

CALL TO ORDER

President Chris Becker called the July 5, 2016, meeting of Macungie Borough Council to order at 7:30 p.m. in Borough Council Chambers, Borough Hall, 21 Locust Street, Macungie, PA.

ATTENDANCE

Council Members:	Alma Akinjiola Chris Becker David Boyko Greg Hutchison Marvin Moyer Roseann Schleicher John Yerman
Borough Manager:	Chris L. Boehm
Solicitor:	Patrick Armstrong
Administrative Assistant:	Cynthia Hartzell
Absent:	Mayor Gary Cordner

PUBLIC COMMENTSa. Prior Public Comments to Council

1. Jeannette Polizzi, property maintenance complaint - Ms. Polizzi updated President Becker and Zoning Officer Nicholson by email on the condition of 349 Village Walk Drive. She updated Council tonight. She commented about her cost for traps for a groundhog and other animals. She expressed concerned that the deadline for compliance had passed and the property was still not cleaned up.

President Becker commented Zoning Officer Nicholson will contact her to discuss her concerns. President Becker also asked the Solicitor to contact the Zoning Officer to make sure the process keeps moving forward. Ms. Polizzi stated she was pleased with Zoning Officer Nicholson's action on this issue.

b. Public Comments

1. Daniel Lenig, Macungie, commented on the depth the contractor dug for the reconstruction of Cotton Street and expressed concern that the road will be too low for his garage entrance. He was informed the street will be built up to the grade as previously.

COUNCIL COMPLIMENTS, COMPLAINTS, PETITIONS AND APPEALS

a. Council Member Schleicher complimented Borough Manager Boehm for the 10th Anniversary Celebration of the Macungie Farmers Market. She noted the activities at the celebration and said it was a good, well attended event.

b. President Becker noted a letter received at the Borough office complimenting Pool Manager Alice Welsh for her work at the Macungie Pool. This letter was given to Macungie Park.

APPROVAL OF MINUTES

a. June 20, 2016 meeting - Council Member Akinjiola made a motion to approve the June 20, 2016, meeting minutes, second by Council Member Schleicher. Motion carried: 7 ayes

CONSENT AGENDA

a. Treasurer's report of June 30, 2016

Council Member Schleicher made a motion to approve the June 30, 2016 Treasurer's Report, second by Council Member Akinjiola. Motion carried: 7 ayes

b. Payment of invoices as listed totaling \$55,578.83

Council Member Moyer made a motion to approve the invoices for the current month of the Consent Agenda, second by Council Member Schleicher. Motion carried: 7 ayes

CORRESPONDENCE

a. Emmaus Public Library, re: June Agenda and documents

b. Scott and Michele Lewis, re: Request to waive Zoning Hearing fee

c. Macungie Zoning Hearing July Appeal

d. Mockenhaupt Benefits Group, re: 2015 Uniformed and Non-Uniformed Pension Financial Statement – Council reviewed the pension statements as Council Member Yerman pointed out some numbers that showed there may be a deficit in the pension. It was decided to invite the Actuary to a September meeting to review the pension funds.

e. Karen Holt, Macungie Institute Building Coordinator, June Monthly Report – Council would like an update on the Macungie Institute budget.

REPORTS

a. Solicitor - Solicitor Armstrong didn't have a report but noted the August 1st public hearing for the Creek Street vacation will be advertised this week.

b. Mayor - No report in his absence.

1. Police Vehicle
2. SOP Policies

c. Borough Manager

1. LCA Public Meeting – Borough Manager Boehm reported Lehigh County Authority is holding a public meeting on July 11th at 6:30 p.m. on the EPA Administrative Order and what needs to be done along with the cost. Borough Manager Boehm noted her and Council Member Schleicher will be attending the LCA Board meeting on July 11th at noon to hear what will be presented at their public meeting.

Council discussed the cost of the I&I work to be done and compared the sewer rates charged by the other municipalities to the Borough's sewer rate.

d. Committees

1. Race Street Paving Project – President Becker updated Council on his meeting with Supervisor Smith to discuss repaving Race Street. He noted Supervisor Smith will be doing a tear off of the street and he is planning to do it the week of August 8th. President Becker consented with the work planned for Race Street and Council was in agreement.

President Becker moved to changes that need to be done on the Cotton Street Project to update Council. There are 2 trees along Cotton Street at 151 S. Church Street. That is the property of Council Member Yerman. It was discussed and agreed by Council Member Yerman and his wife to remove the locust tree on the corner and at a later date will be replaced. Council Member Yerman questioned if the maple tree needs to be removed. Borough Manager Boehm noted the roots of the tree will be cut because the roots go out under the street. Engineer Kern remarked in an email that cutting the roots will lessen the stability of the tree and the tree has started to rot from branches previously removed. Council Member Yerman requested a meeting with him and his wife to discuss the maple tree. This is an additional cost to the project.

The location of the culvert drainage box on the Kalmbach Park property will be moved to the corner of their parking lot. The original location had cable wires in it. Kalmbach Park Trustees agreed with the change. Solicitor Armstrong will contact Engineer Kern about the drainage box location to find out if the permanent easement agreement would need to be changed.

UNFINISHED BUSINESS – PART I – There was no unfinished business.

UNFINISHED BUSINESS – PART IIa. Main Street Streetscape Plan

b. SW Lehigh Comprehensive Plan – Council Member Schleicher reported the next meeting is July 26th at 7:00 p.m. at Lower Macungie Township and a rough draft will be presented to the committee.

c. Rental Inspection Program – The date for the next meeting is being worked on.

d. LTD Capital Projects

1. Cotton Street – Change Orders 1) Kalmbach storm drain 2) tree removal at 151 S. Church Street – The Change Orders were addressed under Committees.
2. Church Street Traffic Light
- e. Service Electric Cable Franchise Renewal
- f. Public Hearing on Creek Street Vacation, 8/1/2016 at 7 p.m. at Macungie Institute
- g. Committee Vacancies – Macungie Institute Trustee (1 with term expiring 3/31/2017), Zoning Hearing Board (1 with term expiring 3/31/2018)
- h. Arcadis Presentation on Sewer Rehabilitation Program Presentation at 8/1/2016 meeting at 7:30 p.m.

NEW BUSINESS

- a. Request to waive Zoning Hearing fee – Mr. and Mrs. Lewis requested a waiver of the Zoning Hearing fee for their July appeal. Their appeal was denied in May and they have resubmitted for a special exception for an in-law suite. Council talked about the cost to the Borough for the hearing.

Council Member Moyer made a motion to reduce the zoning hearing fee by 60%. Motion died for lack of a second.

Council Member Boyko made a motion that the fee cannot be reduced due to the Borough's costs incurred for the hearing and to send a letter explaining the position of the Borough with regrets because there are fixed costs, second by Council Member Akinjiola. Motion carried: 6 ayes, 1 nay (Moyer)

- b. Comments on Zoning Hearing July Appeal – Council had no comment to the appeal.
- c. Dock Street and Cotton Street direction of travel, temporary and permanent – Council is planning at some point to make Dock Street a one way going east from Church Street. They would like to have a temporary driving restriction now. Solicitor Armstrong will research to see if a temporary restriction can be done.

Council Member Akinjiola made a motion to authorize Dock Street be a one way traveling east from Church Street for a 90-day trial period effective when the signage is installed subject to the Solicitor confirming it can be done by motion, second by Council Member Schleicher. Motion carried: 7 ayes

- d. Approval of Payment #1 in the amount of \$55,830.60 to Semmel Excavating Inc.

Council Member Akinjiola made a motion for approval of Payment #1 for the Cotton Street Reconstruction Project to Semmel Excavating Inc in the amount of \$55,830.60, second by Council Member Schleicher. Motion carried: 7 ayes

e. Resolution 2016-14, Non-Uniformed Employee Pension Contributions - Solicitor Armstrong commented he made a slight change to the resolution of adding the word “Eligible” non-uniformed employees.

Council Member Akinjiola made a motion to adopt Resolution 2016-14 with the change, second by Council Member Boyko.

Roll Call Vote:	Akinjiola – aye	Becker – aye
	Boyko – aye	Hutchison – aye
	Moyer – aye	Schleicher – aye
	Yerman – aye	

Motion carried.

f. Hillcrest Stormwater Management – President Becker recapped that during the budget discussions the stormwater issue had been postponed and that at this time it will not happen. He and Borough Manager Boehm noted reminder letters were send to the property owners to have their sidewalks repaired or replaced by June 2017 so Fairview Street can be paved.

ITEMS NOT ON AGENDA

a. Lehigh Valley Planning Commission sent information about an online mapping tool they are creating and asked for comments. Council briefly discussed some of the information and will check out the site.

b. President Becker asked Council to work on doing the NIMS 100 & 700 courses for emergency management.

c. There was discussion about having caution painting done at the railroad tracks. It was decided to have Public Works do the painting.

d. Council Member Hutchison asked if the police department is continuing with enforcement of the pedestrian crosswalks. This will be referred to Mayor Cordner.

ADJOURNMENT

Hearing no further business to be brought before Borough Council, the meeting was adjourned at 9:33 pm.

Respectfully submitted,

Cynthia Hartzell
Administrative Assistant