

CALL TO ORDER

President Chris Becker called the January 3, 2017, meeting of Macungie Borough Council to order at 7:30 p.m. in Borough Council Chambers, Borough Hall, 21 Locust, Macungie, PA.

ATTENDANCE

Council Members:	Alma Akinjiola Chris Becker Greg Hutchison Roseann Schleicher John Yerman
Borough Manager:	Chris L. Boehm
Mayor:	Gary Cordner
Junior Council Member:	Valeria Cordner
Absent:	David Boyko Marvin Moyer

PUBLIC COMMENTS

a. Prior Public Comments to Council – No Prior Comments.

b. Public Comments –

1. Barry Bloch noted that the Macungie Fire Company Social Quarters closed this past weekend. While in attendance at the Social Quarters, he heard some comments about the Macungie Volunteer Fire Department that concerned him and he wanted to make Council aware of them. He was concerned about how the funds were being spent in the Fire Department and the amount of fire fighters in the department.

Borough Manager Boehm and Council Member Schleicher both noted that they received a phone call from Mr. Timothy Romig, owner of Automotive Service Solutions, expressing concern about rumors he had heard that the Fire Department did not have enough firefighters, was closing and the property was being sold.

President Becker informed Mr. Bloch that he regularly attends the Fire Department meetings and commented the Fire Department has a good size roster along with an agreement with the Alburdis Fire Company for daytime coverage. He also said that anyone with concerns or questions about the capability of the Fire Department is welcome to attend the Fire Department meetings on Thursdays.

OATH OF OFFICE

Mayor Gary Cordner administered the Oath of Office to Junior Council Member Valeria Cordner. Renee Martin will be sworn in at the next meeting.

COUNCIL COMPLIMENTS, COMPLAINTS, PETITIONS AND APPEALS

President Becker noted outstanding projects that will be addressed this year such as the police collective bargaining agreement, DCNR grant for recreation and the basketball court and walking trail in the Brookfield Park.

APPROVAL OF MINUTES

- a. December 5, 2016 meeting – Council Member Hutchison made a motion to approve the December 5, 2016, Council meeting minutes as presented, second by Council Member Akinjiola. Motion carried: 5 ayes

CONSENT AGENDA

- a. Treasurer's report of December 29, 2016

Council Member Hutchison made a motion to approve the December 29, 2016 Treasurer's Report, second by Council Member Schleicher. Motion carried: 5 ayes

- b. Payment of invoices dated December 9, 2016 as listed totaling \$142,511.56

Council Member Hutchison made a motion to approve the invoices dated December 9, 2016, second by Council Member Schleicher. Motion carried: 5 ayes

- c. Payment of invoices dated January 3, 2017 as listed totaling \$100,821.12

Council Member Schleicher made a motion to approve the invoices dated January 3, 2017, second by Council Member Hutchison. Motion carried: 5 ayes

Council Member Hutchison asked if the previous Police Chief returned the bullet proof vest. Mayor Corder remarked he did not think it was returned. President Becker commented it may not be returned at this point. Council Member Hutchison requested a letter be sent from Council to Ed Harry requesting the vest be returned to the Borough. Council directed the Borough Manager to send the letter.

CORRESPONDENCE

- a. Barbara Levinson, re: Letter of Interest for Borough Representative for Emmaus Library Board
- b. Linden Miller, re: Letter of Interest for Borough Authority
- c. Lehigh County Authority, re: 2017 Water Rates
- d. Macungie Ambulance Corp November Monthly Report
- e. Municipal Retirement Trust, November Monthly Report – Borough Manager Boehm noted a workshop has been scheduled before the January 16th meeting at 6:30 p.m. at the Macungie Institute to meet with Doug Worley from Thomas J Anderson & Associates.
- f. Kevin Wieder, re: Letter of Interest for Vacancy Board

- g. Sara Pandl, Lower Macungie Township, re: Zoning Ordinance Amendment
- h. State Department of Conservation and Natural Resources, re: Growing Greener Grant was not awarded to the Borough
- i. Emmaus Public Library, re: December Agenda, November Meeting Minutes, President's Report, and November Monthly Report
- j. Senator Patrick Browne, re: Telephone Town Hall Event

REPORTS

a. Solicitor Armstrong

1. Assessment Appeal for 901 Willow Lane - Solicitor Armstrong reported in an email to Council that he talked to the Lehigh County Solicitor and he did not have to file an appearance for this appeal. He would receive all the documentation.

Council discussed the preemption emergency signal to be installed on the West End Trail traffic light. Borough Manager Boehm noted it is included in the documentation submitted to PennDOT with the addition of the left turn signal for east bound traffic.

b. Mayor

1. 2007 Dodge Charger – Mayor Cordner reiterated the police department wanted to keep the car for use of the license plate reader. During budget discussions, Council had decided not to spend more than \$750 of maintenance on the car. Borough Manager Boehm asked for clarification if the expense limit included the auto insurance cost. Council decided the expense limit of \$750 for maintenance is still in effect but did not include the cost of the auto insurance. They asked for a report in May to revisit this topic and have Sergeant Kocher attend the meeting.

Cindy Hartzell, speaking as a Borough resident, commented about noticing an unmarked police car had someone pulled over in the Borough and later realized it was the Borough police. She remarked she was not happy with the police department having an unmarked car.

President Becker noted the value of retaining the 2007 Dodge Charger will be readdressed in May.

c. Borough Manager

1. West End Trail Traffic Signal – Borough Manager Boehm reported BIA has submitted the traffic signal permit plan to PennDOT to add the left turn signal at the traffic light at West End Trail.

2. Lafayette College Seminar – Borough Manager Boehm reported Lafayette College will be holding a seminar to understand the rules and regulations behind the legalization of marijuana. She will be attending and asked any Council Member wanting to attend to let her know.

3. Brookfield Park – Borough Manager Boehm noted the DCNR grant applied for to upgrade Brookfield Park was not awarded to the Borough. She would like to move forward with upgrading the

basketball court and installing the asphalt walking trail using the funds in the recreation capital fund. She also noted paving the walking trail on the Fire Department property will be done in 2017.

Council questioned if macadam could be used to pave the walking trail. That question will be referred to Zoning Officer Nicholson.

4. Borough Manager Boehm noted the 2017 General Fund beginning balance was \$59,000 over the budgeted beginning balance. She asked Council to consider using the additional funds to pave Fairview Street all the way to the cul-de-sac. Council will make this decision when we are ready to pave the street.

d. Committees - President Becker reviewed the members of the Committees.

Budget and Finance Committee is Council Member Becker and Schleicher and Mayor Corder; Administration and Personnel Committee is Council Member Becker and Mayor Corder; Public Safety Committee is Council Member Moyer and Yerman and Mayor Corder; Public Works, Sewer & Facilities, Planning/Zoning/Code Enforcement Committee is Council Member Hutchison, Schleicher and Yerman; Community Revitalization & Events Committee is Council Member Akinjiola and Schleicher and Junior Council Members Corder and Martin were added.

UNFINISHED BUSINESS – PART I - None

UNFINISHED BUSINESS – PART II

a. Main Street Streetscape Plan – BIA provided a copy of the letter sent to PennDOT addressing the comments on the streetscape plan. Borough Manager Boehm noted McCormick Taylor received the revised plan and will be meeting with the district executive of PennDOT. President Becker asked Borough Manager Boehm to obtain the cost to install the Church Street traffic signal only from the engineer. Borough Manager Boehm will get the information from BIA.

b. SW Lehigh Comprehensive Plan – Council Member Schleicher reported the next meeting is January 24th to review a revised draft.

c. Rental Inspection Program - President Becker proposed some dates to discuss this topic. The other members will be notified.

d. LTD Capital Projects

1. Church Street Traffic Light

e. Sewer Ordinance Amendment for sewer lateral inspections

f. Pension Workshop, January 16, 2017 at 6:30 p.m. at Macungie Institute

g. Borough Safety and Loss Control Policy – Borough Manager Boehm reported that she was granted a 6-month extension to prepare the Policy by Benecon. She will be meeting with a Benecon representative to finalize the policy before presenting to Council.

NEW BUSINESS

a. Appoint to the following Boards:

- 1. Barbara Levinson to a 3-year term on the Emmaus Library Board, expiring 12/31/2019
- 2. Linden Miller to a 5-year term on the Borough Authority, expiring 12/31/2021
- 3. Kevin Wieder to a 1-year term on the Vacancy Board expiring 12/31/2017

Council Member Hutchison made a motion to appoint Barbara Levinson as the Borough Representative to the Emmaus Library Board for a 3-year term expiring 12/31/2019; appoint Linden Miller to the Borough Authority for a 5-year term expiring 12/31/2021; and appoint Kevin Wieder to the Vacancy Board for a 1-year term expiring 12/31/2017, second by Council Member Schleicher. Motion carried: 5 ayes

b. Adoption of Resolution 2017-01, Police Pension Contributions

Council Member Hutchison made a motion to adopt Resolution 2017-01, second by Council Member Schleicher.

Roll Call Vote:	Akinjiola – aye	Becker – aye
	Boyko – absent	Hutchison – aye
	Moyer - absent	Schleicher – aye
	Yerman – aye	

Motion carried.

c. Adoption of Resolution 2017-02, Designation of Depositories and Appointing Signatories for 2017

Council Member Hutchison made a motion to adopt Resolution 2017-02, second by Council Member Akinjiola.

Roll Call Vote:	Akinjiola – aye	Becker – aye
	Boyko – absent	Hutchison – aye
	Moyer - absent	Schleicher – aye
	Yerman – aye	

Motion carried.

d. Adoption of Resolution 2017-03, Approval of Banners Across Rt. 100

Council Member Hutchison made a motion to adopt Resolution 2017-03, second by Council Member Schleicher.

Roll Call Vote:	Akinjiola – aye	Becker – aye
	Boyko – absent	Hutchison – aye
	Moyer - absent	Schleicher – aye
	Yerman – aye	

Motion carried.

e. Adoption of Resolution 2017-04, 2017 Fee Schedule – Borough Manager Boehm gave a brief overview of the rates that changed. She noted the engineer fees remained the same.

Council Member Yerman made a motion to adopt Resolution 2017-04, second by Council Member Hutchison.

Roll Call Vote:	Akinjiola – aye	Becker – aye
	Boyko – absent	Hutchison – aye
	Moyer - absent	Schleicher – aye
	Yerman – aye	

Motion carried.

f. Authorization to sign the Emmaus Public Library 2017 Contract - Council Member Hutchison made a motion to authorize the signing of the Emmaus Public Library 2017 Contract in the amount of \$18,776, second by Council Member Akinjiola. Motion carried: 5 ayes

g. Comments to Lower Macungie Township Zoning Ordinance Amendment – Planning Commission reviewed the zoning amendment from Lower Macungie Township and recommended Council have no comment to the amendment. It has no impact on the Borough or the regional comprehensive plan. Council reviewed the amendment and offered no comment to Lower Macungie Township zoning ordinance amendment.

h. Sanitary Sewer Rehabilitation Engineering Services – Borough Manager Boehm sent the RFP to three (3) engineering companies. Only one proposal was received from BIA. Letter responses were received from Keystone Consulting Engineers and Ott Consulting declining to submit a proposal. Borough Manager Boehm recommended accepting the proposal from BIA. President Becker suggested converting the proposal into a contract for the engineering portion and construction observation.

Council Member Schleicher made a motion to accept the proposal from BIA dated 12/21/2016 prepared by Harry Garman with the values listed on pages 1 & 2 and to request the Solicitor write a contract or letter of intent with the values on each of the 4 line items listed for engineering and construction observation for BIA to sign and agree to the cost as they proposed, second by Council Member Akinjiola. 5 ayes

ITEMS NOT ON AGENDA

a. Macungie Institute Action Plan – Karen Holt, Building Coordinator, provided a list of ideas to increase the revenues for the Macungie Institute. President Becker suggested Council review the suggestions and provide any feedback by the next meeting. Council Member Yerman commented some of the suggestions were good but Karen should find someone or a business to hold the event.

ADJOURNMENT

Hearing no further business to be brought before Borough Council, the meeting was adjourned at 9:22 p.m.

Respectfully submitted,

Cynthia Hartzell
Administrative Assistant