

CALL TO ORDER

President Chris Becker called the June 20, 2016, meeting of Macungie Borough Council to order at 7:30 p.m. in Borough Council Chambers, Borough Hall, 21 Locust, Macungie, PA.

ATTENDANCE

Council Members: Alma Akinjiola
Chris Becker
David Boyko
Marvin Moyer
Roseann Schleicher
John Yerman
Mayor: Gary Cordner
Borough Manager: Chris L. Boehm
Administrative Assistant: Cynthia Hartzell
Absent: Greg Hutchison

PUBLIC COMMENTSa. Prior Public Comments to Council

1. Jeannette Polizzi, property maintenance complaint – President Becker noted Council received an update from Zoning Officer Nicholson. He had been unable to contact Ms. Polizzi for an update at this time.

b. Public Comments – No public comments

COUNCIL COMPLIMENTS, COMPLAINTS, PETITIONS AND APPEALS – No Council Compliments, Complaints, Petitions and Appeals

APPROVAL OF MINUTES

a. June 6, 2016 meeting – Council Member Akinjiola made a motion to approve the June 6, 2016 Council minutes as presented, second by Council Member Schleicher. Motion carried: 6 ayes

APPROVAL OF BILLS FOR PAYMENT

Council Member Boyko made a motion to approve the bills for payment totaling \$201,284.80, second by Council Member Schleicher. Motion carried: 6 ayes

CORRESPONDENCE

a. Macungie Fire Department May Monthly Report

b. Municipal Retirement Trust May Monthly Report

REPORTS

a. Mayor Cordner

1. Police Vehicles - Mayor Cordner reported the new police car has been received. He noted Sergeant Kocher was able to purchase the car at a lower cost than budgeted. With that, Mayor Cordner noted Sergeant Kocher is looking to keep the 4th police car that was budgeted to be sold. Mayor Cordner would like to hold off on this topic until he can talk to Sergeant Kocher about the car before giving his recommendation to Council. Borough Manager Boehm remarked the computer for the car was purchased for less than budgeted also. This topic will be carried.

2. SOP Policies for liability insurance – Mayor Cordner reported he is working on the policies for the insurance company with Sergeant Kocher.

b. Borough Manager

1. 902 Recycling Grant for toters – Borough Manager Boehm met with Lower Macungie Township and Alburdis to discuss the details of the grant. There are two sizes of containers that can be ordered, 32 gallon and 46 gallon containers. She was debating which size to order and how many of that size. This is a 10% match grant so Borough Manager Boehm planned to budget for the match in the 2017 budget and order the containers then. She commented that the grant can be applied for every two years. It was suggested to have an article in the fall newsletter to inform the residents that they can sign up for a container and which size they want.

2. Farmers Market 10th Anniversary Celebration – Borough Manager Boehm reiterated the 10th Anniversary Celebration for the Farmers Market is on June 30th. She noted activities that will be at the Celebration.

3. Borough Manager Boehm announced the next meeting is Tuesday, July 5th due to the 4th of July Holiday.

4. Borough Manager Boehm reported she is working on the leaf collection bid for the fall leaf collection in the Borough.

c. Committees – Council Member Yerman informed Council that the Planning Commission reviewed a sketch plan for the Stone Hill development at their June 14th meeting. He noted the plan showed 47 homes in the 9 acre section. There are 3 sections of the development with sections 1 and 2 in Lower Macungie Township and the 3rd in the Borough. Council Member Yerman noted there was no green space or storm water space in the Borough's section; it was all placed in the other 2 sections. He commented there will be a street interconnect with Lower Macungie Township into the Borough through the development, which is a concern for traffic from Lower Macungie Township coming through the Borough to avoid the railroad crossing. Council Member Yerman remarked about the walking trail in that development and he has developed a proposal for the location of the walking trail to connect to the Spruce Street Park. He will keep Council updated on the Stone Hill development.

UNFINISHED BUSINESS – PART I

a. Macungie Institute General Use and Terms of Conditions amended to include Alcohol Policy – Council was given a copy of the updated Policy as discussed at the last meeting.

Council Member Yerman made a motion to approve the Macungie Institute General Use and Terms of Conditions with the Alcohol Policy, second by Council Member Schleicher. Motion carried: 6 ayes

UNFINISHED BUSINESS – PART II

- a. Main Street Streetscape Plan – Borough Manager Boehm reported the Let Date for the project is now July 12th. The project includes bump outs which will allow the rain water to filter through the plantings before draining into the storm water system. Council suggested contacting the property owners to see if they would help maintain the plantings.
- b. SW Lehigh Comprehensive Plan – There is a meeting June 21st at Lower Macungie Township at 4:00 pm to discuss community design and policies. The next meeting is scheduled for June 28th at Lower Macungie Township at 4:00 pm.
- c. Rental Inspection Program - President Becker reported a meeting was held for the rental committee and it was a good meeting. The minutes will be emailed to Council.
- d. LTD Capital Projects
 1. Cotton Street
 2. Church Street Traffic Light
- e. Service Electric Cable Franchise Renewal
- f. Public Hearing on Creek Street Vacation, 8/1/16 at 7 p.m. at the Macungie Institute
- g. Committee Vacancies – Macungie Institute Trustee (1), Zoning Hearing Board (1)
- h. Arcadis Presentation on Sewer Rehabilitation Program Presentation will be held at the August 1st meeting. Borough Manager Boehm reported Lehigh County Authority is holding a public meeting for the public to hear what Lehigh County Authority and Allentown are doing for their part of the I&I removal in the sewer.

Council requested a spreadsheet of the costs charged for water and sewer by other municipalities. Borough Manager Boehm will work on the spreadsheet.

NEW BUSINESS

- a. Dock Street Direction of Traffic Flow – Some Council Members have been asked to have Dock Street a one way from Church Street. It was discussed and Borough Manager Boehm will prepare a resolution for a temporary one way on Dock Street from Church Street to Lea Street for the next meeting.
- b. Main Street Commons Land Development and Lot Line Adjustment time extension until December 31, 2016 – Pope Valley Properties submitted a time extension until December 31, 2016 for the land development and subdivision plan for the Main Street Commons development to Borough Council and the Planning Commission.

Council Member Schleicher made a motion to accept the time extension until December 31, 2016 for the Main Street Commons Land Development and lot line subdivision, second by Council Member Akinjiola. Motion carried: 6 ayes

c. Budget Transfers

- \$556.46 from 01.414.314 (Zoning Legal) to 01.414.310 (Professional Services)
- \$3,962.70 from 01.410.130 (Police Chief wages) to 01.410.183 (Police Overtime)

Council Member Boyko made a motion to approve the budget transfers as presented, second by Council Member Schleicher. Motion carried: 6 ayes

d. Appointment of Richton Penn as Part-Time Police Officer - Sergeant Kocher requested to hire Richton Penn as a part-time police officer who previously worked for the Police Department and left in good standing.

Council Member Schleicher made a motion to hire Richton Penn as a part-time Police Officer with the Macungie Borough Police Department effective immediately, second by Council Member Boyko. Motion carried: 6 ayes

ITEMS NOT ON AGENDA

- a. President Becker remarked that the owner of 74-76 Race Street wanted informed him that in 2004 Council approved the curbing at his corner lot to be installed at a height of 9 inches to prevent storm water from flooding his property. He would like the curb height to remain when Race Street is repaved.
- b. Council Member Schleicher requested to have a spreadsheet created showing the large projects with invoices that have been paid. Borough Manager Boehm will create such a spreadsheet.
- c. Council discussed the reconstruction of Race Street and whether it should be contracted out. President Becker will meet with Supervisor Smith to talk about the job.

ADJOURNMENT

Hearing no further business to be brought before Borough Council, the meeting was adjourned at 8:52 p.m.

Respectfully submitted,

Cynthia Hartzell
Administrative Assistant