

CALL TO ORDER

President Chris Becker called the February 16, 2016, meeting of Macungie Borough Council to order at 7:30 p.m. in the Auditorium of the Macungie Institute, 510 E. Main Street, Macungie, PA.

ATTENDANCE

Council Members:	Alma Akinjiola Chris Becker David Boyko Roseann Schleicher John Yerman
Borough Manager:	Chris L. Boehm
Administrative Assistant:	Cynthia Hartzell
Mayor:	Gary Cordner
Engineer:	Ryan Kern
Absent:	Greg Hutchison Marvin Moyer

PRESENTATION BY CHIEF HARRY ON STATUS OF POLICE DEPARTMENT

This portion of the meeting was planned as a surprise special send-off for Chief Harry. President Becker and Mayor Cordner gave short speeches thanking Chief Harry for his service to the Borough. Mayor Cordner read and presented Chief Harry with a proclamation for his years of service to the community. The Police Department also presented Chief Harry with a shadow box of memorabilia from the Department. It was standing room only as residents and businesses came out to say thank you to Chief Harry before he leaves for his new position with Hazelton School District. Mr. Dorothy Kociuba organized the refreshment. Council expressed their thanks to Mrs. Kociuba for organizing the event.

President Becker called a recess at 7:35 pm. Meeting reconvened at 7:54 pm.

PUBLIC COMMENTS

a. Prior Public Comments to Council – No prior public comments

b. Public Comments

1. Chris Greb, Macungie Ambulance Corp, provided his annual report to Council and reviewed it. He commented that the Macungie Ambulance Corp has provided 60 years of service to the area. After his report, President Becker thanked him for all the Macungie Ambulance Corp does for the Borough. He informed Council that the Ambulance Corps will also be providing Council with a monthly report.

2. Paul Pugielli, Brown and Brown Insurance, was in attendance to answer any questions Council had on the proposed workers compensation coverage with the Susquehanna Municipal Trust. He gave an overview of the Trust that is a regional workers compensation self-

insured trust established in 1995 with 60 municipal members. President Becker questioned the modifier which Mr. Pugielli explained is different with the self-insured trust. President Becker was glad to hear that no member was let go because of a high claim rate. Borough Manager Boehm noted it will be a savings of about \$15,000 even with placing the Fire Department in the state workers compensation fund.

COUNCIL COMPLIMENTS, COMPLAINTS, PETITIONS AND APPEALS

- a. Council Member Boyko complimented Chief Harry for his service to the Borough and wished him the best in his future endeavor.
- b. Council Member Akinjiola heard a complaint from a resident about two vehicles continually parked and not moved on Village Walk Drive. Mayor Corder will address this with the Police Department.

APPROVAL OF MINUTES

- a. February 1, 2016 meeting – Council Member Akinjiola made a motion to approve the February 1, 2016 Council minutes as presented, second by Council Member Schleicher. Motion carried: 5 ayes

APPROVAL OF BILLS FOR PAYMENT

Council Member Yerman made a motion to approve the bills for payment totaling \$99,159.87, second by Council Member Schleicher. Motion carried: 5 ayes

CORRESPONDENCE

- a. Karen Holt, Macungie Institute Building Coordinator, January Monthly Report
- b. Macungie Police Department, January Monthly Report
- c. Municipal Retirement Trust, December Monthly
- d. Macungie Volunteer Fire Department, January Month Report
- e. President Becker noted correspondence was received from Tim and Jackie Romig thanking Chief Harry for his service and wishing him well in his future position.

REPORTS

- a. Mayor
 1. Mayor Corder noted under New Business is an item to appoint Sergeant Kocher as the Officer in Charge until further notice.
 2. Mayor Corder informed Council that the Police Department staff is down one person when Chief Harry leaves. He is suggesting Council hire another 30 hour officer and the

other hours will be filled with part time officers. Mayor Cordner noted this was a temporary position. It was the consensus of Council to move forward with hiring of a 30 hour officer from the current submitted applications or advertise if needed.

b. Borough Manager

1. Codification of Borough Ordinances – Borough Manager Boehm reported Keystate Publishing who updates the Borough's Codification has gone out of business. Keystate Publishing will update the Borough's Codification with the 2015 ordinances and provide a pdf of the up to date codification. At the end of March Keystate's website will go offline and the Borough's codification will not be available. Manager Boehm noted that the Borough will have our codification available on our website in pdf format until another company is chosen and has it on line. She is looking into other companies for both updating the codification and having it available on the internet. Borough Manager Boehm will keep Council informed.

2. Streetlight Electric – Borough Manager Boehm reported she signed a new 36 month energy supply contract with Champion Energy Services for the streetlight electric at the rate of \$.04277/kWh, effective November 2016. The Borough's current agreement is with Champion Energy Services at the rate of \$.0740/kWh. The rate decreased almost in half and will be a substantial savings to the Borough. The Borough's current month bill for streetlight electric averages \$3,500.

Council Member Boyko requested a list of the companies that submitted an offer. Borough Manager Boehm will supply that information to Council.

d. Committees – No Committee reports.

UNFINISHED BUSINESS – PART I – No unfinished business

UNFINISHED BUSINESS – PART II

a. Committee Vacancies – Water Authority (2), Civil Service Commission (1 Alternate)

b. Main Street Streetscape Plan – Borough Manager Boehm reported Water Operator McNair reviewed the streetscape plan with the engineer. He had some concerns with the water laterals near the bump outs and discussed the issues with the engineer. To answer Council Member Boyko's comment about redoing the water mains when the Main Street Streetscape is done, Borough Manager Boehm noted the street is not being redone, only the bump outs are being installed.

Council Member Boyko asked about lead pipes in the water system. Borough Manager Boehm reported Water Operator McNair is preparing a report for Council and the Authority.

Borough Manager Boehm received the paperwork from PennDOT on the streetscape project and is required to hire a PennDOT Qualified Construction Inspector to be on site all the time during the project. PennDOT provided the names of six companies for the Borough to obtain a Statement of Qualifications from each. The Borough reviews and chooses an inspector based on

the qualifications not the cost. The deadline for submitting the statement of qualifications is Friday, February 26th. This will be on the next meeting agenda.

Borough Manager Boehm noted there are still other items needed to be done to move forward with the project.

Audience

1. Tim Schantzenbach questioned why Council was not requesting PennDOT lower the speed limit on Main Street in light of PennDOT's recent decision to lower the speed limit in Emmaus. President Becker remarked that Council is waiting to make that request after all the streetscape work is completed on Main Street.

c. SW Lehigh Comprehensive Plan – Council Member Schleicher reported survey postcards were sent out and about 500 surveys were completed. She noted the information can be placed on the Borough website so interested residents are able to take the survey. The next Committee meeting is February 23rd.

d. Rental Inspection Program – President Becker reported he went to the Slatington Council meeting and reviewed some of the high fees that Borough is charging for their rental inspections. He noted a lot of people attended their Council meeting in opposition to the ordinance but Slatington Council still moved forward with adopting the ordinance.

e. LTD Capital Projects

1. Cotton Street
2. Church Street Traffic Light

f. Service Electric Cable Franchise Renewal

NEW BUSINESS

Council President Becker called for an executive session at 9:12 p.m. to discuss personnel. The meeting was reconvened at 9:25.

a. Appointment of Police Officer In Charge – Council Member Schleicher made a motion to appoint Sergeant Kocher as Officer in Charge effective February 20th with a \$1 per hour increase in his hourly rate until further notice, second by Council Member Akinjiola. Motion carried: 5 ayes

Council made no motion to create an MOU with the Police Union for Sergeant Kocher's appointment.

b. Resignation of Mark Vasoli as Zoning Officer effective February 28, 2016 – Council Member Schleicher made a motion to accept Mark Vasoli's resignation with regret, second by Council Member Yerman. Motion carried: 5 ayes

Borough Manager Boehm is Assistant Zoning Officer and will fill in until a zoning officer is hired.

ITEMS NOT ON AGENDA

- a. President Becker distributed to each Council Member information from Dorothy Kociuba and Linden Miller on the Police Chief's job description that he asked Council to review. He reviewed the list of Unfinished Business items that he handed out to Council.
- b. Council discussed having to take the NIMS courses and what Council would need to do in an emergency situation.

ADJOURNMENT

Hearing no further business to be brought before Borough Council, the meeting was adjourned at 9:36 p.m.

Respectfully submitted,

Cynthia Hartzell
Administrative Assistant