

Macungie Borough Council
Meeting Minutes
Tuesday February 22, 2022
Regular Meeting
7:30 p.m.

Council Members:	John Yerman, President (Via Telephone) Greg Hutchison, Vice President Angela Ashbrook Barry Bloch (Absent) Todd Rutledge Lisa Yeager Carl Sell
Mayor:	Ronald Conrad
Solicitor:	Patrick Armstrong (Absent)
Interim Borough Manager:	John A. Brown

Call to Order- President John Yerman called the meeting to order at 7:30 p.m.

Barry Isett Engineering Report

1. Fields at Brookside, Waiver to allow preliminary final plan consideration, and preliminary final subdivision approval
 - i. Fields at Brookside Development will have 66 single family home and 89.7 acers of open space. HOA will maintain the walking trails from Abby Road to Willow Lane. Fencing at the basins is still a concern. The engineer noted the water retained in the basin will only be approximately 18 inches.
 - a. Council member Todd Rutledge made a motion to recommend preliminary final land development approval. Carl Sell seconded. Motion carried 6 ayes. (022222-B)
 - b. Council member Todd Rutledge made a motion to approve the waver SALDO § 305.9A-A for preliminary and final land development. Carl Sell seconded the motion. Motion carried 6 ayes. (022222-A)
2. Weis Lot Redevelopment, Waiver to allow preliminary final plan consideration, and preliminary final LD approval
 - i. Medical office buildings will cover 7 acers. 1 story hospital building in Lower Macungie Township and a 3-story medical office building in Lower Macungie Township. Stormwater is strictly in the Borough of Macungie. Todd Rutledge asked if the height of the light poles outside the medical office buildings could be lowered to 20 feet instead of 25. The engineer agreed they would comply with what council suggest.
 - a. Council member Todd Rutledge made a motion for consideration and final decision to waive the minor subdivision for review /approval by Lower Macungie Township. Carl Sell seconded the motion. Motion carried 6 ayes. (022222-C)
 - b. Council member Todd Rutledge made a motion for consideration and final decision to grant the waiver from SALDO § 305.9A-A to allow for preliminary final plan approval. Angela Ashbrook seconded the motion. Motion carried 6 ayes. (022222-D)
 - c. Council member Rutledge made a motion for consideration and final decision for a conditional preliminary final land development. Lisa Yeager seconded the motion. Motion carried 6 ayes. (022222-E)

Motions: 022222-A / 022222-B / 022222-C / 022222-D / 022222-E / 022222-F / 022222-G / 022222-H / 022222-I / 022222-J / 022222-K / 022222-L / 022222-M / 022222-N / 022222-O / 022222-P / 022222-Q / 022222-R / 022222-S

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Barry Isett Engineering Report- continued

3. Main Street Commons, Phase II (Car Wash), final LD approval
 - i. There is a 400-foot extension of the existing driveway currently serving the bank, with a cul-de-sac style turn around area.
 - a. Council Member Todd Rutledge made a motion for consideration and final decision for a conditional final land development with conditional lot consolidation plan. Carl Sell seconded the motion. Motion carried 6 ayes. (022222-F)

Public Comments/Comments from the audience on non-agenda items- None

Complaints, petitions, appeals and compliments- None

Approval of Minutes - To be approved at next scheduled meeting

Treasurer's Report/Approval of invoices –

- a. Council member Rutledge made a motion to approve the invoices of \$179,688.88. Lisa Yeager seconded the motion. Motion carried 6 ayes. (022222-G)

Correspondence

1. Angela Ashbrook - Letter of resignation dated 2/8/2022-
 - a. Council Member Rutledge made a motion to accept Council member Ashbrook's letter of resignation with regret. Seconded by Vice President Greg Hutchison. Motion carried 5 ayes, 1 nay. (022222-H)
2. Bump out recommendations (Rebecca Young)- Will be discussed at the next meeting.
3. Alan Crawford request for an additional term on the Planning Commission –
 - a. President John Yerman made a motion to accept Alan Crawford request for additional term. Seconded by Greg Hutchison. Motion carried 6 ayes. (022222-I)
4. Emmaus Public Library – No comments
5. Municipal Retirement Trust – No comments
6. MVFD December Report – No comments
7. Macungie Ambulance Corps December Report – No comment
8. Macungie Police Department Monthly Report – 128 Incidents dispatched, 3 Non-Traffic Citations, 5 persons arrested, 10 crimes reported, 19 traffic citations, 4 parking tickets.
9. Zoning Monthly Update Report –
 - a. Motion made by Council member Sell to decrease the notice of yard clean up and abandoned cars to 3 weeks before legal actions are taken. Seconded by Council member Yeager. Motion carried 6 ayes. (022222-J)

Reports- No report or comments from Solicitor, Mayor or Borough Manager at this time.

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Unfinished Business

1. Discussion of PA Statewide LSA Grant for Mountain Creek Streambank restoration.
 - i. Brian Wittman of 235 S. Walnut St. commented his property is next to the stream. Mr. Wittman has hired his own contractor to fix the stream side of his property to prevent any further damage. He questioned the pipe that is currently showing from the stream and who had authority to put the pipe in. Public Works will be contacted for additional information. Mr. Wittman and His wife asked if the current piers at the bridge could be taken down to prevent flooding. Stan Wojciechowski will have an answer at the next scheduled meeting.
 - b. Council member Rutledge made a motion to apply for the \$250,000 grant. Lisa Yeager seconded the motion. Motion carried 4 ayes 2 nays. (022222-K)

New Business

1. Police Opt-out of the Lehigh County Testing Consortium Agreement –
 - a. Council member Lisa Yeager made a motion to table the agreement until Civil Service starts back up. Re-evaluate in April. Angela Ashbrook seconded the motion. Motion carried 6 ayes. (022222-L)
2. DPW \$1,000 request (Tracy Smith)- Graverly Zero Turn mower –
 - a. Vice President Greg Hutchison made a motion to accept the request in the amount of \$13,146.00. Seconded by Todd Rutledge. Motion carried 6 ayes. (022222-M)
3. DPW \$1,000 request (Doug McNair)- New Water Truck for Water Department –
 - a. Vice President Greg Hutchison made a motion to accept the request in the amount of \$54,000. Todd Rutledge seconded the motion. Motion carried 6 ayes. (022222-N)
4. DPW \$1,000 request (Doug McNair)- Guterman Correlator Purchase –
 - a. President John Yerman made a motion to approve the request in the amount of \$26,120.00. Vice President Greg Hutchison second the motion. Motion carried 6 ayes. (022222-O)
5. Administration \$1,000 request NA Studios Web site Maintenance proposal –
 - a. Vice President Greg Hutchison made a motion to accept the request in an annual fee of \$3,600.00. Lisa Yeager seconded the motion. Motion carried 6 ayes. (022222-P)
6. Civil Service Commission- Approval to have Jeff Stewart support commission –
 - a. Council member Todd Rutledge made a motion to approve Jeff Stewart to support the Civil Service Commission. Lisa Yeager seconded the motion. Motion carried 6 ayes. (022222-Q)
7. Actuarial Study of Police Pension Plan-
 - a. Vice President Greg Hutchison made a motion to execute the approval in the amount of \$2,500.00. Angela Ashbrook seconded the motion. Motion carried 6 ayes. (022222-R)

Executive Session- Public portion of the meeting ended at 10:05 p.m. Executive Session started at 10:15. Personal matters discussed.

Action as a result of Executive Session- None

Adjournment- 11:00 p.m. (022222-S)

Respectfully Submitted
Ashley Rinker

Administrative Assistant, Ashley Rinker

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2022 Motions Made at Monthly Council Meetings

Disclaimer: Motions are subject to revision and corrections from all participants. The contents herein represents notes and audio collection of Macungie Borough Council meetings. These motions may not have captured the true intent of all statements made by participants.

Date	Motion #	Motion	Motion Made By	Seconded	# Ayes	# Neys	Against
2/22/2022	022222-G	Approval of all invoices \$179,688.88	Todd Rutledge	Lisa Yeager	6	0	
2/22/2022	022222-A	Recommendation for Preliminary/Final Land Development approval - Fields at Brookside	Todd Rutledge	Carl Sell	6	0	
2/22/2022	022222-B	Waiver SALDO § 305.9A-A consideration of a preliminary and Final land Development - Fields at Brookside	Todd Rutledge	Carl Sell	6	0	
2/22/2022	022222-C	Consideration and final decision to waive the minor subdivision for review/approval by Lower Macungie Township - Weis Lot Deveopment	Todd Rutledge	Carl Sell	6	0	
2/22/2022	022222-D	Consideration and final decision to grant a waiver from SALDO § 305.9A-A to allow for preliminary/final plan approval - Weis Lot Development	Todd Rutledge	Angela Ashbrook	6	0	
2/22/2022	022222-E	Consideration and final decision for a conditional preliminary final land development - Weis Lot Development	Todd Rutledge	Lisa Yeager	6	0	
2/22/2022	022222-F	Consideration and final decision for a conditional final land development with conditional lot consolidation plan - Car Wash	Todd Rutledge	Carl Sell	6	0	
2/22/2022	022222-J	Zoning Officer to limit the amount of time to 3 weeks to remove abandoned cars and yard waste clean up	Carl Sell	Lisa Yeager	6	0	
2/22/2022	022222-K	LSA grant application for \$250,000 for Streambank restoration	Todd Rutledge	Lisa Yeager	4	2	Angela, Carl

2/22/2022	022222-L	Police opt-out of the Lehigh County Testing Consortium Agreement TABLED	Lisa Yeager	Angela Ashbrook	6	0	
2/22/2022	022222-M	DPW \$1,000 request- Greverly Zero Turn Mower \$13,146.00	Greg Hutchinson	Todd Rutledge	6	0	
2/22/2022	022222-N	DPW \$1,000 request- New Water Truck \$54,000	Greg Hutchinson	Todd Rutledge	6	0	
2/22/2022	022222-O	DPW \$1,000 request- Guterman Correlator Purchase \$26,120.00	John Yerman	Greg Hutchison	6	0	
2/22/2022	022222-P	Administrative \$1,000 request- NA Studios Website \$3,600.00 annual fee	Greg Hutchison	Lisa Yeager	6	0	
2/22/2022	022222-I	Alan Crawford request for an additional term on the Planning Commission	John Yerman	Greg Hutchison	6	0	
2/22/2022	022222-Q	Civil Service Commission approval to have Jeff Stewart support commission	Todd Rutledge	Lisa Yeager	6	0	
2/22/2022	022222-R	Actuarial Study of Police Pension Plan approval in the cost of \$2,500.00	Greg Hutchison	Angela Ashbrook	6	0	
2/22/2022	022222-H	Angela Ashbrook resignation	Todd Rutledge	Greg Hutchison	5	1	Lisa
2/22/2022	022222-S	Adjournment at 11:00 p.m.	John Yerman	Todd Rutledge	6	0	