

CALL TO ORDER

President Chris Becker called the April 3, 2017, meeting of Macungie Borough Council to order at 7:30 p.m. in Borough Council Chambers, Borough Hall, 21 Locust, Macungie, PA.

ATTENDANCE

Council Members:	Alma Akinjiola
	Chris Becker
	David Boyko
	Greg Hutchison
	Roseann Schleicher
	John Yerman
Borough Manager:	Chris L. Boehm
Mayor:	Gary Cordner
Solicitor:	Patrick Armstrong
Administrative Assistant:	Cynthia Hartzell
Absent:	Marvin Moyer
	Jr Council Valeria Cordner
	Jr. Council Renee Martin

PUBLIC COMMENTS

- a. Prior Public Comments to Council – No prior public comments.
- b. Public Comments

1. Peter White, 821 Hickory Street, Macungie, addressed Council about a discrepancy between the inside water meter and the outside reader that created an additional bill of \$1,346.90. He claimed when he purchased the house, the meters had a difference in the reading but he did not know what the difference was at that time. He commented since there was a difference when he bought the home, he was not responsible for the full discrepancy. President Becker commented Council will wait to make a decision until after the Authority has taken action. He advised Mr. White to go back to the Authority at their next meeting on April 13th. Solicitor Armstrong clarified Mr. White's issue is that a portion of the discrepancy was there when he purchased the house.

2. Daniel Lenig, 216 S. Walnut Street, Macungie, asked if there is a grant to assist residents to replace their toilets to reduce water usage. Borough Manager Boehm will check if there is a grant for that assistance.

Mr. Lenig remarked a new business in town questioned placing an advertisement in the Borough newsletter. Borough Manager Boehm will get the business information to the newsletter company for the Fall newsletter.

COUNCIL COMPLIMENTS, COMPLAINTS, PETITIONS AND APPEALS

- a. Council Member Schleicher complimented everyone that helped with the Spring Fling Dance. It was a well-attended event and a lot of fun. She commented the 2 Junior Council Members did a good job helping with the event. Council Member Hutchison continued the compliment. He attended the event.
- b. President Becker announced the Macungie Fire Department is planning an event, Emergency Service Recognition Event, on September 9th. He noted some of the activities that are being planned for the event.
- c. President Becker reported the meetings with the Fire Department are moving along and he will give a report when all the meetings are all complete.

APPROVAL OF MINUTES

- a. March 20, 2017 meeting – Council Member Hutchison made a motion to approve the March 20, 2017, Council meeting minutes as presented, second by Council Member Akinjiola. Motion carried: 6 ayes

CONSENT AGENDA

- a. Treasurer's report of March 31, 2017

Borough Manager Boehm reported the sewer capital loan information was added to the treasurer's report.

Council Member Akinjiola made a motion to approve the March 31, 2017, Treasurer's Report, second by Council Member Hutchison. Motion carried: 6 ayes

- b. Payment of invoices as listed totaling \$92,016.23

Council Member Schleicher made a motion to approve the invoices of the Consent Agenda, second by Council Member Boyko. Motion carried: 6 ayes

CORRESPONDENCE

- a. Ronald Karboski, re: Letter of Interest for reappointment to the Zoning Hearing Board
- b. John Yerman, re: Letter of Interest for reappointment to the Planning Commission
- c. Barbara Levinson, re: Letter of Interest for reappointment to the Macungie Institute Board of Trustees
- d. Kent Yorgey, re: Request to hold 8th Annual Hey I Know You 5K Race
- e. Grace Lutheran Church, re: Request to disallow parking directly in front of 28 W. Main Street during services.
- f. Emmaus Public Library, re: Thank for support of the Keystone Grant that the Library received

- g. Tom Oehme, Antique Truck Club, re: Request for Macungie Fire Police services during the Antique Truck Show on June 16 and 17, 2017
- h. Borough of Alburdis, re: Zoning Ordinance Amendment
- i. Pennsylvania Department of Environmental Protection, re: Recycling Program Performance Grant awarded for 2014 in the amount of \$7,272
- j. Emmaus Public Library March Meeting Agenda, February Meeting Minutes, February Directors Report, and February Financial Report
- k. Corporal Michael Mullen, re: Request to start negotiations for the 2018 union contract – Council President Becker and Vice President Schleicher would attend the negotiation meetings along with Mayor Cordner. The suggested start dates were July 12th or 19th at 4 p.m.. Solicitor Armstrong suggested Council discuss what they want to do in the negotiations before meeting with the police union.

President Becker commented he would like to discuss the police budget during the 2nd quarter of this year and discuss the Macungie Institute budget during the 3rd quarter of this year. President Becker commented that Sergeant Kocher will be at the April 17th meeting to discuss the budget.

- l. Macungie Board of Trustees March 29th Meeting Minutes – Borough Manager Boehm noted it was a good meeting and an open house is being planned.

REPORTS

- a. Solicitor Armstrong – No report
- b. Mayor – Mayor Cordner announced he did a swearing in for 4 fire police officers at the Macungie Fire Department.
- c. Borough Manager
 - 1. Pollution Reduction Action Plan – Daniel Witczak, ACELA, provided a schedule of milestones to complete the Pollution Reduction Plan. Borough Manager Boehm reported the first date of September 4th to start review of the plan and hold public meetings. She noted Council will receive a monthly report.
 - 2. Workers Compensation Audit – Borough Manager Boehm reported an audit was completed for the Workers Compensation Insurance and the Borough will receive a \$4,199 refund.
 - 3. Great Macungie Cleanup – Borough Manager Boehm reported the Great Annual Clean Up date is April 22nd. Work is planned in Mountain Creek, Macungie Park, around the train station and other areas of the Borough.
 - 4. Police Right To Know Officer – Borough Manager Boehm commented that since the Police Chief left, she has been doing the right to know requests for the police department which means she has to get the information from Sergeant Kocher. She commented Sergeant Kocher seemed to be

knowledgeable about the right to know law. She would like Council to appoint him as the Right To Know Officer for the police department. A resolution has to be adopted and the policy would have to be revised to add Officer In Charge. Council agreed and approved moving forward to adopt the resolution and policy.

5. Eagle Scout Project at the Train Station – Borough Manager Boehm reported Landon met with Mike and Doug about the project and Bob Young was there also. She noted the next step is Landon will be going back to the Scout Troop for approval. She commented that Mike and Doug will oversee the project.

6 Refuse/Recycling Contract – Borough Manager Boehm received information from Northampton Borough about the cost of their refuse contract that just renewed. It was significantly lower than the Borough's current contract. Council decided to move forward with bidding the Borough's refuse and recycling contract. Borough Manager Boehm will prepare the bid for Council's review.

d. Junior Council Member – No report

e. Committees – No reports

UNFINISHED BUSINESS – PART I

a. Extension of Current Refuse and Recycling Contract until October 31, 2019 – This was discussed under the Borough Manager's Report.

UNFINISHED BUSINESS – PART II

a. Main Street Streetscape Plan

b. SW Lehigh Comprehensive Plan – Council Member Schleicher reported at the last meeting, Lower Milford Township had some concerns about the residential classes in the plan. The committee moved to revise the residential classes. Council was provided a copy of the draft plan to review for comment. The comments will be taken by the committee for discussion. An Intergovernmental Agreement was provided and given to Solicitor Armstrong for review.

c. Rental Inspection Program – Next meeting is April 19th

d. LTD Capital Projects

1. Church Street Traffic Light

e. Sewer Ordinance Amendment for sewer lateral inspections

f. Borough Safety and Loss Control Policy – Borough Manager Boehm continues to work on the policy, taking Council's comments into consideration, and make a final copy.

g. Ordinance 2017-02, Sewer Ordinance Amendment, adoption 4/17

NEW BUSINESSa. Appointment to the following Boards for expiring positions:

1. Zoning Hearing Board for a 3-year term expiring 3/31/2020 (Ronald Karboski) – Council Member Yerman made a motion to appoint Ronald Karboski to the Zoning Hearing Board for a 3-year term expiring March 31, 2020, second by Council Member Akinjiola. Motion carried: 6 ayes

2. Planning Commission for a 4-year term expiring 3/31/2021 (John Yerman) - Council Member Akinjiola made a motion to appoint John Yerman to the Planning Commission for a 4-year term expiring March 31, 2021, second by Council Member Boyko. Motion carried: 6 ayes

3. Macungie Institute Board of Trustees for a 3-year term expiring 3/31/2020 (Barbara Levinson) - Council Member Boyko made a motion to appoint Barbara Levinson to the Macungie Institute Board of Trustees for a 3-year term expiring March 31, 2020, second by Council Member Schleicher. Motion carried: 6 ayes

b. Approval for the 8th Annual Hey I Know You 5K Race on July 15, 2017 – Council Member Boyko made a motion to approve the 5K Race for the Hey I Know You event on July 15, 2017 and accept the request for the Macungie Fire Police assistance at the event, second by Council Member Hutchison. Motion carried: 6 ayes

c. Request for no parking in front of 28 W. Main Street Sunday mornings from 7 am to 12 noon – Grace Lutheran Church requested to be able to post signs in front of the church for no parking on Sunday mornings and during special events like funerals or weddings. President Becker asked Mayor Corder to find out what signs can be enforced by the police department and Council did not have to take any action on this issue.

d. Request for Macungie Fire Police services during the Antique Truck Show on June 16 and 17, 2017 - Council Member Boyko made a motion to authorize the services of the Macungie Fire Police for traffic control during the Antique Truck Show on June 16 and 17, 2017, second by Council Member Hutchison. Motion carried: 6 ayes

e. Comments to the Zoning Ordinance Amendment from Borough of Alburdis – Borough of Alburdis was proposing to amend their Zoning Ordinance. The amendments do not have any effect to the SWL Comprehensive Plan.

Council Member Schleicher made a motion to inform the Borough of Alburdis Council has no comment to their zoning amendments, second by Council Member Akinjiola. Motion carried: 6 ayes

f. Award of the 2017 ADA Ramp Project Bid – A summary of the bids were provided to Council at their seats. Borough Manager Boehm explained the bid amounts were over budget even with the alternate deduction for monolithic pour. Engineer Kern and her contacted the lowest bidder, Gaver Industries Inc, to talk about eliminating three ADA ramps at the intersection of Fairview and Fern Street which was agreed upon by the contractor. Borough Manager Boehm noted Council should award the 2017 ADA Ramp Project as submitted by Gaver Industries Inc and a change order will be done for the elimination of the 3 ramps.

Council Member Yerman made a motion to award the 2017 ADA Ramp Project to Gaver Industries, Inc., in the amount of \$72,900 for the monolithic pour for the ramps, second by Council Member Schleicher. Motion carried: 6 ayes

g. Resolution 2017-06, Authorization to submit CDBG 2017 Grant Application – Borough Manager Boehm explained this resolution is to submit this year’s grant application to do other ADA ramps in 2018. She noted her and Engineer Kern reviewed the intersections for the grant.

Council Member Hutchison made a motion to adopt Resolution 2017-06, second by Council Member Akinjiola.

Roll Call Vote:	Akinjiola – aye	Becker – aye
	Boyko – aye	Hutchison – aye
	Moyer - absent	Schleicher – aye
	Yerman – aye	

Motion carried.

h. Budget Review – Police – This will be carried until the next meeting.

i. Resolution 2017-07, Police Radar – PSAB forwarded information on topics they have been lobbying for legislation. One topic that Council has talked about previously is allowing local police to use speed tracking equipment. This resolution supports that and suggests a revision to the Motor Vehicle Code.

Council Member Yerman made a motion to adopt Resolution 2017-07, second by Council Member Schleicher.

Roll Call Vote:	Akinjiola – aye	Becker – aye
	Boyko – nay	Hutchison – aye
	Moyer - absent	Schleicher – aye
	Yerman – aye	

Motion carried.

ITEMS NOT ON AGENDA

a. Council Member Schleicher reported on the COG meeting her and Borough Manager Boehm attended. One discussion topic was the issues facing Volunteer Fire Departments.

EXECUTIVE SESSION

Council President Becker called for an executive session at 9:46 p.m. to discuss personnel. The meeting was reconvened at 10:02 p.m. with no action taken.

President Becker commented he would like to get a budget for the police that does not vary every year. He wants to give the police department a budget that they can do their job but not that the budget varies greatly each year.

ADJOURNMENT

Hearing no further business to be brought before Borough Council, the meeting was adjourned at 8:42 p.m.

Respectfully submitted,

Cynthia Hartzell
Administrative Assistant