

CALL TO ORDER

President Chris Becker called the May 15, 2017, meeting of Macungie Borough Council to order at 7:30 p.m. in Borough Council Chambers, Borough Hall, 21 Locust, Macungie, PA.

ATTENDANCE

Council Members:	Alma Akinjiola Chris Becker Roseann Schleicher John Yerman
Borough Manager:	Chris L. Boehm
Mayor:	Gary Cordner
Administrative Assistant:	Cynthia Hartzell
Jr. Council Members:	Renee Martin Valeria Cordner
Absent:	David Boyko Greg Hutchison Marvin Moyer

REVIEW OF POLICE VEHICLE

Sergeant Kocher provided a report on the use of the 2007 Dodge Charger with the License Plate Reader. The report showed the number of hours the vehicle was used with the License Plate Reader, number of vehicles stopped and number of violations and other incidents with an estimated revenue. He commented the License Plate Reader is borrowed from Lehigh County Auto Theft Task Force and is a good tool to detect expired license plates since the state is not issuing registration stickers. Sergeant Kocher commented that if 2 vehicles needed to be replaced, he would not anticipate Council would replace both vehicles, one would go.

In a discussion of keeping a 4th vehicle, Council Members commented the rotation of the police vehicles is for 3 vehicles and only one vehicle could be replaced even if two break down. It was the consensus of Council for the vehicle to remain unless there is a large expense.

Barry Bloch questioned if there is a grant for the License Plate Reader. Mayor Cordner commented they are waiting to see if grants will become available from the state.

PUBLIC COMMENTSa. Prior Public Comments to Council

1. Dave Fatzinger, 218 Village Walk Drive – complaint about home business vehicles, Merchandiser and Borough complaint form - President Becker reported Mr. Fatzinger had 7 items that he wanted addressed. President Becker noted the commercial vehicles parked in the neighbor, hazardous materials, home occupation, newspaper littering is hard to control, parking of large trucks causing sight problem, and parking across the sidewalk were addressed.

The last comment was about the complaint form that Mr. Fatzinger had concerns about a sentence that stated there could be consequences from completing the form. The Zoning Officer did not think the sentence should be changed. After discussion, it was the consensus of Council not to change the form.

b. Public Comments

1. Tim Romig, business owner of 52 Race Street, Macungie, wanted to address the Macungie Volunteer Fire Department. President Becker announced a special meeting was scheduled for May 22 and asked Mr. Romig to come to the meeting to make his comments. Mr. Romig noted he had 2 questions. First question was if the Borough had received the firefighter certifications he requested. President Becker noted the certifications had not been received yet. Borough Manager Boehm noted the Fire Department's attorney wrote the Borough would receive the certifications but she had not received them. She will contact the attorney about the time frame for the Right To Know requirement.

Mr. Romig noted Macungie Volunteer Fire Department is listed on the state Fire Commission website as being 75% certified rating. He commented about a form that had to be notarized by the municipality and asked if the Borough signed and notarized the form for the Fire Department to be on the list. There was no recollection of that form being signed. President Becker commented he is working to get it resolved.

COUNCIL COMPLIMENTS, COMPLAINTS, PETITIONS AND APPEALS

a. Council Member Schleicher commented the play by the Global ImpACTORs held at the Macungie Institute was a good play and suggested people go see the play at the Macungie Institute this week.

APPROVAL OF MINUTES

a. May 1, 2017 meeting – Council Member Schleicher made a motion to approve the May 1, 2017, Council minutes as presented, second by Council Member Akinjiola. Motion carried: 4 ayes

APPROVAL OF BILLS FOR PAYMENT

Council Member Akinjiola made a motion to approve the bills for payment totaling \$109,255.77, second by Council Member Schleicher. Motion carried: 4 ayes

CORRESPONDENCE

- a. Karen Holt, Macungie Institute Building Coordinator, April Monthly Report
- b. Lafayette College Meyner Center Annual Forum on Local Government

- c. Macungie Fire Department April Response Report & April Training Report
- d. Macungie Ambulance Corps April Monthly Report
- e. Selective Insurance Company, re: Recommendation of Safety and Risk Management Review
- f. Allen Organ, re: Notification for Renewal of State Air Permit
- g. Macungie Police Department April Monthly Report
- h. Macungie Fire Department, re: Thank you for first Borough Allocation and budgeted usage of the allocation

REPORTS

a. Mayor

1. Mayor Corder pointed out the increase in tickets with the use of the License Plate Reader.
2. Mayor Corder reminded everyone that Election Day is tomorrow from 7 a.m. to 8 p.m. and to get out and vote.
3. Mayor Corder announced the Memorial Day Events for May 29. There is a flag raising at the Veterans Monument in Macungie Memorial Park at 8:30 a.m., a Parade at 10 a.m. from Buttonwood Street to Macungie Memorial Park for a ceremony.

b. Borough Manager

1. Borough Manager Boehm announced the opening of the Macungie Farmers Market this Thursday, May 18th at 4:00 p.m. She commented Representative Mackenzie and Ellen from Senator Browne's Office will be at the Market for an Opening Ceremony.
2. Borough Manager Boehm reported the paint recycling event went well in spite of the rain. She reported 176 cars came to drop off paint and Representative Mackenzie and his staff helped at the event.
3. Borough Manager Boehm noted a COG meeting is scheduled for May 23rd on the topic of blighted properties. If any Council Member wants to go, let her know.
4. Borough Manager Boehm informed Council that Building Coordinator Holt received quotes tonight for the sign at the Macungie Institute. She gave the information on the types of sign and the cost. She asked Council for approval of a sign so a grant which is due the end of the month could be submitted. She noted the grant was a 50/50 match for \$2,000 with the Borough matching funds. The sign representative suggested the best location for the sign is

where the benches are in the front of the parking lot. Council Member Akinjiola was concerned where the matching funds were coming from. President Becker commented that spending the funds for the sign to bring in more revenue for the Macungie Institute would hopefully be a good move. Borough Manager Boehm noted there could be other grants to help with the cost of the sign.

Council Member Yerman made a motion to apply for the grant to get the sign with the Borough's matching funds conditioned upon receiving the grant, second by Council Member Schleicher. Motion carried: 4 ayes

5. Borough Manager Boehm announced PPL is replacing the street lights in the Brookfield development. PPL has also asked if the Borough would like to put LEDs in the other street lights in the Borough. Borough Manager Boehm commented on the cost but she will verify the exact cost for the upgrade. This will be carried.

6. Borough Manager Boehm reported the ADA Ramps have been installed. She has a concern about the elevation of a couple of ramps. She has contacted Engineer Kern about them.

c. Junior Council Members – No report.

d. Committees – No report.

UNFINISHED BUSINESS – PART I

UNFINISHED BUSINESS – PART II

a. Main Street Streetscape Plan

b. SW Lehigh Comprehensive Plan – After some discussion, Council Member Yerman made a motion to have a joint meeting with Council and the Planning Commission on June 13, second by Council Member Schleicher. Motion carried: 4 ayes

c. Rental Inspection Program

d. LTD Capital Projects

1. Church Street Traffic Light

e. Sewer Ordinance Amendment for sewer lateral inspections

f. Borough Safety and Loss Control Policy

g. Grace Lutheran Church Parking Request

NEW BUSINESS

- a. Kalmbach Park Request to remove stop signs at bridge on Cotton Street – This will be carried.
- b. Action on Recommendation of Safety and Risk Management Review – This will be carried.

ITEMS NOT ON AGENDA – No additional items for discussion.

EXECUTIVE SESSION

Council President Becker called for an executive session at 8:45 p.m. to discuss union and personnel. The meeting was reconvened at 10:03. President Becker noted dates were discussed to meet with the police union about the Collective Bargaining Agreement and will be forwarded to the police union to coordinate.

On another topic discussed in executive session, Solicitor Armstrong remarked an employee was going out on short time disability. The employee requested to be entitled to the health insurance while on short term disability which Council granted. The employee requested payout of accrued benefits according to the Collective Bargaining Agreement which Council granted in part that will be clarified in correspondence from Borough Manager Boehm.

Council Member Yerman made a motion to grant a request from a Borough employee to remain on the Borough's health insurance while on short term disability and to receive a payout of accrued benefits in part according to the Collective Bargaining Agreement that will be clarified by the Borough Manager in correspondence, second by Council Member Akinjiola. Motion carried: 4 ayes

President Becker noted there were some topics on the agenda that were not discussed and asked Council if they agreed to discuss the topics at the May 22 special meeting. Council discussed addressing the emergency management director position.

Borough Manager Boehm noted the Safety and Loss Control Policy would be able to be reviewed by Solicitor Armstrong. Council Member Schleicher made a motion to allow Solicitor Armstrong to review the Safety and Loss Control Policy, second by Council Member Akinjiola. Motion carried: 4 ayes

Solicitor Armstrong remarked that Borough Manager Boehm and he will be meeting Tuesday morning with the Lehigh County Authority Signatories to discuss the Memorandum of Cooperation for the sewer rehabilitation project. He will keep Council up to date.

ADJOURNMENT

Hearing no further business to be brought before Borough Council, the meeting was adjourned at 10:07 pm.

Respectfully submitted,

Cynthia Hartzell
Administrative Assistant