

CALL TO ORDER

President Chris Becker called the May 16, 2016, meeting of Macungie Borough Council to order at 7:30 p.m. in Borough Council Chambers, Borough Hall, 21 Locust, Macungie, PA.

ATTENDANCE

Council Members:	Alma Akinjiola
	Chris Becker
	Marvin Moyer
	Roseann Schleicher
	John Yerman
Mayor:	Gary Cordner
Borough Manager:	Chris L. Boehm
Administrative Assistant:	Cynthia Hartzell
Absent:	Greg Hutchison
	David Boyko

PUBLIC COMMENTS

a. Prior Public Comments to Council – No Prior Public Comments

b. Public Comments

1. James Flynn, 33 S. Fairview Street, Macungie, addressed the pedestrian crosswalk enforcement that he read about in the newspaper. He noted several incidents of possible vehicle collisions with him in a vehicle or crossing Main Street.

Mayor Cordner commented that he has received frequent complaints about crossing Main Street. He noted the streetscape project that will be done this year will help pedestrians cross Main Street. He commented Council will be addressing the speed limit with PennDOT when the streetscape project is finished. Borough Manager Boehm noted this issue has been reported to Lehigh Valley Planning Commission during the recent comprehensive plan meetings.

COUNCIL COMPLIMENTS, COMPLAINTS, PETITIONS AND APPEALS – No Council Compliments, Complaints, Petitions and Appeals

APPROVAL OF MINUTES

a. May 2, 2016 meeting – Council Member Schleicher made a motion to approve the May 2, 2016 Council minutes as presented, second by Council Member Akinjiola. Motion carried: 5 ayes

APPROVAL OF BILLS FOR PAYMENT

Council Member Akinjiola made a motion to approve the bills for payment totaling \$95,207.73, second by Council Member Schleicher. Motion carried: 5 ayes

CORRESPONDENCE

- a. Karen Holt, Macungie Institute Building Coordinator, April Monthly Report
- b. Macungie Memorial VFW Post 9264, re: Macungie Memorial Day Program - Mayor Cordner noted he will be attending the Memorial Day Events.
- c. Macungie Ambulance Corp April Monthly Report
- d. Municipal Retirement Trust, re: March Monthly Report – Council Member Yerman reviewed the report and determined there could be negative numbers in the upcoming years since the pensions did not grow in the first 3 months of this year. He noted Council needs to continue to monitor the pensions.
- e. Pennsylvania State Association of Boroughs, re: Proposed Constitution changes
- f. Lower Macungie Township, re: Proposed Township Official Map and draft Ordinance
- g. Macungie Police Department April Monthly Report
- h. John Schlener, re: Resignation from Zoning Hearing Board

REPORTS

- a. Mayor Cordner
 1. Parking on Lumber Street - Mayor Cordner noted the Police Department observed the vehicle parking on Lumber Street and suggested making the area no parking on the west side from the parking lot entrance to Main Street. It was commented that vehicles make u-turns at the Lumber Street intersection.
 2. Pedestrian Crosswalk Enforcement – This was discussed under Public Comments.
 3. Mayor Cordner reported the meeting was held with the Park, the Wheels of Time and the Police Department. He noted the meeting was productive and went well.
- b. Borough Manager
 1. Estates at Brookside Drainage Easements – Borough Manager Boehm reported Engineer Kern, Chris Geary from BIA, Zoning Officer Nicholson and her walked around the Estates at Brookside development to view the drainage easements. She noted extensive landscaping has been put in the easements. Borough Manager Boehm noted Engineer Kern commented that the water flow in the drainage easement has been altered. Council instructed the Zoning Officer Nicholson to speak with the property owners to explain the easement and encroachments. It was also noted that this may affect the Borough's NPDES requirements from the state.
 2. Farmers Market Season Opening – Borough Manager Boehm announced the Market is opening this week on Thursday. She noted there are 19 vendors this year; two new vendors are a baker and cooking oils.

- c. Committees – Council Member Schleicher reported the Macungie Holiday Committee is meeting June 1st at 7:00 pm at the Macungie Institute.

UNFINISHED BUSINESS – PART I

- a. Macungie Institute General Use and Terms of Conditions amended to include Alcohol Policy – Council referred the proposed alcohol policy to Solicitor Armstrong for review. President Becker thanked the Macungie Institute Trustees for working on the alcohol policy.

UNFINISHED BUSINESS – PART II

- a. Main Street Streetscape Plan – Borough Manager Boehm provided a tentative schedule for the project. The schedule showed the project would be starting in September and completed in November.
- b. SW Lehigh Comprehensive Plan – May 24th Public Meeting at Upper Milford Township Building at 7 p.m. Council Member Schleicher commented that the steering committee is meeting Tuesday to discuss traffic.
- c. Rental Inspection Program – Borough Manager Boehm is working on scheduling a meeting.
- d. LTD Capital Projects

1. Cotton Street – Borough Manager Boehm reported a pre-construction meeting was held and the contractor scheduled to start the project Monday, May 23rd. President Becker commented he has gone over the capital loan fund and commented on expenses that have increased causing the funds for the two projects left to be over budget. He suggested removing parts of the project to get the cost down.

Council expressed concern that the start date was too soon. Council Member Schleicher noted the residents were told the project would not start until after school ended. Council asked Borough Manager Boehm to see if the start date could be changed to start after school ends.

To bring the project costs down so as to stay within the Borough's budgeted capital funds the following motions were made:

- 1) Council Member Yerman made a motion to postpone the mill and overlay for the section of Cotton Street between the Mountain Creek bridge and Chestnut Street, second by Council Member Akinjiola. Motion carried: 4 ayes, 1 abstain (Council Member Moyer)
- 2) Council Member Yerman made a motion to reduce the sidewalk width to 4', second by Council Member Akinjiola. Motion carried: 4 ayes, 1 abstain (Council Member Moyer)
- 3) Council Member Yerman made a motion to postpone the sidewalk in the section of Cotton Street between the Mountain Creek bridge and Chestnut Street, second by Council Member Akinjiola. Motion carried: 3 ayes, 2 nays (Council Members Becker and Schleicher)

- 4) Council Member Yerman made a motion to postpone the placement of a guardrail on the north side of Cotton Street at the swale, second by Council Member Schleicher. Motion carried: 4 ayes, 1 abstain (Council Member Moyer)

This information will be passed to Engineer Kern.

2. Church Street Traffic Light

- e. Service Electric Cable Franchise Renewal

- f. Public Hearing on Creek Street Vacation, 8/1/16 at 7 p.m. at the Macungie Institute

NEW BUSINESS

- a. Extend an offer of employment to Ryan Keiser for the Public Works mechanic position – Council Member Schleicher made a motion to extend an offer of employment to Ryan Keiser at the hourly wage rate of \$18.50 per hour with a start date of May 31st, contingent upon passing the pre-employment drug/alcohol testing and physical, second by Council Member Akinjiola. Motion carried: 5 ayes

- b. Comments to Lower Macungie Township Official Map and draft ordinance – Council Member Yerman spoke to Lower Macungie Township about the recreation path on their official map. Lower Macungie Township thought the path could run along Swabia Creek; but the path would not connect to the Borough's path as noted in the Borough's Master Trail Plan. Council Member Yerman commented that Lower Macungie Township is willing to meet to determine a connecting point for the recreational path. Council discussed having the Planning Commission review locations for the walking trail, give recommendations to Council and Council will meet with Lower Macungie Township to discuss it.

- c. Lehigh Valley Hazard Mitigation Plan and letter of intent – Lehigh County and Northampton County are updating the Hazard Mitigation Plan and the municipalities can participate making them eligible for federal pre-disaster mitigation funding. Lehigh County is asking each municipality to assign a point of contact person if they are participating in the plan.

Council Member Yerman made a motion to appoint Borough Manager Boehm as the point of contact for Macungie Borough, second by Council Member Schleicher. Motion carried: 5 ayes

After a suggestion from Mayor Corder to appoint an alternate point of contact, Council Member Schleicher made a motion to appoint Michael Natysyn as the second point of contact for Macungie Borough, second by Council Member Akinjiola. Motion carried: 5 ayes

- d. Acceptance of Resignation from John Schlener from Zoning Hearing Board – Council Member Akinjiola made a motion to accept the resignation of John Schlener from the Zoning Hearing Board with regret, second by Council Member Schleicher. Motion carried: 5 ayes

- e. PSAB Constitution Changes – No comment or discussion was necessary on this topic.

ITEMS NOT ON AGENDA

- a. Borough Manager Boehm reported the Race Street Water Line Replacement Project will start Thursday, May 19th.
- b. Mayor Cordner reminded Borough Manager Boehm to inform the Police Department about the start date for Cotton Street.

ADJOURNMENT

Hearing no further business to be brought before Borough Council, the meeting was adjourned at 9:25 p.m.

Respectfully submitted,

Cynthia Hartzell
Administrative Assistant