

CALL TO ORDER

President Chris Becker called the June 6, 2016, meeting of Macungie Borough Council to order at 7:30 p.m. in Borough Council Chambers, Borough Hall, 21 Locust Street, Macungie, PA.

ATTENDANCE

Council Members:	Alma Akinjiola Chris Becker David Boyko Greg Hutchison Roseann Schleicher John Yerman
Borough Manager:	Chris L. Boehm
Solicitor:	Patrick Armstrong
Administrative Assistant:	Cynthia Hartzell
Absent:	Marvin Moyer Mayor Gary Corder

PUBLIC COMMENTS

a. Prior Public Comments to Council – No prior public comments

b. Public Comments

1. Jeannette Polizzi, 351 Village Walk Drive, Macungie, commented about the condition of her adjoining neighbor's property that has high grass and is harboring rodents. She was told to email Zoning Officer Nicholson the information and President Becker said he would keep in touch with her.

When questioned by Council Member Schleicher, Ms. Polizzi commented that one of the reasons in the change in the neighborhood is due to the number of absentee property owners in the development. Council Member Schleicher noted the Macungie Village townhouse area she lives in has changed also and absentee property owners being one of the reasons.

2. Nadina Butko, 352 Village Walk Drive, Macungie, commented about the condition of the neighborhood and the trash containers located at the front of homes. President Becker noted the Zoning Officer is a new employee and will be informed of the problem.

COUNCIL COMPLIMENTS, COMPLAINTS, PETITIONS AND APPEALS

a. Council Member Schleicher announced John Leeser, a longtime resident of Macungie, received a Prestigious Award at the 16th Annual Tribute to Unsung Heroes Ceremony held by Lehigh County Office of Aging and Adult Services on May 18. She noted it is great to have John Leeser as a resident of the Borough who volunteers his time to make Macungie a better place to live and work. She noted it is great to have a resident that does a lot in the Borough.

APPROVAL OF MINUTES

- a. May 16, 2016 meeting - Council Member Akinjiola made a motion to approve the May 16, 2016, meeting minutes, second by Council Member Schleicher. Motion carried: 6 ayes

CONSENT AGENDA

- a. Treasurer's report of May 31, 2016

Council Member Schleicher made a motion to approve the May 31, 2016 Treasurer's Report, second by Council Member Yerman. Motion carried: 6 ayes

- b. Payment of invoices as listed totaling \$122,475.58

Council Member Boyko made a motion to approve the invoices for the current month of the Consent Agenda, second by Council Member Akinjiola. Motion carried: 6 ayes

CORRESPONDENCE

- a. Macungie Fire Department April Response and Training Reports
- b. Emmaus Public Library, re: May Agenda and documents
- c. Karen Holt, Macungie Institute Building Coordinator, May Monthly Report
- d. Macungie Ambulance Corps May Monthly Report
- e. Municipal Retirement Trust April Monthly Report – Council discussed the report with Council Member Yerman commenting that the pension program did not seem to be growing as it should be. When the Borough receives the Actuarial Report, he would like to review and call Mockenhaupt to discuss the pensions.
- f. Macungie Police Department May Monthly Report

REPORTS

- a. Solicitor
 1. Macungie Institute General Use and Terms of Conditions amended to include Alcohol Policy - Solicitor Armstrong reviewed the policy and provided a draft copy with changes. Council discussed the changes. Solicitor Armstrong will make the updated changes to the policy and pass back to Council for review and approval before going back to the Macungie Institute Trustees for review.
- b. Mayor - No report in his absence.
- c. Borough Manager

1. Flower Park Donations – Borough Manager Boehm reported two contributions were received for the Flower Park from a resident and the Macungie Women’s Club. Mrs. Pat Liebensberger, a Borough resident, donated \$100, and the Macungie Women’s Club donated \$50. Thank you letters will be sent to both.

2. Pension Audits – Borough Manager Boehm reported the pension audits were completed. She provided a copy of the Exit Conference Memorandum to Council. There was one finding under the Non-uniformed Pension. The Auditor found that a resolution should be adopted to reflect the rate actually being collected even though the Collective Bargaining Agreement notes the rate. Borough Manager Boehm will prepare a resolution for the Non-uniformed Pension.

She noted a good thing that has occurred since the last audits have had no findings, the Borough is now considered a Limited Procedure Engagement, which doesn’t require the detail of a full audit.

3. Upcoming SCARP Meetings – Borough Manager Boehm scheduled to have a representative from Arcadis give a presentation at the August 1st Council meeting on the Borough’s sewer rehabilitation plan. Borough Manager Boehm remarked she met with Engineer Garman and he estimated a cost of \$4,000,000 for the work that needs to be done. President Becker would like to purchase meters to be placed in the sewer lines where the Borough sewer connects to the Western Lehigh interceptor to monitor the change in the flow from the rehab work.

4. ARLE Grant – Borough Manager Boehm reported the Borough was not awarded the ARLE Grant from 2015. She noted another grant round was coming up and asked if Council agreed to submitting the grant application for an upgrade to the Chestnut Street traffic light. It was the consensus of Council to resubmit the application for the ARLE Grant.

5. 2015 CDBG Grant – Borough Manager Boehm announced the Borough was awarded the CDBG Grant for \$37,800, which is less than \$63,000 she had applied for. Included in this grant will be the 4 corners of the Main and Walnut Streets intersection which were not completed in the last grant round along with other sidewalk ramps following the Borough’s road construction projects.

6. Recycling Toter Grant – Borough Manager Boehm reported the recycling toter grant that was submitted with Lower Macungie Township was awarded. She will be working with Lower Macungie Township to finalize the grant.

7. Council Member Boyko questioned if there was a follow up to video the sewer pipes that were slip lined. Borough Manager Boehm noted they were videoed after the lining was done. Council discussed and suggested having the pipes videoed to make sure the slip lining held up prior to the warranty expiration.

8. Council Member Boyko asked the status of the Main Street Commons development and the Stone Hill development. Borough Manager Boehm noted Stone Hill is

going before the Planning Commission with a revised sketch plan and Main Street Commons will have to come before Council at the next meeting or submit an extension to their June 30, 2016 deadline.

d. Committees

1. Community Revitalization and Events – Council Member Schleicher remarked a meeting was held for the Macungie Holiday and went well.

UNFINISHED BUSINESS – PART I – There was no unfinished business.

UNFINISHED BUSINESS – PART II

a. Main Street Streetscape Plan – Borough Manager Boehm noted the Project is on target for September start.

b. SW Lehigh Comprehensive Plan – A power point printout was given to Council. This was from the last steering committee meeting giving 8 themes that will be incorporated into the plan, along with the goals. The next part to be worked on will be the policies and implementation to make the plan work. Council Member Schleicher commented she was pleased with how the plan has been coming together. She announced the next meetings are June 21 to work on the policies and June 28 for implementation.

c. Rental Inspection Program – Next meeting June 13th at 7 p.m. at Borough Hall

d. LTD Capital Projects

1. Cotton Street - President Becker noted his mistake and there are sufficient funds to complete the project. He asked Council to agree to include the items that were voted to be postponed at the last meeting.

Council Member Hutchison made a motion to do the mill and overlay for the section of Cotton Street between the Mountain Creek bridge and Chestnut Street, keep the sidewalk at the 5 foot width, install the sidewalk in the section of Cotton Street between the Mountain Creek bridge and Chestnut Street and install the guardrail on the north side of Cotton Street to be consistent with the Cotton Street Reconstruction bid document, second by Council Member Schleicher. Motion carried: 6 ayes

Borough Manager Boehm will inform BIA to issue the Notice to Proceed to Semmel Excavating. She commented that residents can get tags to park at the Fire Department parking lot and the trash collection was addressed.

2. Church Street Traffic Light

e. Service Electric Cable Franchise Renewal

f. Public Hearing on Creek Street Vacation, 8/1/2016 at 7 p.m. at Macungie Institute

- g. Committee Vacancies – Macungie Institute Trustee (1), Zoning Hearing Board (1)

NEW BUSINESS

- a. Resolution 2016-13, GRTP Grant Application – Borough Manager Boehm informed Council this resolution was needed to apply for the DCED grant for the Brookfield Park improvements.

Council Member Boyko made a motion to adopt Resolution 2016-13, second by Council Member Yerman.

Roll Call Vote:	Akinjiola – aye	Becker – aye
	Boyko – aye	Hutchison – aye
	Moyer - absent	Schleicher – aye
	Yerman – aye	

Motion carried.

ITEMS NOT ON AGENDA

EXECUTIVE SESSION

Council President Becker called for an executive session at 9:20 p.m. to discuss personnel. The meeting was reconvened at 9:39 with no action taken.

ADJOURNMENT

Hearing no further business to be brought before Borough Council, the meeting was adjourned at 9:40 pm.

Respectfully submitted,

Cynthia Hartzell
 Administrative Assistant