

MACUNGIE BOROUGH COUNCIL  
AGENDA  
Monday October 6 2025  
Regular Meeting

7:30 p.m.

**NOTE: Executive Session 6:00 PM**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Announcements
5. Barry Isett Engineering
  - a. Report
6. Public Comment
  - a. Public
  - b. Council Members
7. Presentations / Guest Speakers
  - a. Allison Floray Emmaus Public Library budget presentation
8. Complaints, Petitions, and Appeals
9. Approval of Minutes
  - a. September 15 2025
10. Financial Agenda
  - a. Treasurer's report (2nd meeting of month)
  - b. Approval of Paid Bills Detail report
11. Correspondence
  - a. UGI Project notification Macungie Ambulance Monthly Report
  - b. Emmaus Borough Compost use changes for 2026
  - c. PSAB MRT Monthly Report
  - d. Lower Macungie Fire Department 3Q2025 Report
  - e. Vincenzo Evola-Salvatore's Pizzeria Macungie-Poplar Street Tree
  - f. Macungie Ambulance Monthly Report
12. Reports
  - a. Macungie Institute Manager Quarterly Report
    - i. April 21, July 7, October 20
  - b. Zoning Monthly Update Report (2nd meeting of month)
  - c. Solicitor
  - d. Macungie Police Department Update (2nd meeting of month)

- e. Mayor's Report
- f. Borough Manager

13. Unfinished Business

- a. None

14. New Business

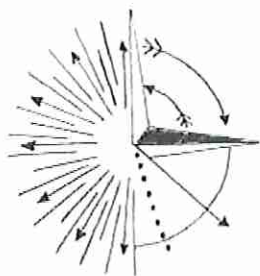
- a. Consideration for any and all advertisements for Borough of Macungie Manager Position.
- b. Keystone Municipal Solutions engagement agreement for Interim Management Services at the fee of \$125 per hour.
- c. Management Recruiters of Lancaster, also know as MRI Network engagement agreement for Interim Management Services at the fee of 25% of a candidate's total first year compensation, including base salary, viable scheduled allowances and estimated commissions, where applicable.
- d. Resolution 2025-08 reducing police officers' contributions to the uniformed pension plan for the year 2026.
  - i. Act 30 requires that any reduction or elimination of a member contribution be authorized on an annual basis by ordinance or resolution.
- e. Pension State Aid is \$106,650.70 for 2025.
  - i. To the Police pension plan deposit of \$79,988.03 of state aid and the \$62,110.97 Borough contribution to satisfy the police 2025 MMO of \$142,099.
  - ii. To the Non-uniformed defined benefit plan deposit of \$26,662.67 of state aid and of \$30,615.33 of remaining Borough contribution to satisfy the non-uniformed defined benefit plan's 2025 MMO of \$57,278.
- f. Performance Pipelining Inc, Payment application for Locust Street sewer lining:
  - i. Payment #1 \$30,360.04
  - ii. Payment #2 \$ 107,105.96
  - iii. Total Payment #1 and #2 = \$137,466.00
  - iv. CDBG Grant for \$ 75,000-reimbursement.
- g. Auditor General Notification 2025 Volunteer Fire Relief Association(s) (VFRA funding \$ 21,863.36
  - i. Approval to forward \$21, 863.36to Wescosville Volunteer Firefighters Relief Association per agreement-section B. Terms of Agreement (3).
- h. 2025-03 AN ORDINANCE OF MACUNGIE BOROUGH, LEHIGH COUNTY, PENNSYLVANIA, AMENDING THE CODE OF ORDINANCES OF MACUNGIE BOROUGH BY AMENDING CHAPTER 81, SALARIES AND COMPENSATION, ARTICLE I, MAYOR AND COUNCIL, BY INCREASING THE COMPENSATION OF EACH COUNCIL MEMBER AND THE MAYOR IN SECTION 81-1
  - i. Authorization of letter to be sent to the Members of Stone Hill Meadows HOA
- j. Vincenzo Evola-Salvatore's Pizzeria Macungie-Poplar Street tree
- k. Macungie Holiday request for donation of \$ 1600.00 per 2025 approved budget.
- l. Angela Faidley Halloween Parade donation request of \$ 1500.00 per 2025 approved budget.

15. Executive Session

a. Legal, Personnel, Real Estate

16. Action as a result of executive session

17. Adjournment



EMMAUS  
P U B L I C  
L I B R A R Y

COME HERE, GO ANYWHERE

### Board of Trustees

Anne Zayaitz  
*President*

Kathy Reinhard  
*Vice President*

Barbara Levinson  
*Secretary*

Bruce Luff  
*Treasurer*

Chris Carter

Ruk Chisty

Carl Cramer

Robin Rotherham

Ricki Stringfellow

Allison Flaray  
*Director*

### Mission Statement

*To enrich our  
community and  
inspire lifelong  
learning by uniting  
people, ideas and  
information.*

August 27, 2025

John Brown, Borough Manager  
Borough of Macungie  
21 Locust St.  
Macungie, PA 18062

Dear Mr. Brown:

I want to begin by thanking the Borough of Macungie for their continued support over the years of the Emmaus Public Library. This support has allowed the Library to offer a robust schedule of events and provide our local community with a wide variety of materials to borrow (both physical and digital).

We respectfully ask Macungie Borough to include the Emmaus Public Library in the budget for the year 2026 in the amount of **\$24,554** to provide public library service to all residents of Macungie Borough. This reflects a slight increase over last year's request, which will be used to offset increased costs for utilities and insurance as well as provide cost of living increases for our staff's salaries.

This amount is based on the projected operating expenses of the library in 2026, including the requirements from the State of Pennsylvania:

- 12% of our annual budget must be for library materials
- Remain open at least 45 hours per week
- Must have one full-time equivalent employee for every 3,500 people in the population area, and
- Library services are to be provided free of any charges.

Should we not meet those requirements, we could lose a portion of our state aid, which accounts for **18.2%** of our proposed budget.

The Library's proposed 2026 operating budget continues to rely upon substantial private donations and fundraising to supplement the funding provided by the state and municipal contributions.

The library board approved a draft budget at the August 19, 2025 meeting.

Along with a member of the Board of Trustees, I will be happy to present at the budget workshop of the Borough Council.

Sincerely,

Allison Flaray  
*Director*



Income		2025	2026	
	4010 State Aid	\$84,937.00	\$84,937.00	
	4020 Emmaus Borough	\$140,000.00	\$147,000.00	
	4030 Upper Milford Township	\$51,948.00	\$54,545.00	
	4040 Macungie Borough	\$23,385.00	\$24,554.00	
	<b>Subtotal Public Funding</b>	<b>\$300,270.00</b>	<b>\$311,036.00</b>	3.6% Increase
	4100 Contributions	\$35,000.00	\$37,000.00	
	4120 Friends of the Library	\$27,000.00	\$27,000.00	
	4200 Fundraising Income	\$57,500.00	\$60,000.00	Annual Fund and Tee Time
	4310 Book Cart Sales	\$4,500.00	\$6,000.00	
	4400 Library Services Income	\$6,090.00	\$6,000.00	
	4500 Grants	\$5,000.00	\$5,000.00	
	<b>Subtotal Private Funding</b>	<b>\$135,090.00</b>	<b>\$141,000.00</b>	4.4% Increase
	<b>Total Public &amp; Private Funding</b>	<b>\$435,360.00</b>	<b>\$452,036.00</b>	
	4600 Drawdown of Operating Fund Reserve	\$19,090.00	\$14,464.00	Income gap
	<b>Total Operating Income</b>	<b>\$454,450.00</b>	<b>\$466,500.00</b>	By EPL
	FT Employee Healthcare Benefits	\$14,505.80	\$18,800.00	By EPL
	401 (a) Retirement Contribution	\$8,000.00	\$8,000.00	By EPL
	<b>Total Income</b>	<b>\$476,955.80</b>	<b>\$493,300.00</b>	
Expense				
	5000 Personnel	\$299,900.00	\$306,600.00	COLA Increase
	5100 Library Material and Collection	\$54,500.00	\$57,500.00	12% of the 2025 Total Operating Budget
	5200 Building & Supplies	\$9,000.00	\$9,000.00	
	5300 Occupancy	\$43,450.00	\$45,000.00	Increased utility cost
	5400 Technology	\$17,500.00	\$17,000.00	
	5500 Professional Fees	\$6,000.00	\$6,500.00	Auditor, legal
	5600 Insurance	\$7,500.00	\$8,000.00	
	5700 Fundraising Expense	\$5,100.00	\$5,100.00	
	5800 Programming & Marketing	\$10,500.00	\$10,500.00	
	5900 Memberships & Conferences	\$1,000.00	\$1,300.00	
	<b>Total Operating Expense</b>	<b>\$454,450.00</b>	<b>\$466,500.00</b>	
	Employee Health Benefits (Transfer from Endowment)	\$14,505.80	\$18,800.00	
	401 (a) Retirement Contribution			
	9030 (Transfer from Endowment)	\$8,000.00	\$8,000.00	
	<b>Total Expense</b>	<b>\$476,955.80</b>	<b>\$493,300.00</b>	

Updated 8/21/2025

MACUNGIE BOROUGH COUNCIL  
MEETING MINUTES  
Monday September 15, 2025  
REGULAR MEETING MINUTES  
7:30 P.M.

Council Members:

Ron Karboski  
Greg Hutchison  
Todd Ritter  
Robert Rozak  
Carl Sell  
John Yerman  
Megan Sell  
Ronald Conrad  
Pat Armstrong  
John Brown

Mayor:

Solicitor:

Borough Manager:

President Karboski called tonight's meeting to order at 7:30 pm.

1. Barry Isett Report
  - a. No report
2. Announcements
  - a. President Karboski announced an executive session following the general meeting. No action anticipated.
3. Public Comment
  - a. Public
    - i. None
  - b. Council Member
    - i. President Karboski thanked the council members for re-appointment as Council President.
4. Presentations/Guest Speakers
  - a. Chris Greb Macungie Ambulance Annual Report
    - i. Discussed equipment planning needs: for 2028 asking Borough for \$ 14,000 and 2032 for \$ 15,050
5. Complaints, Petitions, and Appeals
  - a. None
6. Approval of Minutes
  - a. September 15, 2025
    - i. Correct as follows 11 (a) viii: correct 2026 to 2025 "President Karboski asked Vice President Hutchison what he would do to repair the budget at the end of the year for 2026...."
    - ii. Vice President C. Sell made motion to approve minutes; Councilwoman M Sell seconded. Motion passed unanimously (091825-A).
7. Financial Agenda
  - a. Treasurer's Report (2<sup>nd</sup> meeting of the month)
    - i. President Karboski asked the interest for General Fund be presented at next meeting
    - ii. President Karboski made motion to approve; Councilman Yerman seconded the motion. Motion passed unanimously (09182025-B)
  - b. Approval of Paid Bills Detail report
    - i. Councilman C. Sell made a motion to approve the bills report as presented \$54,6216.03. Councilman Yerman seconded the motion. Motion passed unanimously. (09182025-C)
8. Correspondence
  - a. Macungie Ambulance Monthly Report

MOTIONS 09182025-A / 09182025-B / 09182025-C / 09182025-D / 09182025-E / 09182025-F / 09182025-G / 09182025-H / 09182025-I / 09182025-J / 09182025-K / 09182025-L /

MACUNGIE BOROUGH COUNCIL  
MEETING MINUTES  
Monday September 15, 2025  
REGULAR MEETING MINUTES  
7:30 P.M.

b. Campbell, Rappold & Yurasits Borough of Macungie FY 2024 Audit

9. Reports

- a. Macungie Institute Manager Quarterly Report
  - i. April 15, July 15, Oct 21
- b. Zoning Monthly Update Report (2<sup>nd</sup> meeting of the month)
  - i. No report.
- c. Solicitor
  - i. Nothing to report that is not already on agenda.
  - ii. Council inquired if a letter has been sent to BT Stonehill yet? Per the solicitor, a letter has been drafted but not sent.
  - iii. Council requested presentation of draft Ordinance increasing council's annual stipend for serving on council. Mayor's stipend is not to be included.
    - 1. Stipends for council have not been increased in 20 years.
- d. Macungie Police Department (2<sup>nd</sup> meeting of the month)
  - i. Sergeant Kocher presented MPD report
  - ii. President Karboski invited Sergeant Kocher to participate in budget workshop meeting to discuss details of departmental budget needs.
  - iii. Councilman Rozak requested to see copy of MPD budget request for review when presented.
- e. Mayor
  - i. None
- f. Borough Manager
  - i. President Karboski stated he has been asking for list of major and minor projects the DPW is responsible for annually. He needs a forecast through 2028 otherwise he cannot manage the Borough's budget forecasts. Asked Vice President C. Sell to work with DPW to generate the needs/project listing.

10. Unfinished Business

- a. None

11. New Business

- a. Locust Street Sidewalk Project Change Order Approval(s):

Borough manager clarified the purpose of the changes involving additional concrete panels that were not part of original bid package and pvc conduit needed to be rerouted to new PPL utility pole.

  - i. Change order #1 Heim Construction-additional sidewalk panels to be replaced \$2,305.00.
    - 1. Vice President C. Sell made a motion to approve. Councilman Yerman seconded the motion. Motion passed unanimously. (09182025-D).
  - ii. Change order #2 Heim Construction-additional concrete panel removal and replacement \$ 345.75.
    - 1. Vice President C. Sell made a motion to approve. Councilman Yerman seconded the motion. Motion passed unanimously. (09182025-E).
  - iii. Change order #3 Heim Construction relocation of 2" conduit to new ppl telephone pole \$ 1695.95.
    - 1. Vice President C. Sell made a motion to approve. Councilman Yerman seconded the motion. Motion passed unanimously. (09182025-F).
  - iv. Total of (3) change orders: \$ 4,346.70
- b. Resolution 2025-07 Authorization to execute Winter Maintenance Agreement with PADOT.



MACUNGIE BOROUGH COUNCIL  
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REGULAR MEETING MINUTES  
7:30 P.M.

- i. Solicitor Armstrang stated the initial term is for (5) years and will renew for an additional five (5) one (1) year terms unless terminated.
  - ii. Borough Manager indicated this is a standard agreement and the Borough executed a similar agreement previously.
  - iii. Councilman Yerman made motion to authorize the Borough Manager to execute the agreement. Councilwoman M. Sell seconded the motion. Motion passed unanimously. (09182025 -G).
  - iv. Council requested a copy of the executed agreement be forwarded to DPW.
- c. Ordinance 2025-01 draft Zoning Amendment Ordinance
  - i. Solicitor Armstrong stated the draft was provided to Lehigh Valley Planning Commission and Macungie Borough Planning Commission for comments as required by the MPC. The Borough has received comments.
  - ii. The next step is to advertise for a public hearing and possible adoption. It will require advertising two (2) times in the newspaper, properties affected to be posted and written notification to all property owners affected by the rezoning.
  - iii. Councilman Yerman made motion to authorize the advertising of the ordinance as required. Councilman seconded the motion. Motion passed unanimously. (09182025 -H).
- d. Consideration of Planning Commission appointment of Camille McDonald to fill remainder of vacant position with term expiring 3/31/2027.
  - i. President Karboski stated that the appointment be tabled or removed for the agenda since Ms. McDonald was not present. Council did not have any insight into her background relative to planning or her understanding of the role's requirements. Council needs to do a better job at vetting applicants to these volunteer positions.
  - ii. President Karboski made motion to not approve the appointment and remove the matter from the agenda. Councilman Ritter seconded the motion. Motion passed unanimously. (09182025 -I).
- e. Authorization to execute the System User Agreement for the County-wide radio safety system.
  - i. Solicitor Armstrong stated this agreement was part of the Promissory Note agreement with Lehigh County they previously authorized in support of the purchase of new radios for the Borough.
  - ii. The solicitor noted that if the radios are to be deactivated or disposed of by the Borough, the equipment must be returned to Lehigh County section 3 (e)(i). Sergeant Kocher clarified that this was to maintain the integrity of the upgraded radio system.
  - iii. Councilman Yerman made motion to not approve the appointment and remove the matter from the agenda. Vice President C. Sell seconded the motion. Motion passed unanimously. (09182025 -J).
- f. Council ended public session at 8:17PM to move to executive session
  - i. Councilman C. Sell made a motion to approve. Councilman Ritter seconded the motion. Motion passed unanimously. (09022025-K).

12. Executive Session

- a. Legal, Personnel, Real Estate
  - i. Council went into executive session at 8:30PM and returned at 9:10 PM.

13. Action as a result of executive session

- a. None

14. Adjournment

- a. Councilman Rozak made a motion to adjourn at 9:10 PM. Councilman Ritter seconded the motion. Motion passed unanimously. (09022025-L).

MOTIONS 09182025-A /09182025-B /09182025-C / 09182025-D / 09182025-E / 09182025-F / 09182025-G / 09182025-H / 09182025-I /09182025-J /09182025-K/ 09182025-L/

MACUNGIE BOROUGH COUNCIL  
MEETING MINUTES  
Monday September 15, 2025  
REGULAR MEETING MINUTES  
7:30 P.M.

Respectfully Submitted

John A Brown

Borough Manager

DRAFT

PAID BILLS BY FUND-SUMMARY				
October 6 2025				
Fund	9/16/2025	9/23/2025		Total
General Fund	\$ 40,073.86	\$ 15,727.41		\$ 55,801.27
Sewer Fund				\$ -
Refuse-Sanitation Fund				\$ -
Liquid Fuels Fund	\$ 972.00	\$ 136.80		\$ 1,108.80
Water Authority Fund				\$ -
General Fund Capital				\$ -
Sewer Fund Capital				\$ -
Water Fund Capital				\$ -
S. Church St Capital				\$ -
<b>Total</b>	<b>\$ 41,045.86</b>	<b>\$ 15,864.21</b>	<b>\$ -</b>	<b>\$ 56,910.07</b>



9:29 AM

09/16/25

**Borough of Macungie - General Fund**  
**Paid Bills Detail**  
All Transactions

Type	Date	Memo	Open Balance
City of Bethlehem Police Department Bill	09/16/2025	Range fee for training	50.00
Total City of Bethlehem Police Department			50.00
Isett, Barry & Assoc. Bill	09/11/2025	Inv #VI-201170 - UCC Inspection Services, Zoning & Code Enforcement	9,871.22
Total Isett, Barry & Assoc.			9,871.22
Lamb McErlane PC Bill	09/11/2025	Inv #280008 - Police Matters	2,340.00
Total Lamb McErlane PC			2,340.00
Lantek Bill	08/26/2025	Inv #CW59167 - MI Ticket	2,103.75
Bill	09/12/2025	Inv #CW59247 - Bitlocker Boot Loop	1,402.50
Total Lantek			3,506.25
Master Supply Line Bill	09/04/2025	Inv #8-192697 - MI Supplies	107.55
Bill	09/04/2025	Inv #8-192698 - Shop supplies	254.70
Bill	09/04/2025	Inv #8-192699 - TH & Police supplies	151.20
Total Master Supply Line			513.45
Miller Municipal Supply, LLC Bill	09/15/2025	Inv #142549 - Main St. cross walk signs at bump outs	104.50
Total Miller Municipal Supply, LLC			104.50
Ryan J. Durkin, Esquire Bill	09/16/2025	August 2025 ZHB Attorney	140.00
Total Ryan J. Durkin, Esquire			140.00
Sherwin Williams Co. Bill	09/09/2025	Inv #92069183470925 - Curb Painting	442.69
Total Sherwin Williams Co.			442.69
UniFirst Corporation Bill	09/03/2025	Inv #1290257190 - Uniform Service	89.72
Bill	09/10/2025	Inv #1290258318 - Uniform Service	89.72
Total UniFirst Corporation			179.44
Viper Pest Services Bill	09/10/2025	Inv #20732 - Garage bait stations	45.00
Total Viper Pest Services			45.00
Wehrung's Macungie LLC Bill	09/10/2025	Inv #59391 - MI	79.96
Bill	09/12/2025	Inv #59511 - MI	10.79
Total Wehrung's Macungie LLC			90.75
<b>TOTAL</b>			<b>17,283.30</b>

9:44 AM

09/16/25

**Borough of Macungie - General Fund**  
**Paid Bills Detail**  
All Transactions

Type	Date	Memo	Open Balance
Isett, Barry & Assoc.			
Bill	07/09/2025	Inv #VI-201993 - UCC Inspection Services, Zoning & Code Enforcem...	9,795.00
Bill	08/12/2025	Inv #VI-203043 - UCC Inspection Services, Zoning & Code Enforcem...	12,995.56
Total Isett, Barry & Assoc.			22,790.56
<b>TOTAL</b>			<b>22,790.56</b>

9:22 AM  
09/16/25

**35-LIQUID FUELS**  
**Paid Bills Detail**  
All Transactions

Type	Date	Memo	Open Balance
Telco, Inc. Bill	09/09/2025	Inv #35339 - Service at Rte 100 & N Chestnut crosswalk signal	972.62
Total Telco, Inc.			972.62
TOTAL			972.62

9:10 AM

09/23/25

**Borough of Macungie - General Fund**  
**Paid Bills Detail**  
All Transactions

Type	Date	Memo	Open Balance
<b>American United Life</b>			
Bill	10/01/2025	100125-103125 - STD-LTD and Life Insurance	469.03
Total American United Life			469.03
<b>Avalon Insurance</b>			
Bill	09/15/2025	Inv #252580015037 - Secure Rx	166.00
Total Avalon Insurance			166.00
<b>Canon Financial Services, Inc.</b>			
Bill	09/11/2025	Inv #41828016 - Police Copier usage & overage	230.59
Total Canon Financial Services, Inc.			230.59
<b>Cintas Fire Protection</b>			
Bill	09/15/2025	Inv #0F50734226- Townhall & Police	2,176.15
Bill	09/15/2025	Inv #0F50734226- Shop	1,325.31
Bill	09/15/2025	Inv #0F50734228- Macungie Institute	1,256.57
Total Cintas Fire Protection			4,758.03
<b>Corporate Warehouse Supply</b>			
Bill	07/10/2025	Inv #34006 - Toner	559.85
Total Corporate Warehouse Supply			559.85
<b>Great America Financial Services</b>			
Bill	09/05/2025	Inv #40061287 - Borough Hall Copier Lease	382.00
Total Great America Financial Services			382.00
<b>New Enterprise Stone &amp; Lime Co., Inc.</b>			
Bill	09/03/2025	Inv #8660958 - Street patching	762.96
Bill	09/03/2025	Inv #8660959 - Street patching	1,529.74
Bill	09/08/2025	Inv #8666274 - Street patching	759.90
Total New Enterprise Stone & Lime Co., Inc.			3,052.60
<b>PA One Call System</b>			
Bill	08/31/2025	Inv #1116654 - Pagers	43.81
Total PA One Call System			43.81
<b>Pipeline Petroleum</b>			
Bill	09/08/2025	Ref #346352 - Off-Road Diesel	556.24
Total Pipeline Petroleum			556.24
<b>PSAB Municipal Retirement Trust</b>			
Bill	09/25/2025	Ryan Keiser Match 09-25-25 pay	71.83
Total PSAB Municipal Retirement Trust			71.83
<b>Service Electric Telephone Co</b>			
Bill	09/10/2025	Acct #0675203872 - Macungie Institute	42.76
Bill	09/10/2025	Acct #0677969959 - Police Department	42.76
Bill	09/10/2025	Acct #0675192497 - Garage	24.21
Bill	09/10/2025	Acct #0675203880 - Borough Hall	79.88
Total Service Electric Telephone Co			189.61
<b>Siana Law, LLP</b>			
Bill	09/04/2025	Inv #102298 - Police Matters	1,080.00
Total Siana Law, LLP			1,080.00
<b>St. Luke's Hospital</b>			
Bill	09/10/2025	Inv #189628 - PW Drug & Alcohol Screen	214.00
Total St. Luke's Hospital			214.00

9:10 AM

09/23/25

**Borough of Macungie - General Fund**  
**Paid Bills Detail**  
**All Transactions**

Type	Date	Memo	Open Balance
<b>The Carwash in Macungie</b>			
Bill	08/31/2025	Stmnt #1097 - Police Carwash	36.00
Total The Carwash in Macungie			36.00
<b>Times News (East Penn Press)</b>			
Credit	06/30/2025	CM #P82535	-87.39
Bill	09/18/2025	I00569020-09182025 - Annual Audit	209.10
Total Times News (East Penn Press)			121.71
<b>TnT Home &amp; Business Cleaning</b>			
Bill	09/19/2025	Inv #2959 - Office Cleaning	1,090.00
Total TnT Home & Business Cleaning			1,090.00
<b>UGI</b>			
Bill	09/05/2025	Acct #411002403722 - -301 S Church-garage-heating	43.78
Bill	09/05/2025	Acct #411002403458 - 21 Locust St	40.54
Total UGI			84.32
<b>UniFirst Corporation</b>			
Bill	09/17/2025	Inv #1290259548 - Uniform Service	89.72
Total UniFirst Corporation			89.72
<b>WEX Bank - Sunoco</b>			
Bill	08/31/2025	Inv #107060012 - August 2025 Fuel	1,236.26
Total WEX Bank - Sunoco			1,236.26
<b>Witmer Public Safety Group</b>			
Bill	09/17/2025	Inv #749848 - Ammo & targets	1,295.81
Total Witmer Public Safety Group			1,295.81
<b>TOTAL</b>			<b>15,727.41</b>

9:14 AM

09/23/25

**35-LIQUID FUELS**  
**Paid Bills Detail**  
All Transactions

Type	Date	Memo	Open Balance
PP&L			
Bill	09/03/2025	Acct #22084-14002 - Rte 100, Traffic Signal	38.44
Bill	09/11/2025	Acct #96229-63007 - Church St & Rte 100	33.55
Bill	09/11/2025	Acct #96619-34013 - W Main St	64.81
Total PP&L			136.80
TOTAL			136.80





CURRENT OCCUPANT  
21 LOCUST ST  
MACUNGIE PA 18062

September 17, 2025

UGI Utilities is committed to providing safe and reliable energy services and invests hundreds of millions of dollars every year in upgrades to our natural gas system. These improvements will include work in your area scheduled to begin in **OCTOBER**. The planned system upgrades will impact these streets:

- South Church Street and Mountain Road between East Main Street and Lorene Drive
- East Main Street and South Church Street Intersection
- Locust Street between South Church Street and Pine Street
- Cedar Street between South Church Street and Spring Street

Please refer to the map on the reverse side.

#### What to expect:

- During typical construction hours of 7 am to 5 pm, there may be road closures, detours, and traffic delays.
- No parking signs on impacted streets during construction hours.
- Colored flags or markings on the ground where work will take place.
- UGI natural gas customers along the route will experience brief service interruptions during construction. UGI will schedule a date to have access inside your home or business to relight equipment.
- If your meter is currently located inside, UGI will work with you to find a new location outside. Outside meters help provide safer service, in the event natural gas needs to be quickly shut off. UGI will schedule a time to discuss meter placement when we are in your area to do the work.

#### Not a customer?

You may be eligible to convert to natural gas service during the construction process. Please visit [www.ugi.com/digs](http://www.ugi.com/digs) or scan the QR code with your smartphone camera. Act now to access the savings and benefits of natural gas, **PLUS get extra savings with a FREE gas service line installation** when you replace your current heating equipment with natural gas. Please note this offer is subject to normal conditions of construction and installation and restrictions as defined in the Extension Regulation section of the UGI Utilities – Gas Division Tariff (<https://www.ugi.com/tariffs>).



If you were previously a UGI Utilities customer and it has been more than two years since your account was active or the meter has been removed, the service line to your property will be severed during this work. If you wish to reactivate your service, please call UGI at 800-276-2722 before work begins.

Temporary restoration of the road, sidewalks, and grass will be completed immediately after underground work is finished. Final restoration may not be possible for several weeks due to ground settlement, scheduling, and

weather conditions. Additional time may also be required for restoration efforts because asphalt paving, pouring concrete, and grass seeding are not successful during winter months.

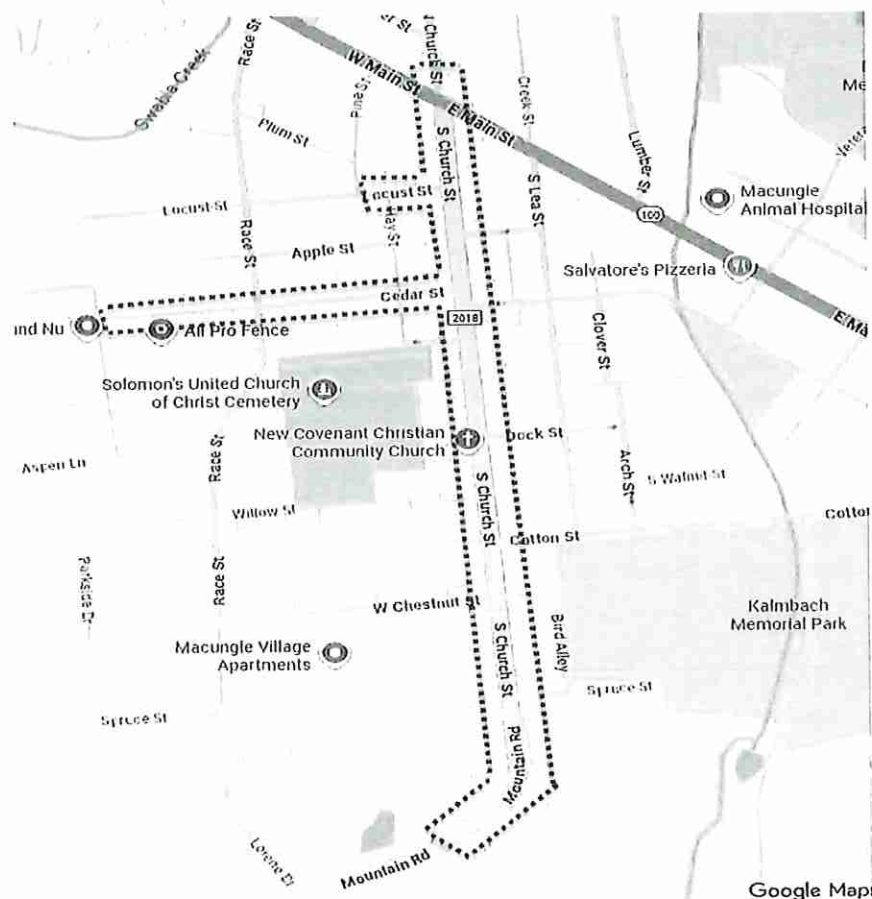
UGI will notify you again as we prepare for construction. We will make every effort to minimize disruptions during construction and we appreciate your patience as we complete this important work. Please speak with a foreman on site if your vehicle or exit is inaccessible during construction.

If you are a renter, or if you do not own this property, UGI requests that you forward this letter to the property owner.

For more information about the construction process, please visit [www.ugi.com/construction](http://www.ugi.com/construction). You may also email [constructionprojects@ugi.com](mailto:constructionprojects@ugi.com) or call the UGI Call Center at 800-276-2722.

Sincerely,  
UGI Utilities Construction Team

*¡Atención! Esto es un mensaje muy importante. Si usted no lo entiende, por favor llame al (800) 276-2722.*



#### Impacted Streets:

- South Church Street and Mountain Road between East Main Street and Lorene Drive
- Intersection of East Main Street and South Church Street
- Locust Street between South Church Street and Pine Street
- Cedar Street between South Church Street and Spring Street



Outlook

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## Resident compost

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From Lawrence Carl <LCarl@emmauspa.gov>  
Date Tue 9/9/2025 12:04 PM  
To John Brown <manager@macungie.pa.us>

Mr. Brown,

I wanted to reach out to you about Emmaus's compost site and what it will look like for your residents moving forward. Your residents will have to come to the Borough of Emmaus municipal building to obtain a compost permit card starting in 2026. The permit will be \$50 per year per resident that uses it paid directly to the Borough of Emmaus. We will give them a card with the year on it. They will need to present their card at our site every time they use it. If they do not have the card, they will not be permitted into the site. I will allow your contractor to use the site during your annual leaf collection program for a fee per truck load as I have offered in the past. The fee has been increased to \$75 per load. If you have any questions or concerns, please feel free to reach out.

Respectfully,

Lawrence Carl  
Public Works Director  
Borough of Emmaus

Phone: 610 965 9292  
Direct: 610 965 0723  
Fax: 610 965 0705



**BOROUGH OF  
EMMAUS**





Pennsylvania State Association of Boroughs  
Municipal Retirement Trust

2941 North Front Street, Harrisburg, PA 17110  
(717) 236-9526 | (800) 232-7722 | Fax (223) 322-7470 | [www.mrtpensions.org](http://www.mrtpensions.org)

# Monthly Report of Municipal Net Assets

## MACUNGIE BOROUGH DEFINED BENEFIT POLICE PENSION

SCHEDULE OF CHANGES IN NET ASSETS  
PSAB MUNICIPAL RETIREMENT TRUST  
BALANCED FUND  
MRT:90421

For the 8 Months ended August-31-2025

	Month to Date	Year to Date
Receipts:		
State Aid	0.00	0.00
Employer Contributions	0.00	0.00
Employee Contributions	1,690.42	12,400.88
Interest, DROP/Escrow Acct.	0.00	0.00
Interest, Net of Investment Fees	918.42	8,040.51
Dividend Income	1,383.37	14,810.04
Realized Gains(Loss)	5,173.57	20,536.83
Unrealized Gains(Loss)	36,850.22	147,244.03
Misc. Income	0.00	0.00
Transfer In - Other Funds	0.00	0.00
Transfer In - Previous Trust	0.00	0.00
Total Receipts	46,016.00	203,032.29
Disbursements:		
Pension Payments	3,291.61	26,332.88
Lump Sum Payments	0.00	0.00
Payments to DROP/Escrow Acct.	0.00	0.00
Interest Pd to DROP/Escrow Acct.	0.00	0.00
Return of Excess State Aid	0.00	0.00
Return of Employee Contrib.	0.00	0.00
Return of Excess Employer Ctb.	0.00	0.00
Actuarial/Consulting Fees	0.00	5,100.00
Admin. Fees	250.00	2,000.00
Admin. Fees - Allocated	1,051.56	7,623.15
Insurance Premiums	0.00	0.00
Legal Fees	0.00	0.00
Misc. Expenses	0.00	0.00
Transfer Out - Other Funds	0.00	0.00
Transfer Out - Withdrawal	0.00	0.00
Total Disbursements	4,593.17	41,056.03
Net Change in Assets	41,422.83	161,976.26
Other Assets, Begin. of Period	2,147,841.54	2,027,288.11
Other Assets, End of Period	2,189,264.37	2,189,264.37
Restricted DROP/Escrow Balance	0.00	0.00



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# Monthly Report of Municipal Net Assets

## MACUNGIE BOROUGH NON-UNIFORM DEFINED BENEFIT PENSION

SCHEDULE OF CHANGES IN NET ASSETS  
PSAB MUNICIPAL RETIREMENT TRUST  
BALANCED FUND  
MRT:90423

For the 8 Months ended August-31-2025

	Month to Date	Year to Date
Receipts:		
State Aid	0.00	0.00
Employer Contributions	0.00	0.00
Employee Contributions	773.68	6,432.70
Interest, DROP/Escrow Acct.	0.00	0.00
Interest, Net of Investment Fees	979.85	8,677.79
Dividend Income	1,475.88	15,963.66
Realized Gains(Loss)	5,519.56	22,119.58
Unrealized Gains(Loss)	39,314.66	158,092.27
Misc. Income	0.00	0.00
Transfer In - Other Funds	0.00	0.00
Transfer In - Previous Trust	0.00	0.00
Total Receipts	48,063.63	211,286.00
Disbursements:		
Pension Payments	10,021.21	80,169.68
Lump Sum Payments	0.00	0.00
Payments to DROP/Escrow Acct.	0.00	0.00
Interest Pd to DROP/Escrow Acct.	0.00	0.00
Return of Excess State Aid	0.00	0.00
Return of Employee Contrib.	0.00	0.00
Return of Excess Employer Ctb.	0.00	0.00
Actuarial/Consulting Fees	0.00	5,400.00
Admin. Fees	250.00	2,000.00
Admin. Fees - Allocated	1,121.89	8,230.02
Insurance Premiums	0.00	0.00
Legal Fees	0.00	0.00
Misc. Expenses	0.00	0.00
Transfer Out - Other Funds	0.00	0.00
Transfer Out - Withdrawal	0.00	0.00
Total Disbursements	11,393.10	95,799.70
Net Change in Assets	36,670.53	115,486.30
Other Assets, Begin. of Period	2,291,483.21	2,212,667.44
Other Assets, End of Period	2,328,153.74	2,328,153.74
Restricted DROP/Escrow Balance	0.00	0.00



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# Monthly Report of Municipal Net Assets

## MACUNGIE BOROUGH NON-UNIFORM DEFINED CONTRIBUTION PENSION

SCHEDULE OF CHANGES IN NET ASSETS  
PSAB MUNICIPAL RETIREMENT TRUST  
BALANCED FUND  
MRT:90422

For the 8 Months ended August-31-2025

	Month to Date	Year to Date
Receipts:		
State Aid	0.00	0.00
Employer Contributions	129.38	1,673.53
Employee Contributions	129.38	1,175.30
Interest, DROP/Escrow Acct.	0.00	0.00
Interest, Net of Investment Fees	16.88	145.21
Dividend Income	25.43	267.77
Realized Gains(Loss)	95.09	371.17
Unrealized Gains(Loss)	677.30	2,644.87
Misc. Income	0.00	0.00
Transfer In - Other Funds	0.00	0.00
Transfer In - Previous Trust	0.00	0.00
<b>Total Receipts</b>	<b>1,073.46</b>	<b>6,277.85</b>
Disbursements:		
Pension Payments	0.00	0.00
Lump Sum Payments	0.00	0.00
Payments to DROP/Escrow Acct.	0.00	0.00
Interest Pd to DROP/Escrow Acct.	0.00	0.00
Return of Excess State Aid	0.00	0.00
Return of Employee Contrib.	0.00	0.00
Return of Excess Employer Ctb.	0.00	0.00
Actuarial/Consulting Fees	0.00	1,000.00
Admin. Fees	32.90	248.83
Admin. Fees - Allocated	19.33	137.53
Insurance Premiums	0.00	0.00
Legal Fees	0.00	0.00
Misc. Expenses	0.00	0.00
Transfer Out - Other Funds	0.00	0.00
Transfer Out - Withdrawal	0.00	0.00
<b>Total Disbursements</b>	<b>52.23</b>	<b>1,386.36</b>
<b>Net Change in Assets</b>	<b>1,021.23</b>	<b>4,891.49</b>
<b>Other Assets, Begin. of Period</b>	<b>39,477.09</b>	<b>35,606.83</b>
<b>Other Assets, End of Period</b>	<b>40,498.32</b>	<b>40,498.32</b>
<b>Restricted DROP/Escrow Balance</b>	<b>0.00</b>	<b>0.00</b>



# Lower Macungie Fire Department

Wescosville, PA

This report was generated on 10/1/2025 12:49:12 AM



ZONE	NUMBER OF CALLS
30-51 - Box 3051	11
30-52 - Box 3052	10
30-53 - Box 3053	23

INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
<b>Zone: 30-51 - Box 3051</b>		
111 - Building fire	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	1
441 - Heat from short circuit (wiring), defective/worn	Reviewed	2
445 - Arcing, shorted electrical equipment	Reviewed	1
520 - Water problem, other	Reviewed	1
522 - Water or steam leak	Reviewed	1
551 - Assist police or other governmental agency	Reviewed	2
671 - HazMat release investigation w/no HazMat	Reviewed	1
700 - False alarm or false call, other	Reviewed	1
<b>Zone: 30-52 - Box 3052</b>		
113 - Cooking fire, confined to container	Reviewed	1
142 - Brush or brush-and-grass mixture fire	Reviewed	1
412 - Gas leak (natural gas or LPG)	Reviewed	2
445 - Arcing, shorted electrical equipment	Reviewed	1
500 - Service Call, other	Reviewed	1
531 - Smoke or odor removal	Reviewed	1
551 - Assist police or other governmental agency	Reviewed	1
651 - Smoke scare, odor of smoke	Reviewed	1
700 - False alarm or false call, other	Reviewed	1

Zone: 30-53 - Box 3053		
113 - Cooking fire, confined to container	Reviewed	1
140 - Natural vegetation fire, other	Reviewed	1
400 - Hazardous condition, other	Reviewed	1
410 - Combustible/flammable gas/liquid condition, other	Reviewed	1
420 - Toxic condition, other	Reviewed	1
424 - Carbon monoxide incident	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	1
444 - Power line down	Reviewed	1
500 - Service Call, other	Reviewed	1
522 - Water or steam leak	Reviewed	1
542 - Animal rescue	Reviewed	1
551 - Assist police or other governmental agency	Reviewed	3
600 - Good intent call, other	Reviewed	2
611 - Dispatched & cancelled en route	Reviewed	1
622 - No incident found on arrival at dispatch address	Reviewed	1
700 - False alarm or false call, other	Reviewed	3
746 - Carbon monoxide detector activation, no CO	Reviewed	1
911 - Citizen complaint	Reviewed	1

Note: Box# 3051, 3052 and 3053 are Macungie Borough

Box # 3070 and 3071 are Alburtis Borough

Box # all other 30XX box # are LMT

Box # 7815 is Interstate 78

# Lower Macungie Fire Department

Wescosville, PA

This report was generated on 10/1/2025 12:50:24 AM



## Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 01/01/2025 | End Date: 12/31/2025

INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
<b>Zone: 30-01 - Box 3001</b>		
111 - Building fire	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	2
600 - Good intent call, other	Reviewed	1
700 - False alarm or false call, other	Reviewed	2
743 - Smoke detector activation, no fire - unintentional	Reviewed	4

<b>Zone: 30-02 - Box 3002</b>		
111 - Building fire	Reviewed	2
113 - Cooking fire, confined to container	Reviewed	1
131 - Passenger vehicle fire	Reviewed	2
311 - Medical assist, assist EMS crew	Reviewed	7
322 - Motor vehicle accident with injuries	Reviewed	1
324 - Motor vehicle accident with no injuries.	Reviewed	1
350 - Extrication, rescue, other	Reviewed	1
352 - Extrication of victim(s) from vehicle	Reviewed	2
353 - Removal of victim(s) from stalled elevator	Reviewed	2
424 - Carbon monoxide incident	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	1
500 - Service Call, other	Reviewed	3
550 - Public service assistance, other	Reviewed	1
551 - Assist police or other governmental agency	Reviewed	6
600 - Good intent call, other	Reviewed	1
622 - No incident found on arrival at dispatch address	Reviewed	1
631 - Authorized controlled burning	Reviewed	1
651 - Smoke scare, odor of smoke	Reviewed	1
700 - False alarm or false call, other	Reviewed	6
733 - Smoke detector activation due to malfunction	Reviewed	8
743 - Smoke detector activation, no fire - unintentional	Reviewed	2
744 - Detector activation, no fire - unintentional	Reviewed	3
745 - Alarm system activation, no fire - unintentional	Reviewed	1
746 - Carbon monoxide detector activation, no CO	Reviewed	1

<b>Zone: 30-03 - Box 3003</b>		
142 - Brush or brush-and-grass mixture fire	Reviewed	1
324 - Motor vehicle accident with no injuries.	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



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Doc Id: 384  
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INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
551 - Assist police or other governmental agency	Reviewed	1
622 - No incident found on arrival at dispatch address	Reviewed	1
700 - False alarm or false call, other	Reviewed	4
733 - Smoke detector activation due to malfunction	Reviewed	2
735 - Alarm system sounded due to malfunction	Reviewed	1
746 - Carbon monoxide detector activation, no CO	Reviewed	1

<b>Zone: 30-04 - Box 3004</b>		
111 - Building fire	Reviewed	1
142 - Brush or brush-and-grass mixture fire	Reviewed	1
150 - Outside rubbish fire, other	Reviewed	1
154 - Dumpster or other outside trash receptacle fire	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	1
412 - Gas leak (natural gas or LPG)	Reviewed	1
424 - Carbon monoxide incident	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	1
700 - False alarm or false call, other	Reviewed	1
730 - System malfunction, other	Reviewed	1
733 - Smoke detector activation due to malfunction	Reviewed	2
743 - Smoke detector activation, no fire - unintentional	Reviewed	2
746 - Carbon monoxide detector activation, no CO	Reviewed	1
900 - Special type of incident, other	Reviewed	1

<b>Zone: 30-05 - Box 3005</b>		
100 - Fire, other	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	4
411 - Gasoline or other flammable liquid spill	Reviewed	1
500 - Service Call, other	Reviewed	1
531 - Smoke or odor removal	Reviewed	2
551 - Assist police or other governmental agency	Reviewed	1
700 - False alarm or false call, other	Reviewed	6
733 - Smoke detector activation due to malfunction	Reviewed	2
734 - Heat detector activation due to malfunction	Reviewed	1
735 - Alarm system sounded due to malfunction	Reviewed	1
741 - Sprinkler activation, no fire - unintentional	Reviewed	1
743 - Smoke detector activation, no fire - unintentional	Reviewed	2
746 - Carbon monoxide detector activation, no CO	Reviewed	4

<b>Zone: 30-06 - Box 3006</b>		
111 - Building fire	Reviewed	1
142 - Brush or brush-and-grass mixture fire	Reviewed	1
324 - Motor vehicle accident with no injuries.	Reviewed	1
412 - Gas leak (natural gas or LPG)	Reviewed	2
424 - Carbon monoxide incident	Reviewed	1
500 - Service Call, other	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
511 - Lock-out	Reviewed	1
651 - Smoke scare, odor of smoke	Reviewed	1
700 - False alarm or false call, other	Reviewed	4
733 - Smoke detector activation due to malfunction	Reviewed	2
740 - Unintentional transmission of alarm, other	Reviewed	1
743 - Smoke detector activation, no fire - unintentional	Reviewed	1

**Zone: 30-07 - Box 3007**

113 - Cooking fire, confined to container	Reviewed	2
118 - Trash or rubbish fire, contained	Reviewed	1
140 - Natural vegetation fire, other	Reviewed	4
151 - Outside rubbish, trash or waste fire	Reviewed	1
251 - Excessive heat, scorch burns with no ignition	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	3
322 - Motor vehicle accident with injuries	Reviewed	7
323 - Motor vehicle/pedestrian accident (MV Ped)	Reviewed	3
324 - Motor vehicle accident with no injuries.	Reviewed	1
353 - Removal of victim(s) from stalled elevator	Reviewed	1
400 - Hazardous condition, other	Reviewed	1
410 - Combustible/flammable gas/liquid condition, other	Reviewed	1
411 - Gasoline or other flammable liquid spill	Reviewed	2
412 - Gas leak (natural gas or LPG)	Reviewed	1
422 - Chemical spill or leak	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	4
445 - Arcing, shorted electrical equipment	Reviewed	1
463 - Vehicle accident, general cleanup	Reviewed	2
500 - Service Call, other	Reviewed	2
542 - Animal rescue	Reviewed	2
551 - Assist police or other governmental agency	Reviewed	5
561 - Unauthorized burning	Reviewed	1
600 - Good intent call, other	Reviewed	4
611 - Dispatched & cancelled en route	Reviewed	6
631 - Authorized controlled burning	Reviewed	1
651 - Smoke scare, odor of smoke	Reviewed	2
652 - Steam, vapor, fog or dust thought to be smoke	Reviewed	2
700 - False alarm or false call, other	Reviewed	24
710 - Malicious, mischievous false call, other	Reviewed	1
731 - Sprinkler activation due to malfunction	Reviewed	2
733 - Smoke detector activation due to malfunction	Reviewed	12
735 - Alarm system sounded due to malfunction	Reviewed	2
736 - CO detector activation due to malfunction	Reviewed	1
740 - Unintentional transmission of alarm, other	Reviewed	1
741 - Sprinkler activation, no fire - unintentional	Reviewed	2
742 - Extinguishing system activation	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.





INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
743 - Smoke detector activation, no fire - unintentional	Reviewed	11
744 - Detector activation, no fire - unintentional	Reviewed	3
745 - Alarm system activation, no fire - unintentional	Reviewed	3
746 - Carbon monoxide detector activation, no CO	Reviewed	9

**Zone: 30-08 - Box 3008**

113 - Cooking fire, confined to container	Reviewed	1
412 - Gas leak (natural gas or LPG)	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	1
730 - System malfunction, other	Reviewed	1

**Zone: 30-09 - Box 3009**

132 - Road freight or transport vehicle fire	Reviewed	1
142 - Brush or brush-and-grass mixture fire	Reviewed	1
400 - Hazardous condition, other	Reviewed	1
700 - False alarm or false call, other	Reviewed	1
731 - Sprinkler activation due to malfunction	Reviewed	1
735 - Alarm system sounded due to malfunction	Reviewed	1

**Zone: 30-11 - Box 30-11**

322 - Motor vehicle accident with injuries	Reviewed	4
324 - Motor vehicle accident with no injuries.	Reviewed	1
352 - Extrication of victim(s) from vehicle	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	1
551 - Assist police or other governmental agency	Reviewed	4
600 - Good intent call, other	Reviewed	1
700 - False alarm or false call, other	Reviewed	1
743 - Smoke detector activation, no fire - unintentional	Reviewed	1

**Zone: 30-12 - Box 3012**

440 - Electrical wiring/equipment problem, other	Reviewed	1
445 - Arcing, shorted electrical equipment	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	1
651 - Smoke scare, odor of smoke	Reviewed	1

**Zone: 30-21 - Box 3021**

111 - Building fire	Reviewed	1
142 - Brush or brush-and-grass mixture fire	Reviewed	2
311 - Medical assist, assist EMS crew	Reviewed	8
322 - Motor vehicle accident with injuries	Reviewed	3
412 - Gas leak (natural gas or LPG)	Reviewed	2
440 - Electrical wiring/equipment problem, other	Reviewed	2
463 - Vehicle accident, general cleanup	Reviewed	1
500 - Service Call, other	Reviewed	1
542 - Animal rescue	Reviewed	1
551 - Assist police or other governmental agency	Reviewed	2

This report gives a count of each incident type for the Incident Status or Statuses selected.





INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
555 - Defective elevator, no occupants	Reviewed	1
651 - Smoke scare, odor of smoke	Reviewed	2
652 - Steam, vapor, fog or dust thought to be smoke	Reviewed	1
700 - False alarm or false call, other	Reviewed	11
731 - Sprinkler activation due to malfunction	Reviewed	1
733 - Smoke detector activation due to malfunction	Reviewed	5
736 - CO detector activation due to malfunction	Reviewed	1
743 - Smoke detector activation, no fire - unintentional	Reviewed	6
744 - Detector activation, no fire - unintentional	Reviewed	1
746 - Carbon monoxide detector activation, no CO	Reviewed	5
911 - Citizen complaint	Reviewed	2

<b>Zone: 30-22 - Box 3022</b>		
311 - Medical assist, assist EMS crew	Reviewed	1
321 - EMS call, excluding vehicle accident with injury	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	1
500 - Service Call, other	Reviewed	2
551 - Assist police or other governmental agency	Reviewed	3
611 - Dispatched & cancelled en route	Reviewed	1
651 - Smoke scare, odor of smoke	Reviewed	2
652 - Steam, vapor, fog or dust thought to be smoke	Reviewed	1
700 - False alarm or false call, other	Reviewed	2
740 - Unintentional transmission of alarm, other	Reviewed	1
746 - Carbon monoxide detector activation, no CO	Reviewed	2

<b>Zone: 30-23 - Box 3023</b>		
142 - Brush or brush-and-grass mixture fire	Reviewed	1
531 - Smoke or odor removal	Reviewed	1
551 - Assist police or other governmental agency	Reviewed	2
743 - Smoke detector activation, no fire - unintentional	Reviewed	3

<b>Zone: 30-24 - Box 3024</b>		
311 - Medical assist, assist EMS crew	Reviewed	1
322 - Motor vehicle accident with injuries	Reviewed	1
324 - Motor vehicle accident with no injuries.	Reviewed	1
561 - Unauthorized burning	Reviewed	1

<b>Zone: 30-25 - Box 3025</b>		
324 - Motor vehicle accident with no injuries.	Reviewed	1
542 - Animal rescue	Reviewed	1

<b>Zone: 30-31 - Box 3031</b>		
400 - Hazardous condition, other	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	1
500 - Service Call, other	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.

INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
611 - Dispatched & cancelled en route	Reviewed	1
<b>Zone: 30-32 - Box 3032</b>		
111 - Building fire	Reviewed	1
142 - Brush or brush-and-grass mixture fire	Reviewed	1
151 - Outside rubbish, trash or waste fire	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	1
352 - Extrication of victim(s) from vehicle	Reviewed	1
400 - Hazardous condition, other	Reviewed	1
410 - Combustible/flammable gas/liquid condition, other	Reviewed	1
412 - Gas leak (natural gas or LPG)	Reviewed	3
441 - Heat from short circuit (wiring), defective/worn	Reviewed	1
500 - Service Call, other	Reviewed	1
550 - Public service assistance, other	Reviewed	1
651 - Smoke scare, odor of smoke	Reviewed	1
652 - Steam, vapor, fog or dust thought to be smoke	Reviewed	1
700 - False alarm or false call, other	Reviewed	1
733 - Smoke detector activation due to malfunction	Reviewed	1
746 - Carbon monoxide detector activation, no CO	Reviewed	2
911 - Citizen complaint	Reviewed	1
<b>Zone: 30-33 - Box 3033</b>		
412 - Gas leak (natural gas or LPG)	Reviewed	1
424 - Carbon monoxide incident	Reviewed	2
440 - Electrical wiring/equipment problem, other	Reviewed	2
500 - Service Call, other	Reviewed	1
551 - Assist police or other governmental agency	Reviewed	1
700 - False alarm or false call, other	Reviewed	1
743 - Smoke detector activation, no fire - unintentional	Reviewed	1
<b>Zone: 30-41 - Box 3041</b>		
140 - Natural vegetation fire, other	Reviewed	1
412 - Gas leak (natural gas or LPG)	Reviewed	1
461 - Building or structure weakened or collapsed	Reviewed	1
551 - Assist police or other governmental agency	Reviewed	1
600 - Good intent call, other	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	1
651 - Smoke scare, odor of smoke	Reviewed	3
700 - False alarm or false call, other	Reviewed	1
735 - Alarm system sounded due to malfunction	Reviewed	1
743 - Smoke detector activation, no fire - unintentional	Reviewed	1
<b>Zone: 30-42 - Box 3042</b>		
113 - Cooking fire, confined to container	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.





INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
500 - Service Call, other	Reviewed	1
700 - False alarm or false call, other	Reviewed	2
733 - Smoke detector activation due to malfunction	Reviewed	1

<b>Zone: 30-43 - Box 3043</b>		
111 - Building fire	Reviewed	3
113 - Cooking fire, confined to container	Reviewed	2
140 - Natural vegetation fire, other	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	1
322 - Motor vehicle accident with injuries	Reviewed	1
400 - Hazardous condition, other	Reviewed	1
412 - Gas leak (natural gas or LPG)	Reviewed	2
422 - Chemical spill or leak	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	1
500 - Service Call, other	Reviewed	2
551 - Assist police or other governmental agency	Reviewed	2
622 - No incident found on arrival at dispatch address	Reviewed	2
700 - False alarm or false call, other	Reviewed	3
733 - Smoke detector activation due to malfunction	Reviewed	1
740 - Unintentional transmission of alarm, other	Reviewed	1
743 - Smoke detector activation, no fire - unintentional	Reviewed	2
745 - Alarm system activation, no fire - unintentional	Reviewed	1

<b>Zone: 30-51 - Box 3051</b>		
111 - Building fire	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	1
441 - Heat from short circuit (wiring), defective/worn	Reviewed	2
445 - Arcing, shorted electrical equipment	Reviewed	1
520 - Water problem, other	Reviewed	1
522 - Water or steam leak	Reviewed	1
551 - Assist police or other governmental agency	Reviewed	2
671 - HazMat release investigation w/no HazMat	Reviewed	1
700 - False alarm or false call, other	Reviewed	1

<b>Zone: 30-52 - Box 3052</b>		
113 - Cooking fire, confined to container	Reviewed	1
142 - Brush or brush-and-grass mixture fire	Reviewed	1
412 - Gas leak (natural gas or LPG)	Reviewed	2
445 - Arcing, shorted electrical equipment	Reviewed	1
500 - Service Call, other	Reviewed	1
531 - Smoke or odor removal	Reviewed	1
551 - Assist police or other governmental agency	Reviewed	1
651 - Smoke scare, odor of smoke	Reviewed	1
700 - False alarm or false call, other	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
<b>Zone: 30-53 - Box 3053</b>		
113 - Cooking fire, confined to container	Reviewed	1
140 - Natural vegetation fire, other	Reviewed	1
400 - Hazardous condition, other	Reviewed	1
410 - Combustible/flammable gas/liquid condition, other	Reviewed	1
420 - Toxic condition, other	Reviewed	1
424 - Carbon monoxide incident	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	1
444 - Power line down	Reviewed	1
500 - Service Call, other	Reviewed	1
522 - Water or steam leak	Reviewed	1
542 - Animal rescue	Reviewed	1
551 - Assist police or other governmental agency	Reviewed	3
600 - Good intent call, other	Reviewed	2
611 - Dispatched & cancelled en route	Reviewed	1
622 - No incident found on arrival at dispatch address	Reviewed	1
700 - False alarm or false call, other	Reviewed	3
746 - Carbon monoxide detector activation, no CO	Reviewed	1
911 - Citizen complaint	Reviewed	1

<b>Zone: 30-70 - Box 3070</b>		
111 - Building fire	Reviewed	2
142 - Brush or brush-and-grass mixture fire	Reviewed	1
151 - Outside rubbish, trash or waste fire	Reviewed	1
320 - Emergency medical service, other	Reviewed	1
321 - EMS call, excluding vehicle accident with injury	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	3
445 - Arcing, shorted electrical equipment	Reviewed	1
551 - Assist police or other governmental agency	Reviewed	1
561 - Unauthorized burning	Reviewed	1
571 - Cover assignment, standby, moveup	Reviewed	1
600 - Good intent call, other	Reviewed	1
631 - Authorized controlled burning	Reviewed	1
700 - False alarm or false call, other	Reviewed	2
733 - Smoke detector activation due to malfunction	Reviewed	1
743 - Smoke detector activation, no fire - unintentional	Reviewed	2
745 - Alarm system activation, no fire - unintentional	Reviewed	1
746 - Carbon monoxide detector activation, no CO	Reviewed	1

<b>Zone: 30-71 - Box 3071</b>		
311 - Medical assist, assist EMS crew	Reviewed	1
410 - Combustible/flammable gas/liquid condition, other	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	4
551 - Assist police or other governmental agency	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.





INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
611 - Dispatched & cancelled en route	Reviewed	1
<b>Zone: 30-91 - Box 3091</b>		
651 - Smoke scare, odor of smoke	Reviewed	1
<b>Zone: 30-92 - Box 3092</b>		
142 - Brush or brush-and-grass mixture fire	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	1
323 - Motor vehicle/pedestrian accident (MV Ped)	Reviewed	1
353 - Removal of victim(s) from stalled elevator	Reviewed	1
410 - Combustible/flammable gas/liquid condition, other	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	1
531 - Smoke or odor removal	Reviewed	1
651 - Smoke scare, odor of smoke	Reviewed	5
700 - False alarm or false call, other	Reviewed	4
735 - Alarm system sounded due to malfunction	Reviewed	1
746 - Carbon monoxide detector activation, no CO	Reviewed	1
<b>Zone: 30-93 - Box 3093</b>		
111 - Building fire	Reviewed	1
132 - Road freight or transport vehicle fire	Reviewed	2
140 - Natural vegetation fire, other	Reviewed	1
142 - Brush or brush-and-grass mixture fire	Reviewed	2
151 - Outside rubbish, trash or waste fire	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	1
322 - Motor vehicle accident with injuries	Reviewed	2
400 - Hazardous condition, other	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	1
551 - Assist police or other governmental agency	Reviewed	1
700 - False alarm or false call, other	Reviewed	6
731 - Sprinkler activation due to malfunction	Reviewed	1
740 - Unintentional transmission of alarm, other	Reviewed	1
741 - Sprinkler activation, no fire - unintentional	Reviewed	1
745 - Alarm system activation, no fire - unintentional	Reviewed	3
<b>Zone: 78-15 - Box 7815</b>		
132 - Road freight or transport vehicle fire	Reviewed	1
322 - Motor vehicle accident with injuries	Reviewed	2
<b>Zone: M/A 13 - Lower Milford Assist</b>		
111 - Building fire	Reviewed	1
<b>Zone: M/A 19 - Old Zionsville Fire Assist</b>		
111 - Building fire	Reviewed	1
352 - Extrication of victim(s) from vehicle	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
611 - Dispatched & cancelled en route	Reviewed	1
<b>Zone: M/A 25 - Trexlertown Fire Assist</b>		
111 - Building fire	Reviewed	5
412 - Gas leak (natural gas or LPG)	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	4
<b>Zone: M/A 28 - Vera Cruz Fire Assist</b>		
111 - Building fire	Reviewed	2
132 - Road freight or transport vehicle fire	Reviewed	1
571 - Cover assignment, standby, moveup	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	3
<b>Zone: M/A 3 - Cetronia Fire Assist</b>		
611 - Dispatched & cancelled en route	Reviewed	19
<b>Zone: M/A 31 - Western Salisbury Fire Assist</b>		
111 - Building fire	Reviewed	2
132 - Road freight or transport vehicle fire	Reviewed	1
400 - Hazardous condition, other	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	8
<b>Zone: M/A 4 - Coopersburg Fire Assist</b>		
111 - Building fire	Reviewed	1
<b>Zone: M/A 56 - Upper Macungie Fire Assist</b>		
111 - Building fire	Reviewed	4
611 - Dispatched & cancelled en route	Reviewed	7
651 - Smoke scare, odor of smoke	Reviewed	1
<b>Zone: M/A 60 - City of Allentown Fire Assist</b>		
571 - Cover assignment, standby, moveup	Reviewed	5
<b>Zone: M/A 7 - Emmaus Fire Assist</b>		
111 - Building fire	Reviewed	2
113 - Cooking fire, confined to container	Reviewed	1
114 - Chimney or flue fire, confined to chimney or flue	Reviewed	2
132 - Road freight or transport vehicle fire	Reviewed	1
445 - Arcing, shorted electrical equipment	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	11
<b>Zone: M/A 8 - Fogelsville Fire Assist</b>		
111 - Building fire	Reviewed	2
611 - Dispatched & cancelled en route	Reviewed	8
<b>Zone: M/A Berks 21 - Tipton Fire Assist</b>		
111 - Building fire	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.





INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
114 - Chimney or flue fire, confined to chimney or flue	Reviewed	1
131 - Passenger vehicle fire	Reviewed	1
141 - Forest, woods or wildland fire	Reviewed	1
142 - Brush or brush-and-grass mixture fire	Reviewed	2
352 - Extrication of victim(s) from vehicle	Reviewed	1
362 - Ice rescue	Reviewed	1
551 - Assist police or other governmental agency	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	2

<b>Zone: M/A Berks 39 - Seisholtzville Fire Assist</b>		
111 - Building fire	Reviewed	1

<b>Zone: M/A Berks 46 - Kutztown Fire Assist</b>		
111 - Building fire	Reviewed	2
611 - Dispatched & cancelled en route	Reviewed	8

<b>Zone: M/A Berks 97 - Eastern Berks Fire Assist</b>		
111 - Building fire	Reviewed	1
142 - Brush or brush-and-grass mixture fire	Reviewed	2
611 - Dispatched & cancelled en route	Reviewed	2

This report gives a count of each incident type for the Incident Status or Statuses selected.



# Lower Macungie Fire Department

Wescosville, PA

This report was generated on 10/1/2025 12:49:12 AM



## Incident Count per Primary Action Taken for Date Range

Start Date: 01/01/2025 | End Date: 12/31/2025

ACTION TAKEN	# INCIDENTS	PERCENTAGE
00 - Action taken, other	6	0.84%
10 - Fire control or extinguishment, other	27	3.78%
11 - Extinguishment by fire service personnel	19	2.66%
12 - Salvage & overhaul	3	0.42%
13 - Establish fire lines (wildfire)	1	0.14%
21 - Search	1	0.14%
22 - Rescue, remove from harm	3	0.42%
23 - Extricate, disentangle	4	0.56%
30 - Emergency medical services, other	7	0.98%
31 - Provide first aid & check for injuries	3	0.42%
32 - Provide basic life support (BLS)	3	0.42%
40 - Hazardous condition, other	1	0.14%
42 - HazMat detection, monitoring, sampling, & analysis	10	1.40%
43 - Hazardous materials spill control and confinement	10	1.40%
44 - Hazardous materials leak control & containment	3	0.42%
45 - Remove hazard	3	0.42%
48 - Remove hazardous materials	2	0.28%
50 - Fires, rescues & hazardous conditions, other	2	0.28%
51 - Ventilate	13	1.82%
52 - Forcible entry	3	0.42%
53 - Evacuate area	1	0.14%
60 - Systems and services, other	1	0.14%
64 - Shut down system	4	0.56%
70 - Assistance, other	16	2.24%
71 - Assist physically disabled	2	0.28%
72 - Assist animal	3	0.42%
73 - Provide manpower	34	4.76%
75 - Provide equipment	3	0.42%
76 - Provide water	1	0.14%
77 - Control crowd	1	0.14%
78 - Control traffic	30	4.20%
80 - Information, investigation & enforcement, other	72	10.07%
81 - Incident command	2	0.28%
82 - Notify other agencies.	4	0.56%
84 - Refer to proper authority	6	0.84%
86 - Investigate	300	41.96%
87 - Investigate fire out on arrival	7	0.98%
91 - Fill-in or moveup	3	0.42%
92 - Standby	16	2.24%

Calculates the number of incidents for the PRIMARY ACTION TAKEN valued provided on Basic Info 5 of an incident. For summation of ALL ACTIONS TAKEN, click SEARCH from the main Reports module page, and enter DocID 668. Only REVIEWED incidents included.

ACTION TAKEN	# INCIDENTS	PERCENTAGE
93 - Cancelled en route	85	11.89%
TOTAL:		715

Calculates the number of incidents for the PRIMARY ACTION TAKEN valued provided on Basic Info 5 of an incident. For summation of ALL ACTIONS TAKEN, click SEARCH from the main Reports module page, and enter DocID 668. Only REVIEWED incidents included.



# Lower Macungie Fire Department

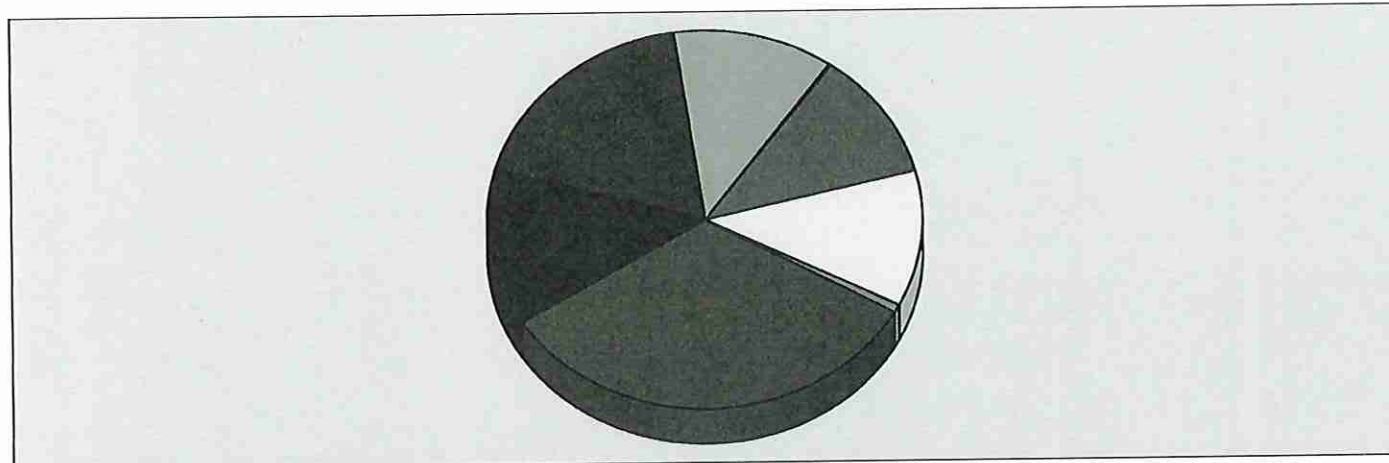
Wescosville, PA

This report was generated on 10/1/2025 12:50:41 AM



## Major Incident Types by Month for Date Range

Start Date: 01/01/2025 | End Date: 12/31/2025



False Alarm & False Call	Hazardous Condition (No Fire)	Service Call
Fire	Overpressure Rupture, Explosion, Overheat(no fire)	Special Incident Type
Good Intent Call	Rescue & Emergency Medical Service Incident	

INCIDENT TYPE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
False Alarm & False Call	41	18	13	17	20	38	31	32
Fire	4	16	19	17	11	5	9	5
Good Intent Call	15	10	17	25	17	11	15	7
Hazardous Condition (No Fire)	11	11	7	6	12	11	11	9
Overpressure Rupture, Explosion, Overheat(no fire)	1							
Rescue & Emergency Medical Service Incident	10	8	14	2	10	6	9	11
Service Call	6	11	6	10	13	8	11	8
Special Incident Type						1	1	3
<b>Total</b>	<b>88</b>	<b>74</b>	<b>76</b>	<b>77</b>	<b>83</b>	<b>80</b>	<b>87</b>	<b>75</b>

Only REVIEWED incidents included



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INCIDENT TYPE	SEP	TOTAL
False Alarm & False Call	24	234
Fire	10	96
Good Intent Call	14	131
Hazardous Condition (No Fire)	8	86
Overpressure Rupture, Explosion, Overheat(no fire)		1
Rescue & Emergency Medical Service Incident	9	79
Service Call	10	83
Special Incident Type		5
<b>Total</b>	<b>75</b>	<b>715</b>

Only REVIEWED incidents included

# Lower Macungie Fire Department

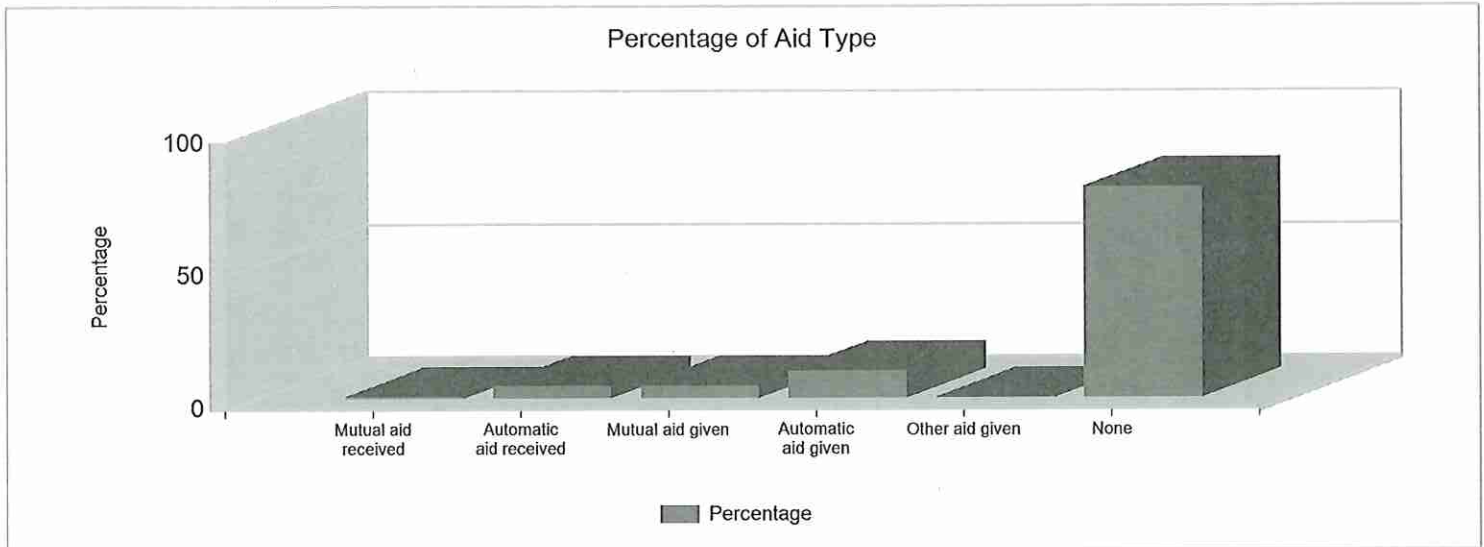
Wescosville, PA

This report was generated on 10/1/2025 12:50:59 AM



## Count of Aid Given and Received for Incidents for Date Range

Start Date: 01/01/2025 | End Date: 12/31/2025



AID TYPE	TOTAL	% of TOTAL
Mutual aid received	5	0.7%
Automatic aid received	34	4.8%
Mutual aid given	34	4.8%
Automatic aid given	74	10.3%
Other aid given	1	0.1%
None	567	79.3%

Only REVIEWED incidents included



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Doc Id: 549

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# Lower Macungie Fire Department

Wescosville, PA

This report was generated on 10/1/2025 12:51:26 AM



## Incident Count per User-Defined Fields for Date Range

Start Date: 01/01/2025 | End Date: 12/31/2025

ANSWERS	# INCIDENTS
<b>USER-DEFINED FIELD: What stations from LMFD responded to this incident? (Required)</b>	
Alburtis / Wescosville / Fire Police	1
Alburtis Only	115
Alburtis/Brandywine	57
Alburtis/Brandywine/Fire Police	21
Alburtis/Brandywine/Wescosville	6
Alburtis/Brandywine/Wescosville/Fire Police	47
Alburtis/Fire Police	3
Alburtis/Wescosville	6
Brandywine Only	120
Brandywine/Fire Police	3
Brandywine/Wescosville	63
Brandywine/Wescosville/Fire Police	17
Chief Officer Only	21
Fire Police Only	31
Wescosville Only	187
Wescosville/ Fire Police	17

## USER-DEFINED FIELD: If cancelled enroute, what was initial dispatch for?

Automatic Fire Alarm / CO Alarm	4
Building Fire	41
Car Fire	1
Medical Assist	4
Other - Document in narrative	2
Other Rescue	1
Vehicle Accident	1
Vehicle Rescue	3

## USER-DEFINED FIELD: Was this a RIT response

No	40
Yes	30

## USER-DEFINED FIELD: For first due area, which LMFD station's primary response area was the call located in?

Alburtis	114
Brandywine	148
Wescosville	162

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.



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ANSWERS	# INCIDENTS
<b>USER-DEFINED FIELD: Was a fire alarm pamphlet given to the property owner?</b>	
No	90
Yes	93

<b>USER-DEFINED FIELD: Dispatched Call Type (Required)</b>	
AFA - Apartment Complex	19
AFA - CO Alarm	31
AFA - Commercial	77
AFA - Extended Care Facility	22
AFA - Residential	85
AFA - School	4
AFA - Water Flow Alarm	10
Apartment Building - Appliance / HVAC	2
Apartment Building - CO/Gas/Odor/Smoke Scare	2
Apartment Building - Electrical	1
Apartment Building - Kitchen	1
Apartment Building - Other	3
Assist - Citizen - Lockout	4
Assist - Citizen - Water Evacuation	1
Assist - EMS AED Fill in (Mutual Aid EMS)	6
Assist - EMS Lifting	25
Assist - EMS Medical/Traumatic Event	17
Assist - Other	16
Assist - Police	11
Crash - Clean Up / Spill (No injuries)	4
Crash - Injuries	18
Crash - Other	2
Crash - Pedestrian	3
Crash - Rescue	12
Dwelling - Appliance / HVAC	6
Dwelling - CO/Gas/Odor/Smoke Scare	21
Dwelling - Electrical	6
Dwelling - Garage	1
Dwelling - Kitchen	4
Dwelling - Other	9
Fire Police Only / Traffic Control	31
Haz-Mat - Fuel Spill	6
Haz-Mat - Other	8
Mutual Aid - Allentown City	5
Mutual Aid - Coopersburg Borough	1
Mutual Aid - District Twp	4
Mutual Aid - Eastern Berks (Washington Twp, Bally, Pike Twp)	1
Mutual Aid - Emmaus Borough	16
Mutual Aid - Hereford Twp	1
Mutual Aid - Kutztown Borough	9

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.



ANSWERS	# INCIDENTS
Mutual Aid - Longswamp Twp	12
Mutual Aid - Lower Milford Township	1
Mutual Aid - Maxatawny Township	1
Mutual Aid - Salisbury Twp	11
Mutual Aid - South Whitehall Twp	17
Mutual Aid - Upper Macungie Twp	32
Mutual Aid - Upper Milford Twp	8
Outside - Brush	16
Outside - Controlled Burn	6
Outside - Odor Investigation	10
Outside - Other	7
Outside - Rubbish	4
Outside - Smoke Investigation	3
Outside - Wires	31
Rescue - Animal	4
Rescue - Elevator	6
Rescue - Other	3
Structure - Appliance/HVAC	2
Structure - CO/Gas/Odor/Smoke	16
Structure - Other	3
Vehicle - Other	1
Vehicle - Passenger Car	11
Vehicle - Tractor Trailer	5

USER-DEFINED FIELD: Outcome Call Type (Required)	
AFA - Apartment Complex	19
AFA - CO Alarm	31
AFA - Commercial	70
AFA - Extended Care Facility	22
AFA - Residential	79
AFA - School	4
AFA - Water Flow Alarm	13
Apartment Building - Appliance / HVAC	2
Apartment Building - CO / Gas / Odor / Smoke Scare	4
Apartment Building - Electrical	1
Apartment Building - Kitchen	2
Apartment Building - Other	3
Assist - Citizen - Lockout	4
Assist - EMS AED Fill In (Mutual Aid EMS)	6
Assist - EMS Lifting	25
Assist - EMS Medical / Traumatic Event	17
Assist - Other	17
Assist - Police	8
Crash - Clean Up / Spill (No Injuries)	6
Crash - Injuries	22

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.



ANSWERS	# INCIDENTS
Crash - Other	12
Crash - Pedestrian	3
Crash - Rescue	4
Dwelling - Appliance / HVAC	6
Dwelling - CO / Gas / Odor / Smoke Scare	24
Dwelling - Electrical	6
Dwelling - Garage	1
Dwelling - Kitchen	6
Dwelling - Other	5
Fire Police Only / Traffic Control	30
Haz Mat - Fuel Spill	6
Haz Mat - Other	8
Mutual Aid - City of Allentown	5
Mutual Aid - Coopersburg Borough	1
Mutual Aid - District Twp	4
Mutual Aid - Eastern Berks (Washington Twp, Bally Borough, Pike Twp)	1
Mutual Aid - Emmaus Borough	17
Mutual Aid - Hereford Twp	1
Mutual Aid - Kutztown Borough	9
Mutual Aid - Longswamp Twp	12
Mutual Aid - Lower Milford Twp	1
Mutual Aid - Maxatawny Twp	1
Mutual Aid - Salisbury Twp	11
Mutual Aid - South Whitehall Twp	17
Mutual Aid - Upper Macungie Twp	32
Mutual Aid - Upper Milford Twp	8
Outside - Brush	15
Outside - Controlled Burn	11
Outside - Odor Investigation	8
Outside - Other	6
Outside - Rubbish	4
Outside - Smoke Investigation	2
Outside - Wires	31
Rescue - Animal	4
Rescue - Elevator	5
Rescue - Other	1
Structure - Appliance / HVAC	2
Structure - CO / Gas / Odor / Smoke Scare	17
Structure - Other	3
Unfounded	12
Vehicle - Other	1
Vehicle - Passenger Vehicle	4
Vehicle - Tractor Trailer	3

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.

ANSWERS	# INCIDENTS
<b>USER-DEFINED FIELD: If AFA, reason for alarm?</b>	
Construction	10
Faulty Detector	50
Food Related	33
Low Battery	3
Other (explain in narrative)	31
Pull Station Misuse	9
Steam	7
System Malfunction	41
User Error	6

<b>USER-DEFINED FIELD: Was the KNOX Box utilized for this call?</b>	
No	11
Yes	10

<b>USER-DEFINED FIELD: Was a QRS report generated for this incident</b>	
No	36
Yes	2

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.

# Lower Macungie Fire Department

Wescosville, PA

This report was generated on 10/1/2025 12:52:15 AM



## Incident Count for Zone for Date Range

Zone: All Zones | Start Date: 01/01/2025 | End Date: 12/31/2025

ZONE	NUMBER OF CALLS
30-01 - Box 3001	11
30-02 - Box 3002	56
30-03 - Box 3003	13
30-04 - Box 3004	16
30-05 - Box 3005	27
30-06 - Box 3006	17
30-07 - Box 3007	134
30-08 - Box 3008	4
30-09 - Box 3009	6
30-11 - Box 30-11	14
30-12 - Box 3012	4
30-21 - Box 3021	59
30-22 - Box 3022	17
30-23 - Box 3023	7
30-24 - Box 3024	4
30-25 - Box 3025	2
30-31 - Box 3031	4
30-32 - Box 3032	20
30-33 - Box 3033	9
30-41 - Box 3041	12
30-42 - Box 3042	6
30-43 - Box 3043	27
30-51 - Box 3051	11
30-52 - Box 3052	10
30-53 - Box 3053	23
30-70 - Box 3070	22
30-71 - Box 3071	8
30-91 - Box 3091	1
30-92 - Box 3092	18
30-93 - Box 3093	25
78-15 - Box 7815	3
M/A 13 - Lower Milford Assist	1
M/A 19 - Old Zionsville Fire Assist	3
M/A 25 - Trexlertown Fire Assist	10
M/A 28 - Vera Cruz Fire Assist	7
M/A 3 - Cetronia Fire Assist	19
M/A 31 - Western Salisbury Fire Assist	12
M/A 4 - Coopersburg Fire Assist	1
M/A 56 - Upper Macungie Fire Assist	12

Zone information is defined on the Basic Info 3 screen of an incident. This report counts each exposure. Only REVIEWED incidents included.



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Doc Id: 972

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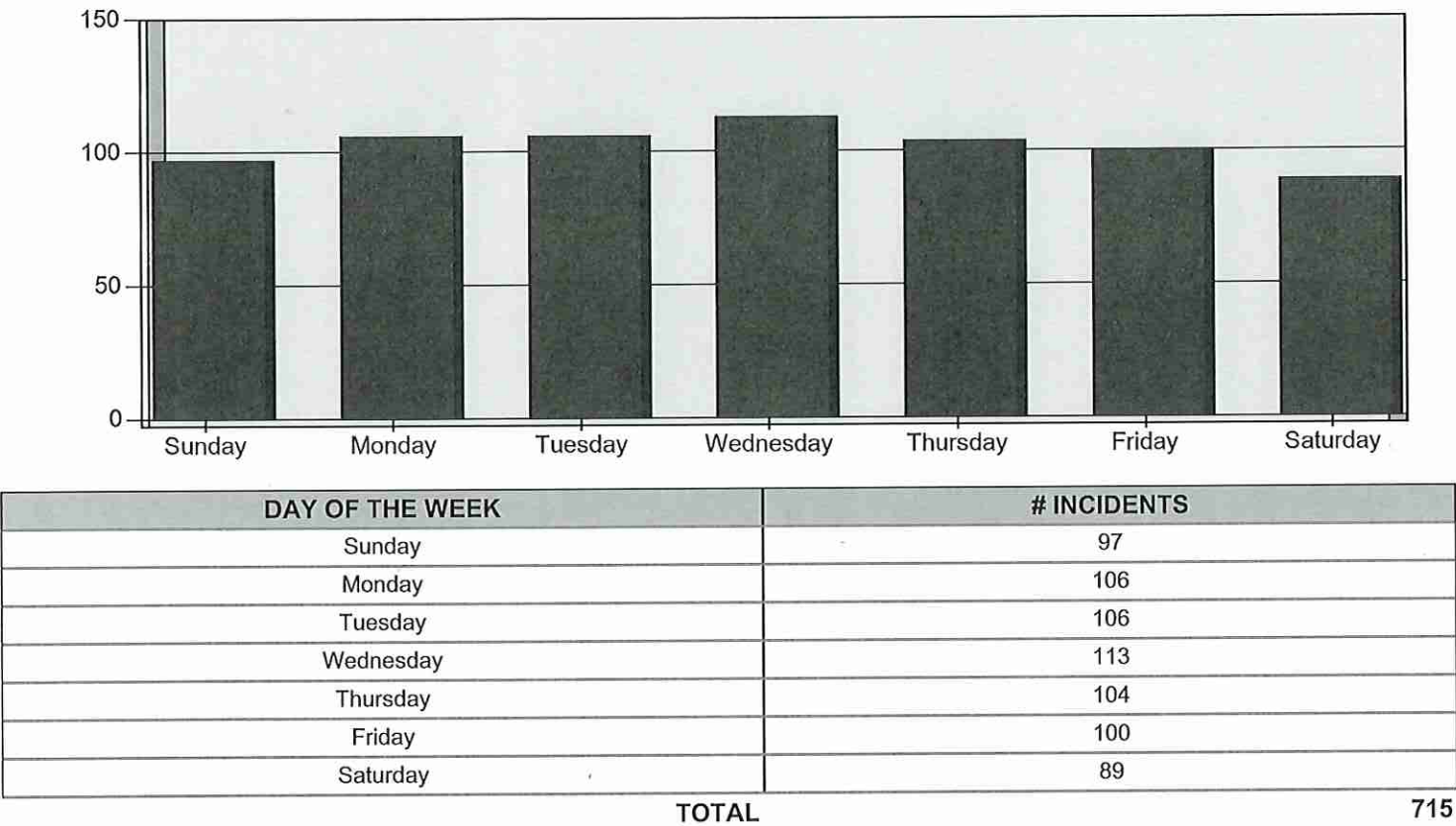


ZONE	NUMBER OF CALLS
M/A 60 - City of Allentown Fire Assist	5
M/A 7 - Emmaus Fire Assist	18
M/A 8 - Fogelsville Fire Assist	10
M/A Berks 21 - Tipton Fire Assist	11
M/A Berks 39 - Seisholtzville Fire Assist	1
M/A Berks 46 - Kutztown Fire Assist	10
M/A Berks 97 - Eastern Berks Fire Assist	5
TOTAL:	715

Zone information is defined on the Basic Info 3 screen of an incident. This report counts each exposure. Only REVIEWED incidents included.



Incidents by Day of the Week for Date Range  
Start Incident Type: 100 | End Incident Type: 911 | Start Date: 01/01/2025 | End Date: 09/30/2025



Only Reviewed incidents included.

# Lower Macungie Fire Department

Wescosville, PA

This report was generated on 10/1/2025 12:52:59 AM



## Incident Statistics

Zone(s): All Zones | Start Date: 01/01/2025 | End Date: 12/31/2025

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		79	
FIRE		636	
TOTAL		715	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
424 - Carbon monoxide incident		6	
736 - CO detector activation due to malfunction		2	
746 - Carbon monoxide detector activation, no CO		28	
TOTAL		36	
MUTUAL AID			
Aid Type		Total	
Aid Given		109	
Aid Received		39	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
111		15.52	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Alburtis Station	0:05:37	0:09:51	
Brandywine Station	0:05:35	0:09:44	
Chief Officer Only	0:03:04	0:07:05	
Fire Police		0:08:48	
Rapid Intervention Team		0:17:08	
Wescosville Station	0:08:08	0:08:50	
AVERAGE FOR ALL CALLS		0:08:14	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Alburtis Station	0:01:39	0:03:36	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



emergencyreporting.com  
Doc Id: 1645  
Page # 1 of 2

Brandywine Station	0:01:30	0:03:53
Chief Officer Only		0:02:15
Fire Police		0:01:10
Rapid Intervention Team		0:00:54
Wescosville Station	0:02:40	0:03:22
AVERAGE FOR ALL CALLS		0:02:48
AGENCY		AVERAGE TIME ON SCENE (MM:SS)
Lower Macungie Fire Department		28:37

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



**Vincenzo Evola - Salvatore's Pizzeria Macungie Inc.**  
174 E. Main Street  
Macungie, PA 18062

**September 23, 2025**

**Ron Karboski, President**  
Macungie Borough Council  
21 Locust Street  
Macungie, PA 18062

**Subject: Request for Removal of Hazardous Trees Causing Sidewalk Damage**

Dear President Karboski & Members of the Borough Council,

I hope this letter finds you well. I am writing as a business owner of Salvatore's Pizzeria Macungie, Inc, to formally request the Borough's attention to a matter of public safety concerning several trees that were originally planted by the Borough along Poplar Street as part of the Borough's Town Beautification Program.

Over time, the roots of these trees have grown to the extent that they are now significantly lifting sections of the sidewalk. This has created uneven pavement, posing a serious tripping hazard for pedestrians, particularly for the elderly, children, and individuals with mobility challenges. Additionally, these conditions could expose the Borough to potential liability should an accident occur.

This area experiences especially high foot traffic due to the public park located directly across the street. The park attracts families, children, and elderly residents on a daily basis, further heightening the urgency of addressing the sidewalk hazards caused by the tree roots.

We appreciate the Borough's previous efforts in removing some of the problematic trees along the Main Street area. However, several additional trees continue to cause damage and pose similar risks. We respectfully request that the Borough assess the remaining trees and consider their removal as well. Furthermore, we ask that any affected sidewalk sections be repaired to restore safe pedestrian access.

I appreciate your attention to this issue and trust that the Borough will prioritize public safety. Please feel free to contact me at 610-966-2844 should you need further information or wish to discuss the matter in more detail.

Thank you for your time and consideration.

Sincerely,



**Vincenzo Evola**



# MACUNGIE AMBULANCE CORPS, INC

5550 N. WALNUT ST  
PO Box 114  
MACUNGIE, PA 18062

**EMERGENCY**  
**DIAL 9-1-1**

Phone: (610) 966-2601

[www.macamb.org](http://www.macamb.org)

Fax: (610) 966-1561

## Monthly Report for September 2025 Macungie Borough

### Call Volume

The Macungie Ambulance Corps responded to 435 calls for service this month.

35 of those calls were in Macungie Borough

While we were busy on other calls, our mutual aid partners responded to 1 call for assistance in the Borough this month.

### Other Points of Interest

Our organization relies on the financial support of our community to survive. Each year, we send out a "subscription" request to every address that we provide primary ambulance service to requesting support. This "subscription drive" is crucial to our financial stability.

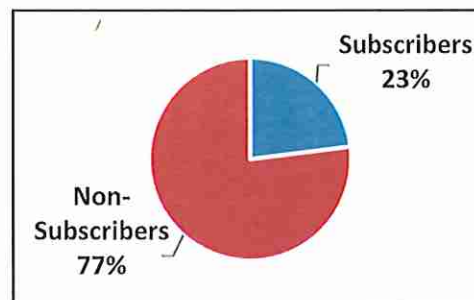
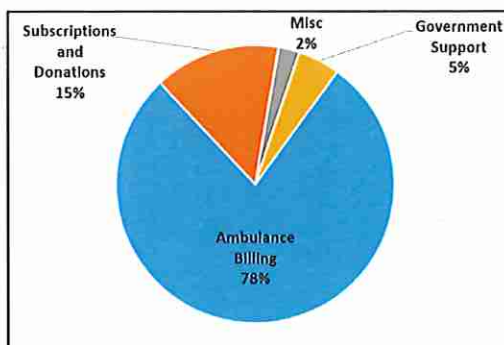
We ask that community members consider supporting our organization in this way. In addition to providing funding for our ongoing operations, subscribers receive several benefits should they ever need an ambulance.

It is important to remember that, in an emergency, always Dial 911. A person's subscription status, with our organization or any other, in no way effects who responds in an emergency.

Here are some quick facts about our subscription program...

Number of Subscription requests sent out in 2024: 17,002  
Number of Subscribers: 3,977

The subscription program makes up nearly  
15% of our annual income!



### Benefits to Subscribers

- If a subscriber uses an ambulance, any "co-pay" required by their insurance is waived.
- Subscribers are not billed for "lift assists" and other situations where they are not transported to the hospital.

*"Committed to Caring"*





# MANAGEMENT RECRUITERS® OF LANCASTER









AN INDEPENDENT MRINETWORK® MEMBER

Borough of Macungie  
c/o Robert Rozak Jr.  
21 Locust St  
Macungie, PA 18062

09 September, 2025

Robert,

We are proud to offer custom search services tailored to individual client needs, including:

-  Developing key technical/personality requirements with primary client executives.
-  Research & identify target companies and develop search plans for client approval.
-  Identify, contact, pre-qualify, interview and present individuals to your company.
-  Provide clients with an updated candidate resume and a complete, official interview presentation.
-  Comprehensive coordination of all interview activities between your company and the candidate.
-  Negotiate for and/or assist in negotiations directly through to the final employment offer, acceptance and start.
-  Complete follow-up with your company and the candidate to assure a seamless transition.
-  We will provide at the client's request, a comprehensive criminal background check.

Our service fees are on an exclusive contingency basis and are payable only if a candidate enters into an official service relationship with you, or your affiliates, within 1 year after our most recent communication, relating directly to the candidate.

Our service fee is equal to **Twenty-Five Percent (25%)** of the candidate's total first year compensation, including: base salary, viable scheduled allowances and estimated commissions, where applicable.

Should the service relationship between you and the candidate be terminated for any reason, before the **30th** calendar day after their start, we will replace the candidate, at no additional cost, provided that you notify us in writing of all facts relating to the termination of the relationship within five (5) business days, post termination. This guarantee is not applicable if the service relationship is terminated due to the position being eliminated, or because you have insufficient work for the candidate. This guarantee is to allow you to satisfy yourself that the candidate has the requisite experience/qualifications, and that information provided by the candidate and other sources, directly or through us, is accurate. **THIS GUARANTEE SHALL BE YOUR SOLE REMEDY.**

The service fee will be invoiced upon the commencement of the candidate's employment. Payment terms are: NET-DUE BASED ON THE AGREEMENT TERMS. *The guarantee is valid only if we receive payment of our service fee, in full, prior to the 30th day after the invoice date.* **Pennsylvania companies will be billed the required 6% state sales tax, as applicable.**

Your acceptance of referrals from us shall be conclusive evidence of your acceptance of our schedule of charges, terms and conditions, unless we have approved a written modification. If collection activities are necessary, you agree to pay all expenses thereof, including reasonable attorney's fees. You consent to the jurisdiction of the courts of the state of Pennsylvania and agree that its laws shall govern our relationship.



2233 Dutch Gold Dr.  
Lancaster, PA 17602



T: 717-299-6222  
F: 717-299-0192



[www.mrilancaster.com](http://www.mrilancaster.com)



## MANAGEMENT RECRUITERS<sup>®</sup> OF LANCASTER

AN INDEPENDENT MRINETWORK<sup>®</sup> MEMBER

Candidates are referred to you in confidence. Should you refer or identify such a candidate to another company that enters into a service relationship with the Candidate, *both companies* shall be responsible for the payment of the service fee.

The following definitions are applicable to this Agreement: "Candidate" means a person referred to you by us, directly or indirectly. "Refer" means the disclosure by us of the identity of a candidate by any means, orally or in writing. "Service Relationship" means your engagement of the services of the candidate in any capacity, including as an employee, independent contractor, consultant, or other representative. "First year's compensation" means a reasonable estimate of the *total compensation*, including: Base salary, viable scheduled cash allowances and estimated commissions expected to be earned by the candidate during the first year of employment. The estimate is to be determined at the time the service relationship begins and shall not be increased or decreased thereafter.

We do not discriminate in the acceptance or referral of candidates on the basis of race, color, religion, sex, age, national origin, marital status, disability, or other protected classes.

This document confirms your acceptance of our agreement. If these terms do not reflect your understanding of our agreement, please contact us immediately.

Please print, sign and return email this agreement to: [todd@mrilancaster.com](mailto:todd@mrilancaster.com). By signing this Fee Agreement, you agree to the Terms and Conditions as stated herein.

Sincerely,  
Todd B. Keller, Managing Partner  
[todd@mrilancaster.com](mailto:todd@mrilancaster.com)

**Approval:**

---

**Date**

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Reply to: [todd@mrilancaster.com](mailto:todd@mrilancaster.com)



2233 Dutch Gold Dr.  
Lancaster, PA 17602



T: 717-299-6222  
F: 717-299-0192



[www.mrilancaster.com](http://www.mrilancaster.com)



*Thomas J. Anderson & Associates, Inc.*

MUNICIPAL PENSION SPECIALISTS

115 WESTTOWN RD., STE 101  
WEST CHESTER, PA 19382  
(610) 430-3385 FAX (610) 430-3387

September 30, 2025

Mr. John Brown  
Manager  
MACUNGIE BOROUGH  
21 Locust Street  
Macungie, PA 18062

Re: Elimination/Reduction of Members' Contributions for the Police Pension Plan

Dear John:

With the 2026 plan year quickly approaching, your municipality should begin to consider whether or not the police contributions will continue to be reduced or eliminated. Prior to Act 30, Act 600 permitted officer contributions to be reduced or eliminated provided all three of the following requirements were met:

- 1) Current actuarial study indicates that the condition of the plan is such that contributions may be reduced or eliminated;
- 2) Contributions by the municipality are not required to keep the plan actuarially sound; and
- 3) Any reduction or elimination of contributions is authorized on an annual basis by ordinance or resolution.

Act 30 eliminates the requirement for a current actuarial study and more importantly, member contributions may now be reduced or eliminated even if there is a municipal contribution required in order to keep the plan actuarially sound. Act 30, however, still requires that any reduction or elimination of member contributions be authorized on an annual basis by ordinance or resolution.

If member contributions are to be implemented or increased, please contact our office so that we may amend the plan's 2026 MMO to reflect this adjustment.

**Enclosed is a sample resolution that may assist you in this process. Upon approval, could you please forward a copy of the resolution to our office so that we may update our files.**

If you should have any questions, please do not hesitate to contact me.

Sincerely,



JAMES P. KENNEDY  
President

## **RESOLUTION NO. 2025-08**

### **A RESOLUTION REDUCING POLICE OFFICERS' CONTRIBUTIONS TO THE UNIFORMED PENSION PLAN FOR THE YEAR 2026**

**WHEREAS**, the Borough of Macungie (the "Borough"), on January 1, 1971 established, a retirement plan for certain of its employees known as the **Borough of Macungie Uniformed Pension Plan** (the "Plan"), which was adopted pursuant to an Act of the General Assembly of the Commonwealth of Pennsylvania, the Act of May 29, 1956, P.L. (1955) 1904, as amended, 53 P.S. 767 et seq., Act 600; and

**WHEREAS**, Act 600 previously provided for the elimination/reduction of member's contributions if certain criteria were met; and

**WHEREAS**, Act 30 amended Act 600 by eliminating certain criteria for the elimination/ reduction of contributions; and

**WHEREAS**, the only criteria for the elimination/reduction of contributions according to Act 30 are:  
Any reduction or elimination of contributions shall be authorized on an annual basis by resolution or ordinance.

**WHEREAS**, Macungie Borough Council has reviewed the controlling Collective Bargaining Agreement for the Macungie Police Officers Association and the criteria associated with Acts 600 and 30, and hereby unanimously approves the reduction of members' contributions by the Uniformed Pension Plan members for the year 2026 as set forth herein; and

**WHEREAS**, for all covered Police Officers employed by the Borough as of December 31, 2017, the Officers' pension contributions to the Police Pension Plan shall be three percent (3%) in accordance with Act 600; and

**WHEREAS**, for all covered Police Officers hired on or after January 1, 2018 and before or on December 31, 2021, the Officers' pension contributions to the Police Pension Plan shall be five percent (5%) in accordance with Act 600; and

**WHEREAS**, for all covered Police Officers hired on or after January 1, 2022, the Officers' pension contributions to the Police Pension Plan shall be eight percent (8%) in accordance with Act 600.

**NOW THEREFORE, BE IT RESOLVED** that Macungie Borough does hereby ratify and affirm the reduction of members' contributions to the Uniformed Pension Plan by its members for the year 2026 as set forth herein.

**RESOLVED**, this 6th day of October 2025.

**ATTEST:**

**BOROUGH OF MACUNGIE**

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John A. Brown  
Borough Manager

---

Ron Karboski  
Council President

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2025 Municipal Pension State Aid Allocation Notification

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From Comptroller <Comptroller@paauditor.gov>

Date Wed 9/17/2025 12:23 PM

To John Brown <manager@macungie.pa.us>

TO: MACUNGIE BOROUGH ( DCA #39-042-3 / VENDOR #138962 )

**THIS E-MAIL IS BEING SENT ON BEHALF OF THE HONORABLE TIMOTHY L. DEFOOR,  
PENNSYLVANIA AUDITOR GENERAL.**

Dear Municipality Leader,

I am pleased to announce that the 2025 Commonwealth **GENERAL MUNICIPAL PENSION SYSTEM STATE AID** allocation is scheduled to be **direct deposited on September 24, 2025**, in the amount of **\$106,650.70**.

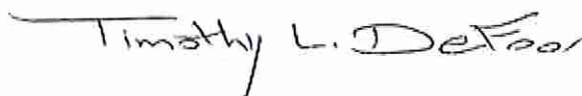
This amount is calculated and issued in accordance with the Municipal Pension Plan Funding and Recovery Act (Act 205 of 1984). State Law prohibits use of these funds for any purpose other than to defray your municipality's police, paid firefighters, and non-uniformed pension costs. Act 205 requires that the allocation be deposited in the pension plan(s) by the treasurer of your municipality within 30 days of receipt.

Your allocation of state aid has been computed using data from actuarial studies that your municipality submitted to the Municipal Pension Reporting Program and from the pension certification Form AG-385 that your municipality submitted to this department.

If you have any questions concerning your state aid allocation or form AG-385, the best method of communication is via email at [Comptroller@PaAuditor.gov](mailto:Comptroller@PaAuditor.gov). Otherwise, leave a voice message at 1-800-882-5073 and someone will respond timely.

If you have any questions regarding Act 205 forms, the best method of communication is via email at [MPRP@PaAuditor.gov](mailto:MPRP@PaAuditor.gov).

Sincerely,



Timothy L. DeFoor  
Auditor General

\*\*\*\*\*

The information contained in this message or transmission, including attachments, may be legally privileged, proprietary and/or confidential, or otherwise protected by law from disclosure. If you are not the intended recipient (or an employee or agent responsible for delivering this message to the intended recipient) reading, copying or



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## Macungie Borough 2025 State Aid & 2025 MMOs

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From dwerley@tja-inc.com <dwerley@tja-inc.com>

Date Sat 9/13/2025 2:36 PM

To John Brown <manager@macungie.pa.us>

Hi John - I am not sending the annual state aid/MMO letter this year as our office has learned that a specific email with the suggested deposits has been better in avoiding deposit errors. Your 2025 State aid is \$106,650.70.

- 1) Deposit State Aid to the police plan plan of \$79,988.03 and then deposit the Employer contribution balance (prior to the end of this year) of \$62,110.97 to satisfy the police 2025 MMO of \$142,099.
- 2) Deposit State Aid to the non-uniformed defined benefit plan of \$26,662.67 and then deposit the 2025 remaining employer contribution for the non-uniformed plan of \$30,615.33 (prior to the end of this year). This will take care of the non-uniformed defined benefit plan's 2025 MMO of \$57,278.
- 3) Please send me a confirmation of your dates and deposits made.

REMEMBER ALL STATE AID MUST BE DEPOSITED INTO THE PENSION PLANS WITHIN 30 DAYS OF RECEIPT AND YOU WILL BE RECEIVING THE STATE AID ON WEDNESDAY 9/24/25.

Have a good day on Monday.

Sincerely, Doug

Doug Werley  
Thomas J. Anderson & Associates, Inc.  
115 Westtown Road, Suite 101  
West Chester, PA 19382  
(610) 430-3385 ext. 101  
(610) 430-3387 fax  
dwerley@tja-inc.com



**John Brown**

---

**From:** Comptroller <Comptroller@paauditor.gov>  
**Sent:** Friday, September 12, 2025 9:55 AM  
**To:** John Brown  
**Subject:** 2025 Volunteer Fire Relief Allocation Notification

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

TO: MACUNGIE BOROUGH ( DCA #39-042-3 / VENDOR #138962 )

**THIS E-MAIL IS BEING SENT ON BEHALF OF THE HONORABLE TIMOTHY L. DEFOOR, PENNSYLVANIA AUDITOR GENERAL.**

Dear Municipality Leader,

I am pleased to announce that the 2025 Commonwealth state aid allocation supporting the **VOLUNTEER FIRE RELIEF ASSOCIATION(s)** (VFRA) of the fire company(ies) which serve your community is scheduled to be **direct deposited on September 17, 2025**, in the amount of \$21,863.36.

The allocation was made in accordance with Act 205 of 1984, which stipulates that 50 percent of your allocation is based on the population of your municipality, and 50 percent is determined by the market value of real estate in your municipality compared to the state average.

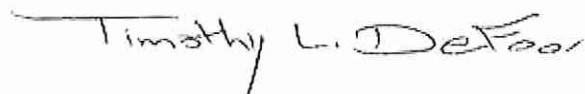
As required by Act 205, proceeds from this allocation **must be paid to the VFRA(s)** of the fire company(ies) recognized by your municipality who provide fire service to your citizens **within 60 days of the receipt date**. Also, please note that checks made payable to VFRAs **should NOT be** mailed to the Department of the Auditor General.

Municipal Treasurers must complete the online 706B Form located on the DCED Municipal Statistics website (MunStats) <https://munstats.pa.gov/forms/login.aspx>, after distribution of the funds to the volunteer firefighters' relief associations and **within 60 days of the municipality's receipt of state aid**, pursuant to Act 205, Section 706(b)(2). The online 706B form will be available after 9:00, the morning after your payment is received. The failure to submit the online 706B Form in a timely manner may lead to the withholding of future state aid allocations and a finding or comment may be issued within the relief associations' audit report noting the municipality's discrepancy. The 706B Form General Instructions are provided on the website.

For questions related to the disbursement of these funds to the VFRA or the 706B form, please contact Fire Relief Audits at [Fire@PaAuditor.gov](mailto:Fire@PaAuditor.gov) or by phone at (717) 787-1308.

If you have any other questions, the best form of communication is via email at [Comptroller@PaAuditor.gov](mailto:Comptroller@PaAuditor.gov). You may also leave a voice message at 1-800-882-5073 and someone will respond timely.

Sincerely,



Timothy L. DeFoor  
Auditor General

3. Borough agrees to make an annual Ninety Thousand and 00/100 (\$90,000.00) Dollars contribution to Township that will be used only for the Lower Macungie Fire Department payment in exchange for the fire protection and rescue services to be provided to the Borough as referenced herein. The Borough's payment required shall be split into one payment in April and one payment in October. The Fire Department understands and agrees that such Borough payment to the Township and annual Borough passthrough of the Pennsylvania Volunteer Fire Relief monies' payment to the Fire Department Relief shall satisfy all of the Borough's payment requirements and shall satisfy the Borough's obligations for services from the Fire Department under this Agreement. The Borough shall not be obligated to make any other payments directly to the Fire Department. The Borough-contributed monies shall be applied to:

- Insurance premiums
- Recruitment/retention/volunteer incentive programs
- Station utilities, maintenance, and operations expenses
- Vehicle and major equipment capital replacement programs



5420 Crackersport Road, Allentown, PA 18104  
610.398.0904 610.481.9098  
barryisett.com

Date: October 3, 2025  
Project #: 399925.000

To: Macungie Borough Council  
Attention: John Brown, Manager  
Address: 21 Locust Street Macungie, Pa 18062  
From: Andrea Martin  
Copy to: Stan Wojciewski, Borough Engineer  
RE: 2025 Locust Street Sanitary Sewer Lining  
Applications for Payment and Final Compensating Change Order

Dear Council Members,

Isett has reviewed the attached applications for payment (#1 and #2) from Performance Pipelining Inc, for the sanitary sewer mainline and lateral lining project in the Borough on Locust Street. This work was satisfactorily completed in accordance with the specifications and contract documents as prepared by Isett and reviewed by the Lehigh County for compliance with the CDBG Grant program.

As such, we recommend the following:

1. Approval of PPI Pay Request #1 in the amount of \$30,360.04 dated August 29, 2025
2. Approval of PPI Pay request #2 in the amount of \$107,105.96 dated \_\_\_\_\_, 2025
3. Approval of the compensating Change Order #1 to adjust the contract quantities from the value at the time of the bidding to the actual true quantity installed during construction. The Change Order reflects a net reduction of the Contract by \$7,257.00.
4. Approval of the Certification of Substantial/Final Completion.

In compliance with the contract closeout requirements the contractor has provided the required 12-month Maintenance Bond and Consent of Surety to Final Payment which are attached for your review.

Isett recommends completing a follow-up inspection of the rehabilitated sewer prior to the expiration of the maintenance period such that any deficiencies or areas of concern can be addressed by the contractor before that term expires.

If you have any questions or need any additional information, please do not hesitate to contact me any time.

Thank you,  
Andrea Martin

*Memo*

# REQUEST FOR PAYMENT

From: Performance Pipelining, Inc.  
 1551 West Norris Dr.  
 Ottawa, IL 61350  
 To: Barry Isett & Associates  
 5420 Crackersport Road  
 Allentown, PA 18104  
 Invoice: 2410300785  
 Draw: 25231.01  
 Invoice date: 8/29/2025  
 Period ending date: 8/29/2025

Contract For:

## Request for payment:

Original contract amount \$144,723.00  
 Approved changes \$0.00  
 Revised contract amount \$144,723.00  
 Contract completed to date \$33,733.38  
 Add-ons to date \$0.00  
 Taxes to date \$0.00  
 Less retainage \$3,373.34  
 Total completed less retainage \$30,360.04  
 Less previous requests \$0.00  
 Current request for payment \$30,360.04  
 Current billing \$33,733.38  
 Current additional charges \$0.00  
 Current tax \$0.00  
 Less current retainage \$3,373.34  
 Current amount due \$30,360.04  
 Remaining contract to bill \$114,362.96

Project: 25-2-31  
Macundie 16 T's

Contract date:

Architect:

Scope:

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

\$30,360.04

\$114,362.96

I hereby certify that the work performed and the materials supplied to date, as shown on the above represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and the Barry Isett & Associates relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

CONTRACTOR: Performance Pipelining, Inc.

State Of Pennsylvania

County Of Bedford

By: *Brandon Wodan*

Subscribed and sworn to before me this 29<sup>th</sup> day of August, 2025

Date: 8/29/2025

Notary Public Michelle Harman Commission # 1411283

My commission expires: 2/18/2026



# REQUEST FOR PAYMENT DETAIL

Project: 25-2-31 / Macungie 16 T's Invoice: 2410300785 Draw: 25231.01 Period Ending Date: 8/29/2025 Detail Page 2 of 2 Pages

Item ID	Description	Unit of Measure	CONTRACTED			CURRENT		TOTAL TO DATE		Units to Finish
			Bid Quantity	Unit Price	Amount	Quantity	Amount	Quantity	Amount	
01	#1-1 Mobilization/Demobilization	LS	1.00	8,406.00	8,406.00	0.23	1,933.38	0.23	1,933.38	0.77
02	#1-2 Mntc & Traffic	LS	1.00	1.00	1.00					1.00
03	#1-3 Main CIPP Lining	LF	365.00	66.00	24,090.00					365.00
04	#1-4 Lateral CIPP Lining	EA	16.00	4,500.00	72,000.00					16.00
05	#1-5 Bypass Pumping	LS	1.00	1.00	1.00					1.00
06	#1-6 Lateral CCTV Inspection	EA	16.00	400.00	6,400.00					16.00
07	#1-7 Main CCTV & Inspection	LF	365.00	5.00	1,825.00	360.00	1,800.00	360.00	1,800.00	5.00
08	#1-8 Lateral CO Installation	EA	16.00	2,000.00	32,000.00	15.00	30,000.00	15.00	30,000.00	1.00

Totals					144,723.00		33,733.38		33,733.38	
--------	--	--	--	--	------------	--	-----------	--	-----------	--

**WAIVER OF LIEN TO DATE**

STATE OF ILLINOIS }  
                          } SS  
COUNTY OF LA SALLE }

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Barry Isett & Associates  
to furnish Cured in Place Pipe Lining  
for the premises known as Macungie 16 T's  
of which Borough of Macungie is the owner.

The undersigned, for and in consideration of Thirty Thousand Three Hundred Sixty and 04/1000  
\$ 30,360.04 Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged do(es) hereby waive and  
release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon,  
and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of labor services, material, fixtures,  
apparatus or machinery, furnished to this date by the undersigned for the above-described premises. "INCLUDING EXTRAS".

Given under my hand this August 29th, 2025

Signature: Brandon Woodring  
Brandon Woodring, Project Manager

**CONTRACTOR'S AFFIDAVIT**

STATE OF ILLINOIS }  
                          } SS  
COUNTY OF LA SALLE }

TO WHOM IT MAY CONCERN:

The undersigned, being duly sworn, deposes and says that s/he is Brandon Woodring, Project Manager of the  
Performance Pipelining CIPP on the building located at  
Macungie 16 T's Borough of Macungie  
That the total amount of the contract including extras is \$144,723.00 on which we invoiced for partial payment of \$ - prior to this payment.

NAMES	WHAT FOR	CONTRACT PRICE	PREVIOUS AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Performance Pipelining, Inc., 1551 W Norris Dr, Ottawa, IL	Cured in Place Pipe Lining	\$144,723.00	\$ -	\$ 30,360.04	\$ 114,362.96
TOTAL		\$144,723.00	\$ -	\$ 30,360.04	\$ 114,362.96

Signed this August 29th, 2025

Signature: Brandon Woodring  
Brandon Woodring, Project Manager

Subscribed and sworn to before me this August 29th, 2025

Signature: Michelle Harman  
Notary Public - Michelle Harman

COMMONWEALTH OF PENNSYLVANIA-NOTARY SEAL  
Michelle L Harman Notary Public  
Bedford County  
My Commission Expires 2/18/2026  
Commission #1411283

# REQUEST FOR PAYMENT

From: Performance Pipelining, Inc.  
1551 West Norris Dr.  
Ottawa, IL 61350

To: Barry Isett & Associates  
5420 Crackersport Road  
Allentown, PA 18104

Invoice: 2410300832  
Draw: 25231.02  
Invoice date: 9/29/2025  
Period ending date: 9/26/2025

Contract For:

Request for payment:

Original contract amount \$144,723.00  
Approved changes \$0.00  
Revised contract amount

Project: 25-2-31  
Macungie 16 T's

Contract completed to date

Contract date:

Add-ons to date \$0.00  
Taxes to date \$0.00  
Less retainage \$0.00 \$13,746.60

Architect:

Total completed less retainage

Scope: \$137,466.00

Less previous requests \$30,360.04

Current request for payment

\$107,105.96

Current billing

\$103,732.62

Current additional charges \$0.00

Current tax \$0.00

Less current retainage \$0.00 \$10,373.26

Current amount due

\$107,105.96

Remaining contract to bill \$0.00 \$24,003.60

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Changes approved in previous months by Owner		
Total approved this Month		
TOTALS		\$7,257.00
NET CHANGES by Change Order	\$7,257.00	

I hereby certify that the work performed and the materials supplied to date, as shown on the above represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and the Barry Isett & Associates relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

CONTRACTOR: Performance Pipelining, Inc.

State Of Pennsylvania

County Of Bedford

By: [Signature]

Subscribed and sworn to before me this 29<sup>th</sup> day of September, 2025

Date: 9/29/25

Notary Public Michelle Harman Commission # 1411283

My commission expires: 2/18/2026

# REQUEST FOR PAYMENT DETAIL

Project: 25-2-31 / Macungie 16 T's      Invoice: 2410300832      Draw: 25231.02      Period Ending Date: 9/26/2025      Detail Page 2 of 2 Pages

Item ID	Description	Unit of Measure	CONTRACTED			CURRENT		TOTAL TO DATE		Units to Finish
			Bid Quantity	Unit Price	Amount	Quantity	Amount	Quantity	Amount	
01	#1-1 Mobilization/Demobilization	LS	1.00	8,406.00	8,406.00	0.77	6,472.62	1.00	8,406.00	1.00
02	#1-2 Mntc & Traffic	LS	1.00	1.00	1.00					5.00
03	#1-3 Main CIPP Lining	LF	365.00	66.00	24,090.00	360.00	23,760.00	360.00	23,760.00	1.00
04	#1-4 Lateral CIPP Lining	EA	16.00	4,500.00	72,000.00	15.00	67,500.00	15.00	67,500.00	1.00
05	#1-5 Bypass Pumping	LS	1.00	1.00	1.00					1.00
06	#1-6 Lateral CCTV Inspection	EA	16.00	400.00	6,400.00	15.00	6,000.00	15.00	6,000.00	5.00
07	#1-7 Main CCTV & Inspection	LF	365.00	5.00	1,825.00			360.00	1,800.00	1.00
08	#1-8 Lateral CO Installation	EA	16.00	2,000.00	32,000.00			15.00	30,000.00	1.00
Totals					144,723.00		103,732.62		137,466.00	



**WAIVER OF LIEN TO DATE**

STATE OF ILLINOIS }  
COUNTY OF LA SALLE } SS

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Barry Iselt & Associates  
to furnish Cured in Place Pipe Lining  
for the premises known as Macungie 16 T's  
of which Borough of Macungie is the owner.

The undersigned, for and in consideration of Ninety Three Thousand Three Hundred Fifty Nine and 36/1000  
\$ 93,359.36 Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged do(es) hereby waive and  
release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon,  
and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of labor services, material, fixtures,  
apparatus or machinery, furnished to this date by the undersigned for the above-described premises. "INCLUDING EXTRAS".

Given under my hand this September 29th, 2025

Signature: Brandon Woodring  
Brandon Woodring, Project Manager

**CONTRACTOR'S AFFIDAVIT**

STATE OF ILLINOIS }  
COUNTY OF LA SALLE } SS

TO WHOM IT MAY CONCERN:

The undersigned, being duly sworn, deposes and says that s/he is Brandon Woodring, Project Manager of the  
Performance Pipelining who is the contractor for the CIPP on the building located at  
Macungie 16 T's and owned by Borough of Macungie  
That the total amount of the contract including extras is \$144,723.00 on which we invoiced for partial payment of \$ 30,360.04 prior to this payment.

NAMES	WHAT FOR	CONTRACT PRICE	PREVIOUS AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Performance Pipelining, Inc., 1551 W Norris Dr, Ottawa, IL	Cured in Place Pipe Lining	\$144,723.00	\$ 30,360.04	\$ 93,359.36	\$ 21,003.60
TOTAL		\$144,723.00	\$ 30,360.04	\$ 93,359.36	\$ 21,003.60

Signed this September 29th, 2025

Signature: Brandon Woodring  
Brandon Woodring, Project Manager

Subscribed and sworn to before me this September 29th, 2025

Signature: Michelle Harman  
Notary Public - Michelle Harman

COMMONWEALTH OF PENNSYLVANIA-NOTARY SEAL  
Michelle L. Harman Notary Public  
Bedford County  
My Commission Expires 2/18/2026  
Commission #1411283

Change Order No. 1

Date of Issuance: 9/30/2025  
Owner: Borough of Macungie  
Contractor: Performance Pipelining, Inc  
Engineer: Barry Isett and Associates  
Project: 2025 Sanitary Sewer lining Project

Effective Date: 9/30/2025  
Owner's Contract No.:  
Contractor's Project No.:  
Engineer's Project No.: 399925.004  
Contract Name:

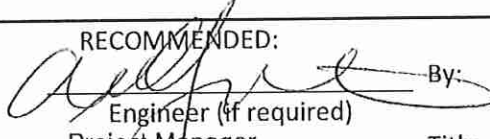
The Contract is modified as follows upon execution of this Change Order:

Description:

This change order reflects the actual units installed and adjusts the contract amount accordingly.

Attachments: *[List documents supporting change]*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price:  \$ <u>144,723.00</u>	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___:  \$ <u>0.00</u>	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order:  \$ <u>144,723.00</u>	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
<del>[Increase]</del> [Decrease] of this Change Order:  \$ <u>7,257.00</u>	[Increase] <del>[Decrease]</del> of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order:  \$ <u>137,466.00</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:		ACCEPTED:	
By: 	By: _____	By: _____	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)	
Title: Project Manager	Title: _____	Title: _____	
Date: 10/2/2025	Date: _____	Date: _____	

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_

Macungie Borough  
2025 Sewer Main and Lateral Rehab

Project # 399925.004

2023 Sewer Main and Lateral Rehab									
				Bid Amounts		Final Project Amounts		Compensating Change Order	
#	Items	Unit of Measure	Quantity Required	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
1 - Base Bid Pricing									
#1-1	Mobilization/Demobilization	LS	1	\$8,406.00	\$8,406.00	1	\$ 8,406.00	0	\$0.00
#1-2	Maintenance and Protection of Traffic	LS	1	\$1	\$1	0	\$ -	-1	(\$1.00)
#1-3	Sewer Lining - Main Line	LF	365	\$66	\$24,090.00	360	\$ 23,760.00	-5	(\$330.00)
#1-4	Sewer Lining - Lateral	EA	16	\$4,500.00	\$72,000.00	15	\$ 67,500.00	-1	(\$4,500.00)
#1-5	Bypass Pumping	LS	1	\$1	\$1	0	\$ -	-1	(\$1.00)
#1-6	Lateral Light Clean/Video Inspection	EA	16	\$400	\$6,400.00	15	\$ 6,000.00	-1	(\$400.00)
#1-7	Sewer Main Ligh Clean/Video Inspection	LF	365	\$5	\$1,825.00	360	\$ 1,800.00	-5	(\$25.00)
#1-8	Sewer Lateral Cleanout Installation	EA	16	\$2,000.00	\$32,000.00	15	\$ 30,000.00	-1	(\$2,000.00)
				Total	\$ 144,723.00	\$ 137,466.00		\$ (7,257.00)	

Amount earned to date	\$137,466.00
Retainage 0%	\$0.00
<b>Total Due</b>	<b>\$137,466.00</b>

## CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: Borough of Macungie  
Contractor: Performance Pipelining, Inc  
Engineer: Barry Isett and Associates  
Project: 2025 Sanitary Sewer lining Project

Owner's Contract No.:  
Contractor's Project No.:  
Engineer's Project No.: 399925.004  
Contract Name:

This ~~[preliminary]~~ [final] Certificate of Substantial Completion applies to:

☒ All Work

☐ The following specified portions of the Work:

September 25, 2025

### Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows: *[Note: Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.]*

Amendments to Owner's responsibilities:

☒ None

☐ As follows

Amendments to

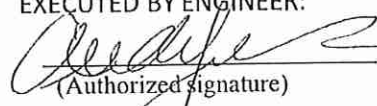
Contractor's responsibilities:

☒ None

☐ As follows:

The following documents are attached to and made a part of this Certificate: *[punch list; others]* NONE

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

<p>EXECUTED BY ENGINEER:</p> <p>By:  (Authorized signature)</p> <p>Title: Project Manager</p> <p>Date: 10/2/2025</p>	<p>RECEIVED:</p> <p>By: _____</p> <p>Owner (Authorized Signature)</p> <p>Title: _____</p> <p>Date: _____</p>	<p>RECEIVED:</p> <p>By: _____</p> <p>Contractor (Authorized Signature)</p> <p>Title: _____</p> <p>Date: _____</p>
---	--	---



## CONSENT OF SURETY COMPANY TO FINAL PAYMENT

Any singular reference to Contractor, Principal, Surety, Owner or other party shall be considered plural where applicable.

PROJECT: \_\_\_\_\_

\_\_\_\_\_  
(Insert name, contract designation, contract number)

TO: (Owner) \_\_\_\_\_

\_\_\_\_\_  
(Insert Owner name and address)

CONTRACTOR: \_\_\_\_\_

\_\_\_\_\_  
(Insert Contractor name and address)

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the \_\_\_\_\_

\_\_\_\_\_, SURETY COMPANY.  
(Insert Surety Company name and address)

on bond of \_\_\_\_\_

\_\_\_\_\_, CONTRACTOR,  
(Insert Contractor name and address)

after a careful, examination of the books and records of said Contractor or after receipt of an affidavit from Contractor, which examination or affidavit from Contractor, which examination or affidavit satisfies this Company that all claims for labor and materials have been satisfactorily settled, hereby approves of the final payment to the said

\_\_\_\_\_, CONTRACTOR,

and by these presents witnesseth that payment to the Contractor of the final estimates shall not relieve the Surety Company of any of its obligations to \_\_\_\_\_, Owner, as set forth in the said Surety Company's Bonds.

IN WITNESS WHEREOF, the said Surety Company has hereunto set its hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ATTEST:

\_\_\_\_\_  
(Surety name and address)

(SEAL)

By: \_\_\_\_\_  
(Signature) Surety

Attach Properly Executed Power of Attorney

SECTION 006119 – MAINTENANCE BOND

**MAINTENANCE BOND**

KNOW ALL MEN BY THESE PRESENTS:

That

(Contractor name, complete address including zip code and legal title)

as Principal, hereinafter called Contractor, and

(Surety name and complete address including zip code)

a corporation organized and existing under

the laws of the State of

, with its principal office in the City of

as Surely, hereinafter called Surely, are held firmly bound unto

(Owner name, complete address including zip code and legal title)

as Obligee, hereinafter called Owner, in the amount of (100% of the contract value)

Dollars ( ), for the payment whereof Contractor and Surely bind themselves,

their heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these

presents.

WHEREAS, Contractor has by written agreement dated

entered into a contract with Owner for

in accordance with drawings and specifications prepared by

which contract is by reference made a part hereof, and hereinafter referred to as the CONTRACT.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if Contractor shall, for a period of (1) year from and after the date of completion and acceptance of same by Owner, replace any and all defects arising in the Work, whether resulting from defective materials or defective workmanship, after such period this obligation shall be null and void; otherwise it will remain in full force and effect.

The Surely hereby waives notice of any alteration or extension of time made by the Owner.

Whenever Contractor shall be, and declared by Owner to be in default under the CONTRACT, the Owner having performed Owner's obligations thereunder, the Surety may promptly remedy the default, or shall promptly:

1. Complete the CONTRACT in accordance with its terms and conditions, and
2. Shall save the Owner harmless from any claims, judgments, or tiers arising from the Surety's failure to either remedy the default or to complete the CONTRACT in accordance with its terms and conditions in a timely manner.

No right of action shall accrue on this bond to or for the use of any person or corporation other than the Owner named herein or the successors of Owner.

Signed and sealed this \*

day of 20

Principal Corporate Seal

(Contractor Name)

BY: (Seal)

(Must be President, Vice President Owner, Partner,  
Manager, Member, or other duly Authorized Agent)

Surety Corporate Seal

(Title)

(Surety)

BY: (Seal)

NOTE: Please attach Power of Attorney.

NOTE: Applicable sectors of attached  
acknowledgments must be completed  
and returned as part of the bond.

\*Power of Attorney must be certified on ID is date or later.

APPROVED AG 09-12-16

## ACKNOWLEDGMENTS

### Acknowledgment by Principal if individual or Partnership

1. STATE OF
2. County of
3. I, \_\_\_\_\_, a Notary Public in and for the
4. county and state aforesaid, do hereby certify that  
whose name is signed to the foregoing writing, has this day acknowledged the same before me in my  
said county.
5. Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_ 20
6. Notary Seal \_\_\_\_\_ 7. \_\_\_\_\_  
(Notary Public)
8. My commission expires on the \_\_\_\_\_ day of \_\_\_\_\_ 20

### Acknowledgment by Principal if Corporation

9. STATE OF
10. County of \_\_\_\_\_ to-wit:
11. I, \_\_\_\_\_, a Notary Public in and for the
12. county and state aforesaid, do hereby certify that
13. who as, \_\_\_\_\_ signed the foregoing writing for
14. a corporation, has this day, in my said county, before me, acknowledged the said writing to be the act  
and deed of the said corporation.
15. Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_ 20
16. Notary Seal \_\_\_\_\_ 17. \_\_\_\_\_  
(Notary Public)
18. My commission expires on the \_\_\_\_\_ day of \_\_\_\_\_ 20

### Acknowledgment by Surety

19. STATE OF
20. County of \_\_\_\_\_ to-wit:
21. I, \_\_\_\_\_, a Notary Public in and for the
22. county and state aforesaid, do hereby certify that
23. who as, \_\_\_\_\_ signed the foregoing writing for
24. \_\_\_\_\_ a corporation  
has this day, in my said county, before me, acknowledged the said writing to be the act and deed of  
the said corporation.
25. Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_ 20
26. Notary Seal \_\_\_\_\_ 27. \_\_\_\_\_  
(Notary Public)
28. My commission expires on the \_\_\_\_\_ day of \_\_\_\_\_ 20

Sufficiency in Form and Manner of Execution Approved

Attorney General

This \_\_\_\_\_ day of \_\_\_\_\_ 20 . BY:

(Deputy Attorney General)



**ORDINANCE NO. 2025 - 03**

**AN ORDINANCE OF MACUNGIE BOROUGH, LEHIGH COUNTY, PENNSYLVANIA, AMENDING THE CODE OF ORDINANCES OF MACUNGIE BOROUGH BY AMENDING CHAPTER 81, SALARIES AND COMPENSATION, ARTICLE I, MAYOR AND COUNCIL, BY INCREASING THE COMPENSATION OF EACH COUNCIL MEMBER AND THE MAYOR IN SECTION 81-1.**

WHEREAS, The Pennsylvania Borough Code authorizes Borough Council to establish the compensation for each Council Member and the Mayor by ordinance at 8 Pa. C.S. 1001 and 8 Pa. C.S. 10A04; and

WHEREAS, it is the purpose of this Ordinance to provide for an increase in the compensation of Macungie Borough Council Members and the Mayor in accordance with the limitations provided for in 8 Pa. C.S. 1001 and 8 Pa. C.S. 10A04.

NOW, THEREFORE, IT IS HEREBY ORDAINED by the Macungie Borough Council that the Code of Ordinances of Macungie Borough shall be amended at Chapter 81, Salaries and Compensation, Article I, Mayor and Council, by increasing the compensation of the Macungie Borough Council Members and the Mayor at Section 81-1 as follows:

**SECTION I**

The Code of Ordinances of Macungie Borough is hereby amended at Chapter 81, Salaries and Compensation, Article I, Mayor and Council, by increasing the compensation of the Macungie Borough Council Members and the Mayor and amending Section 81-1 to read as follows:

**§81-1. Compensation of Mayor and Council.**

The salaries of the Mayor, the Borough Council President and the Council Members shall be as follows:

- A. Mayor: \$3,145 per annum.
- B. Council President: \$3,145 per annum.
- C. Council Members (six): \$3,145 per annum.

**SECTION II Repealer.**

All other ordinances or parts of ordinances which are inconsistent herewith are hereby repealed, but only to the extent of such conflict.

**SECTION III Severability.**

If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance. It is hereby declared as the intent of the Macungie Borough Council that this Ordinance would

have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

**ARTICLE IV    Effective Date.**

This Ordinance shall become effective five (5) days after final enactment.

***ENACTED AND ORDAINED*** this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2025,  
by Macungie Borough Council in lawful session, duly assembled.

**ATTEST:**

**BOROUGH OF MACUNGIE  
LEHIGH COUNTY, PENNSYLVANIA**

By: \_\_\_\_\_  
Name: John Brown  
Title: Borough Manager

By: \_\_\_\_\_  
Name: Ron Karboski  
Title: Council President

APPROVED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
The Honorable Ronald Conrad, Mayor

**BOROUGH OF MACUNGIE**

**21 Locust Street  
Macungie, PA 18062**

**Phone: 610-966-2503**

**Fax: 610-966-2788**



**Ron Karboski  
Council President**

**Ronald Conrad  
Mayor**

**John A. Brown  
Borough Manager**

**E-mail: [manager@macungie.pa.us](mailto:manager@macungie.pa.us)**

October 7, 2025

Stone Hill Meadows Homeowners Association

Re: Macungie Borough Introduction

Dear Members of Stone Hill Meadows HOA:

Macungie Borough Council wanted to reach out and introduce itself to the Stone Hill Meadows Homeowners Association ("HOA"). As you may be aware, Phase 3 (or a portion of Phase 3) of the Stone Hill Meadows development is located within the Borough of Macungie ("Borough").

The Borough is aware of a list of outstanding improvements that the original developer needs to complete within Phase 3 of the development and we are working to try and have the developer complete those outstanding improvements. However, as you are likely aware, the original developer of the Stone Hill Meadows development is currently involved in litigation with Macungie Borough, a neighboring property owner, and the Stone Hill Meadows HOA itself. Therefore, the time frame for the completion of those outstanding improvements is not known at this time.

The intent of this correspondence is to simply notify you that the Borough of Macungie is aware that the developer needs to complete certain outstanding improvements within Phase 3 of the Stone Hill Meadows development and to provide you with a contact at the Borough in the event you have questions relating to the matter.

Thank you for your attention to the foregoing. You may contact my office with any questions that you may have.

Please contact my office with any questions or concerns that you may have.

Respectfully,

A handwritten signature in black ink, appearing to read 'John A. Brown'.

John A. Brown  
Borough Manager  
Borough of Macungie



## Macungie Holiday Request for Donation

Pursuant to Macungie Borough Council Resolution No. 2023-01, the Macungie Holiday is making a formal request for a Donation in the amount of \$1,600.00 to help the organizers of the event have the funds necessary to provide the residents of Macungie Borough, as well as Lower Macungie Township with a fun, family friendly event.

The Macungie Holiday will take place on Saturday, December 13, 2025 from 9am – 2pm, during which time local businesses will be open for a scavenger hunt inviting in families to collect stamps/stickers on a game card and then the families can turn in said game card at the Macungie Park for a chance to win prizes. The Macungie Park will be filled with activities, such as a petting zoo, wagon rides, tractor pulls, crafts for the kids, and there will be plenty of food and treats as wells as farm equipment, construction equipment and emergency equipment for kids to see and enjoy.

The event would not be possible without donations since we strive to make most of the events free of charge to families.

Following, please find responses to the items outlines in Resolution No. 2023-01:

1. The Holiday does not have a formal two-year profit and loss statement. Each year we get donations from local businesses, which we spend on the activities of the event. Last year we received \$4,000 in local business donations, and spent \$2,500 on activities.
2. The Holiday does not formally set up an operating budget. We hope to receive about \$2,000-\$4,000 in donations each year, and based upon that estimate, we make arrangements for events at the Macungie Park.
3. We have never completed a Form 990.
4. Donated funds will be used to pay for the events at the Macungie Park so they can be free of charge to those who attend. We will be hiring a company to provide Wagon Rides, we will be paying for a Petting Zoo and Reindeer to come to the Macungie Park. In addition, we will be purchasing decorations to set up at the event and paying a sign company to hang the banner across Main Street to advertise the event.
5. The Macungie Holiday is a non-profit community-based organization working to create a fun and free Holiday event for the community of Macungie.
6. The entire committee of the Macungie Holiday is made up of residents of Macungie Borough and/or Macungie Borough Business owners. We believe the people who participate in the event are all from the Borough of Macungie and Lower Macungie Township.
7. All the residents of Macungie Borough will benefit from the event. The entire town is out and walking around Main Street and the Park attending events and meeting business owners. Each business has a craft or gift that they give to each family, which allows residents to meet and get to know each business owner.

Dated: 10/2/25

  
Rebecca M. Young

Macungie Holiday Representative



2025 Budget  
Non Profit  
Culture | Recreation

NON-PROFIT REQUEST SUMMARY 2025	2025 Request
Culture and Recreation	
Special Event Decorations - passthrough	\$ 2,000
Library Contract - Emmaus Public Library	\$ 23,385
Halloween Parade	\$ 1,500
Macungie Holiday	\$ 1,500
2025 Total All	\$ 28,385



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From angelad@faidley.net <angelad@faidley.net>

Date Thu 10/2/2025 1:59 PM

To John Brown <manager@macungie.pa.us>

 1 attachment (541 KB)

Festival and Parade.jpg;

Hello John,

When would be the best time to stop by the borough to pick up the check for the Macungie Halloween Parade?

It is coming up quickly, Oct 11<sup>th</sup> with a rain date of the 12<sup>th</sup>.

Thank you again for your support

I will work with the police if any roads will be closed during parade time, thank you for the heads up.

Angela Faidley

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