

CALL TO ORDER

President Chris Becker called the February 21, 2017, meeting of Macungie Borough Council to order at 7:30 p.m. in Borough Council Chambers, Borough Hall, 21 Locust, Macungie, PA.

ATTENDANCE

Council Members:	Alma Akinjiola
	Chris Becker
	Roseann Schleicher
	John Yerman
Borough Manager:	Chris L. Boehm
Mayor:	Gary Cordner
Engineer:	Ryan Kern
Administrative Assistant:	Cynthia Hartzell
Jr. Council Members:	Valeria Cordner
	Renee Martin
Absent:	David Boyko
	Greg Hutchison
	Marvin Moyer

GENERAL OBLIGATION FOR SEWER REHABILITATION CAPITAL

Gary Pulcini, Ryan Hottenstein, Kevin Reid and John Hayes, New Tripoli Bank, were in attendance for the approval of the General Obligation Note for the capital sewer rehabilitation project. President Becker opened the public hearing. Mr. Hottenstein explained the bid process and provided a comparison of the proposals from 4 financial institutions. The Bond Issue was looked into but the interest rate was higher so it was decided the Obligation Note was the better way to proceed. New Tripoli Bank’s proposal was the lowest rate at 2.52% with a fixed interest rate for 11.5 years. Hearing no other comments, the public hearing closed.

Council Member Schleicher made a motion to adopt Ordinance 2017-01, accepting the loan proposal for \$3,845,000 from New Tripoli Bank for the fixed rate of 2.52% for 11.5 years, second by Council Member Akinjiola.

Roll Call Vote:	Akinjiola – aye	Becker – aye
	Boyko – absent	Hutchison – absent
	Moyer - absent	Schleicher – aye
	Yerman – aye	

Motion carried.

PUBLIC COMMENTS

- a. Prior Public Comments to Council – No prior public comments
- b. Public Comments – No public comments

COUNCIL COMPLIMENTS, COMPLAINTS, PETITIONS AND APPEALS

- a. President Becker passed some informational documents he had received to Mayor Cordner and asked Mayor Cordner to look into them.

APPROVAL OF MINUTES

- a. February 6, 2017 meeting – Council Member Akinjiola made a motion to approve the February 6, 2017, Council minutes as presented, second by Council Member Schleicher. Motion carried: 4 ayes

APPROVAL OF BILLS FOR PAYMENT

Council Member Yerman made a motion to approve the bills for payment totaling \$109,769.71, second by Council Member Schleicher. Motion carried: 4 ayes

CORRESPONDENCE

- a. Macungie Ambulance Corp January Monthly Report
- b. Macungie Fire Department January Response Report & 2017 Training Record
- c. James B. Martin, LC District Attorney, re: Contribution Request for Municipal Emergency Response Team – Council remarked about having no funds in the 2017 budget for this request since this request was not received at budget time.

Council Member Yerman made a motion to decline the request for a contribution, second by Council Member Akinjiola. Motion carried: 4 ayes

REPORTS

- a. Engineer
1. ADA Ramps – Engineer Kern reported that the ADA Ramp project required Council's authorization to advertise for bids so the bid can be awarded at Council's April 3rd meeting. The project is required to be under contract by April 15th.
 2. Main Street Streetscape – The revised plans for the Main Street streetscape have been submitted.
 3. Pedestrian Bridge on Cotton Street- Engineer Kern provided Council with a quote of \$4,000 for the engineering work to obtain the necessary permit and install a pedestrian bridge across Mountain Creek at Cotton Street. Council discussed the total cost of about \$40,000 that included the cost of the bridge.

4. Water and Sewer Projects - Engineer Kern reported on the status of the Authority capital projects. He reported that the sewer lining project will be starting in March. The sewer flow meters will be installed in the next few weeks. Borough Manager Boehm reported the installation locations were at Brookside Country Club and Hickory and Chestnut Streets.

President Becker requested Engineer Kern look at Fairview Street to possibly address runoff issues when the street is repaved. He also asked Engineer Kern to review the street list with the Public Works Supervisor prior to budget time.

b. Mayor

1. Mayor Corder reported one of the new part time officers has completed field training and the other two are working on the training.

c. Borough Manager

1. Update on Recycling Toters – Borough Manager Boehm reported the recycling toters will be delivered to the Borough garage this Thursday. She remarked toters are still available for single family residences.

2. Meeting with Macungie Institute Building Coordinator Holt – Borough Manager Boehm reported she, President Becker and Council Member Schleicher met with Building Coordinator Holt. She noted the advertisement has been designed, Building Coordinator Holt is planning an open house and will get invitations out to businesses. Building Coordinator Holt is getting prices for a sign at the Macungie Institute. Borough Manager Boehm reported she met with Stan Landis about marketing the Macungie Institute. He suggested getting an anchor renter for the building as Council Member Yerman had suggested at a prior meeting.

3. Macungie Farmers Market – Borough Manager Boehm reported the Market had a meeting to start working on the upcoming season. So far there are 5 new vendors. The Market Advisory Board is contracting with consultant to evaluate the Market for advertising, marketing, communication and vendor management in an effort to increase the customer base. These consulting fees will be covered by the vendor funds from the Market.

4. Borough Manager Boehm reported on the meeting with Lehigh County Authority, Upper Macungie Township, Lower Macungie Township, and Alburtis about the EPA order and compliance. The municipalities are not happy with the way Arcadis is proposing to respond to the EPA order and they want to consult with an environmental lawyer prior to signing the Memorandum of Cooperation. It was agreed that the group will meet with Attorney Paul Calamita at AquaLaw as soon as possible.

d. Junior Council Members – Council Member Schleicher asked the Junior Council Members to help at the Spring Fling Dance on March 31. They were happy to help at the event.

e. Committees – No reports

UNFINISHED BUSINESS – PART I – No Unfinished Business under Part I

UNFINISHED BUSINESS – PART II

- a. Main Street Streetscape Plan
- b. SW Lehigh Comprehensive Plan – Council Member Schleicher reported the next meeting is next Tuesday to review the draft plan and the implementation agreement.
- c. Rental Inspection Program – The February meeting went well and the next meeting is scheduled for April 19th.
- d. LTD Capital Projects
 - 1. Church Street Traffic Light
- e. Sewer Ordinance Amendment for sewer lateral inspections
- f. Borough Safety and Loss Control Policy

NEW BUSINESS

- a. Contribution Request from LC District Attorney – This was addressed under Correspondence.
- b. Adoption of Ordinance 2017-01, General Obligation Note with New Tripoli Bank in the amount of \$3,845,000 – This was addressed earlier in the meeting.
- c. Resolution 2017-05, Authorizing the execution of Maintenance Agreement No. 057439 and any supplements between the Borough of Macungie and PennDOT, relative to the Main Street Streetscape (TAP) Grant.

Council Member Yerman made a motion to adopt Resolution 2017-05, second by Council Member Schleicher.

Roll Call Vote:	Akinjiola – aye	Becker – aye
	Boyko – absent	Hutchison – absent
	Moyer - absent	Schleicher – aye
	Yerman – aye	

Motion carried.

- d. Authorization for BIA to proceed with advertising for bids for ADA Ramp

Council Member Yerman made a motion authorizing Barry Isett & Associates to proceed to advertise for bids for the ADA Ramps, second by Council Member Schleicher. Motion carried: 4 ayes

ITEMS NOT ON AGENDA

No other items for discussion.

EXECUTIVE SESSION

Council President Becker called for an executive session at 8:57 p.m. to discuss personnel. The meeting was reconvened at 9:38 with no action taken.

ADJOURNMENT

Hearing no further business to be brought before Borough Council, the meeting was adjourned at 9:39 pm.

Respectfully submitted,

Cynthia Hartzell
Administrative Assistant