

CALL TO ORDER

President Chris Becker called the February 1, 2016, meeting of Macungie Borough Council to order at 7:30 p.m. in Borough Council Chambers, Borough Hall, 21 Locust Street, Macungie, PA.

ATTENDANCE

Council Members:	Alma Akinjiola Chris Becker David Boyko Greg Hutchison Marvin Moyer Roseann Schleicher John Yerman
Borough Manager:	Chris L. Boehm
Mayor:	Gary Cordner
Solicitor:	Patrick Armstrong
Administrative Assistant:	Cynthia Hartzell

PUBLIC COMMENTSa. Prior Public Comments to Council

1. Daniel Lenig – truck traffic on Cotton Street bridge - Mayor Cordner addressed the comment from Mr. Lenig on his concern about a weight restriction on the Cotton Street bridge with a tractor trailer and busses traveling on Cotton Street. The Mayor noted the tractor trailer is allowed by ordinance to travel on the street since it is for a local delivery. Borough Manager Boehm also noted there is no weight restriction on the Cotton Street bridge, only the Hickory Street bridge.

b. Public Comments - NoneCOUNCIL COMPLIMENTS, COMPLAINTS, PETITIONS AND APPEALS

a. Council Member Hutchison commented on a situation that occurred in the Borough office with an irate resident and if the situation was resolved. Borough Manager Boehm reported the situation has been resolved since the snow has been removed. She wants to create a safety procedure for the office staff to follow with irate citizens and will be discussing with Council the installation a safety barrier at the counter. Chris reported on the incident.

Council Member Boyko entered the meeting at this time.

Council Member Schleicher does want a plan created for the safety of the office staff. Borough Manager Boehm requested a barrier be installed in the office, similar to the police department.

President Becker sees this as two topics – one as a protection of the immediate area and the other to have better policies. Mayor Cordner and he will work on that.

b. Borough Manager Boehm noted on the brighter side, the Public Works crew received some thank you and compliments for the work done on the snow plowing and removal.

APPROVAL OF MINUTES

a. January 18, 2016 meeting - Council Member Moyer made a motion to approve the January 18, 2016 meeting minutes, second by Council Member Schleicher. Motion carried: 7 ayes

CONSENT AGENDA

a. Treasurer's report of January 28, 2016

Council Member Schleicher made a motion to approve the January 28, 2016 Treasurer's Report, second by Council Member Akinjiola. Motion carried: 7 ayes

b. Payment of invoices as listed totaling \$69,357.92

Council Member Yerman made a motion to approve the invoices for the current month of the Consent Agenda, second by Council Member Akinjiola. Motion carried: 7 ayes

CORRESPONDENCE

a. Emmaus Public Library, re: January 19, 2016 agenda, December draft meeting minutes and Year End Budget

REPORTS

a. Solicitor – Nothing additional to report other than some items on the agenda.

b. Mayor

1. Mayor Cordner is continuing to work with Reverend Schaffer from Solomon's UCC on the 175th Anniversary of the Union Church for the celebration on April 23.

c. Borough Manager

1. Workers Compensation Insurance – Borough Manager Boehm received a workers compensation insurance quote from Brown & Brown on the Susquehanna Municipal Trust which is a regional workers compensation self-insured trust. The Borough was approved by the Trust for membership and would be a savings of \$14,725. She noted the Borough was not approved previously due to the workers compensation claims. She reported the Fire Department would have to go under the State Workers Compensation Fund because fire departments are not

accepted due to the cancer coverage requirement. Borough Manager Boehm noted there are 60 members in the Trust and she has spoken to some of the members who were happy being with the Trust.

Solicitor Armstrong noted an intergovernmental agreement ordinance will have to be adopted to join the Trust. The ordinance will be scheduled for adoption at the March 7th meeting.

Council Member Boyko made a motion authorizing to move forward with the advertising of the ordinance for adoption, second by Council Member Schleicher. Motion carried: 7 ayes

2. Borough Manager Boehm reported President Becker and her will be attending the Lehigh County Authority meeting to discuss the SCARP Plan. She will keep Council updated.

d. Committees

1. Community Revitalization & Events – Council Member Schleicher reported the Spring Fling event will be on April 1 from 6 – 10 PM. The cost is \$20 per person and the tickets are available at the Macungie Institute or any Town Beautification Committee member.

She also reported the meeting for the Macungie Holiday will be February 17 at the Macungie Institute.

Council Member Schleicher reported the Town Beautification Committee is selling Pizzetta \$10 gift cards at the cost of \$8 to benefit the Committee.

UNFINISHED BUSINESS – PART I

a. Adoption of the Macungie Police Department Body Camera Policy – Solicitor Armstrong, Chief Harry and Mayor Corder worked on the policy making a minor change on the last page. There was a paragraph added to allow the Mayor, Borough Council, and the Civil Service Commission to review the recordings in relation to an internal investigation that follows the Internal Affairs Policy, Borough Code and applicable law.

Council Member Akinjiola made a motion to approve the Body Worn Camera Policy, second by Council Member Schleicher. Motion carried: 7 ayes

Council discussed not having a Right To Know Officer for the Police Department since Chief Harry is resigning. After some discussion, Council Member Boyko made a motion to allow Borough Manager Boehm to act as interim Right To Know Officer for the Police Department, second by Council Member Yerman. Motion carried: 5 ayes, 2 nays (Council Members Becker and Moyer)

UNFINISHED BUSINESS – PART II

a. Committee Vacancies – Water Authority (2), Civil Service Commission (1 Alternate)

b. Main Street Streetscape Plan

c. SW Lehigh Comprehensive Plan – Council was given a power point of the Results of the January 14th Public Meeting. There were 8 subjects and each listed categories in the order of the importance according to votes from people that attended the meeting. The next step is a random survey will be performed.

d. Rental Inspection Program - President Becker remarked he is planning to go to a Slatington Council meeting when their rental ordinance will be considered. Council Member Schleicher remarked she liked the list of inspections for the safety of the tenants. Council Member Boyko was in favor of some type of inspection of the rental units. President Becker will report back.

e. LTD Capital Projects

1. Cotton Street – Borough Manager Boehm reported the DEP permit was received for Cotton Street.

2. Church Street Traffic Light

f. Service Electric Cable Franchise Renewal

NEW BUSINESS

a. Grandview Crossing Review Letter – Borough Manager Boehm explained that PennDOT is requiring the Grandview Crossing development upgrade the timing on the West End Trail traffic light. They submitted a plan that BIA reviewed and Engineer Kern recommended Council not approve the plan or sign the plan or permit. Engineer Kern recommended Grandview Crossings install an emergency pre-emption and a left turn signal when traveling south on Route 100 based on the traffic counts.

Solicitor Armstrong suggested sending a letter to the Grandview Crossing developer requesting these items. It was the consensus of Council to authorize Engineer Kern to send a response letter to Grandview Crossing developer requesting the improvements of an emergency pre-emption and a left turn signal on the West End Trail traffic light concurrent with the development and copy Lower Macungie Township and PennDOT on the response letter.

b. Acceptance of Edward Harry's Resignation as Police Chief from the Macungie Police Department

Council Member Yerman made a motion to accept Edward Harry's resignation effective February 19, 2016 with regret, second by Akinjiola. Motion carried: 6 ayes, 1 nay (Council Member Hutchison)

ITEMS NOT ON AGENDA – No other items for discussion.

EXECUTIVE SESSION

Council President Becker called an executive session at 8:59 p.m. to discuss personnel. The meeting was reconvened at 9:29 p.m. with no action being taken.

Council Member Hutchison made a motion to reimburse Edward Harry for his accrued unused vacation time up to February 19th, second by Council Member Boyko. Motion carried: 7 ayes

President Becker and Mayor Corder will meet Tuesday to discuss hiring a police chief. Council Member Boyko questioned if there would be a residency requirement for the new police chief. President Becker and Mayor Corder will follow up in emails to Council.

ADJOURNMENT

Hearing no further business to be brought before Borough Council, the meeting was adjourned at 9:38 pm.

Respectfully submitted,

Cynthia Hartzell
Administrative Assistant