



Macungie Borough Council

General Business Meeting

Agenda

Monday, February 2, 2026

7:30 p.m.

Macungie Institute

- I. Call to Order – Pledge of Allegiance**
- II. Announcement of Executive Sessions**
- III. Appointment of Council Person**
 - A. Resolution #2026-04 – Filling a Vacancy on Borough Council
- IV. Engineer's Report**
- V. Public Comment on Non-Agenda Items**
- VI. Approval of Minutes**
 - A. January 19, 2026
- VII. Financial Reports**
 - A. Approval of Paid Bills Detail Report in the Amount of \$125,421.43
- VIII. Reports**
 - A. Council
 - B. Mayor
 - C. Solicitor
 - D. Borough Manager
- IX. Unfinished Business**
- XII. New Business**
 - A. Resolution #2026-05 – Appointing Delegates to the Lehigh Tax Collection Committee
 - B. Authorizing Advertisement of Ordinance #2026-01 – Sewer Lateral Inspection Validity Time Period
 - C. Tax Collector In-Person Hours at Macungie Institute
- XIII. Adjournment**

**BOROUGH OF MACUNGIE
Lehigh County, Pennsylvania**

**RESOLUTION #2026-04
(Duly Adopted February 2, 2026)**

**A RESOLUTION OF MACUNGIE BOROUGH COUNCIL, LEHIGH COUNTY,
PENNSYLVANIA, FILLING A VACANCY ON MACUNGIE BOROUGH COUNCIL
IN ACCORDANCE WITH THE PENNSYLVANIA BOROUGH CODE**

WHEREAS, Section 901 of the Pennsylvania Borough Code permits the Macungie Borough Council to appoint by resolution a registered elector of the Borough to Borough Council in the event of a vacancy until the first Monday in January after the first municipal election occurring more than 60 days after the vacancy occurs; and

WHEREAS, Todd Ritter was seated as a member of Council with an unexpired term that was set to end upon the Organization Meeting in January 2028; and

WHEREAS, Todd Ritter submitted a Letter of Resignation from the Borough Council to be effective February 1, 2026; and

WHEREAS, Borough Council accepted the Letter of Resignation at its January 19, 2026 meeting, effective February 1, 2026, and therefore a vacancy exists on Macungie Borough Council; and

WHEREAS, Borough Council has received letters of interest from qualified electors of the Borough desiring to be appointed to fill the above-referenced vacancy with an unexpired term ending upon the Organization meeting of Council in January 2028; and

WHEREAS, Borough Council desires to fill the above-referenced unexpired term effective immediately.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Macungie, that _____ is hereby appointed to fill the vacancy on Borough Council for the unexpired term ending upon the Organization Meeting in January 2028.

DULY ADOPTED this 2nd Day of February, 2026, by the Council of the Borough of Macungie in lawful session duly assembled.

ATTEST

MACUNGIE BOROUGH COUNCIL

KALMAN SOSTARECZ, Borough Secretary

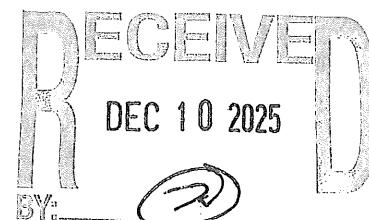
CARL SELL, JR, Council President

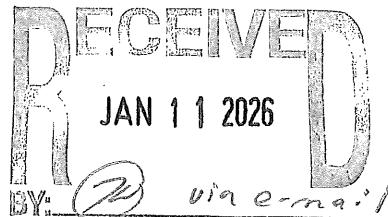
To: Ron Korboski, Borough of Macungie Council Member
From: Stanley K. Landis *SL*
Re: Letter of Interest
Date: December 1, 2025

I am writing to state that if a vacancy should occur on Borough Council, I would be interested and honored to be considered to fill such position.

For your information, I served as a Council member in the 1980's and served two terms as the Borough's mayor in the 1990's. Additionally, I have been a resident of the Borough for 52 years and have served as a volunteer for a number of organizations and projects in the Borough.

Please do not hesitate to contact me for further information or discussion. My phone number is [REDACTED] and email is [REDACTED]. Thank you.





Ricky Moyer

Macungie, PA 18062

Letter of Interest – Macungie Borough Council Vacancy

To Macungie Borough Council,

I am interested in serving on the Macungie Borough Council. I believe my background and connection to our community could be valuable.

I have owned my home here for over five years but have always been local to the area. I was born and raised in neighboring Lower Macungie Township and attended East Penn School District. Choosing to live here, improve and maintain my property, and build my future in Macungie reflects my commitment to the community.

My work experience has given me a pretty diverse skillset. I started out for a few years in technical theatre doing carpentry and electrical work. This experience taught me practical construction skills, job-site safety awareness, attention to detail, and an appreciation for how planning, codes, and execution matter. Those lessons stuck with me and are pretty relevant when we are talking about municipal projects and infrastructure.

I also was a restaurant manager for many years in the Trexlertown area. I developed leadership, budgeting, accounting, and people-management skills. Managing staff, controlling costs, resolving issues under pressure, and ensuring a positive experience for the customers and employees.

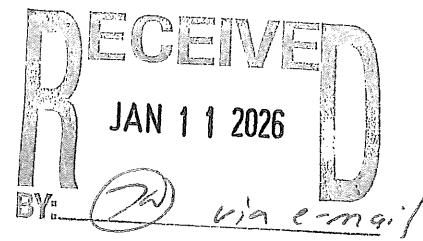
Currently, for the past 10 years, I have worked in information technology as an IT Systems Lead. I engineer, design, implement, and manage complex systems. The systems need to be secure, resilient, cost-effective, and scalable. This role requires planning, cross-team collaboration, and responsible decision-making with long-term impacts. These skills would translate well to a role on the council with infrastructure planning and fiscal accountability. I regularly lead projects, mentor others, and evaluate various platforms to ensure solutions meet both immediate needs and future growth for the company I work for.

What I would bring to the Council is fresh energy and a unique perspective, but also respect for what makes Macungie special. I genuinely believe we can preserve our small-town character while still embracing smart, sustainable practices for the future. Responsible land use, utilizing modern infrastructure, transparency, fiscal accountability, and long-term planning are all things I value.

If given the opportunity to serve, I would focus on listening to residents, asking the right questions to find the right answers, and working collaboratively with everyone involved. I am all about pragmatic decisions that respect our traditions while keeping us fiscally responsible.

Thanks for taking the time to consider this.

Respectfully, Ricky Moyer



January 11, 2026

To the Members of the Macungie Borough Council,

I am writing to express my interest in the vacant seat on Borough Council. As a lifelong hard worker, a long-time resident of our community, and someone who has spent decades serving people from every background, I believe I can contribute meaningfully to the work of council at a time when transparency, accountability, and community engagement are more important than ever.

I moved to Macungie in 2017 after falling in love with a 160-plus-year-old home in the heart of town. Although I was not then in a position to purchase a home, I convinced the owner to rent to me until I could make it my own, and I became its proud owner in March 2023. Living here on Main Street for the better part of a decade has given me a deep appreciation for the character of our town, the history we are responsible for preserving, and the potential we have to build a stronger, more connected community.

I grew up in Allentown. Out of necessity, I began working at age twelve and spent my teens and early twenties in the food service industry, often holding multiple jobs at once. Those years taught me how to work hard, communicate clearly, and connect with people from all walks of life. Growing up as the hearing child of deaf parents and step-parent, I was immersed in the disability community from birth. That experience shaped my empathy, patience, and commitment to ensuring that every resident — especially those who are often overlooked — has access to the services and support they need.

In my late teens and early twenties, I worked as a sign language interpreter in both paid and volunteer roles, including emergency-room on-call interpreting, supporting deaf students in K–12 classrooms, and assisting deaf employees during onboarding and company meetings. These roles required calm under pressure, strict confidentiality, and the ability to bridge communication gaps — skills that translate directly to public service.

Throughout my late twenties and early thirties, I served as one of the leaders of a grassroots, volunteer-run nonprofit dedicated to making music and art accessible regardless of income. Our projects ranged in size and scope: from free neighborhood art classes for children, to block cleanups in some of the most neglected areas of Allentown, to organizing a multi-day festival that grew to spotlight more than 300 visual and performance artists for over 25,000 attendees. This work strengthened my experience in budgeting, logistics, community outreach, volunteer coordination, and large-scale event planning.

Professionally, I have spent more than twenty years in the insurance industry, beginning with State Farm in 2004 and joining The Yurconic Agency in 2009. Over time, I developed a specialization in process improvement and communication between technical and non-technical teams. I created and now serve in the role of Agency Support Specialist — a model that has since been adopted by agencies across our country. In this position, I train new staff, maintain departmental procedures, manage licensing and compliance, administer software systems, and support our largest and most complex commercial clients.

As part of my client-focused responsibilities, I serve as a key advisor to multiple mid-size to large businesses whose operations span multiple states and industries. One operates in the construction and building-materials sector, generating hundreds of millions in annual revenue. Another is in the complex and ever-growing aging-services sector. Yet another is a major real estate developer. All employ hundreds of people and manage extensive portfolios, and I am one of their key points of contact for reviewing the contracts and agreements into which they enter. This work requires a strong ability to read, interpret, and apply contracts and other legal documents — a skill set I have developed over many years. It has given me a deep understanding of risk, compliance, negotiation, and the long-term consequences of decisions made at the leadership level.

Beyond my professional life, I have also spent the last two decades raising my daughter into a successful, grounded young adult. She will graduate from university this year, having already earned her associate degree cum laude, and she now works full time at an accounting firm while completing her bachelor's degree in accounting. She is on track to become a CPA by age 22 — an achievement made possible through perseverance, discipline, and a strong support system during years when financial resources were limited. I was her primary parent throughout her life, and guiding her into adulthood has been one of my proudest accomplishments. In addition, several years ago I opened our home to one of her childhood friends when he needed stability after high school, and he is now a thriving young man I am proud to call my son. These experiences have reinforced my belief in community, mentorship, and the importance of creating environments where people can succeed.

Across every chapter of my life, I have been driven by the same values: service, fairness, and the belief that communities function best when information is clear, processes are transparent, and every resident feels heard. I would bring that same commitment to Borough Council.

Thank you for your consideration. I would welcome the opportunity to serve and to help strengthen trust, communication, and collaboration within our local government.

Sincerely,

Bernie Reinert

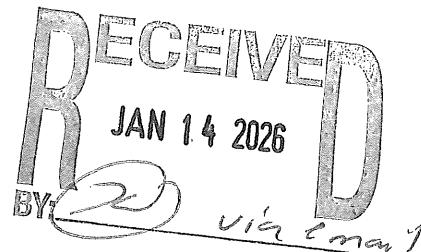
Macungie, PA 18062

Thomas D. Ashelman

Macungie, PA 18062

January 12, 2026

Macungie Borough Council
c/o Borough Secretary / Borough Manager
21 Locust Street
Macungie, PA 18062



Dear Members of the Macungie Borough Council,

I am writing to express my strong interest in being appointed to fill the current vacancy on the Macungie Borough Council for the term ending in January 2028. As a resident of Macungie for more than 15 years, I have deep roots in our community and a genuine commitment to preserving and enhancing the quality of life that makes our borough such a special place to live, work, and raise a family.

I meet all eligibility requirements under Pennsylvania borough law and have actively contributed to our community in various leadership and volunteer roles, including:

- President, Emmaus Youth Association
- President, Cedar Church Council
- Vice President, EHS Football Booster Club
- Representative, Lehigh Valley League Baseball Organization
- Coach for local teams, including EPEMFA Football and EYA Softball

If appointed, I will bring dedication, open-mindedness, and a collaborative spirit to the council. My focus will be on transparent, resident-centered governance, listening to all voices in our community, and making informed decisions that balance immediate needs with long-term vision. I am committed to working diligently with fellow council members, the mayor, staff, and residents to keep Macungie vibrant, safe, and welcoming for generations to come.

I would welcome the opportunity to discuss my qualifications and vision for Macungie in greater detail. Please feel free to contact me at [redacted] to arrange a conversation or request additional information, such as a resume or references.

Thank you for your service to our borough and for considering my application. I am honored by the chance to contribute more directly to the future of Macungie.

Sincerely,

Thomas D. Ashelman

Macungie Resident

A handwritten signature in black ink, appearing to read "T. D. Ashelman".

MACUNGIE BOROUGH COUNCIL
MEETING MINUTES
General Business Meeting
Monday, January 19, 2026 - 7:30 P.M.

I. Call to Order – Pledge of Allegiance

The Macungie Borough Council meeting was called to order on January 19, 2026 at 7:35 p.m. at the Macungie Institute, 510 E. Main Street, Macungie, PA 18062. In attendance were Carl Sell, Jr., President; Ronald Karboski, Vice President; Todd Ritter, Member (via telephone); Greg Hutchison, Member; Megan Sell, Member; Greg Reinbold, Member; Bob Sell, Jr., Mayor; Patrick Armstrong, Esq., Solicitor; and Kalman Sostarecz, Jr., Borough Manager.

President Sell opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

II. Announcement of Executive Sessions

Mr. Sostarecz announced that an executive session was held prior to the meeting, beginning at 6:30 p.m., and the topics were related to personnel.

III. Engineer's Report

President Sell announced that there would be no Engineer's Report provided this evening.

President Sell announced that he would like to move up agenda items X.A. to fill the vacancy on Council and X.B. the Macungie Halloween Parade donation request.

X. Unfinished Business

A. Resolution #2026-01 – Filling a Vacancy on Borough Council

Ms. M. Sell asked if the public was going to be able to hear the letters from the candidates. Solicitor Armstrong stated that it is up to Council. Ms. M. Sell asked after reviewing all the candidates what was the reason for choosing Lynette Sell?

Mr. Hutchison said he would not get into a debate, but he feels Lynette is the most qualified.

Mr. Reinbold stated that there was another write-in in November who was basically a fifth place finisher and he feels that the person should be appointed. He would object to Lynette Sell being appointed as her husband is already on Council. Mr. Karboski stated that the Mayor and a Council member are also husband and wife.

He feels that Lynette Sell is well-qualified to be on Council.

President Sell stated that he would be recusing himself from the vote due to Lynette Sell being his wife. Ms. Megan Sell stated that he should have announced his recusal prior to the nomination and submitted his reason in writing. Solicitor Armstrong stated that he did disclose the conflict, would not be deliberating or voting on the motion, and will be submitting it in writing.

Robert Bogert stated that he agrees with Mr. Reinbold, that Tom Ashelman should be appointed.

Karen Bilger stated that she also agrees with Mr. Reinbold, that it's hard to get people to run, and that Tom Ashelman should be appointed.

Lisa Donegan stated that she also agrees that Tom Ashelman should be appointed.

Bernie Reinert stated that she is one of five individuals who submitted letters of interest; she then read her letter.

Jeff Hartman asked how the process works and that he supports what Mr. Reinbold said.

Mr. Hutchison made a motion to adopt Resolution #2026-01 appointing Lynette Sell to Borough Council, seconded by Vice President Karboski.
Motion passed 3-2 (M. Sell & Reinbold – No; C. Sell – Recusal)

Ms. M. Sell asked if the required majority was of all of Council? Solicitor Armstrong stated that it is a majority of those able to vote. Since President Sell recused himself there were five members able to vote; therefore, three yes votes are required to pass the motion.

Lynette Sell was then issued the Oath of Office by Mr. Sostarecz and was seated on Borough Council.

B. Macungie Halloween Parade Donation Request

Angela Faidley stated a few years prior the parade was going to go under, so she took it over. She had not previously realized that all of the paperwork had to be submitted to obtain the \$1,500, and she has since submitted it. The largest expense is to close the roadways down. All funds are paid through Macungie Park.

Mr. Hutchison said that there were a lot of questions previously that have been answered.

Mr. Karboski stated that there is a policy which was previously passed by Council which regulated how donations are provided. He suggests that next year they meet with the Borough Manager to make sure everything is in order so the donation request is handled smoothly. Ms. Faidley said that would be no problem.

Vice President Karboski made a motion that the request be authorized, seconded by Mr. Hutchison. The motion passed unanimously.

President Sell stated that new business item XI.A. regarding the Macungie Holidays donation request would also be moved up in the agenda since it is related.

XI. New Business

A. Macungie Holidays Donation Request

Rebecca Young stated that she did submit all the receipts that were needed. Mr. Karboski asked that she meet with the Borough Manager in the future to streamline the process.

Vice President Karboski made a motion that the request be authorized, seconded by Mr. Hutchison. Motion passed unanimously

IV. Public Comment on Non-Agenda Items

Lisa Donegan stated that her street had been closed and she tried to reach someone at Borough Hall by phone and email but was unable to. Mr. Sostarecz stated that he would check to be sure those are functioning. Ms. Donegan also asked if there was a discount. Mr. Sostarecz stated that there is not a discount on utility bills.

Jeff Hartman stated that there had been discussion a few months prior about the new utility bills that changed in the fall. Mr. Sostarecz stated that the bills that were just mailed are identical to the bills delivered in November, and that there is no tiered billing. All gallons are charged at the same rate. The next bill to come out in April will reflect this.

Karen Bilger stated that there has never been a discount on the utility bills. If the bill isn't paid on time there is then a penalty.

Bob Bogart stated that he would like to commend Public Works on removing snow and getting them safely back on the road. He also stated that there are many people in the borough who do not clear their sidewalks after a snow.

David Saylor stated that he would like to thank the new Borough Manager for meeting with Friends of the Institute and the Flower Park committees.

V. Complaints, Petitions, & Appeals

None

Mr. Ritter who was participating by telephone, disconnected at 8:20 p.m.

VI. Approval of Minutes

A. January 5, 2026

Mr. Hutchison made a motion to approve the minutes as presented. Ms. M. Sell stated that she would like a small correction to the new business, that she had mentioned that there was someone else who ran in the November election.

Mr. Hutchison amended his motion to include the amendment, seconded by Vice President Karboski. Motion passed 6-0 (Ritter – absent)

VII. Financial Report

A. Treasurer's Report

Vice President Karboski made a motion to accept the Treasurer's Report as written, seconded by Mr. Hutchison. Motion passed 6-0 (Ritter – absent)

B. Approval of Paid Bills Detail Report in the Amount of \$81,084.67

Vice President Karboski made a motion to approve the bills according to the detail presented, seconded by President Sell. Motion passed 6-0 (Ritter – absent)

VIII. Correspondence

A. Macungie Ambulance December 2025 Report

B. Lower Macungie Fire Department 2025 Annual Report

C. PSAB-MRT Monthly Report

D. Letters of Interest for Council Vacancy

1. Lynette Sell
2. Stanley Landis
3. Ricky Moyer
4. Bernie Reinert
5. Thomas Ashelman

IX. Reports

A. Council

Ms. M. Sell stated that there is a page on the Borough's website with past council meeting audio recordings.

B. Macungie Police Department

Mayor Sell outlined the Macungie Police Department's December 2025 report.

C. Mayor

Mayor Sell stated that an officer resigned from the department. He also read a quote by Martin Luther King, Jr. in honor of MLK Day.

D. Solicitor – None

E. Borough Manager – None

XI. New Business

B. Accepting Letter of Resignation of Todd Ritter Effective February 1, 2026

Vice President Karboski made a motion to accept Mr. Ritter's resignation, with regret, effective February 1, 2026, seconded by Mr. Hutchison. Motion passed 6-0 (Ritter – absent)

C. Resolution #2026-02 – Appointing the Borough Manager as Payroll Administrator

Vice President Karboski made a motion to adopt Resolution #2026-02 appointing the Borough Manager as Payroll Administrator, seconded by Mr. Hutchison. Motion passed 6-0 (Ritter – absent)

D. Resolution #2026-03 – Meeting Tape and Digital Recording Destruction Policy

Ms. M. Sell questioned why the audio tapes should be destroyed. Mr. Hutchison stated that unfortunately people can take audio recordings and make it seem like things were said which weren't, and there was actually a previous employee who was dismissed for doing that. Ms. Sell asked why the resolution was placed on the agenda? Mr. Sostarecz stated that it was placed on the agenda due to Council feedback, and based on his past experience governing bodies have gone either way with keeping or destroying the recordings; it's up to each individual body.

Mr. Reinbold asked if the recordings would still be available in the future? Mr. Sostarecz stated that no, they would be destroyed, and the official record of the Council are the written minutes which are maintained forever.

Bernie Reinert asked what the benefit of destroying the audio recordings are, and if the written minutes are the official record all those who speak at a meeting should be recorded in the minutes.

Jeff Bartlett stated that audio files do not take up a lot of space, that regarding AI the files can be protected, and that written minutes are an interpretation as opposed to audio recordings which are actually what was said.

Bob Bogart stated that when he was on Council they used the audio recordings many times to listen back to hear what was heard.

Tim Romig asked why the item was on the agenda. Audio has been kept for many years, why is it being destroyed now. Mr. Sostarecz stated that the agenda is discussed with Council leadership who sets the agenda.

Bill Reiss stated that the draft minutes are available for the council and public to review and comment on prior to them being approved.

Karen Bilger stated that if Ms. M. Sell wasn't at the meeting to amend the minutes tonight, they would have been approved without her amendment.

President Sell made a motion to adopt Resolution 2026-03, seconded by Mr. Hutchison. Motion passed 4-2 (M. Sell & Reinbold – No; Ritter – Absent)

Vice President Karboski and Mr. Romig engaged in a debate about Mr. Romig going to Mr. Ritter's home.

X. Adjournment

Mr. Reinbold made a motion to adjourn the meeting at 8:57 p.m., seconded by President Sell. Motion passed unanimously.

Respectfully Submitted,

Kalman A. Sostarecz, Jr.
Borough Secretary

10:01 AM
01/20/26

Borough of Macungie - General Fund
Paid Bills Detail
All Transactions

Type	Date	Memo	Open Balance
Baker, Jennifer Bill	01/13/2026	Security Deposit Reimbursement	75.00
Total Baker, Jennifer			75.00
Duke, Rina Bill	01/13/2026	Security Deposit Reimbursement	75.00
Total Duke, Rina			75.00
Great America Financial Services Bill	01/06/2026	Inv #40972709 - Borough Hall Copier Lease	165.00
Total Great America Financial Services			165.00
Hilary Schnabel Bill	01/13/2026	Security Deposit Reimbursement	75.00
Total Hilary Schnabel			75.00
Isett, Barry & Assoc. Bill	01/13/2026	Inv #VI-207712 - UCC Inspection Services, Rental Insepcctions, Zoning & Code Enforcement	12,861.86
Total Isett, Barry & Assoc.			12,861.86
Keiser, Ryan M. Bill	01/20/2026	Deductible Reimbursement	250.00
Total Keiser, Ryan M.			250.00
Lamb McErlane PC Bill	01/13/2026	Inv #289506 - Police Matters	4,950.00
Total Lamb McErlane PC			4,950.00
Lantek Bill	12/31/2025	Inv #CW59842 - Internet Explorer ticket	82.50
Lantek Bill	01/09/2026	Inv #44018 - Quarterly Maintenance	1,651.00
Total Lantek			1,733.50
Levan Machine & Truck Equipment Bill	01/14/2026	Inv #203588 - Truck #4	1,233.71
Total Levan Machine & Truck Equipment			1,233.71
Macungie Holiday Bill	01/19/2026	2025 Macungie Holiday Contribution	1,500.00
Total Macungie Holiday			1,500.00
Macungie Memorial Park Bill	01/19/2026	2025 Halloween Parade Contribution	1,500.00
Total Macungie Memorial Park			1,500.00
Master Supply Line Bill	01/14/2026	Inv #8-196056 - Shop supplies	72.90
Total Master Supply Line			72.90
PA One Call System Bill	12/31/2025	Inv #1131887 - Pagers	31.06
Total PA One Call System			31.06
PMHIC Bill	01/09/2026	Inv #242062-0 - February 2025 Coverage	23,817.64
Total PMHIC			23,817.64
ProAsys Bill	01/14/2026	Inv #0203676-IN - Quarterly Billing for Chem/Svc	288.75
Total ProAsys			288.75
Service Electric Telephone Co Bill	01/10/2026	Acct #0677969959 - Police Department	42.92
Service Electric Telephone Co Bill	01/10/2026	Acct #0675203880 - Borough Hall	80.14
Service Electric Telephone Co Bill	01/10/2026	Acct #0675203872 - Macungie Institute	42.92
Service Electric Telephone Co Bill	01/10/2026	Acct #0675192497 - Garage	24.32
Total Service Electric Telephone Co			190.30

10:01 AM
01/20/26

Borough of Macungie - General Fund
Paid Bills Detail
All Transactions

Type	Date	Memo	Open Balance
Stoney Creek Rentals Inc.			
Bill	01/14/2026	Inv #229630 - Manlift rental	1,271.50
Total Stoney Creek Rentals Inc.			1,271.50
UGI			
Bill	01/07/2026	Acct #411002403722 --301 S Church-garage-heating	840.79
Bill	01/08/2026	Acct #411002403458 - 21 Locust St	639.85
Total UGI			1,480.64
UniFirst Corporation			
Bill	01/14/2026	Inv #1290280468 - Uniform Service	87.41
Total UniFirst Corporation			87.41
Walker, Ethan			
Bill	01/13/2026	Security Deposit Reimbursement	75.00
Total Walker, Ethan			75.00
Wehrung's Macungie LLC			
Bill	01/15/2026	Inv #63891 - MI	156.31
Total Wehrung's Macungie LLC			156.31
WEX Bank - Sunoco			
Bill	12/31/2025	Inv #109717484 - December 2025 Fuel	1,983.28
Total WEX Bank - Sunoco			1,983.28
TOTAL			53,873.86

9:24 AM

01/20/26

08- SEWER COMPANY

Paid Bills Detail

All Transactions

Type	Date	Memo	Open Balance
Lehigh County Authority			
Bill	01/09/2026	Inv #10679 - 4th Quarter 2025 Sewer Billing	71,547.57
Total Lehigh County Authority			71,547.57
TOTAL			71,547.57

**BOROUGH OF MACUNGIE
Lehigh County, Pennsylvania**

**RESOLUTION #2026-05
(Duly Adopted February 2, 2026)**

**A RESOLUTION OF MACUNGIE BOROUGH COUNCIL, LEHIGH COUNTY,
PENNSYLVANIA, APPOINTING DELEGATES TO THE LEHIGH TAX
COLLECTION COMMITTEE PURSUANT TO ACT 32 OF 2008**

WHEREAS, Act 32 §505(b) requires the governing bodies of school districts, townships, boroughs, and cities that impose an earned income tax to appoint one voting delegate and one or more alternate delegates to be their Tax Collection Committee representatives; and

WHEREAS, Borough Council desires to appoint the below individuals as delegates to the Lehigh Tax Collection Committee who have consented to appointment.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Macungie, Lehigh County, Pennsylvania, and it is hereby resolved by the same that the following individuals are appointed as Lehigh Tax Collection Committee delegates for the Borough of Macungie:

Primary Voting Delegate: Kalman A. Sostarecz, Jr., Borough Manager

Alternate Voting Delegate:

DULY ADOPTED this 2nd Day of February, 2026, by the Council of the Borough of Macungie in lawful session duly assembled.

ATTEST

MACUNGIE BOROUGH COUNCIL

KALMAN SOSTARECZ, Borough Secretary

CARL SELL, JR, Council President



BOROUGH COUNCIL ISSUE BRIEFING

DEPARTMENT MANAGER: Kal Sostarecz, Borough Manager

MEETING DATE: February 2, 2026

AGENDA ITEM: Authorizing Advertisement of Ordinance #2026-01 – Sewer Lateral Inspection Validity Time Period

I. Action/Motion to Be Considered:

Motion to authorize the advertisement of Ordinance #2026-01 regarding the time period in which a sewer lateral inspection is valid.

II. Reason Why This Issue Needs Consideration:

The current ordinance requires that a new sewer lateral inspection be completed upon every transfer of a property or change in use, regardless of when the last sewer lateral inspection was completed. This is onerous and costly for residents and businesses due to hiring a private plumber to complete the inspection, and the requisite Borough fee to process the inspection. A sewer lateral which passed an inspection is likely to pass another inspection within a certain period of time following.

III. Current Policy or Practice:

Borough Council enacts ordinances regulating the usage of the Sanitary Sewer System.

IV. Other Background Information:

Surrounding municipalities which have a similar ordinance requiring the inspection of sewer laterals also have a provision permitting the inspection to be valid for a certain period of time following its completion. Lower Macungie Township permits two years and Upper Macungie Township permits three years. In consultation with our Public Works Department, the draft has been created with a two year period, with a caveat that an inspection be required if the Borough deems it necessary. Lower Macungie also has this provision.

V. Financial Impact:

None

VI. Recommendations:

Pass the motion as presented to advertise the ordinance for future consideration of adoption.

**BOROUGH OF MACUNGIE
LEHIGH COUNTY, PENNSYLVANIA**

ORDINANCE #2026-01
(Duly Adopted March 2, 2026)

**AN ORDINANCE OF THE MACUNGIE BOROUGH COUNCIL
AMENDING CHAPTER 274 (SEWERS) OF THE CODE OF
ORDINANCES OF THE BOROUGH OF MACUNGIE AT ARTICLE
II (SEWER RENTALS AND REGULATIONS) BY AMENDING
SECTION 27-33.1 (INSPECTIONS OF BUILDING SEWERS) BY
ADDING A NEW SECTION 274-33.1.A(6) TO ESTABLISH A
CERTAIN PERIOD OF TIME FOR BUILDING SEWER
INSPECTIONS TO BE VALID**

WHEREAS, the Borough of Macungie owns and operates a Sanitary Sewer system; and

WHEREAS, the Borough of Macungie has adopted rules and regulations governing the usage of the Macungie Borough Sewer System to include the required inspection of private building sewers and sewer laterals under certain circumstances; and

WHEREAS, the Macungie Borough Council now desires to amend the regulations associated with the inspection of private building sewers and sewer laterals to allow for a period of time for such building sewer inspections to be valid.

NOW, THEREFORE, BE IT HEREBY ENACTED AND ORDAINED that the Macungie Borough Council does hereby adopt and enact the following amendment to Article II, Sewer Rentals and Regulations, of Chapter 274, Sewers, of the Code of Ordinances of Macungie Borough:

SECTION 1.

Article II, Sewer Rentals and Regulations, of Chapter 274, Sewers, of the Macungie Borough Code of Ordinances is hereby amended by the addition of a new Section 274-33.1.A(6) to read as follows:

(6) The results and report of a building sewer inspection performed in accordance with this Section 274-33.1 shall be valid for a period of two (2) years from the date of the inspection unless the Borough has reason to believe that the building sewer or sewer lateral has become defective since the last date of inspection.

SECTION 2. EFFECTIVE DATE

This Ordinance shall become effective on the earliest date permitted by law after its adoption.

SECTION 3. SEVERABILITY

In the event that any provision, section, sentence, clause, or part of this ordinance shall be declared

invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect or impair this ordinance as a whole or any remaining provision, section, sentence, clause, or part of this ordinance other than that portion specifically declared invalid, it being the intent of this Borough that such remainder shall remain in full force and effect.

SECTION 4. REPEALER

All Ordinances or parts of Ordinances that are inconsistent herewith are hereby repealed.

ENACTED AND ORDAINED the 2nd day of March 2026, by the Council of the Borough of Macungie, Lehigh County, Pennsylvania, in lawful session duly assembled.

ATTEST

MACUNGIE BOROUGH COUNCIL

KALMAN SOSTARECZ, Borough Secretary

CARL SELL, JR., Council President

AND NOW, this ____ day of _____, 2026, the above Ordinance is hereby
APPROVED.

The Honorable Robert Sell, Jr, Mayor



BOROUGH COUNCIL ISSUE BRIEFING

DEPARTMENT MANAGER: Kal Sostarecz, Borough Manager

MEETING DATE: February 2, 2026

AGENDA ITEM: Tax Collector In-Person Hours at Macungie Institute

I. Action/Motion to Be Considered:

Motion to authorize the Tax Collector to conduct in-person hours at the Macungie Institute per the requirements of the Local Tax Collection Law in coordination with the Borough Manager and MI Coordinator.

II. Reason Why This Issue Needs Consideration:

The Local Tax Collection Law requires the Tax Collector to be available in person to collect taxes three days of each week during the last two weeks of each discount period. Tax Collector Melanie Carwell has requested to utilize the Macungie Institute to complete this during the following time period:

Sunday, May 17th - 2:00-4:00 pm	Sunday, August 16th - 2:00-4:00 pm
Monday May 18th - 4:30-6:30 pm	Monday, August 17th - 4:30-6:30 pm
Tuesday, May 19th - 4:30-6:30 pm	Thursday, August 20th - 4:30-6:30 pm
Tuesday, May 26th - 4:30-6:30 pm	Sunday, August 23rd - 2:00-4:00 pm
Wednesday, May 27th - 4:30-6:30 pm	Monday, August 24th - 4:30-6:30 pm
Thursday, May 28th - 4:30-6:30 pm	Thursday, August 27th - 4:30-6:30 pm

III. Current Policy or Practice:

Borough Council authorizes the Tax Collector to utilize Borough facilities.

IV. Other Background Information:

In the past, the vestibule of Borough Hall was utilized, but was not ideal. The Macungie Institute is well-suited for this process, and the Tax Collector has discussed the possible arrangement with the MI Coordinator.

V. Financial Impact:

None

VI. Recommendations:

Pass the motion as presented.

Pass the motion as presented to advertise the ordinance for future consideration of adoption.