

CALL TO ORDER

Vice-President Roseann Schleicher called the July 18, 2016, meeting of Macungie Borough Council to order at 7:30 p.m. in Borough Council Chambers, Borough Hall, 21 Locust, Macungie, PA.

ATTENDANCE

Council Members:	Alma Akinjiola
	David Boyko
	Roseann Schleicher
	John Yerman
Mayor:	Gary Cordner
Borough Manager:	Chris L. Boehm
Administrative Assistant:	Cynthia Hartzell
Absent:	Chris Becker
	Greg Hutchison
	Marvin Moyer

Vice-President Schleicher called for a moment of silence after the Pledge of Allegiance for the victims and their families in the recent terrorist attacks and shootings.

PUBLIC COMMENTSa. Prior Public Comments to Council

1. Jeannette Polizzi, property maintenance complaint – Borough Manager Boehm noted Zoning Officer Nicholson was satisfied with the compliance. This will be carried until President Becker talks to Ms. Polizzi.

b. Public Comments

1. Barry Bloch, owner of 74-76 Race Street, Macungie, asked that during the Race Street paving project, the curbing at his property on the corner of Race and Locust Street stay at a depth of 9" above street grade as Council approved in 2003 to make sure the stormwater does not go over the curbing and flood his building.

Borough Manager Boehm noted the Borough Engineer will be staking out the grade to pave Race Street which is planned to be paved the second week of August and she will pass on his information to the Engineer and Public Works Director.

COUNCIL COMPLIMENTS, COMPLAINTS, PETITIONS AND APPEALS

a. Council Member Yerman passed on to Council a concern he received from a resident about the speed of the vehicles and amount of trucks on Church Street. Mayor Cordner will address the issue with the police department.

- b. Council Member Akinjiola questioned if thank you letters were sent to the residents on Village Walk Drive who helped the fire victims at the time of the fire in 2015. Borough Manager Boehm thought letters were sent but will verify. She asked for the name of the resident to send the thank you letter.
- c. Council Member Schleicher remarked and thanked the Borough Police Department for the protection they provide to the Borough. She read a poem about a police officer and noted she is very proud to be a resident of the Borough. Mayor Cordner read a proclamation from the Mayor and Council for the police department. Council Member Boyko commented on his experience during his recent trip to Istanbul.
- d. Council Member Boyko asked if the newest law that required warrants for alcohol blood tests would affect the police department. Mayor Cordner was not sure what impact it will have on the Borough police department but thought the breathalyzer machine may come back.

APPROVAL OF MINUTES

- a. July 5, 2016 meeting – Council Member Akinjiola made a motion to approve the July 5, 2016 Council minutes as presented, second by Council Member Yerman. Motion carried: 4 ayes

APPROVAL OF BILLS FOR PAYMENT

Council Member Akinjiola made a motion to approve the bills for payment totaling \$213,696.83, second by Council Member Yerman. Motion carried: 4 ayes

CORRESPONDENCE

- a. Macungie Ambulance Corp June Monthly Report & Fall Newsletter
- b. Macungie Fire Department June Monthly Report
- c. Lehigh County Board of Assessment Appeals, re: 951 Hickory Street
- d. Sharon Schrantz, 66 Willow Street, Macungie, re: Request to consider exemption of Per Capita Tax for military personnel
- e. Macungie Police Department June Monthly Report
- f. Barbara Levinson, re: Letter of Interest for Macungie Institute Board of Trustee vacancy

REPORTS

- a. Mayor Cordner
 - 1. Police Vehicles - This topic will be carried.
 - 2. Mayor Cordner received a complaint from a resident living in the 400-500 block of Main Street about a lot of large trucks running all day and night and using their retarder brakes. He is looking into prohibiting the use of the brakes. He will keep Council updated.

3. Mayor Cordner remarked about the busy month the police department had as noted in their monthly report. He noted a DUI checkpoint was scheduled for a previous weekend which was canceled by Lehigh County Task Force due to the incidents in France. He noted the offer from Pizzetta's to pay for any police officer's meal between August 1st and August 15th.

4. SOP Policies for liability insurance – Mayor Cordner provided policies for the police department for Active Shooter, Barricaded Subject, Development Disabilities, Hostage Situations, Mental Illness/Crisis and Suicide Bomber. These were policy topics the liability insurance company requested the police department have in their Standard Operation Procedures.

Council Member Boyko made a motion to adopt the Macungie Borough Police Department policies for Active Shooter, Barricaded Subject, Development Disabilities, Hostage Situations, Mental Illness/Crisis and Suicide Bomber, second by Council Member Akinjiola. Motion carried: 4 ayes

b. Borough Manager

1. Dock Street One Way Traveling East between Church and Lea Streets – Borough Manager Boehm updated Council on the one-way trial period for Dock Street. She noted Solicitor Armstrong confirmed that Council can authorize a trial period and the signs have been installed.

Council Member Yerman made a motion to make Dock Street a one-way traveling east from Church Street for a 90-day period effective July 14, 2016 and to review it after 60 days, second by Council Member Akinjiola. Motion carried: 4 ayes

2. Macungie Institute Alcohol Policy Approval – Borough Manager Boehm reported the Macungie Institute Trustees reviewed and approved the Alcohol Policy as amended by Borough Council. Building Coordinator Holt has started to get rentals and the rentals having alcohol will be monitored.

c. Committees – No reports

UNFINISHED BUSINESS – PART I – No unfinished business for Part I

UNFINISHED BUSINESS – PART II

a. Main Street Streetscape Plan – Council Member Schleicher noted the new Let Date is September 12, 2016. Borough Manager Boehm reported she received email correspondence from PennDOT and Norfolk Southern about the Streetscape work in the railroad right of way. Norfolk Southern provided a cost estimate because they would have to be involved when the work is being done in their right of way. Borough Manager Boehm is working with Engineer Kern on this matter.

b. SW Lehigh Comprehensive Plan – Next meeting is July 26th @ 7:00 p.m. at LMT

c. Rental Inspection Program

d. LTD Capital Projects

1. Cotton Street

2. Church Street Traffic Light

- e. Service Electric Cable Franchise Renewal
- f. Public Hearing on Creek Street Vacation, at the 8/1/16 at 7 p.m. at the Macungie Institute
- g. Arcadis Presentation on Sewer Rehabilitation Program at the 8/1/16 meeting.
- h. Mockenhaupt Benefits Group Presentation on Pension 2015 Financial Statements at the 9/6/2016 meeting
- i. Committee Vacancies – Macungie Institute Trustee (1 with term expiring 3/31/2017), Zoning Hearing Board (1 with term expiring 3/31/2018)

NEW BUSINESS

- a. Budget Transfers
 - \$2,463.96 from 01.410.130 (Police Chief wages) to 01.410.136 (Part-time Police)
 - \$3,678.14 from 01.410.130 (Police Chief wages) to 01.410.183 (Police Overtime)
 - \$1,032.71 from 01.410.250 (Maintenance & Repair Parts) to 01.410.374 (Vehicle Maintenance-Police)
 - \$4.00 from 01.403.211 (Operating Expenses) to 01.403.110 (Commission-Tax Collector)
 - \$148.66 from 01.406.460 (Seminars) to 01.406.480 (General Fund Miscellaneous)
 - \$681.02 from 01.430.250 (Vehicle Parts) to 01.430.374 (Vehicle Maintenance & Repair)
 - \$23.54 from 08.429.181 (Wellness Incentive) to 08.429.162 (Sewer Workers Compensation)
 - \$52.78 from 08.429.231 (Truck Fuel) to 08.429.230 (Heating Costs-Garage)

Council Member Yerman made a motion to approve the budget transfers as presented, second by Council Member Akinjiola. Motion carried: 4 ayes

- b. Per Capita Tax Exemption – Vice-President Schleicher remarked that this topic will be referred to Solicitor Armstrong to see if the exemption can be done under the local or state statutes. It was noted that previously military personnel were exempt from the Per Capita Tax. But since Berkheimer is doing the tax and the exemption is not in Borough's Code, Berkheimer is not allowing for that exemption.
- c. Race Street Paving Authorization for Additional Services – This Authorization is to have BIA survey and stake out Race Street for paving so the water flows correctly.

Council Member Yerman made a motion to authorizing the signing of the Additional Services for Race Street at the cost of \$2,200, second by Council Member Boyko.

Public Comments

- a. Barry Bloch commented about the water flowing from Plum Alley onto Race Street, affecting his property of 50 Race Street. He did not want the additional water redirected south toward his property. Borough Manager Boehm will pass this comment to the Borough Engineer.

Motion carried: 4 ayes

- d. Appointment of Macungie Institute Board of Trustee for term expiring 3/31/2017 – Council Member Boyko made a motion to appoint Barbara Levinson to the Macungie Institute Board of Trustees with the term expiring 3/31/2017, second by Council Member Akinjiola. Motion carried: 4 ayes

ITEMS NOT ON AGENDA

- a. Council Member Boyko noted a document from Cohen Law about a company requesting to install wireless towers in the public right-of-way. After some discussion, Council referred this matter to Zoning Officer Nicholson to research the Borough's zoning ordinance for any regulation.
- b. Vice-President Schleicher noted the new street lights on Lehigh Street are installed. She thanked the anonymous donor, Town Beautification Committee and Macungie Park for their donation and the Public Works crew for their work to install the lights.

ADJOURNMENT

Hearing no further business to be brought before Borough Council, the meeting was adjourned at 8:34 p.m.

Respectfully submitted,

Cynthia Hartzell
Administrative Assistant