

CALL TO ORDER

President Chris Becker called the January 18, 2016, meeting of Macungie Borough Council to order at 7:30 p.m. in Borough Council Chambers, Borough Hall, 21 Locust Street, Macungie, PA.

ATTENDANCE

Council Members:	Alma Akinjiola Chris Becker David Boyko Marvin Moyer Roseann Schleicher John Yerman
Borough Manager:	Chris L. Boehm
Administrative Assistant:	Cynthia Hartzell
Mayor:	Gary Cordner
Engineer:	Ryan Kern
Absent:	Greg Hutchison

PUBLIC COMMENTS

- a. Prior Public Comments to Council – No prior public comments
- b. Public Comments

- 1. Daniel Lenig, 216 S. Walnut Street, Macungie, commented on the number of school buses driving on Cotton Street and a tractor trailer going from Chestnut Street to Lea Street. He is concerned about the condition of the bridge that does not handle that weight.

Mayor Cordner will check with Chief Harry if a resident could provide a picture to him if any action could be taken.

Council Member Boyko entered.

COUNCIL COMPLIMENTS, COMPLAINTS, PETITIONS AND APPEALS

- a. Council Member Schleicher was talking to a person for the Junior Council Member but that person was not interested.
- b. President Becker read some quotes from Martin Luther King in observance of the holiday.

APPROVAL OF MINUTES

- a. January 4, 2016 meeting – Council Member Boyko made a motion to approve the January 4, 2016 Council minutes as presented, second by Council Member Schleicher. Motion carried: 5 ayes

APPROVAL OF BILLS FOR PAYMENT

Council Member Boyko made a motion to approve the bills for payment totaling \$398,634.80, second by Council Member Schleicher. Motion carried: 5 ayes

CORRESPONDENCE

- a. Pennsylvania Utility Commission, re: Application from Lehigh County Authority to install a water line under Norfolk Southern Railroad
- b. Lehigh County Board of Assessment, re: 227 Sawgrass Circle Assessment Appeal
- c. Pennsylvania Utility Commission, re: Granting an extension of time to complete alteration at the Orchard and Schoeneck Road railroad crossings until December 31, 2017
- d. Macungie Volunteer Fire Department, December Training and Response Report
- e. Karen Holt, Macungie Institute Building Coordinator, December Monthly Report – Borough Manager Boehm reported the meeting with the Macungie Institute Trustees, Karen and the Friends of the Macungie Institute is on Thursday. President Becker, Council Member Schleicher and Borough Manager Boehm will report on it at the next meeting.
- f. Macungie Police Department, December Monthly Report and 2015 Year Report – Mayor Corder remarked that the number of cleared crimes that the Police Department have solved was a good percentage rate.

REPORTS

- a. Mayor – no other report than the comments on the Police Department report.
- b. Borough Manager
 1. SCARP Meeting – Borough Manager Boehm reported she and President Becker will be attending monthly meetings that will concentrate on what needs to be done, the cost and how to pay for the work. As the year goes on, Council will be kept updated. She commented that Jim Sheldon, Wastewater Committee SCARP Engineer, will be coming to Council at a later date to do a presentation.
- d. Committees – President Becker noted Fire Chief Natysyn is holding a chemical response training and Council Member Boyko should check with Chief Natysyn.

Borough Manager Boehm reported she sent a survey to the businesses that participated in the Macungie Holiday and had some responses. She suggested the committee should get together shortly to start working on this year's events.

UNFINISHED BUSINESS – PART I

a. Adoption of Resolution 2016-4, 2016 Fee Schedule - President Becker noted he increased the fees and reviewed the changes.

Council Member Akinjiola entered.

Council Member Yerman made a motion to adopt Resolution 2016-04 with the correction to Building Permit Commercial Repair fee to \$80, second by Council Member Boyko.

Roll Call Vote:	Akinjiola – aye	Boyko - aye
	Hutchison – absent	Moyer – aye
	Schleicher – aye	Yerman – aye
	Becker – aye	

Motion carried.

UNFINISHED BUSINESS – PART II

a. Committee Vacancies – Water Authority (2), Civil Service Commission (1 Alternate) – Council Member Akinjiola will submit a letter of interest for the Civil Service Commission.

b. Main Street Streetscape Plan – This is moving along.

c. SW Lehigh Comprehensive Plan – Council Member Schleicher reported the meetings were well attended and were very interesting. She was at the Facilities table and commented that 2 topics of most concern at her table were regional police and aging infrastructure. Borough Manager Boehm thanked everyone for attending. She noted LVPC was very pleased with the turnout at both meetings.

d. Rental Inspection Program – President Becker commented that Slatington Borough had revised their rental inspection program to make it stricter. He emailed that information to the committee members and asked for their comments.

e. LTD Capital Projects

1. Cotton Street
2. Church Street Traffic Light

It was noted that the bids are being prepared for the traffic light. Borough Manager Boehm reported Engineer Kern is reviewing the Grandview Development plans that will impact the West End Trail traffic light. She commented that a developer's agreement is needed for the developer to pay for the engineer fees to review the plan and any legal fees. Engineer Kern had some comments on the plan.

f. Service Electric Cable Franchise Renewal – This is being carried.

g. Macungie Police Department Body Camera Policy - Mayor Corder reported he, Chief Harry and Solicitor Armstrong have had some discussion on changes to the policy. This will be on the agenda at the next meeting.

NEW BUSINESS

a. Resolution 2016-06 – Authorization of Banking Services with QNB

Council Member Yerman made a motion to adopt Resolution 2016-06, second by Council Member Akinjiola.

Roll Call Vote:	Akinjiola – aye	Boyko - aye
	Hutchison – absent	Moyer – aye
	Schleicher – aye	Yerman – aye
	Becker – aye	

Motion carried.

b. Resolution 2016-07 – Municipal Deposit Resolution with First Niagara Bank

Council Member Akinjiola made a motion to adopt Resolution 2016-07, second by Council Member Yerman.

Roll Call Vote:	Akinjiola – aye	Boyko - aye
	Hutchison – absent	Moyer - aye
	Schleicher – aye	Yerman – aye
	Becker – aye	

Motion carried.

c. Appointment of Council Representative to the Farmers Market Advisory Board – 2 year term – Borough Manager Boehm noted Council Member Schleicher was on the Advisory Board last year and she was a great asset. Borough Manager Boehm would like Council Member Schleicher to continue if she wants to and Council to appoint her to the 2 year term.

President Becker made a motion to appoint Council Member Schleicher as the Council Representative to the Farmers Market Advisory Board, second by Council Member Yerman.
Motion carried: 6 ayes

ITEMS NOT ON AGENDA – No other items for discussion.

EXECUTIVE SESSION

Council President Becker called for an executive session at 8:26 p.m. to discuss personnel. The meeting was reconvened at 8:45 with no action taken.

ADJOURNMENT

Hearing no further business to be brought before Borough Council, the meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Cynthia Hartzell
Administrative Assistant