

BUDGET WORKSHOP

President Becker called the 2018 budget workshop to order at 7:05 p.m. on October 9, 2017, in Borough Council Chambers, Borough Hall, 21 Locust Street, Macungie, PA. Council Members in attendance were Alma Akinjiola, Chris Becker, Roseann Schleicher and John Yerman. Council Members David Boyko, Greg Hutchison and Marvin Moyer were absent. Also present were Borough Manager Chris Boehm, Mayor Gary Cordner, and Administrative Assistant Cynthia Hartzell.

President Becker reported this meeting was to discuss the Macungie Institute Building Coordinator position and the MI budget.

Borough Manager Boehm provided a proposed budget for the Macungie Institute. She gave a proposal with a full time Building Coordinator position and a proposal with a part time Building Coordinator position of 25 hours per week at the rate in the union contract for that person and without benefits. Council reviewed the proposed budget. Borough Manager Boehm provided information about the heating and air conditioning systems at the Macungie Institute that are getting to the end of their life. The boiler has been worked on just to get it through this last year. Borough Manager Boehm suggested Council should look to the future when deciding on the upkeep of the Macungie Institute.

Borough Manager Boehm provided Council with a copy of the job description for the Macungie Institute Building Coordinator position. Council reviewed the job description and made some changes to it.

Dorothy Kociuba felt the Building Coordinator should have posted hours and did not think all the duties would work with a part time position.

Tom Kociuba commented about the fee schedule on the website being a little puzzling because of the different fees. He does not want to lose the Macungie Institute and remarked about promoting it more.

Council Member Yerman commented Council is trying to figure out a way to keep the Macungie Institute without a large deficit. President Becker remarked that Karen Holt did a good job and put her heart and soul into the position. Council is looking forward about the building. Borough Manager Boehm commented that with the new hire for the Building Coordinator position, Council will have to look for someone that is outgoing and may have a marketing background. Borough Manager Boehm commented she is meeting with the Trustees to discuss the 2018 Macungie Institute budget on Friday.

Council suggested including the Macungie Institute Board of Trustees in the hiring process. Borough Manager Boehm will rewrite the job description to put on the next agenda for approval.

President Becker reported a meeting is scheduled with the police union on October 24th at 3 p.m. to discuss contract negotiations.

At that point, an executive session was called at 9:02 p.m. The meeting reconvened at 10:15 p.m. with no action taken.

Adjournment

At 10:15 p.m. Borough Council adjourned the budget workshop.

Respectfully submitted,

Cynthia Hartzell
Administrative Assistant