422-C / 040422-D / 040422-E / 040422-F / 040422-G / 040422-H  
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- a. David Saylor from the Friends of the Macungie Institute handed council copies of two different calendars, the flower park, train station, and an Anthracite 250<sup>th</sup> anniversary book. These items are on sale to the public. Mr. Saylor also showed council and the audience a cut out chalk board plaque that local artist Angela Faidley has painted an image of the Macungie Institute onto. This item is also for sale.

Complaints, Petitions, Appeals and Compliments-

- a. David Saylor congratulated Darlene Misselbeck on an outstanding Grand Re-opening that was held April 2<sup>nd</sup> at the Macungie Institute. Mr. Saylor was excited to say there was over 400 people that came out to this event.
- b. Mayor Conrad also commented the amazing turn out of the Macungie Institute Grand Re-opening.

Approval of Minutes-

- a. March 21, 2022- Council member Bloch made a motion to approve the meeting minutes from March 21, 2022. Council member Rutledge seconded the motion. Motion passed unanimously. (040422-D)

Consent Agenda-

- a. Council member Yeager made the motion to approve the invoices in the amount of \$93,352.72. Council member Bloch seconded the motion. Motion passed unanimously. (040422-E)

Correspondence-

- a. Annual Liquid Fuels Payment to Macungie Borough- received.
  - a. \$78,569 (2022) vs \$76,113 (2021) will be reevaluated in 18 months.
- b. William Reiss- waiver of Macungie Institute usage fee for community groups-
  - a. Darlene Misselbeck stated the Macungie Institute Trustees do not support providing a fee waiver for use of Macungie Institute. A nonprofit rate has already been approved. President Yerman made a motion to approve no free rentals at Macungie Institute. Council member Yeager seconded the motion. Motion passed unanimously. (040422-F). *May be reconsidered in 18 months.*
- c. Macungie Police Department- Resignation of PT Officer- Joseph David.
  - a. With great regret Vice President Hutchison made a motion to accept the resignation of officer Joseph David. Council member Rutledge seconded the motion. Motion passed unanimously. (040422-G)
- d. Ron Karboski- Letter of Resignation- Zoning Hearing Board
  - a. Vice presidential Hutchison made a motion to accept the resignation of Ron Karboski. Council member Bloch seconded the motion. Motion passed unanimously. (040422-A)
- e. John Horner- Letter of Resignation- Zoning Hearing Board
  - i. Tabled
- f. Debra Cope- Letter of interest- reappointment to Civil Service Commission
  - i. Vice President Hutchison made a motion to reappoint Debra Cope to the Civil Service Commission. Council member Karboski seconded the motion. Motion passed unanimously. (040422-H)
- g. PSAB Monthly report of Municipal Net Assets for February 29, 2022
  - i. No comments
- h. Macungie Volunteer Fire Company request for Police car.
  - i. Council is requesting an overview of the MVFD Fleet and future fleet plans prior to consideration of giving the police vehicle to MVFD.

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- ii. Motion to table request was made by Councilperson Karboski. Seconded by Council person Hutchison. Motion passed unanimously. (04042022-N)
- i. Zoning Monthly Update
  - i. Zoning Hearing Board April 13<sup>th</sup>, 2022, to hear three appeals.

Reports-

- a. Solicitor – nothing at this time.
- b. Mayor – nothing at this time.
- c. Borough Manager – John Brown welcomed Nina Solivan to the Borough.
- d. Macungie Institute-Darlene Misselbeck, manager of the Macungie Institute gave an update on the Macungie Institute. For the month of March there are 9 confirmed rentals, 23 events held, and income was \$2,480.00. Operating expenses were \$4,203.02 with repairs of \$4,715.00 and \$712.50 in returned deposits. The website has had 1,108 visits and Facebook has a total of 993 followers.

Unfinished Business-

- a. Stonehill-Lighting at end of Spruce Street.
  - a. Borough property- HOA lights- who is responsible?
  - b. Tabled until HOA is contacted, and original Conditions of Approval is reviewed.
    - i. John Yerman and Barry Bloch will visit Spruce Street at nighttime and determine if the lights are necessary.
- b. Streetscape V manhole covers need to be leveled
  - i. DPW will be contacted, and the covers will need to be lifted and the rim of the cover cleaned out.
- c. Investigate significant washout and sedimentation occurring at the culvert on Cotton Street.
  - i. Street sweeping will commence in May to reduce sedimentation.
  - ii. BIA will investigate washout erosion remediation

New Business-

- a. DPW \$1,000 request – DPW garage heater for lower bays, emergency replacement. New heater cost \$1,740.00 and came with a 5-year warranty.
  - i. President Yerman made a motion to approve the request. Council member Yeager seconded the motion. Motion passed unanimously. (040422-I)
- b. DPW \$1,000 request – Mandatory elevator pressure test costing \$2,052.00 will done by Otis Elevator. This pressure test must be done every three years.
  - i. President Yerman made a motion to approve the request. Council member Rutledge seconded the motion. Motion passed unanimously. (040422-J)
- c. Resolution 2022-10 Appointment of Ron Karboski to fill vacant Council Seat.
  - i. Council member Rutledge made a motion to accept the appointment of Ron Karboski to Council. Vice President Hutchison seconded the motion. Motion passed unanimously. (040422-K)
- d. Discussion and potential appointment to Zoning Hearing Board
  - i. No interested candidates as of yet.
- e. Discussion of adopting Fire Code
  - i. Discussion. No action taken.
- f. LVPC General Assembly

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- a. Lehigh Valley Planning Commission spoke at their assembly on the number of warehouses being built around the Valley.
- g. ARPA Funding
  - a. There will be a discussion and vote at the next meeting April 18, 2022.
- h. Roseann request adding Harry Buchin to Historical Plaque in Council chambers.
  - a. Council member Rutledge spoke highly of Mr. Buchin and all of his achievements and how incredible he was.
  - b. Council member Bloch made a motion to accept Roseann's request to add Harry Buchin to the Historical Plaque. Council member Sell seconded the motion. Motion passed unanimously. (040422-L)

Executive Session-

- a. Public portion of the meeting ended at 9:37 p.m. for executive session. Executive session ended at 10:28 p.m.
  - i. Land issues were discussed with no action to be taken.
  - ii. Check Valves were discussed and there will be more information at the next Council meeting.

Adjournment-

- a. Council member Bloch made a motion to adjourn the meeting at 10:30 p.m. Council member Sell second the motion. Motion passed unanimously. (040422-M)

Respectfully Submitted

*Ashley Rinker*

Administrative Assistant, Ashley Rinker

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**2022 Motions Made at Monthly Council Meetings**

*Disclaimer: Motions are subject to revision and corrections from all participants. The contents herein represents notes and audio collection of Macungie Borough Council meetings. These motions may not have captured the true intent of all statements made by participants.*

Date	Motion #	Motion	Motion Made By	Seconded	# Ayes	# Neys
4/4/2022	Resignation of Ron Karboski	040422-A	Greg Hutchison	Barry Bloch	7	0
4/4/2022	Streetscape VI \$257,775.31 Columbia Excavation BID	040422-B	John Yerman	Todd Rutledge	6	Carl Sell
4/4/2022	\$102,738.30 Pay Application #1 Columbia Excavating	040422-C	Todd Rutledge	John Yerman	6	Carl Sell
4/4/2022	March 21, 2022, meeting minutes	040422-D	Barry Bloch	Todd Rutledge	7	0
4/4/2022	Consent Agenda \$93,352.72	040422-E	Lisa Yeager	Barry Bloch	7	0
4/4/2022	Macungie Institute NO free rentals	040422-F	John Yerman	Lisa Yeager	7	0
4/4/2022	Resignation of officer Joseph David	040422-G	Greg Hutchison	Todd Rutledge	7	0
4/4/2022	Reappointment of Debra Cope to Civil Service	040422-H	Greg Hutchison	Ron Karboski	7	0
4/4/2022	DPW \$ Garage Heater \$1,740.00	040422-I	John Yerman	Lisa Yeager	7	0
4/4/2022	DPW \$ Mandatory Elevator Pressure Test \$2,052.00	040422-J	John Yerman	Todd Rutledge	7	0
4/4/2022	Resolution 2022-10 Appointment of Ron Karboski	040422-K	Todd Rutledge	Greg Hutchison	7	0
4/4/2022	Request to add Harry Buchin to Historical Plaque	040422-L	Barry Bloch	Carl Sell	7	0
4/4/2022	Adjournment at 10:30 p.m.	040422-M	Barry Bloch	Carl Sell	7	0
4/4/2022	Macungie Police car to the fire company	040422-N	Ron Karboski	Greg Hutchison	7	0

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