

CALL TO ORDER

President Chris Becker called the April 4, 2016, meeting of Macungie Borough Council to order at 7:30 p.m. in Borough Council Chambers, Borough Hall, 21 Locust Street, Macungie, PA.

ATTENDANCE

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| Council Members: | Alma Akinjiola |
| | Chris Becker |
| | David Boyko |
| | Greg Hutchison |
| | Roseann Schleicher |
| Borough Manager: | Chris L. Boehm |
| Mayor: | Gary Cordner |
| Solicitor: | Patrick Armstrong |
| Engineer: | Ryan Kern |
| Administrative Assistant: | Cynthia Hartzell |
| Absent: | Marvin Moyer |
| | John Yerman |

PUBLIC COMMENTS

a. Prior Public Comments to Council – No prior public comments.

b. Public Comments

1. Daniel Lenig, 216 S. Walnut Street, Macungie, commented about the potholes in Cotton Street and wanted to know the status of the reconstruction project. President Becker noted that topic will be discussed under Unfinished Business.

2. Amy Hillegass, Macungie Memorial Park, and Stan Smith and Ken Martin, Wheels of Time Association, came to Council asking to work together for the Wheels of Time Car Show in August with the Macungie Police Department. There have been incidents that made the Wheels of Time Association feel like they were not welcomed in town in previous years and they want to move forward. Mayor Cordner and Ms. Hillegass will set up a meeting with all.

3. Amy Hillegass, under a different topic, commented about the amount of graffiti that the Park has had and asked if the Borough also had a problem with graffiti. She asked if the police department could provide extra patrolling through the park.

She thanked the Macungie Fire Department for helping with the flag pole to untangle the rope for the flag.

COUNCIL COMPLIMENTS, COMPLAINTS, PETITIONS AND APPEALS

a. Council Member Akinjiola commented that the Spring Fling Dinner event was very nice.

b. President Becker addressed comments made that Council was requiring the Macungie Institute to increase the revenue. He commented that Council was trying to help the Macungie Institute be more financially self-supporting. President Becker and Council Member Schleicher noted they would not attend the Trustee meetings unless asked by the Trustees to attend.

APPROVAL OF MINUTES

a. March 21, 2016 meeting - Council Member Akinjiola made a motion to approve the March 21, 2016 meeting minutes, second by Council Member Schleicher. Motion carried: 5 ayes

CONSENT AGENDA

- a. Treasurer's report of March 31, 2016
- b. Payment of invoices as listed totaling \$111,778.82

President Becker commented prior to giving the donation to the Macungie Fire Department, an accounting is needed from them indicating how the funds were used.

Council Member Boyko made a motion to approve the Consent Agenda as presented, second by Council Member Schleicher. Motion carried: 5 ayes

CORRESPONDENCE

- a. Maryellen Schueck, re: Resignation as Macungie Institute Board of Trustee
- b. Linda Emery, Market Administrator, Waste Management, re: Contract Extension
- c. Municipal Retirement Trust, re: February Monthly Report
- d. Macungie Police Department March Monthly Report
- e. Robert G Bogert Jr., re: Letter of Interest for the Borough Water Authority Vacancy

REPORTS

a. Solicitor - Solicitor Armstrong noted the Water Ordinance Amendment will be up for adoption at the May 2nd meeting.

b. Mayor

1. Mayor Corder updated Council on the meeting he had with Council Member Schleicher, and the Pastors of Solomon and Grace Churches about their 175th Anniversary event. He reiterated the event dates. Proclamations were created for each Church which Mayor Corder read to Council for their approval.

President Becker made a motion to approve the proclamations for Solomon's United Church of Christ and Grace Lutheran Church as written and as read by the Mayor, second by Council Member Schleicher. Motion carried: 5 ayes

c. Engineer – In his report, Engineer Kern updated Council on all the projects. Cotton Street Project is proposed to start mid-June, Main Street Streetscape bid is scheduled to be advertised in June, Main & Church Street Traffic Light is included in the Streetscape project, Race Street Waterline replacement is out to bid and due April 7th and the annual MS-4 report for stormwater control is being prepared. Engineer Kern will report on the Grandview Crossing and Brookfield Park upgrades under New Business.

d. Borough Manager

1. Lehigh Street Ornamental Street Light Quotes – To install the street lights on Lehigh Street, Borough Manager Boehm obtained quotes for 4 street lights. She noted she will be purchasing an additional light because it was damaged in a car accident which had been paid for by the auto insurance. It was noted that Town Beautification Committee will pay for 1 street light, a donor will provide the funds for the other 3 street lights and the Borough will fund the cost of installation. Borough Manager Boehm recommended awarding the purchase of the street lights from Schaedler Yesco Distribution.

Council Member Boyko made a motion to purchase the street lights for Lehigh Street from Schaedler Yesco Distribution at the cost of \$10,740 as quoted, second by Council Member Akinjiola. Motion carried: 5 ayes

2. April 9th Spring Clean Up Events – Borough Manager Boehm reported the Spring Clean Up is this weekend. Anyone is invited and can work at the Park or go the Train Station for other areas to be cleaned. The Electronic Recycling is also this weekend in the Park. Borough Manager Boehm noted the rain barrel event will be rescheduled to a later date due to a low number of registrations.

3. LCA Sewer Meeting – Borough Manager Boehm reported she attended the sewer meeting with Chris Becker and Harry Garman to hear and discuss the cost of the I&I project required by the EPA order. President Becker commented the cost continues to be discussed. Borough Manager Boehm will like to meet with state and federal elected officials on the subject.

4. Borough Manager Boehm reported the time clock at the Borough garage has stopped working and the washing machine at the Borough garage is broken. President Becker has a time clock program Public Works may be able to use. Borough Manager Boehm asked for permission to purchase another washing machine. It was the consensus of Council to purchase another washing machine.

5. Borough Manager Boehm reported she was invited to attend the TAP Grant meeting at LVPC on Wednesday.

d. Committees – No Committee reports.

UNFINISHED BUSINESS – PART IUNFINISHED BUSINESS – PART II

- a. Committee Vacancies – Water Authority (2), Civil Service Commission (1), MI Board of Trustee vacancy (1)
- b. Main Street Streetscape Plan
- c. SW Lehigh Comprehensive Plan – April 26th Public Meeting at Upper Milford Township Building at 7 p.m.

Council Member Schleicher reported that it was amazing how the priorities indicated by the surveys and by the people attending that meeting were mostly all the same as for traffic and open space to name a few.

- d. Rental Inspection Program
- e. LTD Capital Projects
 1. Cotton Street
 2. Church Street Traffic Light
- f. Service Electric Cable Franchise Renewal
- g. Ordinance 2016-02, Water Ordinance Amendment, Adoption May 2nd

NEW BUSINESS

- a. Appointment to the following Boards for expiring positions:
 1. Planning Commission for a 4-year term expiring 3/31/2020 - 1 position 2 applicants (Linn Walker and Tom Kociuba)

Council Member Hutchison made a motion to appoint Linn Walker to the Planning Commission for a 4 year term expiring 3/31/2020, second by Council Member Akinjiola. Motion carried: 4 aye, 1 nay (Council Member Boyko)

2. Macungie Institute Board of Trustees for a 3-year term expiring 3/31/2019 (Linden Miller)

Council Member Boyko made a motion to appoint Linden Miller to the Macungie Institute Board of Trustees for a 3 year term expiring 3/31/2019, second by Council Member Schleicher. Motion carried: 5 ayes

3. Zoning Hearing Board for a 3-year term expiring 3/31/2019 (John Horner)

Council Member Schleicher made a motion to appoint John Horner to the Zoning Hearing Board for a 3 year term expiring 3/31/2019, second by Council Member Boyko. Motion carried: 5 ayes

b. Appointment of Robert Bogert Jr. to the Borough Water Authority vacancy position for the term expiring 12/31/2019

Council Member Boyko made a motion to appoint Robert Bogert Jr. to the Borough Water Authority for the term expiring 12/31/2019, second by Council Member Schleicher. Motion carried: 4 ayes, 1 nay (Council Member Hutchison)

c. Resolution 2016-09, DCNR Grant for Brookfield Park Improvements

Borough Manager Boehm reported the public meeting was well attended with residents from the Village Walk area and the Ridings development. Since the whole park improvement was costly and being done in phases, the residents suggested a walking path, repaving the basketball court, benches and a reader board as the first items to be installed for Phase 1. Borough Manager Boehm reported the Ridings development is planning fundraising and Little Tree Day Care would like to help.

Borough Manager Boehm remarked this Resolution was to apply for the DCNR Grant.

Council Member Boyko made a motion to adopt Resolution 2016-09, second by Council Member Schleicher.

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| Roll Call Vote: | Akinjiola – aye | Becker – aye |
| | Boyko – aye | Hutchison – aye |
| | Moyer - absent | Schleicher – aye |
| | Yerman – absent | |

Motion carried.

d. Resolution 2016-10, Designation of Agent to obtain financial assistance for snow storm – Council Member Boyko commented that if Council Members do not take the NIMS Courses, FEMA can take the funds back.

Council Member Akinjiola made a motion to adopt Resolution 2016-10, second by Council Member Schleicher.

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| Roll Call Vote: | Akinjiola – aye | Becker – aye |
| | Boyko – aye | Hutchison – aye |
| | Moyer - absent | Schleicher – aye |
| | Yerman – absent | |

Motion carried.

e. Waste Management offer for contract extension – Per the contract, Waste Management gave an offer for a one year extension to the contract with no cost increase.

Council Member Boyko made a motion to accept the offer from Waste Management for a one year extension from November 1, 2016 to October 31, 2017 with no cost increase, second by Council Member Akinjiola. Motion carried: 5 ayes

f. Emergency Management Coordinator - President Becker explained that David Boyko has expressed that he would like someone to take the Emergency Management Coordinator position. President Becker spoke to Assistant Emergency Management Coordinator Natysyn who is interested. David Boyko will submit his final date as Emergency Management Coordinator at the next meeting.

g. Acceptance of Maryellen Schueck's resignation from the Macungie Institute Board of Trustees

Council Member Boyko made a motion to accept Maryellen Schueck's resignation from the Macungie Institute Board of Trustees with regret, second by Council Member Schleicher. Motion carried: 5 ayes

h. Resolution 2016-11, CDBG 2016 Grant – Borough Manager Boehm noted this Grant is for 16 handicapped ramps to be installed in 2017.

Council Member Schleicher made a motion to adopt Resolution 2016-11, second by Council Member Akinjiola.

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| Roll Call Vote: | Akinjiola – aye | Becker – aye |
| | Boyko – aye | Hutchison – aye |
| | Moyer - absent | Schleicher – aye |
| | Yerman – absent | |

Motion carried.

i. Grandview Land Development - Solicitor Armstrong updated Council on the upgrade to the traffic light at West End Trail being done by developers of Grandview Crossing development in Lower Macungie Township. They are installing emergency pre-emption equipment, adjusting timing and posting escrow funds for a possible left turn signal if warranted. Solicitor Armstrong commented the agreement requires the developers to be responsible for all cost of maintenance for an 18 month period after the upgrades are installed.

1. West End Trail Traffic Signal Agreement – Council Member Akinjiola made a motion to authorize the Agreement for the West End Trail Traffic Signal with Weis Markets, Inc. and Woodmont Properties, LLC to be signed, second by Council Member Boyko. Motion carried: 5 ayes

2. Resolution 2016-12 Authorizing Borough Manager to sign and submit Signal Application

Council Member Akinjiola made a motion to adopt Resolution 2016-12, second by Council Member Schleicher.

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| Roll Call Vote: | Akinjiola – aye | Becker – aye |
| | Boyko – aye | Hutchison – aye |
| | Moyer - absent | Schleicher – aye |
| | Yerman – absent | |

Motion carried.

3. Authorization to sign Traffic Signal mylar – Council Member Schleicher made a motion to authorize the appropriate signatory to sign the Traffic Signal mylar for the West End Trail Traffic Signal upgrade conditioned upon final PennDOT approval, second by Council Member Akinjiola. Motion carried: 5 ayes

ITEMS NOT ON AGENDA

a. President Becker asked Engineer Kern for a cost estimate to install emergency pre-emption equipment on the Chestnut Street traffic light. He would like all 3 traffic lights to have that equipment for emergency personnel.

b. President Becker commented the floor in the police department is being refinished. Borough Manager Boehm will be writing a letter to Ed Harry to return the bullet proof vest if he is not working for the Borough.

Council Member Hutchison expressed how fortunate the Borough is to have the employees on the Public Works crew. He noted Supervisor Tracy Smith and Building Maintenance Mike Smith brought their own tools to do the renovation work in the police department.

c. President Becker informed Council that Don Young would like to discuss the vacation of Creek Alley in a workshop at the next Council meeting. President Becker expressed concern about holding the workshop instead of the public hearing. After some discussion, it was decided to hold the public hearing to discuss the issue.

d. Council Member Hutchison would like to see Council work toward obtaining property to put a parking lot near downtown.

ADJOURNMENT

Hearing no further business to be brought before Borough Council, the meeting was adjourned at 10:03pm.

Respectfully submitted,

Cynthia Hartzell
Administrative Assistant