

BUDGET WORKSHOP

President Chris Becker called the budget workshop to order at 6:00 p.m. Present at the workshop were Council Members Akinjiola, Becker, Boyko, Schleicher and Yerman. Also present were Borough Manager Boehm and newly elected Fire Chief Chris Edwards and Assistant Fire Chief Todd Heffner. Council Members Hutchison and Moyer and Mayor Corder were absent.

President Becker called for an executive session to discuss personnel. The workshop reconvened at 6:15 p.m. with no action.

President Becker reported he and Mayor Corder attended the fire department meeting where Chris Edwards was appointed as fire chief. There was a lot of tension and Fire Chief Edwards will be working to build the fire department. Mike Natysyn has stated he resigned as fire chief and submitted his resignation as Deputy Emergency Management Coordinator. Fire Chief Chris Edwards and Assistant Chief Todd Heffner entered the meeting. As requested from Council Member Boyko, Fire Chief Edwards noted some of his certifications. Council and Fire Chief Edwards discussed some of the issues that affect the fire department currently. Fire Chief Edwards remarked that he has three other fire departments that will back him.

Council discussed the Borough's allocation to the Fire Department with Fire Chief Edwards and the equipment needed. Council was provided a list of funding to fire departments by their respective municipality. Council congratulated Fire Chief Edwards on his appointment.

Council moved on to the budget. Council discussed selling vehicles. Solicitor Armstrong was at the meeting to discuss the sewer rates. Council discussed when to increase the sewer rates for the I&I work that needs to be done on the sewer system. There were several factors to consider like the total project cost since the project has not been approved by DEP.

The Budget Workshop was adjourned at 7:34 p.m. The next budget meeting will be November 14th at 7:00 p.m.

CALL TO ORDER

President Chris Becker called the November 7, 2016, meeting of Macungie Borough Council to order at 7:34 p.m. in Borough Council Chambers, Borough Hall, 21 Locust, Macungie, PA.

ATTENDANCE

Council Members:	Alma Akinjiola
	Chris Becker
	David Boyko
	Greg Hutchison
	Roseann Schleicher
	John Yerman
Borough Manager:	Chris L. Boehm
Solicitor:	Patrick Armstrong
Absent:	Marvin Moyer
	Mayor Gary Corder

President Becker noted an executive session was held prior to the budget workshop for personnel and no action was taken. He noted a budget workshop was held prior to the general meeting tonight.

STONE HILL MEADOWS SKETCH PLAN

Attorney Jim Preston and Tom Dredge of Langan presented a revised sketch plan for the Stone Hill Meadows development. The revised plan has 1.3 acres of open space with 44 single family dwellings. There was a discussion on whether the open space would be passive or active. That is a topic for a later date.

Council preferred the revised plan with the single family homes and the open space as presented. Attorney Preston and Mr. Dredge will move further with the plans and present them to the Planning Commission.

PUBLIC COMMENTS

- a. Prior Public Comments to Council – No Prior Comments.
- b. Public Comments – No Public Comments.

COUNCIL COMPLIMENTS, COMPLAINTS, PETITIONS AND APPEALS – No compliments, complaints, petitions or appeals from Council.

APPROVAL OF MINUTES

- a. October 17, 2016 meeting – Council Member Schleicher made a motion to approve the October 17, 2016, Council meeting minutes as presented, second by Council Member Akinjiola. Motion carried: 6 ayes
- b. October 24, 2016 budget workshop – Council Member Schleicher made a motion to approve the October 24, 2016, budget workshop minutes as presented, second by Council Member Akinjiola. Motion carried: 6 ayes

CONSENT AGENDA

- a. Treasurer's report of October 27, 2016

Council Member Akinjiola made a motion to approve the October 27, 2016 Treasurer's Report, second by Council Member Schleicher. Motion carried: 6 ayes

- b. Payment of invoices as listed totaling \$159,295.33

Council Member Yerman made a motion to approve the invoices for the current month of the Consent Agenda, second by Council Member Schleicher. Motion carried: 6 ayes

CORRESPONDENCE

- a. MI Trustee October 11, 2016 Meeting Minutes

- b. State Representative Ryan MacKenzie, re: Congratulations for receiving the 25 in 25 Community Improvement Grant
- c. Mr. & Mrs. Neil Reinhart, re: Compliment on the Cotton Street Project
- d. Emmaus Public Library, re: October Agenda, September meeting minutes & Director's Report and September Budget Report
- e. Nathan Kilian, re: Resignation from Macungie Police Department
- f. Lehigh County Controller Office, re: Audit of Magisterial District Court #31-2-03
- g. Commonwealth Financing Authority, re: Greenways, Trails & Recreation Program Grant not received
- h. Cohen Law Group, re: Cable, Wireless Regulation and Broadband Management
- i. Karen Holt, re: October Building Coordinator's Report
- j. Fire Chief Natysyn, re: October 2016 Fire Calls and Training Report
- k. Stone Hill Meadows, re: Request for will serve letter for sewer service from the Borough
- l. Lower Macungie Township, re: Request for Fire Police assistance
- m. Macungie Police Department October Monthly Report

REPORTS

- a. Solicitor Armstrong
- b. Mayor
 - 1. Use of retarder brakes on Main Street – This issue was tabled until the Mayor was present.
- c. Borough Manager
 - 1. Expiring Committee Positions – Borough Manager Boehm noted the committee positions of the Authority and Vacancy Board that are expiring on December 31, 2016.
 - 2. Borough Manager Boehm noted Council will have to approve the preliminary budget at the November 21st meeting and display the budget for public viewing for adoption at the December 5th meeting.
 - 3. Council Member Hutchison questioned if Council will be hiring a police chief. President Becker noted Sergeant Kocher is comfortable in the Officer in Charge position and it is recommended not to hire a police chief for 2017. Mayor Cordner will discuss the police budget and address his questions.

d. Committees

1. Macungie Holiday – Council Member Schleicher reported on the work that is being done for the event. She noted there is a lot of help and support from the businesses.

UNFINISHED BUSINESS – PART I - NoneUNFINISHED BUSINESS – PART II

a. Main Street Streetscape Plan – BIA received notice that the PennDOT traffic department has significant comments on the plan. A meeting with PennDOT was requested to address these latest comments. Chris Becker, Borough Manager Boehm, Christine Mildner and Bryan Smith will attend.

b. SW Lehigh Comprehensive Plan – Council Member Schleicher reported the committee continues to review the draft plan.

c. Rental Inspection Program

d. LTD Capital Projects

1. Church Street Traffic Light

e. Sewer Ordinance Amendment for sewer lateral inspections – The Borough Manager is still working on this ordinance.

NEW BUSINESS

a. Stone Hill Meadows Revised Sketch Plan

1. Single Family Homes with Open Space – This was discussed at the beginning of the meeting. Council preferred the proposed plan with the 1.3 acres of open space.

2. Request for Borough Sewer service – Council Member Yerman made a motion to authorize the request for Borough Sewer Service to the Borough Engineer for review and recommendation for sewer capacity, second by Council Member Schleicher. Motion carried: 6 ayes

b. Ordinance 2016-08, Real Estate Tax Certification – Solicitor Armstrong described the amendment to the Real Estate Tax Certification increasing the tax certification fee from \$15 to \$20. He opened the public hearing and closed it with no comments. Council Member Boyko made a motion to adopt Ordinance 2016-08, second by Council Member Schleicher.

Roll Call Vote:	Akinjiola – aye	Becker – aye
	Boyko – aye	Hutchison – aye
	Moyer - absent	Schleicher – aye
	Yerman – aye	

Motion carried.

c. Ordinance 2016-09, Dock Street one way going east between Church and Lea Streets - Solicitor Armstrong noted the Ordinance makes Dock Street one way traveling from Church Street to Lea Street. Solicitor Armstrong open the public hearing. Council discussed the topic. There were several residents that contacted President Becker who were not in favor of the one way. Council Member Schleicher noted the one way was recommended by Engineer Kern and it is a safety issue.

Council Member Boyko made a motion to adopt Ordinance 2016-09, second by Council Member Akinjiola.

Roll Call Vote:	Akinjiola – aye	Becker – nay
	Boyko – aye	Hutchison – nay
	Moyer - absent	Schleicher – aye
	Yerman – nay	

The motion died due to a tie vote. Mayor Corder was not in attendance to break the tie vote. Council discussed the topic again. At the end of the discussion, no one changed their vote. Council Members discussed re-advertising the Ordinance for another vote and if Dock Street would remain one way during that time. Solicitor Armstrong will verify the Borough Code allows for the Mayor to come to the meeting tonight so Council could vote on the ordinance. This will be carried.

d. Acceptance of Nathan Kilian’s resignation from Macungie Police Department effective October 24, 2016 – Council Member Boyko made a motion to accept the resignation of Nathan Kilian from the Macungie Police Department with regret, second by Council Member Schleicher. Motion carried: 6 ayes

Council Member Akinjiola questioned the size of the police force. Borough Manager Boehm noted they are short on part time police officers and Sergeant Kocher is interviewing for more officers.

e. Authorization for Financial S&Lutions to start the Sewer I&I Capital Loan process – This was to authorize Financial S&Lutions to start the process for the capital loan for the required I&I work. Council requested a proposal letter from Financial S&Lutions before moving forward. Borough Manager Boehm will get a proposal letter for the next meeting.

f. Authorization to amend sewer ordinance regarding sewer rates – Council discussed the amount of the loan. Borough Manager Boehm received information from Gary Pulcini for a loan of \$5,000,000 for 15 years and received a more definite project cost of \$4,288,788 from Engineer Garman.

Council Member Yerman was able to contact the Mayor and request he come to the meeting to break the tie vote on Dock Street. Mayor Corder entered the meeting at this time.

Council discussed when to raise the sewer rates due to the capital loan. Borough Manager Boehm proposed keeping the flow rate the same for 2017 and add a line item on the utility bill that would be an amount calculated for debt service over the time of the loan.

Council Member Becker made a motion authorizing Solicitor Armstrong to prepare an ordinance amending the sewer rates effective January 1, 2107 based on the loan amounts, cost of construction and engineering costs, second by Council Member Boyko. Motion carried: 6 ayes

Ordinance 2016-09 – Council continued the discussion of the Ordinance to make Dock Street a one-way street. Solicitor Armstrong reopened the public hearing. Mayor Cordner requested to hear Council's opinions on the topic. The public hearing was closed. Council Member Schleicher made a motion to adopt Ordinance 2016-09, second by Council Member Akinjiola.

Roll Call Vote:	Akinjiola – aye	Becker – nay
	Boyko – aye	Hutchison – nay
	Moyer - absent	Schleicher – aye
	Yerman – nay	

It was a tie vote and Mayor Cordner voted to adopt Ordinance 2019-09. Motion carried 4 ayes, 3 nays.

g. Authorization for Solicitor to prepare RFP for engineering services for Sewer I&I Capital Plan - President Becker asked Council if they wanted to allow BIA to do the engineering and inspection for the I&I capital plan or would they want to get proposals for the engineering and inspection. There is also the question of who writes the RFP. Council discussed what work will be listed in the RFP.

Council Member Yerman made a motion to authorize Borough Manager Boehm, President Becker & Solicitor Armstrong to put a RFP together to choose a project management firm for the I&I work including engineering and design, second by Council Member Schleicher. Motion carried: 6 ayes

h. Lower Macungie Township Request for Macungie Fire Police assistance – Council Member Boyko made a motion to grant permission for the Macungie Fire Police to provide traffic control assistance to Lower Macungie Township on November 18-20, 2016 provided they have the manpower, second by Council Member Hutchison. Motion carried: 6 ayes

ITEMS NOT ON AGENDA

a. Council discussed a reoccurring situation of continued ambulance calls to assist a resident from the fire department and that the family should get their own assistance. Solicitor Armstrong will write a letter that will be signed from Emergency Management Coordinator Boyko.

b. Sale of Police Car – Council discussed the possibility of selling the police car. That will be decided during the budget workshops. Currently Mechanic Keiser is working on stripping the car. Council Member Yerman made a motion to authorize the mechanic to stop work on the Dodge car until Council has decided whether or not they are keeping the car, second by Council Member Boyko. Motion carried: 6 ayes

ADJOURNMENT

Hearing no further business to be brought before Borough Council, the meeting was adjourned at 10:10 pm.

Respectfully submitted,

Cynthia Hartzell
Administrative Assistant