

MACUNGIE BOROUGH COUNCIL
AGENDA
Monday December 15 2025
Regular Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Announcements
5. Barry Isett Engineering
 - a. Report
6. Public Comment
 - a. Public
 - b. Council Members
7. Presentations / Guest Speakers
 - a. None
8. Complaints, Petitions, and Appeals
9. Approval of Minutes
 - a. November 17 2025
 - b. November 26, 2025 Special Meeting
10. Financial Agenda
 - a. Treasurer's report (2nd meeting of month)
 - b. Approval of Paid Bills Detail report
11. Correspondence
 - a. Macungie Ambulance Monthly Report
 - b. PSAB-MRT Monthly Report
 - c. Barbara Levinson letter
12. Reports
 - a. Macungie Institute Manager Quarterly Report
 - i. April 21, July 7, October 20
 - b. Zoning Monthly Update Report (2nd meeting of month)
 - i. October 2025
 - ii. November 2025
 - c. Solicitor
 - d. Macungie Police Department Update (2nd meeting of month)
 - e. Mayor's Report
 - f. Borough Manager

13. Unfinished Business

14. New Business

- a. 2026 Budget Final approval
- b. Heim Construction Final Payment Request
 - i. Contract; \$ 74,240.85
 - ii. Change orders #1-5 \$10,760.90
 - iii. Total payable: \$ 85,001.75
- c. Resolution 2025-10 Fixing Tax Rate for 2025
- d. Resolution 2025-11 Authorizing Banners Across State Highway
- e. 2026 Borough Meeting Notice
- f. Consideration of re-appointment of Barbara Levinsinson as Borough Representative to the Emmaus Public Library for a three (3) year term expiring 12/31/2028.
- g. John Yerman request: Speed Limit Sign Study on roads leading into Macungie.

15. Executive Session

- a. Legal, Personnel, Real Estate

16. Action as a result of executive session

17. Adjournment

MACUNGIE BOROUGH COUNCIL
MEETING MINUTES
Monday November 17, 2025
REGULAR MEETING MINUTES
7:30 P.M.

Council Members:

Ron Karboski
Greg Hutchison
Todd Ritter
Robert Rozak (phone)
Carl Sell
John Yerman (phone)
Megan Sell
Ronald Conrad
Pat Armstrong
John Brown

Mayor:
Solicitor:
Borough Manager:

President Karboski called tonight's meeting to order at 7:30 pm.

1. Barry Isett Report

- a. Stan Swojciechowski stated he will be leaving BIA and introduced Joshua Fry as Macungie Borough's contact for BIA.
- b. Josh Fry provided detail report on the sink hole located at 125 Sonoma Way.
 - i. Issue was created by gap formed at the stormwater inlet piping and the catch basin allowing erosion of subsurface materials.
 - ii. Issue has been repaired by Schuerman Excavation and replacement of curb and driveway apron remain.
 - iii. Total cost is well below the \$ 40,000 approved by council.
 - iv. Recommended checking remaining inlets in the development for potential issues.
 - v. Recommend clearing the basing inlet to prevent plant growth from blocking.

2. Announcements

- a. President Karboski opened the meeting announcing there will be an executive session following the regular meeting.
- b. President Karboski introduced Kalman Sostarecz as the incoming Assistant Borough Manager.

3. Public Comment

- a. Public
 - i. Lisa Donahue
 1. Felt Council Vice President Carl Sell disparaged business owner Tim Romig with his comments and asked he apologize.
 - ii. Tim Romig
 1. Clarified that his company has worked on MVFD vehicles but never charged them or issued them a bill.
 2. He did work on the vehicle sold by MVFD to Tim Keller but only after it was owned by Mr. Keller.
 3. Stated he felt council was trying to limit public input with the reduction to three (3) minute public comment time limit.
 4. Stated he believe Councilman Rozak had moved out of the borough and should not be able to participate and vote at meetings.
- b. Council Member
 - i. Councilman John Yerman commended President Karboski for limiting public comment managing the meeting time well.

MOTIONS 11172025-A /11172025-B /11172025-C / 11172025-D / 11172025-E / 11172025-F / 11172025-G
/11172025-H /

MACUNGIE BOROUGH COUNCIL
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- ii. Councilman Hutchison stated the public vote is a vote of confidence for Ron Karboski.
 - 1. Indicated despite the no confidence vote from the police and employees, the members of council around the table do have confidence in him as reflected in voting him president.
- iii. Councilman Rozak refute Tim Romig's comments as 100% false, is a smear campaign and will clear up his reputation accordingly.
 - 1. He will go to the Attorney General to do this.
 - 2. Mr. Romig has failed as MVFD President
- iv. President Karboski stated
 - 1. Tim Romig has singled him out constantly when it is all of council making decisions.
 - 2. As MVFD President, Romig has failed to provide any proposals, financial statements, audit reports or projections etc with regards to the MVFD and is not a leader.
 - 3. With respect to comments @ Councilman Roazak:
 - a. Mayor Conrad recommended Rozak as councilman
 - b. Solicitor Armstrong stated there was nothing to do about Rozak's seating on council.
 - c. With respect to the rezoning ordinance consideration next week, it is Councilman Carl Sell, who moved this forward

4. Presentations/Guest Speakers

- a. Rebecca Young, Macungie Holiday 2025 donation (see 11(b)).

5. Complaints, Petitions, and Appeals

- a. None

6. Approval of Minutes

- a. November 3, 2025

- i. Councilman Yerman made motion to approve with amendment adding 'multiple Council members spoke in strong support of President Karboski and expressed a vote of confidence in him'. Councilman Carl Sell seconded. Motion passed unanimously. (110172025-A).

7. Financial Agenda

- a. Treasurer's Report (2nd meeting of the month)
 - i. Councilman C. Sell made a motion to approve the treasurer's report as presented. Councilwoman Hutchison seconded the motion. Motion passed unanimously. (11172025-B)
- b. Approval of Paid Bills Detail report
 - i. Councilman C. Sell made motion to approve bills for \$ 62,076.40. Councilman Ritter seconded. Motion passed unanimously. (11172025-C).

8. Correspondence

- a. Macungie Ambulance Monthly Report

9. Reports

- a. Macungie Institute Manager Quarterly Report
 - i. April 15, July 15, Oct 21
 - 1. Report presented by V Kocher
- b. Zoning Monthly Update Report (2nd meeting of the month)
 - i. Report provided
- c. Solicitor
 - i. Nothing to report; there will be an executive session legal and personnel.

MACUNGIE BOROUGH COUNCIL
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REGULAR MEETING MINUTES
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- d. Macungie Police Department (2nd meeting of the month)
 - i. Presented detailed report (copy attached)
- e. Mayor
 - i. Christmas Tree Lighting December 2nd starting at 5:30 PM.
 - ii. Commented that same 6-8 people usually attend meetings; recently more have participated. However, council needs to allow people to speak if you want them to engage with council.
 - iii. He feels that limiting public comment to three (3) minutes per person is too restrictive; council should reinstate the five (5) minutes time limit.
- f. Borough Manager
 - i. No report other than what is on the agenda.

10. Unfinished Business

- a. None

11. New Business

- a. 2025-03 AN ORDINANCE OF MACUNGIE BOROUGH, LEHIGH COUNTY, PENNSYLVANIA, AMENDING THE CODE OF ORDINANCES OF MACUNGIE BOROUGH BY AMENDING CHAPTER 81, SALARIES AND COMPENSATION, ARTICLE I, MAYOR AND COUNCIL, BY INCREASING THE COMPENSATION OF EACH COUNCIL MEMBER AND THE MAYOR IN SECTION 81-1.
 - i. Public Hearing -there were no comments. Closed public hearing.
 - ii. Councilman Yerman made motion to approve Ordinance 2025-03. Councilwoman M Sell seconded the motion.
 - iii. Council persons Yerman, M Sell and Hutchison voted Yes to approve. Council persons Rozak, C Sell, Ritter and Karboski voted not to approve. Motion failed by a vote of 3 to 4. (11172025-D)
- b. Rebbecca Young, Macungie Holiday 2025 donation
 - i. Stated she did not have to do paperwork related to Resolution 2023-01 Donation Policy; provided a summary document last year explaining the operation of the Macungie Holiday which is not a 501C3 and was granted the funds.
 - ii. She did not understand why it is different this year; seems to keep changing
 - iii. President Karboski explained rationale behind the resolution for granting of taxpayer monies.
 - iv. Suggested receipts be turned in and the Borough will reimburse for the Macungie Holiday up to \$ 1600.00
 - v. Councilman Yerman made the motion to reimburse receipts up to \$ 1600.00. Councilman Hutchison seconded. Motion passed unanimously. (11172025-E)
- c. Introduction of Kalman Sostarecz
 - i. President Karboski introduced Kalman as the incoming Assistant Borough Manager.
- d. Agenda Amendment
 - i. Councilman C Sell made motion to amend the agenda to include advertising the 2026 Final budget for consideration and potential approval at the December 1, 2025, meeting. Councilman Hutchison seconded the motion to amend the agenda. Motion passed unanimously. (11172025-F)

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REGULAR MEETING MINUTES
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- ii. Council President Karboski made the motion to advertise the 2026 Final budget for consideration and potential approval at the December 1 2025 meeting. Councilman Ritter seconded the motion. Motion passed unanimously. (11172025-G)

12. Executive Session

- a. Legal, Personnel, Real Estate
- b. Entered executive session at 8:45 with right to re-open regular meeting. Exited at 9:07 PM

13. Adjournment

- i. Councilman Yerman made motion to adjourn. Councilman Rozak seconded the motion. Motion passed unanimously. (11172025-H)

Respectfully Submitted

John A Brown

Borough Manager

MACUNGIE BOROUGH COUNCIL
MEETING MINUTES
Wednesday, November 26, 2025
Special Meeting
9:00 A.M.

Council Members:

Ron Karboski
Greg Hutchison
Todd Ritter
Robert Rozak (phone)
Carl Sell
John Yerman
Megan Sell
Absent
Pat Armstrong
John Brown
Kalman Sostarecz

Mayor:

Solicitor:

Borough Manager:

Assistant Borough Manager:

President Karboski called the meeting to order at 9:00 a.m. and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

President Karboski made a motion to amend the agenda to remove all items except for New Business and Public Comment. Seconded by Councilmember Ritter. The motion passed unanimously. (11262025-A)

1. Public Comment

a. Public

i. Bill Casey

1. Asked why Public Comment is being held before the agenda items as they won't know what is being discussed and stated that he feels a meeting should not be held at 9:00 a.m. due to people's work schedules.

ii. Bob Bogart

1. Wants to know why an important meeting is being held at 9:00 a.m.

iii. Corporal Mullen

1. Asked if this was the proper time to comment on the agenda items.

2. New Business

a. Consideration of a Resolution 2025-12 that implements a revised police internal affairs policy, which shall be effective immediately

- i. Attorney Gerber outlined several updates to the Borough's Internal Affairs policy which he stated is a "tune-up" to clarify roles in internal affairs investigations. He stated the amended policy defines the obligations of the Council, Mayor, and Police Department and ensures that there are due process rights to police officers who may be charged with misconduct. If the policy is approved, it would be subject to public disclosure.
- ii. Councilwoman Sell read a prepared statement referencing Section 1123.1 of the PA Borough Code and past Commonwealth Court decisions that determined ordinances cannot defeat the mayor's statutory control of a police department. She believes that Council cannot get involved in the day-to-day operation of the department and internal affairs investigations. She believes the District Attorney should be consulted. She also feels that anonymous complaints should not be permitted.

- iii. Attorney Gerber agreed regarding anonymous complaints; however, there are many examples of why certain ones cannot be ignored – each case is different. Regarding District Attorney's in Pennsylvania, their goal is criminal only – they won't get involved in administrative investigations. Regarding a mayor's role, he feels the statutes aren't clear, but that case law is clear, that Council has exclusive authority to determine how investigations are completed. It is Council's obligation to ensure that it is running a constitutional police department, and if they were to turn a blind eye to misconduct, they could be liable for civil rights violations.
- iv. Corporal Mullen, an employee of the Borough's Police Department, disagrees with Attorney Gerber's summarization of the proposed policy. He stated that the policy gives the authority to Council to designate who conducts the internal affairs investigation, which does not seem fair and impartial to him. In his time in the department there was never an issue with any previous investigations. He feels the new policy is being implemented due to Council not being happy with the outcome of the recent investigation.
- v. Dennis Fritz stated that he agrees with Corporal Mullen. This is a heavy-handed way to control the whole Borough. He feels Mr. Karboski wants to control everything.
- vi. Terry Buss agrees with Corporal Mullen. There is no transparency with the Council, and she appreciates the police force and they should be supported.
- vii. Virginia Voros stated if transparency is important to the Council, why is the meeting being held at 9:00 a.m.
- viii. Bob Sell asked who is paying for the special investigator.
- ix. Bernadette Reinert stated she feels the meeting should not be held at 9:00 a.m. on a Wednesday.
- x. Bill Bogart doesn't understand why the meeting is being held.
- xi. Councilman Hutchinson made a motion to approve Resolution 2025-12. Seconded by Councilman C. Sell. Motion passed 6-1 (M. Sell – No) (11262025-B)

b. Consideration of motion to require all Borough police officers to cooperate with the Borough's internal affairs investigation that is being conducted by special counsel, Patrick Harvey, Esquire, which includes testifying at administrative interviews that are scheduled by Mr. Harvey.

- i. Terry Buss asked if the voting can be delayed.
- ii. Dennis Fritz asked why Mr. Rozak is able to vote due to him being a convicted felon.
- iii. Councilman Hutchinson made a motion to require all Borough police officers to cooperate with the Borough's internal affairs investigation that is being conducted by special counsel, Patrick Harvey, Esquire, which includes testifying at administrative interviews that are scheduled by Mr. Harvey. Councilman Rozak seconded, Motion passed 6-1 (M. Sell – No) (11262025-C)

3. Adjournment

- a. Councilman Yerman made a motion to adjourn the meeting at 9:45 a.m. Seconded by Mr. Hutchinson. Motion passed unanimously. (11262025-D)

Respectfully Submitted
 Kalman Sostarecz
 Assistant Borough Manager

Borough of Macungie - General Fund Profit & Loss Budget vs. Actual January through November 2025

	Jan - Nov 25	Budget	\$ Over Budget
Income			
301 - REAL PROPERTY TAXES			
301.100 - Real Estate Taxes—Current Year	1,028,590.68	1,052,950.00	-24,359.32
301.200 - Real Estate Taxes—Prior Year's	0.00	9,000.00	-9,000.00
301.300 - Real Estate Taxes—Delinquent	0.00	15,000.00	-15,000.00
301.400 - Delinquent frm Tax Claim Bureau	30,149.87	1,000.00	29,149.87
Total 301 - REAL PROPERTY TAXES	1,058,740.55	1,077,950.00	-19,209.45
310 - LOCAL TAX- (Act 511)			
310.010 - Per Capita Taxes—Current Year	12,426.17	15,000.00	-2,573.83
310.020 - Per Capita Taxes - Prior Years	0.00	164.00	-164.00
310.030 - Per Capita Taxes—Delinquent	7,115.51	7,500.00	-384.49
310.100 - Real Estate Transfer Tax	212,848.60	190,275.00	22,573.60
310.210 - Earned Income Tax—Current Year	613,023.10	580,000.00	33,023.10
310.500 - Local Services Tax	48,207.18	45,000.00	3,207.18
Total 310 - LOCAL TAX- (Act 511)	893,620.56	837,939.00	55,681.56
320-322 - LICENSES & PERMITS			
320.100 - Yard Sale Permit	36.00		
320.200 - Fireworks Permit	107.00		
321.450 - Residential Rental License	420.00	300.00	120.00
321.610 - Transient Retailer-Solicitation	112.00		
321.800 - Cable Television Franchise	35,885.25	40,000.00	-4,114.75
322.100 - Moving Permit	595.00		
322.400 - Zoning Permit	4,854.00		
322.500 - Street/Road Opening Permit	450.00		
322.600 - Curb & Sidewalk Permit	509.00		
320-322 - LICENSES & PERMITS - Other	1,404.00	2,000.00	-596.00
Total 320-322 - LICENSES & PERMITS	44,372.25	42,300.00	2,072.25
331 - FINES			
331.100 - Court-District Magistrate	1,123.64	1,300.00	-176.36
331.130 - State Police Fines	460.95	600.00	-139.05
331.140 - Parking Violation Fines	195.00	850.00	-655.00
331.210 - Lehigh County Fines	3,199.64	1,750.00	1,449.64
Total 331 - FINES	4,979.23	4,500.00	479.23
341 - INTEREST			
341.02 - GF Recreation Interest	219.29		
341.040 - Post Med. Benefits Interest	6,058.04		
341.060 - Contingency Interest	8,179.33		
341.070 - MI Tree of Life Interest	185.54		
341.90 - GF Depository Interest	547.65		
341 - INTEREST - Other	0.00	86,000.00	-86,000.00
Total 341 - INTEREST	15,139.85	86,000.00	-70,860.15

Borough of Macungie - General Fund Profit & Loss Budget vs. Actual January through November 2025

8:57 PM
12/10/25
Cash Basis

	Jan - Nov 25	Budget	\$ Over Budget
342 - RENTS, ROYALTIES & DONATIONS			
342.200 - 24 S Church Street	4,950.00		
342.210 - Macungie Institute	18,729.45		
342.220 - Contributions & Donations - MI	-795.00		
342 - RENTS, ROYALTIES & DONATIONS - Other	0.00	30,000.00	-30,000.00
Total 342 - RENTS, ROYALTIES & DONATIONS	22,884.45	30,000.00	-7,115.55
354 - State Capital & Operating			
354.030 - Winter Maintenance	0.00	1,267.00	-1,267.00
354.150 - Recycling/Act 101 Grant	0.00	8,000.00	-8,000.00
354 - State Capital & Operating - Other	198,675.53		
Total 354 - State Capital & Operating	198,675.53	9,267.00	189,408.53
355 - STATE SHARED REVENUE			
355.010 - Public Utility Realty Tax-PURTA	1,612.81	1,750.00	-137.19
355.040 - Alcoholic Beverage License	1,100.00	1,100.00	0.00
355.050 - General Municipal Pension-Aid (State Aid)	106,650.70	71,304.00	35,346.70
355.099 - Firemen's Relief Funding	0.00	20,151.00	-20,151.00
Total 355 - STATE SHARED REVENUE	109,363.51	94,305.00	15,058.51
359.000 - Payment in Lieu of Taxes			
360-361 - CHARGES FOR SERVICE	11,488.90	11,500.00	-11.10
361.300 - Subdivision & Land Dev. App	0.00	1,500.00	-1,500.00
361.34 - ZHB Fees	425.00	6,000.00	-5,575.00
361.350 - Legal Reimbursement	32,412.00		
361.500 - Sale of Maps & Publications-RTK	0.00	50.00	-50.00
361.750 - Fingerprinting	350.00	200.00	150.00
361.90 - 15% Admin Fee - Refuse	176,349.19		
Total 360-361 - CHARGES FOR SERVICE	209,536.19	7,750.00	201,786.19
362 - PUBLIC SAFETY			
362.110 - Police Reports	750.00	750.00	0.00
362.400 - UCC Filing Fee	121.50		
362.405 - Rental Inspection	4,760.00	4,500.00	260.00
362.410 - Building Permit	16,052.59	10,000.00	6,052.59
362.420 - Electrical Permit	2,837.50	2,500.00	337.50
362.430 - Plumbing Permit	1,701.00	2,500.00	-799.00
362.450 - Occupancy/Use Permit	0.00	200.00	-200.00
362.470 - Mechanical/HVAC Permit	2,915.50	3,500.00	-584.50
362 - PUBLIC SAFETY - Other	372.50		
Total 362 - PUBLIC SAFETY	29,510.59	23,950.00	5,560.59
364 - SANITATION			
364.300 - Solid Waste Collection	0.00	0.00	0.00
364.900 - Yard Waste Passes	0.00	1,250.00	-1,250.00
Total 364 - SANITATION	0.00	1,250.00	-1,250.00
365.600 - Health Ins./Co-pay Dividend	45,017.30	34,178.00	10,839.30

Borough of Macungie - General Fund Profit & Loss Budget vs. Actual January through November 2025

8:57 PM
12/10/25
Cash Basis

	Jan - Nov 25	Budget	\$ Over Budget
367 • CULTURE-RECREATION			
367.20 • Recreation/Dedication Fees	3,500.00		
Total 367 • CULTURE-RECREATION	3,500.00		
387.00 • Contributions and Donations			
387.10 • Police Donation	2,185.56		
387.11 • National Night Out	2,185.56		
Total 387.10 • Police Donation	2,185.56		
Total 387.00 • Contributions and Donations			
389.100 • UNCLASSIFIED REVENUE			
389.11 • Late Fee on Utilities	8,236.88		
389.100 • UNCLASSIFIED REVENUE - Other	10,000.00	25,000.00	-15,000.00
Total 389.100 • UNCLASSIFIED REVENUE	18,236.88	25,000.00	-6,763.12
390.00 • Hometown Hero	845.56		
391.00 • Proceeds of GF Asset Dispositio			
391.10 • Sales of GF Fixed Assets	7,050.00		
Total 391.00 • Proceeds of GF Asset Dispositio	7,050.00		
392.00 • Interfund Operating Transfers-			
392.70 • Transfer from S Church St Escro	152,418.34		
392.00 • Interfund Operating Transfers- - Other	125,000.00		
Total 392.00 • Interfund Operating Transfers-	277,418.34		
396.00 • Uncategorized Income	0.00		
Total Income	2,952,565.25	2,285,889.00	666,676.25
Gross Profit	2,952,565.25	2,285,889.00	666,676.25
Expense			
400 • COUNCIL & MAYOR			
400.105 • Salaries & Wages	8,700.00	8,700.00	0.00
Total 400 • COUNCIL & MAYOR	8,700.00	8,700.00	0.00
401 • BOROUGH MANAGER			
401.110 • Borough Manager Wages	43,670.05	43,750.00	-79.95
401.353 • Surety and Fidelity (Bonding)	133.34		
Total 401 • BOROUGH MANAGER	43,803.39	43,750.00	53.39
402 • AUDITING & BOOKKEEPING			
402.311 • AUDITOR SERVICES	19,500.00	10,804.00	8,696.00
402.312 • BOOKKEEPING	13,092.50	20,000.00	-6,907.50
Total 402 • AUDITING & BOOKKEEPING	32,592.50	30,804.00	1,788.50

Borough of Macungie - General Fund Profit & Loss Budget vs. Actual January through November 2025

8:57 PM
12/10/25
Cash Basis

	Jan - Nov 25	Budget	\$ Over Budget
403 • TAX COLLECTION			
403.116 • Tax Collector- Wages/Commission	0.00	4,376.00	-4,376.00
403.317 • EIT Collection Fees	0.00	5,873.00	-5,873.00
403.318 • RE, LST & Per Capita Collection	0.00	7,400.00	-7,400.00
403.353 • Surety & Fidelity (Bonding)	56.66	160.00	-103.34
403.450 • Tax Collectors Audit	0.00	3,300.00	-3,300.00
Total 403 • TAX COLLECTION	56.66	21,109.00	-21,052.34
404 • LEGAL SERVICES			
404.310 • Solicitor-Legal Services	45,266.91	70,883.00	-25,616.09
404.317 • Zoning Hearing Attorney	6,582.00		
404 • LEGAL SERVICES - Other	1,100.00		
Total 404 • LEGAL SERVICES	52,948.91	70,883.00	-17,934.09
405 • SECRETARY/CLERK/TREASURER			
405.112 • Administrative Assistant-Wages	9,543.75	17,472.00	-7,928.25
405.113 • Clerk/Assistant Treasurer-Wages	0.00	14,907.00	-14,907.00
405.172 • Bonus	0.00		
405.180 • Overtime	4,360.65		
405.187 • Health Reimbursement Acct-HRA	250.00		
Total 405 • SECRETARY/CLERK/TREASURER	14,154.40	32,379.00	-18,224.60
406 • GENERAL GOV. ADMINISTRATION			
406.162 • UC - General	2,965.51		
406.192 • FICA - Employer Paid	19,923.53	23,252.00	-3,328.47
406.193 • Medicare - Employer Paid	4,659.50		
406.194 • Unemployment - Employer Paid	163.09	1,045.00	-881.91
406.196 • Medical/Dental/Vision	45,438.28	88,383.00	-42,944.72
406.197 • Pension - Defined Contributions	715.22	12,437.00	-11,721.78
406.198 • Short Term/Long Term Disability	814.96	1,100.00	-285.04
406.199 • Life Ins. & AD&D	282.24	500.00	-217.76
406.210 • Office Supplies	2,256.91	2,500.00	-243.09
406.212 • Bank Service Charges	1,053.88		
406.213 • Computer/Copier Supplies	1,770.86		
406.215 • Postage	0.00	3,000.00	-1,288.14
406.249 • Petty Cash	0.00	50.00	-50.00
406.252 • Computer/Copier Parts-Repairs	2,500.17	5,518.00	-3,017.83
406.310 • Professional Svcs - Payroll Svc	450.06		
406.321 • Telephone	0.00	700.00	-700.00
406.331 • Mileage Reimbursement	6,215.57	250.00	-5,965.57
406.341 • Advertising	0.00	5,000.00	-5,000.00
406.342 • Printing Services	-452.49	825.00	-1,277.49
406.351 • Commercial Insurance	0.00	300.00	-300.00
406.353 • Bonding - General	0.00	300.00	-300.00
406.354 • Workers Compensation Insurance	4,949.40	5,735.00	-785.60
406.375 • Office Maintenance & Repairs	308.43	1,250.00	-941.57
406.420 • Dues, Subscriptions, & Membersh	1,384.80	1,500.00	-115.20
406.450 • Contracted Services	20,560.81	24,862.00	-4,301.19
406.460 • Meetings/Conferences/Cont. Edu.	0.00	1,000.00	-1,000.00
406.480 • Miscellaneous	0.00	1,500.00	-1,500.00

Borough of Macungie - General Fund Profit & Loss Budget vs. Actual January through November 2025

8:57 PM
12/10/25
Cash Basis

	Jan - Nov 25	Budget	\$ Over Budget
406.530 • Yard Waste Passes (Yard Waste Passes for Lower Macungie Township & Emmaus)	-1,045.00	1,000.00	-2,045.00
406 • GENERAL GOV. ADMINISTRATION - Other	-381.88		
Total 406 • GENERAL GOV. ADMINISTRATION	114,651.60	190,034.00	-75,382.40
408 • ENGINEERING SERVICES			
408.236 • Sidewalk Inspections	1,452.00		
408.313 • Engineering-General Services	34,553.50		
408.315 • Engineering - MS4 Annual Report	3,545.00	40,000.00	-5,446.50
408.450 • BCO Fees	55,425.24		
408.470 • S. Church & Hickory Connection	14,947.50		
408.480 • Main St Lighted Pedestrian Xing	19,373.50		
Total 408 • ENGINEERING SERVICES	129,296.74	40,000.00	89,296.74
409 • General Government Buildings			
409.200 • Real Estate Tax -24 S Church St	1,125.00	500.00	-500.00
409.229 • Hospitality (M&E)	0.00	7,750.00	-6,613.87
409.230 • Heating	1,136.13	2,000.00	-1,653.10
409.236 • Building Supplies	346.90	100.00	2.25
409.260 • Small Tools & Minor Equipment	102.25	4,280.00	-4,177.75
409.361 • Electricity	5,811.89	19,898.00	-14,086.11
409.373 • Building Repairs/Maintenance	2,330.84	1,250.00	1,080.84
409.374 • Bldg Maint & Repairs - MI	-141.30	1,500.00	-1,641.30
409.430 • Real Estate Tax-31 S Church	162.99	10,920.00	-10,757.01
409.450 • Contracted Services	2,045.00		
409.451 • Janitorial Services	3,037.50		
Total 409 • General Government Buildings	15,957.20	48,198.00	-32,240.80
410 • POLICE DEPT.			
410.110 • Sgt. Wages	88,112.00	96,463.66	-8,351.66
410.112 • Corporal- Wages	88,647.87	92,480.66	-3,842.79
410.115 • Part-Time- Wages	46,850.30	42,000.00	4,850.30
410.117 • Patrol Officer's Wages	250,813.21	314,040.66	-63,227.45
410.130 • Bonus	0.00		
410.162 • Police UC	2,295.67	42,000.00	-39,704.33
410.180 • Overtime	76,599.81		
Total 410 • POLICE DEPT.	500.00	45,429.00	-45,429.00
410.187 • Health Reimbursement Acct-HRA			
410.192 • FICA - Employer Paid	0.00	3,135.00	-3,135.00
410.194 • Unemployment Compensation - Employer Paid	0.00	170,027.00	-170,027.00
410.196 • Medical/Dental/Vision	137,322.98	142,099.00	-4,776.02
410.197 • Pension - Defined Benefit	142,099.00	3,350.00	138,749.00
410.198 • Short Term/ Long Term Disability (Short-Term/ Long-Term Disability)	2,807.42	1,225.84	1,581.58
410.199 • Life Ins. & AD&D	1,225.84	600.00	625.84
410.210 • Office Supplies	791.19	1,000.00	-208.81
410.213 • Minor Equipment	1,045.43	700.00	345.43
410.215 • Postage	0.00	1,100.00	-1,100.00
410.230 • Heating	1,136.12	16,000.00	-14,863.88
410.231 • Vehicle Fuel	10,403.05	750.00	9,653.05
410.236 • Building Supplies	355.22	9,000.00	-8,644.78
410.238 • Clothing and Uniforms	7,643.75	2,500.00	5,143.75
410.242 • Ammunition	1,795.81	8,880.00	-7,084.19
410.250 • Vehicle Maintenance	4,751.11	3,000.00	1,751.11
410.260 • Major Equipment	2,768.75		

Borough of Macungie - General Fund Profit & Loss Budget vs. Actual January through November 2025

8:57 PM
12/10/25
Cash Basis

	Jan - Nov 25	Budget	\$ Over Budget
410.314 • Legal Expenses - Police	21,264.85		
410.321 • Telephone	2,671.72	1,920.00	751.72
410.331 • Travel Expense (mileage Reimb)	37.42		
410.351 • Commercial Insurance	0.00	9,638.00	-9,638.00
410.354 • Workers' Compensation Insurance	21,275.06	21,585.00	-309.94
410.361 • Electricity	1,747.13	1,500.00	247.13
410.373 • Building Repairs/Maintenance	3,302.54	3,508.00	-205.46
410.420 • Dues, Subscriptions and Members	302.89	400.00	-97.11
410.450 • Contracted Services	10,950.07	18,273.00	-7,322.93
410.451 • Janitorial Services	2,997.50	3,640.00	-642.50
410.454 • Civil Service Commission	0.00	900.00	-900.00
410.460 • Meetings/Conferences/Cont. Edu.	1,490.00	500.00	990.00
410.47 • Drug & Alcohol Testing	196.00		
410.480 • Miscellaneous Expenses	3,933.50	1,025.00	2,908.50
Total 410 • POLICE DEPT.	937,833.21	1,058,953.88	-121,120.77
411 • FIRE DEPT.			
411.540 • Annual Allocation	90,000.00	90,000.00	0.00
411.541 • Fire Relief Distribution	0.00	20,151.00	-20,151.00
Total 411 • FIRE DEPT.	90,000.00	110,151.00	-20,151.00
412 • AMBULANCE/RESCUE			
412.540 • Annual Allocation	1,600.00	1,600.00	0.00
Total 412 • AMBULANCE/RESCUE	1,600.00	1,600.00	0.00
413 • CODE ENFORCEMENT			
413.450 • Contracted Services	3,203.46		
Total 413 • CODE ENFORCEMENT	3,203.46		
414 • PLANNING & ZONING			
314 • Zoning - Legal	3,357.80	3,000.00	357.80
414.115 • Wages-Part Time	27,195.16	96,443.00	-69,247.84
414.120 • Zoning Hearing Board -Wages	0.00	675.00	-675.00
414.450 • Contracted Services	10,350.00	9,500.00	850.00
414.460 • Zoning Services	23,197.50		
Total 414 • PLANNING & ZONING	64,100.46	109,618.00	-45,517.54
415 • EMERGENCY MANAGEMENT			
415.241 • General Government Supplies	0.00	5,000.00	-5,000.00
Total 415 • EMERGENCY MANAGEMENT	0.00	5,000.00	-5,000.00
422 • VECTOR (ANIMAL CONTROL)			
422.450 • Vector (Animal) Control	1,125.00		
Total 422 • VECTOR (ANIMAL CONTROL)	1,125.00		
426 • LEAF COLLECTION			
426.450 • Leaf Collection Service	0.00	25,343.00	-25,343.00
Total 426 • LEAF COLLECTION	0.00	25,343.00	-25,343.00

Borough of Macungie - General Fund Profit & Loss Budget vs. Actual January through November 2025

8:57 PM
12/10/25
Cash Basis

	Jan - Nov 25	Budget	\$ Over Budget
430-439 • PW-HIGHWAYS, ROADS, & STREETS			
430.110 • Public Works Supervisor-Wages	21,986.41	24,565.00	-2,578.59
430.112 • Public Works Full-Time-Wages	50,125.52	75,740.00	-25,614.48
430.117 • Seasonal Employee-Wages	7,226.25	3,400.00	3,826.25
430.180 • Overtime	9,925.30	2,500.00	7,425.30
430.182 • Bonus	37.81		
430.183 • Comp	0.00		
430.187 • Health Reimbursement Acct-HRA	500.00		
430.190 • PCOR Fees	72.87		
430.197 • Pension - Defined Benefit	57,278.00		
430.220 • Operating Supplies	427.49	2,167.00	-1,739.51
430.230 • Fuel Oil-Garage	1,149.55		
430.231 • Vehicle Fuel	2,381.85	4,916.00	-2,534.35
430.238 • Uniforms	1,633.11	2,200.00	-566.89
430.250 • Vehicle Maintenance	6,583.88	14,556.00	-7,972.11
430.260 • Small Tools & Minor Equipment	6,741.94	10,713.00	-3,971.06
430.317 • CDL Testing	0.00	400.00	-400.00
430.331 • Travel Expense (mileage Reimb)	20.70		
430.374 • Machinery & Equipment Repairs	983.02	4,847.00	-3,863.98
430.384 • Machinery & Equipment Rental	5,311.23	2,000.00	3,311.23
430.460 • Meetings/Conferences/Cont. Edu.	88.00		
430.470 • CDL, Drug & Alcohol Testing	397.00		
431.450 • Street Sweeping Services	5,203.32	13,400.00	-8,196.68
432.000 • Winter Maintenance - Snow Remov	2,632.50		
433.200 • Pedestrian Signs w/ LED Project	162,650.00		
433.220 • Signs & Markings	5,579.69	500.00	5,079.69
433.450 • Crosswalk Painting-Contracted	10,953.93	14,050.00	-3,096.07
433.454 • Traffic Control-Contracted	0.00	4,167.00	-4,167.00
434.361 • Holiday Lights	388.83	300.00	88.83
436.236 • Storm Sewer Maintenance/Repairs			
436.246 • Other Services Supplies	334.74		
436.236 • Storm Sewer Maintenance/Repairs - Other	0.00	3,000.00	-3,000.00
Total 436.236 • Storm Sewer Maintenance/Repairs	334.74	3,000.00	-2,665.26
438.245 • Street Patching Materials	5,895.01	3,867.00	2,028.01
439.500 • Street Resurfacing & Overlay	1,148.08	110,000.00	-108,851.92
Total 430-439 • PW-HIGHWAYS, ROADS, & STREETS	367,635.84	297,088.00	70,547.84
450 • CULTURE & RECREATION			
453.240 • Special Event Decorations	348.29	2,000.00	-1,651.71
454.250 • Parks Maintenance			
454.251 • Flower Park Maintenance	3,489.86		
454.250 • Parks Maintenance - Other	1,865.06	6,975.00	-5,109.94
Total 454.250 • Parks Maintenance	5,354.92	6,975.00	-1,620.08

Borough of Macungie - General Fund Profit & Loss Budget vs. Actual January through November 2025

8:57 PM
12/10/25
Cash Basis

	Jan - Nov 25	Budget	\$ Over Budget
454.361 • Flower Park- Electricity	423.85	500.00	-76.15
455.250 • Shade Tree Maintenance	6,688.00		
456.520 • Library Contract	23,385.00	23,385.00	0.00
457.540 • Halloween Parade	28.00	1,500.00	-1,472.00
457.541 • Flower Park Contribution	0.00	3,500.00	-3,500.00
457.542 • Macungie Holiday Contribution	0.00	1,500.00	-1,500.00
457.543 • National Night Out	2,961.94		
450 • CULTURE & RECREATION - Other	31.80		
Total 450 • CULTURE & RECREATION	39,221.80	39,360.00	-138.20
459 • MACUNGIE INSTITUTE			
459.110 • Payroll - MI Coordinator	0.00		
459.115 • Salaries and Wages - Part-Time	23,960.66	23,660.00	-23,660.00
459.210 • Office Supplies	3.20		
459.212 • Fundraising Expenses	130.24		
459.230 • Heating	2,953.56		
459.236 • Building Supplies	683.41		
459.321 • Telephone Monthly Charges	471.05		
459.361 • Electricity	4,108.79		
459.373 • Building Repairs/Maintenance	3,975.81		
459.451 • Janitorial Services	5,995.00		
Total 459 • MACUNGIE INSTITUTE	42,281.72	23,660.00	18,621.72
471 • DEBT PRINCIPAL			
481.100 • Gen Oblig Note Series of 2021	73,216.67	73,217.00	-0.33
Total 471 • DEBT PRINCIPAL	73,216.67	73,217.00	-0.33
472.000 • DEBT INTEREST			
472.100 • General Oblig. Bond Interest	0.00	0.00	0.00
481.110 • Gen Oblig Note Ser of 2021-Int	6,973.98	6,974.00	-0.02
Total 472.000 • DEBT INTEREST	6,973.98	6,974.00	-0.02
492.00 • Interfund Operating Transfers			
492.06 • Transfers to Water Fund	5,000.00		
492.100 • Transfer-Post Retirement Med.	25,000.00	25,000.00	0.00
492.300 • Transfer to General Fund Cap. (Transfer to General Fund Capital)	37,513.00	37,513.00	0.00
492.500 • Transfer to Mavis Tire #7373	0.01		
Total 492.00 • Interfund Operating Transfers	67,513.01	62,513.00	5,000.01
Total Expense	2,106,866.55	2,299,334.98	-192,468.43
Net Income	845,698.70	-13,445.98	859,144.68

PAID BILLS BY FUND-SUMMARY					
December 15 2025					
Fund	11/18/2025	11/25/2025	12/2/2025	12/9/2025	Total
General Fund	\$ 12,174.94	\$ 9,264.82	\$ 40,644.70	\$ 2,881.94	\$ 64,966.40
Sewer Fund			\$ 1,885.50	\$ 27.46	\$ 1,912.96
Refuse-Sanitation Fund	\$ 50,122.00				\$ 50,122.00
Liquid Fuels Fund	\$ 104.68	\$ 375.28	\$ 270.00	\$ 4,094.28	\$ 4,844.24
Water Authority Fund					\$ -
General Fund Capital					\$ -
Sewer Fund Capital					\$ -
Water Fund Capital					\$ -
S. Church St Capital			11946.5		\$ 11,946.50
Total	\$ 62,401.62	\$ 9,640.10	\$ 54,746.70	\$ 7,003.68	\$ 133,792.10

9:48 AM

11/18/25

Borough of Macungie - General Fund
Paid Bills Detail
All Transactions

Type	Date	Memo	Open Balance
Canon Financial Services, Inc.			
Bill	11/11/2025	Inv #42174022 - Police Copier usage	123.29
Total Canon Financial Services, Inc.			123.29
Great America Financial Services			
Bill	11/05/2025	Inv #40516187 - Borough Hall Copier Lease	191.00
Total Great America Financial Services			191.00
Lamb McErlane PC			
Bill	11/11/2025	Inv #284566 - Police Matters	8,919.60
Total Lamb McErlane PC			8,919.60
Lantek			
Bill	11/12/2025	Inv #CW59562 - Service on Asst Treasurer computer	247.50
Total Lantek			247.50
Master Supply Line			
Bill	11/14/2025	Inv #8-194649 - TH & Police supplies	174.95
Total Master Supply Line			174.95
Pitney Bowes Global Financial Svc. LLC			
Bill	11/12/2025	Inv #3321589409 - 4th Quarter 2025 Lease	144.93
Total Pitney Bowes Global Financial Svc. LLC			144.93
PSAB - UC Plan			
Bill	11/17/2025	3rd Quarter 2025 UC Contribution	556.45
Total PSAB - UC Plan			556.45
Service Electric Telephone Co			
Bill	11/10/2025	Acct #0675192497 - Garage	24.36
Bill	11/10/2025	Acct #0675203872 - Macungie Institute	42.97
Bill	11/10/2025	Acct #0677969959 - Police Department	42.97
Bill	11/10/2025	Acct #0675203880 - Borough Hall	80.22
Total Service Electric Telephone Co			190.52
The Carwash in Macungie			
Bill	10/31/2025	Stmnt #1115 - Police Carwash	42.00
Total The Carwash in Macungie			42.00
TnT Home & Business Cleaning			
Bill	11/17/2025	Inv #2995 - Office Cleaning	1,090.00
Total TnT Home & Business Cleaning			1,090.00
UGI			
Bill	11/06/2025	Acct #411002403722 - -301 S Church-garage-heating	121.94
Bill	11/06/2025	Acct #411002403458 - 21 Locust St	97.23
Total UGI			219.17
UniFirst Corporation			
Bill	11/12/2025	Inv #1290269457 - Uniform Service	87.41
Total UniFirst Corporation			87.41
Wehrung's Macungie LLC			
Bill	11/10/2025	Inv #61716 - Flower Park	47.98
Bill	11/10/2025	Inv #61734 - Small tools/minor equipment	71.88
Total Wehrung's Macungie LLC			119.86
TOTAL			12,106.68

10:08 AM

11/18/25

Borough of Macungie - General Fund
Paid Bills Detail
All Transactions

Type	Date	Memo	Open Balance
PSAB Municipal Retirement Trust Bill	11/20/2025	Ryan Keiser Match 11-20-25 pay	68.26
Total PSAB Municipal Retirement Trust			68.26
TOTAL			68.26

9:33 AM

11/18/25

REFUSE-SANITATION COMPANY
Paid Bills Detail
All Transactions

Type	Date	Memo	Open Balance
Casella Waste Systems Inc Bill	10/31/2025	Inv #1674000 - October Trash & Recycling	50,122.00
Total Casella Waste Systems Inc			50,122.00
TOTAL			50,122.00

9:30 AM

11/18/25

35-LIQUID FUELS
Paid Bills Detail
All Transactions

Type	Date	Memo	Open Balance
PP&L			
Bill	11/07/2025	Acct #96229-63007 - Church St & Rte 100	32.83
Bill	11/07/2025	Acct #96619-34013 - W Main St	71.85
Total PP&L			104.68
TOTAL			104.68

8:59 AM

Borough of Macungie - General Fund

Paid Bills Detail

As of November 25, 2025

Type	Date	Memo	Open Balance
Avalon Insurance Bill	11/15/2025	Inv #253190013152 - Secure Rx	166.00
Total Avalon Insurance			166.00
E.M. Kutz, Inc. Bill	11/18/2025	Inv #46159 - Truck #2 & #3	2,935.18
Total E.M. Kutz, Inc.			2,935.18
Greg's Auto & Tire Service, Inc. Bill	11/20/2025	Inv #098969 - Police Vehicle #702	1,191.95
Total Greg's Auto & Tire Service, Inc.			1,191.95
Jeng, Aminta Bill	11/25/2025	Security Deposit Return	75.00
Total Jeng, Aminta			75.00
Keith's Lock & Door Service LLC Bill	11/18/2025	WO #14533 - Police rear code lock	1,527.00
Bill	11/18/2025	WO #14532 - Townhall keys	18.50
Total Keith's Lock & Door Service LLC			1,545.50
Lantek Bill	11/24/2025	Inv #CW59625 - Add email to manager computer & new computer user	165.00
Total Lantek			165.00
Pierno, Maureen Bill	11/25/2025	Security Deposit Return	75.00
Total Pierno, Maureen			75.00
Smith, Mike Bill	11/25/2025	Commercial License Renewal Reimbursement	88.00
Total Smith, Mike			88.00
Stoney Creek Rentals Inc. Bill	10/28/2025	Inv #226598 - Saw & saw blades	652.00
Bill	11/19/2025	Inv #226854 - Manlift rental	1,271.50
Total Stoney Creek Rentals Inc.			1,923.50
Stratix Systems, Inc. Bill	11/18/2025	Inv #848814 - Copier Usage	479.00
Total Stratix Systems, Inc.			479.00
The Impact Project Inc. Bill	11/25/2025	Security Deposit Return	75.00
Total The Impact Project Inc.			75.00
UGI Bill	11/17/2025	Acct 411002564895 - Macungie Institute	260.82
Total UGI			260.82
UniFirst Corporation Bill	11/19/2025	Inv #1290270549 - Uniform Service	87.41
Total UniFirst Corporation			87.41
USI Insurance Services LLC Bill	11/17/2025	Inv #5756451 - Tax Collector Bond	170.00
Total USI Insurance Services LLC			170.00

8:59 AM

11/25/25

Borough of Macungie - General Fund

Paid Bills Detail

As of November 25, 2025

Type	Date	Memo	Open Balance
Wehrung's Macungie LLC			
Bill	11/18/2025	Inv #62057 - Cup hooks at Train Station gazebo & Flower Park staples	11.18
Bill	11/18/2025	Inv #62032 - Holiday Lighting at Flower Park	16.28
Total Wehrung's Macungie LLC			27.46
TOTAL			9,264.82

9:23 AM

11/25/25

35-LIQUID FUELS
Paid Bills Detail
All Transactions

Type	Date	Memo	Open Balance
PP&L Bill	11/20/2025	Acct #73239-69005 - Lumber & Lehigh St	65.28
Total PP&L			65.28
Telco, Inc. Bill	11/17/2025	Inv #35508 - Service on Main & N. Chestnut crosswalk pole	310.00
Total Telco, Inc.			310.00
TOTAL			375.28

9:53 AM

12/02/25

Borough of Macungie - General Fund
Paid Bills Detail
All Transactions

Type	Date	Memo	Open Balance
American United Life			
Bill	11/18/2025	120125-123125 - STD-LTD and Life Insurance	608.87
Total American United Life			608.87
Financial Related Services, LLC			
Bill	12/02/2025	November 2025 Bookkeeping Services	2,427.50
Total Financial Related Services, LLC			2,427.50
Grim, Biehn & Thatcher			
Bill	11/25/2025	Inv #237918-0141 - Roming Complaints	612.00
Bill	11/25/2025	Inv #237917-0137 - Joe Peterson Termination	126.00
Bill	11/25/2025	Inv #237916-0136 - 40 Locust-Notice of Violation	418.20
Bill	11/25/2025	Inv #237913- Zoning Ordinance Amendment	1,044.00
Bill	11/25/2025	Inv #237912-0009 - Police Matters	144.00
Bill	11/25/2025	Inv #237911-0001 - General Matters	8,038.30
Total Grim, Biehn & Thatcher			10,382.50
IntegraOne			
Bill	11/24/2025	Inv #CW84918 - Agreement SentinelONE Protection	61.80
Total IntegraOne			61.80
Isett, Barry & Assoc.			
Bill	11/07/2025	Inv #0205699 - General Engineering	1,016.00
Bill	11/10/2025	Inv #0205878 - MS4	459.00
Bill	11/11/2025	Inv #0205993 - Sonoma Way Sinkhole Investigation	2,354.25
Bill	11/13/2025	Inv #0206193 - Locust St - Curb & Sidewalk Improvements	1,077.00
Total Isett, Barry & Assoc.			4,906.25
Linde Gas & Equipment Inc.			
Bill	11/22/2025	Inv #53404384 - Cylinder rental	81.46
Total Linde Gas & Equipment Inc.			81.46
NAPA Auto Parts-Allentown			
Bill	11/26/2025	Inv #280775 - Vehicle Maintenance	182.67
Total NAPA Auto Parts-Allentown			182.67
Pierno, Maureen			
Bill	11/25/2025	Security Deposit Return	75.00
Total Pierno, Maureen			75.00
PPL Electric Utilities			
Bill	11/20/2025	Acct #57170-05005 - Macungie Institute	332.94
Bill	11/21/2025	Acct #59439-06004 - Main St & Mill Display	35.06
Bill	11/21/2025	Acct #49380-17017 - 301 S Church St	850.90
Bill	11/22/2025	Acct #26780-17002- 21 Locust St	302.38
Total PPL Electric Utilities			1,521.28
PSAB Municipal Retirement Trust			
Bill	12/04/2025	Ryan Keiser Match 12-04-25 pay	65.88
Total PSAB Municipal Retirement Trust			65.88
Scheuermann Excavating, Inc.			
Bill	11/25/2025	Inv #37352 - 125 Sonoma Way Sinkhole Repair	19,875.04
Total Scheuermann Excavating, Inc.			19,875.04
SealMaster			
Bill	11/21/2025	Inv #INV2107869 - Tar boggy street patching	109.00
Total SealMaster			109.00

9:38 AM
12/02/25

08- SEWER COMPANY
Paid Bills Detail
All Transactions

Type	Date	Memo	Open Balance
Barry Isett & Associates, Inc.			
Bill	11/11/2025	Inv #0206034 - CDBG Sewer Rehabilitation	1,191.00
Bill	11/11/2025	Inv #0206029 - Sewer I & I Work	694.50
Total Barry Isett & Associates, Inc.			1,885.50
TOTAL			1,885.50

9:43 AM
12/02/25

35-LIQUID FUELS
Paid Bills Detail
All Transactions

Type	Date	Memo	Open Balance
PP&L			
Bill	11/20/2025	Acct #41239-94001 - Rte 100 & Chestnut, Signal	36.77
Bill	11/20/2025	Acct #49939-16013 - Rte 100, Pedestrian Signal	84.94
Bill	11/21/2025	Acct #57253-72006 - 1 W Main St	95.28
Bill	11/21/2025	Acct #36794-55007 - N Church St & Lehigh-A/L	53.01
Total PP&L			270.00
TOTAL			270.00

9:25 AM

12/02/25

CAPITAL FUND ACCOUNTS
Paid Bills Detail
All Transactions

Type	Date	Memo	Open Balance
Barry Isett & Associates, Inc.			
Bill	11/14/2025	Inv #0206283 - Church St & Hickory St Connection	10,794.50
Total Barry Isett & Associates, Inc.			10,794.50
Grim, Biehn & Thatcher			
Bill	11/25/2025	Inv #237915-0133 - Hickory St Bridge Replacement	1,152.00
Total Grim, Biehn & Thatcher			1,152.00
TOTAL			11,946.50

9:46 AM

12/09/25

Borough of Macungie - General Fund
Paid Bills Detail
All Transactions

Type	Date	Memo	Open Balance
Campbell Durrant, P.C.			
Bill	12/04/2025	Inv #84453 - Personnel Matters	5,180.00
Total Campbell Durrant, P.C.			5,180.00
iWorQ			
Bill	12/01/2025	Inv #214493 - Permit Management, Code Enforcement System, etc.	9,500.00
Total iWorQ			9,500.00
Lamb McErlane PC			
Bill	12/08/2025	Inv #287147 - Police Matters	10,980.00
Total Lamb McErlane PC			10,980.00
Lantek			
Bill	11/30/2025	Inv #43670 - Watchguard security suite renewals	585.00
Total Lantek			585.00
Master Supply Line			
Bill	11/14/2025	Inv #8-194650 - MI Supplies	178.20
Bill	11/14/2025	Inv #8-194651 - Shop supplies	218.15
Bill	12/05/2025	Inv #8-195132 - Shop supplies	128.03
Total Master Supply Line			524.38
PA One Call System			
Bill	11/30/2025	Inv #1127810 - Pagers	51.39
Total PA One Call System			51.39
PPL Electric Utilities			
Bill	11/26/2025	Acct #91499-97230- Holiday Lighting	36.07
Total PPL Electric Utilities			36.07
UniFirst Corporation			
Bill	12/03/2025	Inv #1290272938 - Uniform Service	90.10
Total UniFirst Corporation			90.10
United States Postal Service			
Bill	11/20/2025	Permit #200 for Utility Billing	350.00
Total United States Postal Service			350.00
Viper Pest Services			
Bill	12/05/2025	Inv #22427 - Garage bait stations	45.00
Total Viper Pest Services			45.00
Wehrung's Macungie LLC			
Bill	11/13/2025	Inv #61869 - Small tools/minor equipment	114.91
Bill	11/18/2025	Inv #62041 - Small tools/minor equipment	79.80
Total Wehrung's Macungie LLC			194.71
WEX Bank - Sunoco			
Bill	11/30/2025	Inv #109048534 - November 2025 Fuel	1,345.29
Total WEX Bank - Sunoco			1,345.29
TOTAL			28,881.94

9:11 AM
12/09/25

08- SEWER COMPANY
Paid Bills Detail
All Transactions

Type	Date	Memo	Open Balance
NAPA Autoparts - Allentown Bill	12/01/2025	Inv #280904 - Truck #5	27.46
Total NAPA Autoparts - Allentown			27.46
TOTAL			27.46

9:12 AM

12/09/25

35-LIQUID FUELS
Paid Bills Detail
All Transactions

Type	Date	Memo	Open Balance
PP&L			
Bill	11/25/2025	Acct #70000-43002 - Borough Street Lights	275.57
Bill	11/25/2025	Acct #68055-05002 - Borough Street Lights	3,818.71
Total PP&L			4,094.28
TOTAL			4,094.28



MACUNGIE AMBULANCE CORPS, INC
5550 N. WALNUT ST
PO Box 114
MACUNGIE, PA 18062

**EMERGENCY
DIAL 9-1-1**

Phone: (610) 966-2601

www.macamb.org

Fax: (610) 966-1561

Monthly Report for November 2025 Macungie Borough

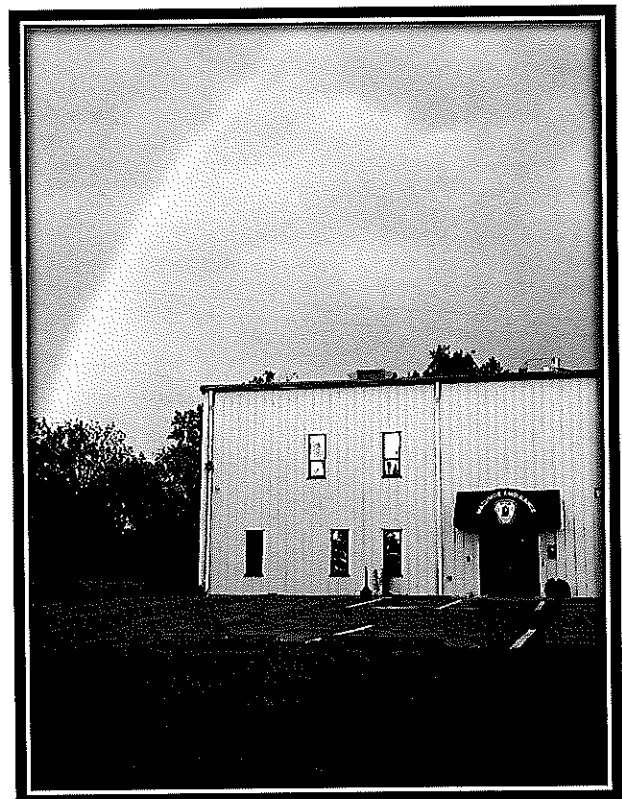
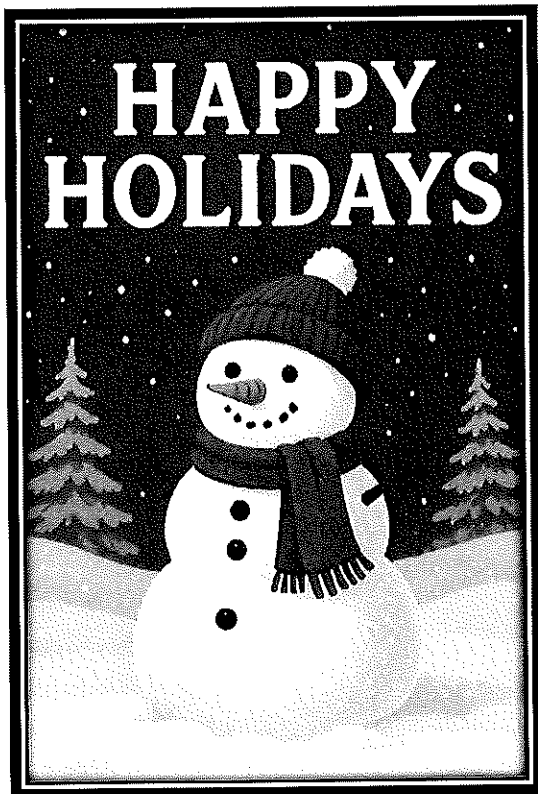
Call Volume

The Macungie Ambulance Corps responded to 381 calls for service this month.

19 of those calls were in Macungie Borough

While we were busy on other calls, our mutual aid partners responded to 2 calls for assistance in the Borough this month.

Other Points of Interest



From our family to yours, Happy Holidays and thank you for your ongoing support!

"Committed to Caring"



**Municipal
Retirement
TRUST**

**Pennsylvania State Association of Boroughs
Municipal Retirement Trust**

2941 North Front Street, Harrisburg, PA 17110
(717) 236-9526 | (800) 232-7722 | Fax (223) 322-7470 | www.mrtpensions.org

Monthly Report of Municipal Net Assets

MACUNGIE BOROUGH NON-UNIFORM DEFINED CONTRIBUTION PENSION

SCHEDULE OF CHANGES IN NET ASSETS

PSAB MUNICIPAL RETIREMENT TRUST

BALANCED FUND

MRT:90422

For the 10 Months ended October-31-2025

	Month to Date	Year to Date
Receipts:		
State Aid	0.00	0.00
Employer Contributions	63.50	1,942.11
Employee Contributions	63.50	1,443.88
Interest, DROP/Escrow Acct.	0.00	0.00
Interest, Net of Investment Fees	19.55	180.00
Dividend Income	34.72	346.78
Realized Gains(Loss)	680.72	1,121.37
Unrealized Gains(Loss)	-318.79	3,044.86
Misc. Income	0.00	0.00
Transfer In - Other Funds	0.00	0.00
Transfer In - Previous Trust	0.00	0.00
Total Receipts	543.20	8,079.00
Disbursements:		
Pension Payments	0.00	0.00
Lump Sum Payments	0.00	0.00
Payments to DROP/Escrow Acct.	0.00	0.00
Interest Pd to DROP/Escrow Acct.	0.00	0.00
Return of Excess State Aid	0.00	0.00
Return of Employee Contrib.	0.00	0.00
Return of Excess Employer Ctb.	0.00	0.00
Actuarial/Consulting Fees	0.00	1,000.00
Admin. Fees	34.75	317.33
Admin. Fees - Allocated	17.90	173.14
Insurance Premiums	0.00	0.00
Legal Fees	0.00	0.00
Misc. Expenses	0.00	0.00
Transfer Out - Other Funds	0.00	0.00
Transfer Out - Withdrawal	0.00	0.00
Total Disbursements	62.65	1,490.47
Net Change in Assets	490.55	6,588.53
Other Assets, Begln. of Period	41,704.81	35,606.83
Other Assets, End of Period	42,195.36	42,195.36
Restricted DROP/Escrow Balance	0.00	0.00



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Monthly Report of Municipal Net Assets

MACUNGIE BOROUGH NON-UNIFORM DEFINED BENEFIT PENSION

SCHEDULE OF CHANGES IN NET ASSETS

PSAB MUNICIPAL RETIREMENT TRUST

BALANCED FUND

MRT:90423

For the 10 Months ended October-31-2025

	Month to Date	Year to Date
Receipts:		
State Aid	26,662.67	26,662.67
Employer Contributions	30,615.33	30,615.33
Employee Contributions	777.88	8,393.96
Interest, DROP/Escrow Acct.	0.00	0.00
Interest, Net of Investment Fees	1,109.74	10,663.62
Dividend Income	1,970.24	20,480.02
Realized Gains(Loss)	38,631.21	64,744.79
Unrealized Gains(Loss)	-18,091.67	181,321.41
Misc. Income	0.00	0.00
Transfer in - Other Funds	0.00	0.00
Transfer in - Previous Trust	0.00	0.00
Total Receipts	81,675.40	342,881.80
Disbursements:		
Pension Payments	10,021.21	100,212.10
Lump Sum Payments	0.00	0.00
Payments to DROP/Escrow Acct.	0.00	0.00
Interest Pd to DROP/Escrow Acct.	0.00	0.00
Return of Excess State Aid	0.00	0.00
Return of Employee Contrib.	0.00	0.00
Return of Excess Employer Ctb.	0.00	0.00
Actuarial/Consulting Fees	0.00	5,400.00
Admin. Fees	250.00	2,500.00
Admin. Fees - Allocated	1,015.93	10,264.08
Insurance Premiums	0.00	0.00
Legal Fees	0.00	0.00
Misc. Expenses	0.00	0.00
Transfer Out - Other Funds	0.00	0.00
Transfer Out - Withdrawal	0.00	0.00
Total Disbursements	11,287.14	118,376.18
Net Change in Assets	70,388.26	224,505.62
Other Assets, Begin. of Period	2,366,784.80	2,212,667.44
Other Assets, End of Period	2,437,173.06	2,437,173.06
Restricted DROP/Escrow Balance	0.00	0.00



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Monthly Report of Municipal Net Assets

MACUNGIE BOROUGH DEFINED BENEFIT POLICE PENSION

SCHEDULE OF CHANGES IN NET ASSETS

PSAB MUNICIPAL RETIREMENT TRUST

BALANCED FUND

MRT:90421

For the 10 Months ended October-31-2025

	Month to Date	Year to Date
Receipts:		
State Aid	79,988.03	79,988.03
Employer Contributions	62,110.97	62,110.97
Employee Contributions	1,673.98	16,694.58
Interest, DROP/Escrow Acct.	0.00	0.00
Interest, Net of Investment Fees	1,047.11	9,911.45
Dividend Income	1,859.05	19,083.32
Realized Gains(Loss)	36,451.05	60,743.61
Unrealized Gains(Loss)	-17,070.66	169,029.13
Misc. Income	0.00	0.00
Transfer In - Other Funds	0.00	0.00
Transfer In - Previous Trust	0.00	0.00
Total Receipts	166,059.51	417,541.09
Disbursements:		
Pension Payments	3,291.61	32,916.10
Lump Sum Payments	0.00	0.00
Payments to DROP/Escrow Acct.	0.00	0.00
Interest Pd to DROP/Escrow Acct.	0.00	0.00
Return of Excess State Aid	0.00	0.00
Return of Employee Contrib.	0.00	0.00
Return of Excess Employer Ctb.	0.00	0.00
Actuarial/Consulting Fees	0.00	5,100.00
Admin. Fees	250.00	2,500.00
Admin. Fees - Allocated	958.60	9,539.14
Insurance Premiums	0.00	0.00
Legal Fees	0.00	0.00
Misc. Expenses	0.00	0.00
Transfer Out - Other Funds	0.00	0.00
Transfer Out - Withdrawal	0.00	0.00
Total Disbursements	4,500.21	50,055.24
Net Change in Assets	161,559.30	367,485.85
Other Assets, Begin. of Period	2,233,214.66	2,027,288.11
Other Assets, End of Period	2,394,773.96	2,394,773.96
Restricted DROP/Escrow Balance	0.00	0.00

December 4, 2025

Macungie Borough Council
21 Locust Street
Macungie, PA 18062

Dear Macungie Borough Council,,

I have served as the Macungie borough representative on the Emmaus Public Library Board of Directors for the last 3 years. My term ends on December 31, 2025. At this time I would like to continue this role for another 3 years.

Please consider me for this position.

Thank you,

Barbara Levinson
23 Maple St
Macungie, PA 18062
610-217-2331
barblev91@gmail.com



Macungie Borough Zoning Fee Report

10/01/2025 - 10/31/2025

Fee Date	Parcel Address	Permit #	Description	Project Type	Fee Name	Factor	Fee Amount	Note
Group: 43380250001								
10/3/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	7.00	630.00	
10/6/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	4.00	360.00	
10/10/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	4.00	360.00	
10/13/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	4.00	360.00	
10/17/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	4.00	360.00	
10/24/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	7.50	675.00	
10/31/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	8.00	720.00	
10/31/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	1.00	90.00	
						39.50	3,555.00	
								Group Total: 8
						39.50	3,555.00	

Total Records: 8

11/5/2025

Macungie Borough Zoning Activity Report

10/01/2025 - 10/31/2025

Scheduled Date	Parcel Address	Permit #	Description	Project Type	Inspection Type	Inspection Status	Inspection Assigned To	Hours	Description
Group: 43380250001									
10/3/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Shawn Ledy, BCO #6184	7.00	Zoning reviews and approvals.
10/8/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Shawn Ledy, BCO #6184	4.00	Zoning reviews and approvals.
10/10/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Shawn Ledy, BCO #6184	4.00	Zoning reviews and approvals.
10/13/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Shawn Ledy, BCO #6184	4.00	Zoning reviews and approvals.
10/17/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Shawn Ledy, BCO #6184	4.00	Zoning reviews and approvals.
10/24/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Shawn Ledy, BCO #6184	7.50	Zoning reviews and approvals. Zoning NOVs drafted.
10/31/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Shawn Ledy, BCO #6184	8.00	Zoning reviews and approvals.
10/31/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Becky Rabenold	1.00	Filed papers in borough office
								39.50	

Group Total: 6

Group: 43380250035									
10/24/2025	107 MAPLE ST	43380250035	Retaining Wall		08-NOTICE OF VIOLATION	N/A	Patti Kerr	0.00	SL only wanted it mailed, not certified.
								0.00	

Group Total: 1

Group: 43380250036									
10/24/2025	17 N POPLAR ST	43380250036	New business w/o zoning permit.		08-NOTICE OF VIOLATION	N/A	Patti Kerr	0.00	SL said only to mail, not send certify.
								0.00	

Group Total: 1

								39.50	
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Total Records: 10

11/5/2025



Macungie Borough Code Enforcement Fee Report

10/01/2025 - 10/31/2025

Fee Date	Parcel Address	Case #	Description	Type	Fee Name	Fee Amount	Factor	Note
Group: 13380250012								
10/1/2025	25 CEDAR ST	13380250012	Tall grass	Complaint	Code Enforcement Hours	42.50	0.50	For inspection on 9/29/25 not included with September 2025 monthly invoices.
						42.50	0.50	
						Group Total: 1		

Group: 13380250013								
10/3/2025	363 VILLAGE WALK DR	13380250013	Tall grass	Complaint	Code Enforcement Hours	42.50	0.50	
						42.50	0.50	
						Group Total: 1		
						85.00	1.00	
Total Records: 2						11/5/2025		



Macungie Borough Code Enforcement Activity Report

10/01/2025 - 10/31/2025

Scheduled Date	Parcel Address	Case #	Description	Type	Activity Type	Activity Status	Assigned To	Hours
Group: 13380250013								
10/3/2025	363 VILLAGE WALK DR	13380250013	Tall grass	Complaint	01-Inspection	Not Compliant	Becky Rabenold	0.50
								0.50
								Group Total: 1
								0.50

Total Records: 1

11/5/2025



Macungie Borough Rental Inspection Fee Report

10/01/2025 - 10/31/2025

Fee Date	Entity #	Inspection Type	Fee Name	Fee Amount	Factor	Note
Group: 53380250001						
10/6/2025	53380250001	Rental	Service Fee	170.00	2.00	
10/15/2025	53380250001	Rental	Inspection Fee	85.00	1.00	
10/22/2025	53380250001	Rental	Inspection Fee	255.00	3.00	
10/24/2025	53380250001	Rental	Inspection Fee	340.00	4.00	
10/29/2025	53380250001	Rental	Inspection Fee	63.75	0.75	
				913.75	10.75	

Group Total: 5

				913.75	10.75	
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Total Records: 5

11/5/2025

Macungie Borough Rental Inspection Report

Scheduled Date	Parcel Address	Entity #	Inspection Type	Inspection Type	Inspection Status	Inspection Assigned To	Hours	Description
Group: 53380250001								
10/8/2025	21 LOCUST ST	53380250001	Rental	12-RENTAL INSPECTION SERVICES	N/A	Becky Rabenold	2.00	Mailed rental inspection notices to outstanding properties from previous zoning officer
10/15/2025	21 LOCUST ST	53380250001	Rental	01-RENTAL INSPECTION	N/A	Becky Rabenold	1.00	-Inspected 11 W. Main St. - FAIL, -Inspection report
10/22/2025	21 LOCUST ST	53380250001	Rental	01-RENTAL INSPECTION	N/A	Becky Rabenold	3.00	-Inspected multiple 25 Cedar St. apartments, -Inspected multiple 22 Locust St. apartments, -Inspection reports
10/24/2025	21 LOCUST ST	53380250001	Rental	01-RENTAL INSPECTION	N/A	Becky Rabenold	4.00	-Inspected 31 Locust St. - PASS, -Inspected 114 Lindfield Cir. - PASS, -Attempted to inspect 110 E. Main St, 124 E. Main St., and 102-108 E. Main St. - CONTACT DID NOT SHOW, -Inspected 241 Willow St. - FAIL, -Inspection reports
10/29/2025	21 LOCUST ST	53380250001	Rental	01-RENTAL INSPECTION	N/A	Becky Rabenold	0.75	-Inspected Units 108, 201, & 210, -Inspection report
							10.75	

Group Total: 5

Group: 53380250002

10/15/2025	11 W MAIN ST	53380250002	Rental	01-RENTAL INSPECTION	Fail	Becky Rabenold	0.00	FAIL
							0.00	

Group Total: 1

Group: 53380250003

10/22/2025	25 CEDAR ST	53380250003	Rental	01-RENTAL INSPECTION	Pass	Becky Rabenold	0.00	Units 108, 109, 202, 206, 208 - ALL PASS
10/22/2025	25 CEDAR ST	53380250003	Rental	01-RENTAL INSPECTION	Canceled	Becky Rabenold	0.00	Units 108, 201, 210 - Not able to be inspected, will reschedule
10/29/2025	25 CEDAR ST	53380250003	Rental	01-RENTAL INSPECTION	Pass	Becky Rabenold	0.00	Units 108 & 210 - PASS
10/29/2025	25 CEDAR ST	53380250003	Rental	01-RENTAL INSPECTION	Fail	Becky Rabenold	0.00	Unit 201 - FAIL
							0.00	

Group Total: 4

Group: 53380250004

10/22/2025	22 LOCUST ST	53380250004	Rental	01-RENTAL INSPECTION	Pass	Becky Rabenold	0.00	Units 102, 104, 106, 203, 204, 205, 208, 209 - ALL PASS
10/22/2025	22 LOCUST ST	53380250004	Rental	01-RENTAL INSPECTION	Fail	Becky Rabenold	0.00	Unit 101 - FAIL
10/22/2025	22 LOCUST ST	53380250004	Rental	01-RENTAL INSPECTION	Fail	Becky Rabenold	0.00	Unit 103 - FAIL
10/22/2025	22 LOCUST ST	53380250004	Rental	01-RENTAL INSPECTION	Fail	Becky Rabenold	0.00	Unit 206 - FAIL
							0.00	

Group Total: 4

Group: 53380250005

10/24/2025	31 LOCUST ST	53380250005	Rental	01-RENTAL INSPECTION	Pass	Becky Rabenold	0.00	PASS
							0.00	

Group Total: 1

Group: 53380250006

10/24/2025	114 LINDFIELD CIR	53380250006	Rental	01-RENTAL INSPECTION	Fail	Becky Rabenold	0.00	FAIL
							0.00	

Group Total: 1

Group: 53380250007

10/24/2025	110 E MAIN ST	53380250007	Rental	01-RENTAL INSPECTION	Canceled	Becky Rabenold	0.00	Units 2A & 3 - CONTACT DID NOT SHOW
							0.00	

Group Total: 1

Group: 53380250008

10/24/2025	124 E MAIN ST	53380250008	Rental	01-RENTAL INSPECTION	Canceled	Becky Rabenold	0.00	Units 1 & 2 - CONTACT DID NOT SHOW
							0.00	

Group Total: 1

Group: 53380250009

10/24/2025	102-108 E MAIN ST	53380250009	Rental	01-RENTAL INSPECTION	Canceled	Becky Rabenold	0.00	Units 3, 4, 5, 8, & 7 - CONTACT DID NOT SHOW
							0.00	

Group Total: 1

Group: 53380250010

10/24/2025	241 WILLOW ST	53380250010	Rental	01-RENTAL INSPECTION	Fail	Becky Rabenold	0.00	FAIL
10/27/2025	241 WILLOW ST	53380250010	Rental	01-RENTAL INSPECTION	Pass	Becky Rabenold	0.00	PASS--sent pictures of correction
							0.00	

Group Total: 2

							10.75	
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Total Records: 21

11/5/2025



Macungie Borough Fee Report

10/01/2025 - 10/31/2025

Fee Date	Parcel Address	Municipality Permit #	Description	Com/Res	Fee Name	Fee Amount	Payment Amount	Total Amount Due	Note
Group: 23380230022									
10/22/2025	178 W MAIN ST	4778, 4778E, 4778H, & 4778P	New Mavis Tire & Brake Shop	Commercial	50% Level	917.10	\$0.00	917.10	
						917.10	\$0.00	917.10	Group Total: 1
Group: 23380240049									
10/10/2025	350 ABBY ROAD	4993	New Single Family Dwelling	Residential	50% Level	443.10	\$0.00	443.10	
10/20/2025	350 ABBY ROAD	4993	New Single Family Dwelling	Residential	75% Level	369.25	\$0.00	369.25	
						812.35	\$0.00	812.35	Group Total: 2
Group: 23380240057									
10/20/2025	307 ABBY RD	5054	New Single Family Dwelling	Residential	100% Level	364.00	\$0.00	364.00	
						364.00	\$0.00	364.00	Group Total: 1
Group: 23380250020									
10/31/2025	302 ABBY RD	5117, 5117E, 5117M	Generator	Residential	Variable Percentage Level	177.00	\$0.00	177.00	100% Project complete.
						177.00	\$0.00	177.00	Group Total: 1
Group: 23380250040									
10/31/2025	85 S CHURCH ST	807	Convert mudroom to bathroom	Residential	Variable Percentage Level	276.00	\$0.00	276.00	100% Project complete.
						276.00	\$0.00	276.00	Group Total: 1
Group: 23380250064									
10/7/2025	349 ABBY RD	5167B, M, P, E	New Single Family Dwelling W/ Paver Patio	Residential	75% Level	362.50	\$0.00	362.50	
						362.50	\$0.00	362.50	Group Total: 1
Group: 23380250065									
10/6/2025	353 ABBY RD	5169B, M, P, E	New Single Family Dwelling	Residential	50% Level	512.70	\$0.00	512.70	
10/14/2025	353 ABBY RD	5169B, M, P, E	New Single Family Dwelling	Residential	75% Level	427.25	\$0.00	427.25	
						939.95	\$0.00	939.95	Group Total: 2
Group: 23380250072									
10/20/2025	326 ABBY RD	5176 B, M, P, E	New Single Family Dwelling	Residential	20% Level	170.90	\$0.00	170.90	
10/31/2025	326 ABBY RD	5176 B, M, P, E	New Single Family Dwelling	Residential	50% Level	512.70	\$0.00	512.70	
						683.60	\$0.00	683.60	Group Total: 2
Group: 23380250080									
10/30/2025	363 ABBY RD	6001	Gas Generator	Residential	Variable Percentage Level	171.00	\$0.00	171.00	100% Project complete.
						171.00	\$0.00	171.00	Group Total: 1

Group: 23380250083

10/3/2025	334 ABBY RD	6004	Deck	Residential	Decks Plan Review	94.00	\$0.00	94.00	
						94.00	\$0.00	94.00	

Group Total: 1

Group: 23380250084

10/1/2025	950 HILLCREST DR S	6005	Rebuild Deck	Residential	Decks Plan Review	94.00	\$0.00	94.00	
10/3/2025	950 HILLCREST DR S	6005	Rebuild Deck	Residential	Variable Percentage Level	111.00	\$0.00	111.00	Up to 50%.
10/22/2025	950 HILLCREST DR S	6005	Rebuild Deck	Residential	Variable Percentage Level	111.00	\$0.00	111.00	100% Project complete.
						316.00	\$0.00	316.00	

Group Total: 3

						5,113.50	\$0.00	5,113.50	
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Total Records: 16

11/5/2025



Macungie Borough Plan Review Report

10/01/2025 - 10/31/2025

Completed Date	Parcel Address	Municipality Permit #	Description	Com/Res	Review Type	Review Status	Review Assigned To	Description
Group: 23380250083								
10/3/2025	334 ABBY RD	6004	Deck	Residential	03 - PLAN REVIEW BUILDING	Approved w/Conditions	Charles Wolf, BCO #6374	

Group Total: 1

Group: 23380250084								
10/1/2025	950 HILLCREST DR S	6005	Rebuild Deck	Residential	03 - PLAN REVIEW BUILDING	Approved	Joseph A. Hoffman, BCO #5713	

Group Total: 1

Group: 23380250086								
10/13/2025	301 OXFORD PL	998	200 AMP Electrical Service	Residential	05 - PLAN REVIEW ELECTRICAL	Approved	Joseph A. Hoffman, BCO #5713	

Group Total: 1

Group: 23380250087								
10/23/2025	138 W MAIN ST REAR	6003	Repair Rear Wall	Residential	03 - PLAN REVIEW BUILDING	Approved	Joseph A. Hoffman, BCO #5713	ASAP

Group Total: 1

Group: 23380250088								
10/17/2025	975 HILLCREST DR S		Install New 200AMP Meter Base with New Slip Riser	Residential	40 - PLAN REVIEW VETTING	Not Approved	Joseph A. Hoffman, BCO #5713	Need formal permit application with signature.
10/31/2025	975 HILLCREST DR S		Install New 200AMP Meter Base with New Slip Riser	Residential	05 - PLAN REVIEW ELECTRICAL	Approved	Joseph A. Hoffman, BCO #5713	

Group Total: 2

Total Records: 6

11/5/2025



Macungie Borough Inspection Report

10/01/2025 - 10/31/2025

Scheduled Date	Parcel Address	Municipality Permit #	Description	Com/Res	Inspection Type	Inspection Status	Inspection Assigned To	Description
Group: 23380230022								
10/3/2025	178 W MAIN ST	4778, 4778E, 4778H, & 4778P	New Mavis Tire & Brake Shop	Commercial	25 - ROUGH BUILDING	Pass	Joseph A. Hoffman, BCO #5713	Interior walls
10/20/2025	178 W MAIN ST	4778, 4778E, 4778H, & 4778P	New Mavis Tire & Brake Shop	Commercial	18 - ROUGH ELECTRICAL	Fail	Paul Lutz #7071	This time or there about. Requested noon, but is flexible. Failed because the sheet rock was installed before rough electrical inspection.
10/20/2025	178 W MAIN ST	4778, 4778E, 4778H, & 4778P	New Mavis Tire & Brake Shop	Commercial	21 - ROUGH PLUMBING	Pass	Joseph A. Hoffman, BCO #5713	
10/22/2025	178 W MAIN ST	4778, 4778E, 4778H, & 4778P	New Mavis Tire & Brake Shop	Commercial	22 - ROUGH ACCESSIBILITY	Pass	Joseph A. Hoffman, BCO #5713	Left bathroom toilet is close to being outside permitted 16-18 pending wall covering.
10/22/2025	178 W MAIN ST	4778, 4778E, 4778H, & 4778P	New Mavis Tire & Brake Shop	Commercial	18 - ROUGH ELECTRICAL	Pass, Re-Inspection	Paul Lutz #7071	Mavis Tire
								Group Total: 5
Group: 23380240033								
10/20/2025	291 RIDINGS CIR	5013	Foundation repairs	Residential	13 - ELECTRICAL SERVICE	Fail	Joseph A. Hoffman, BCO #5713	Requires second grounding rod.
10/22/2025	291 RIDINGS CIR	5013	Foundation repairs	Residential	13 - ELECTRICAL SERVICE	Pass	Joseph A. Hoffman, BCO #5713	Grounding rod installed to meet code.
								Group Total: 2
Group: 23380240049								
10/10/2025	350 ABBY ROAD	4993	New Single Family Dwelling	Residential	18 - ROUGH ELECTRICAL	Pass	Matthew Davenport #5555	Rough Electrical Insp-PASS-Additional fireblocking required.
10/10/2025	350 ABBY ROAD	4993	New Single Family Dwelling	Residential	19 - ROUGH MECHANICAL	Pass	Matthew Davenport #5555	Rough Mechanical Insp-PASS
10/10/2025	350 ABBY ROAD	4993	New Single Family Dwelling	Residential	20 - GAS TEST	Pass	Matthew Davenport #5555	Gas Line pressure Test-PASS
10/10/2025	350 ABBY ROAD	4993	New Single Family Dwelling	Residential	21 - ROUGH PLUMBING	Pass	Matthew Davenport #5555	Rough Plumbing Insp-PASS
10/10/2025	350 ABBY ROAD	4993	New Single Family Dwelling	Residential	25 - ROUGH BUILDING	Pass	Matthew Davenport #5555	Rough Framing Insp-PASS
10/14/2025	350 ABBY ROAD	4993	New Single Family Dwelling	Residential	27 - INSULATION	Pass	Joseph A. Hoffman, BCO #5713	
10/17/2025	350 ABBY ROAD	4993	New Single Family Dwelling	Residential	28 - DRYWALL	Fail	Joseph A. Hoffman, BCO #5713	Not completed.
10/20/2025	350 ABBY ROAD	4993	New Single Family Dwelling	Residential	28 - DRYWALL	Pass, Re-Inspection	Joseph A. Hoffman, BCO #5713	
								Group Total: 8

Group: 23380240057

10/20/2025	307 ABBY RD	5054	New Single Family Dwelling	Residential	33 - FINAL MECHANICAL	Pass	Joseph A. Hoffman, BCO #5713	
10/20/2025	307 ABBY RD	5054	New Single Family Dwelling	Residential	34 - FINAL ELECTRICAL	Pass	Joseph A. Hoffman, BCO #5713	
10/20/2025	307 ABBY RD	5054	New Single Family Dwelling	Residential	35 - FINAL PLUMBING	Pass	Joseph A. Hoffman, BCO #5713	
10/20/2025	307 ABBY RD	5054	New Single Family Dwelling	Residential	37 - FINAL BUILDING	Pass	Joseph A. Hoffman, BCO #5713	
10/20/2025	307 ABBY RD	5054	New Single Family Dwelling	Residential	37.2 - FINAL ENERGY	Pass, Documentation Received	Joseph A. Hoffman, BCO #5713	Awaiting email.

Group Total: 5

Group: 23380250020

10/31/2025	302 ABBY RD	5117, 5117E, 5117M	Generator	Residential	34 - FINAL ELECTRICAL	Pass	Joseph A. Hoffman, BCO #5713	
10/31/2025	302 ABBY RD	5117, 5117E, 5117M	Generator	Residential	33 - FINAL MECHANICAL	Pass	Joseph A. Hoffman, BCO #5713	
10/31/2025	302 ABBY RD	5117, 5117E, 5117M	Generator	Residential	20 - GAS TEST	Pass	Joseph A. Hoffman, BCO #5713	

Group Total: 3

Group: 23380250040

10/31/2025	85 S CHURCH ST	807	Convert mudroom to bathroom	Residential	34 - FINAL ELECTRICAL	Pass	Joseph A. Hoffman, BCO #5713	
10/31/2025	85 S CHURCH ST	807	Convert mudroom to bathroom	Residential	35 - FINAL PLUMBING	Pass	Joseph A. Hoffman, BCO #5713	
10/31/2025	85 S CHURCH ST	807	Convert mudroom to bathroom	Residential	37 - FINAL BUILDING	Pass	Joseph A. Hoffman, BCO #5713	

Group Total: 3

Group: 23380250064

10/2/2025	349 ABBY RD	5167B, M, P, E	New Single Family Dwelling W/ Paver Patio	Residential	27 - INSULATION	Pass	Joseph A. Hoffman, BCO #5713	Double check nail plates in garage and basement.
10/7/2025	349 ABBY RD	5167B, M, P, E	New Single Family Dwelling W/ Paver Patio	Residential	28 - DRYWALL	Pass	Joseph A. Hoffman, BCO #5713	

Group Total: 2

Group: 23380250065

10/6/2025	353 ABBY RD	5169B, M, P, E	New Single Family Dwelling	Residential	18 - ROUGH ELECTRICAL	Pass	Joseph A. Hoffman, BCO #5713	
10/6/2025	353 ABBY RD	5169B, M, P, E	New Single Family Dwelling	Residential	19 - ROUGH MECHANICAL	Pass	Joseph A. Hoffman, BCO #5713	No basement rough yet.
10/6/2025	353 ABBY RD	5169B, M, P, E	New Single Family Dwelling	Residential	20 - GAS TEST	Fail	Joseph A. Hoffman, BCO #5713	
10/6/2025	353 ABBY RD	5169B, M, P, E	New Single Family Dwelling	Residential	21 - ROUGH PLUMBING	Pass	Joseph A. Hoffman, BCO #5713	Laundry pan drain only ran into basement.
10/6/2025	353 ABBY RD	5169B, M, P, E	New Single Family Dwelling	Residential	25 - ROUGH BUILDING	Pass	Joseph A. Hoffman, BCO #5713	No attic access installed.

10/9/2025	353 ABBY RD	5169B, M, P, E	New Single Family Dwelling	Residential	27 - INSULATION	Pass	Joseph A. Hoffman, BCO #5713	
10/14/2025	353 ABBY RD	5169B, M, P, E	New Single Family Dwelling	Residential	28 - DRYWALL	Pass	Joseph A. Hoffman, BCO #5713	

Group Total: 7

Group: 23380250072

10/17/2025	326 ABBY RD	5176 B, M, P, E	New Single Family Dwelling	Residential	09 - PRE-SLAB	Fail	Joseph A. Hoffman, BCO #5713	Not ready, under slab not installed.
10/20/2025	326 ABBY RD	5176 B, M, P, E	New Single Family Dwelling	Residential	13 - ELECTRICAL SERVICE	Pass	Joseph A. Hoffman, BCO #5713	
10/20/2025	326 ABBY RD	5176 B, M, P, E	New Single Family Dwelling	Residential	14 - CUT-IN CARD SENT	Pass	Joseph A. Hoffman, BCO #5713	PPL 13990662 Sent late from inspection.
10/20/2025	326 ABBY RD	5176 B, M, P, E	New Single Family Dwelling	Residential	09 - PRE-SLAB	Pass, Re-Inspection	Joseph A. Hoffman, BCO #5713	
10/20/2025	326 ABBY RD	5176 B, M, P, E	New Single Family Dwelling	Residential	06 - UNDER SLAB ROUGH PLUMBING	Pass	Joseph A. Hoffman, BCO #5713	
10/31/2025	326 ABBY RD	5176 B, M, P, E	New Single Family Dwelling	Residential	18 - ROUGH ELECTRICAL	Pass	Joseph A. Hoffman, BCO #5713	
10/31/2025	326 ABBY RD	5176 B, M, P, E	New Single Family Dwelling	Residential	19 - ROUGH MECHANICAL	Pass	Joseph A. Hoffman, BCO #5713	
10/31/2025	326 ABBY RD	5176 B, M, P, E	New Single Family Dwelling	Residential	20 - GAS TEST	Pass	Joseph A. Hoffman, BCO #5713	
10/31/2025	326 ABBY RD	5176 B, M, P, E	New Single Family Dwelling	Residential	21 - ROUGH PLUMBING	Pass	Joseph A. Hoffman, BCO #5713	
10/31/2025	326 ABBY RD	5176 B, M, P, E	New Single Family Dwelling	Residential	25 - ROUGH BUILDING	Pass	Joseph A. Hoffman, BCO #5713	

Group Total: 10

Group: 23380250076

10/3/2025	357 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	05 - FOUNDATION	Pass	Joseph A. Hoffman, BCO #5713	Back Fill, PM
10/7/2025	357 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	11 - SEWER SERVICE	Pass	Joseph A. Hoffman, BCO #5713	
10/7/2025	357 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	12 - WATER SERVICE	Pass	Joseph A. Hoffman, BCO #5713	
10/28/2025	357 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	13 - ELECTRICAL SERVICE	Pass	Joseph A. Hoffman, BCO #5713	
10/28/2025	357 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	14 - CUT-IN CARD SENT	Pass	Joseph A. Hoffman, BCO #5713	PPL 14377585
10/28/2025	357 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	09 - PRE-SLAB	Pass	Joseph A. Hoffman, BCO #5713	

Group Total: 6

Group: 23380250077

10/3/2025	324 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	04 - FOUNDATION PRE-POUR	Pass	Joseph A. Hoffman, BCO #5713	
10/8/2025	324 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	05 - FOUNDATION	Pass	Joseph A. Hoffman, BCO #5713	
10/10/2025	324 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	11 - SEWER SERVICE	Pass	Matthew Davenport #5555	Sewer Service Insp-PASS
10/10/2025	324 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	12 - WATER SERVICE	Pass	Matthew Davenport #5555	Water Service Insp-PASS

Group Total: 4

Group: 23380250080

10/30/2025	363 ABBY RD	6001	Gas Generator	Residential	20 - GAS TEST	Pass	Joseph A. Hoffman, BCO #5713	
10/30/2025	363 ABBY RD	6001	Gas Generator	Residential	34 - FINAL ELECTRICAL	Pass	Joseph A. Hoffman, BCO #5713	
10/30/2025	363 ABBY RD	6001	Gas Generator	Residential	33 - FINAL MECHANICAL	Pass	Joseph A. Hoffman, BCO #5713	

Group Total: 3

Group: 23380250084

10/3/2025	950 HILLCREST DR S	6005	Rebuild Deck	Residential	03.1 - DECK PIERS	Pass	Joseph A. Hoffman, BCO #5713	Helical piers used. See uploaded sheet.
10/3/2025	950 HILLCREST DR S	6005	Rebuild Deck	Residential	24 - ROUGH BUILDING DECK	Pass	Joseph A. Hoffman, BCO #5713	Steps not installed. See on final.
10/13/2025	950 HILLCREST DR S	6005	Rebuild Deck	Residential	37 - FINAL BUILDING	Fail	Joseph A. Hoffman, BCO #5713	Hangers not installed on stairs.
10/22/2025	950 HILLCREST DR S	6005	Rebuild Deck	Residential	37 - FINAL BUILDING	Pass	Joseph A. Hoffman, BCO #5713	

Group Total: 4

Total Records: 62

11/5/2025

Macungie Borough Zoning Fee Report

11/01/2025 - 11/30/2025

Fee Date	Parcel Address	Permit #	Description	Project Type	Fee Name	Factor	Fee Amount	Note
Group: 43380250001								
11/3/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	2.00	180.00	
11/7/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	3.50	315.00	Matt Lewis - Planning/Prep for Posting Zoning Amendment
11/8/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	4.00	360.00	Matt Lewis - Planning/Prep for Posting Zoning Map Amendment
11/10/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	1.25	112.50	ML- Printing Legal ads for posting/emails
11/11/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	2.00	180.00	
11/13/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	3.00	270.00	ML- Prep Legal ad page protectors/ supply pickup
11/14/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	6.00	540.00	
11/15/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	7.00	630.00	ML- Posting Legal Ad
11/17/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	4.50	405.00	ML- Proof posting-photo/map Verify 2nd round postings
11/18/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	2.50	225.00	ML- Planning materials needed - Coordinating with John and Terry Printed legal ads / maps
11/21/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	3.50	315.00	ML- Sealing legal ad / map, Moved and posted parking blocks along Church and Lea
11/21/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	4.00	360.00	
11/22/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	6.50	585.00	ML- Posted legal ads and map via wooden stakes.
11/23/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	3.00	270.00	ML- Proof of Posting Photos/Map
11/26/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Zoning/Code Enforcement	2.00	180.00	
11/26/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	Fee Adjustment	21.19	21.19	Supplies purchased for the municipality that Matt Lewis used to post all the properties for the zoning change.
						75.94	4,948.69	

Group Total: 16

Group: 43380250036

11/25/2025	17 N POPLAR ST	43380250036	New tenant for space. Same use (B)		Zoning/Code Enforcement	1.00	90.00	
						1.00	90.00	

Group Total: 1

					Hours	55.75		
					Supplies	21.19		
						76.94	\$5,038.69	

Total Records: 17

12/3/2025

Macungie Borough Zoning Inspection Report

11/01/2025 - 11/30/2025

Scheduled Date	Parcel Address	Permit #	Description	Project Type	Inspection Type	Inspection Status	Inspection Assigned To	Hours	Description
Group: 43380250001									
11/13/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	08-NOTICE OF VIOLATION	N/A	Becky Rabenold	2.00	Discussing court cases w/ solicitor on multiple occasions
11/17/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Matthew Lewis	3.50	Matt Lewis - Planning/Prep for Posting Zoning Amendment
11/18/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Matthew Lewis	4.00	Matt Lewis - Planning/Prep for Posting Zoning Map Amendment
11/10/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Matthew Lewis	1.25	ML- Printing Legal ads for posting/emails
11/11/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Shawn Lelidy, BCO #6184	2.00	Zoning reviews.
11/13/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Matthew Lewis	3.00	ML- Prep Legal ad page protectors/ supply pickup
11/14/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Shawn Lelidy, BCO #6184	6.00	Zoning reviews and approvals.
11/15/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Matthew Lewis	7.00	ML- Posting Legal Ad
11/17/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Matthew Lewis	4.50	ML- Proof posting- photo/map Verify 2nd round postings
11/18/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Matthew Lewis	2.50	ML- Planning materials needed - Coordinating with John and Terry, Printed legal ads / maps
11/21/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Matthew Lewis	3.50	ML- Sealing legal ad / map, Moved and posted parking blocks along Church and Lea
11/21/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Shawn Lelidy, BCO #6184	4.00	Zoning reviews, zoning NOV drafted and UCC permit vetting.
11/22/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Matthew Lewis	6.50	ML- Posted legal ads and map via wooden stakes
11/23/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Matthew Lewis	3.00	ML- Proof of Posting Photos/Map
11/26/2025	21 LOCUST ST	43380250001	2025 Office Hours	Other (See Description)	14-ZONING/CODE OFFICE HOURS	N/A	Shawn Lelidy, BCO #6184	2.00	Zoning reviews and approvals.
								54.75	
Group Total: 15									
Group: 43380250036									
11/25/2025	17 N POPLAR ST	43380250036	New tenant for space. Same use (B)		08-FINAL ZONING	PASS	Joseph A. Hoffman, BCO #5713	1.00	Observation of space for ADA and any changes of space. Nothing changed.
								1.00	
Group Total: 1									
								55.75	

Total Records: 16

12/3/2025



Macungie Borough Code Enforcement Fee Report

11/01/2025 - 11/30/2025

Fee Date	Parcel Address	Case #	Description	Type	Fee Name	Fee Amount	Factor	Note
Group: 13380250003								
11/5/2025	178 RIDINGS CIRCLE	13380250003	Hoarding situation	Complaint	Code Enforcement Hours	63.75	0.75	
11/21/2025	178 RIDINGS CIRCLE	13380250003	Hoarding situation	Complaint	Code Enforcement Hours	85.00	1.00	MDJ Court
						148.75	1.75	
Group Total: 2								
						148.75	1.75	

Total Records: 2

12/3/2025



Macungie Borough Code Enforcement Activity Report

11/01/2025 - 11/30/2025

Scheduled Date	Parcel Address	Case #	Description	Type	Activity Type	Activity Status	Assigned To	Hours
Group: 13380250003								
11/5/2025	178 RIDINGS CIRCLE	13380250003	Hoarding situation	Complaint	01-Inspection	N/A	Joseph A. Hoffman, BCO #5713	0.75
11/21/2025	178 RIDINGS CIRCLE	13380250003	Hoarding situation	Complaint	11-Hearing Court Date	N/A	Becky Rabenold	1.00
								1.75
								Group Total: 2
Group: 13380250004								
11/10/2025	40 LOCUST ST	13380250004	Dilapidated house, overgrown weeds	Complaint	Office Hours	N/A	Becky Rabenold	0.00
								0.00
								Group Total: 1
Group: 13380250014								
11/14/2025	52 RACE ST REAR	13380250014	Floor drains into creek	Complaint	10-Meeting	N/A	Becky Rabenold	0.00
								0.00
								Group Total: 1
Group: 13380250016								
11/19/2025	213 S WALNUT ST	13380250016	(6) chickens on property	Complaint	01-Inspection	N/A	Becky Rabenold	0.00
								0.00
								Group Total: 1
								1.75
Total Records: 5								12/3/2025



Macungie Borough Rental Fee Report

11/01/2025 - 11/30/2025

Fee Date	Entity #	Description	Inspection Type	Fee Name	Fee Amount	Factor	Note
Group: 53380250001							
11/19/2025	53380250001		Rental	Inspection Fee	255.00	3.00	
11/24/2025	53380250001		Rental	Re-Inspection Fee	30.00	0.50	
					285.00	3.50	
						Group Total: 2	
					285.00	3.50	

Total Records: 2

12/3/2025

Macungie Borough Rental Inspection Report 11/1/2025 - 11/30/2025

Scheduled Date	Parcel Address	Entity #	Description	Inspection Type	Inspection Type	Inspection Status	Inspection Assigned To	Hours	Description
Group: 53380250001									
11/19/2025	21 LOCUST ST	53380250001		Rental	01-RENTAL INSPECTION	N/A	Becky Rabenold	3.00	Inspected 102-108 E. Main St. Units 3, 4, 5, 6 & 7, -Inspected 110 E. Main St. Units 2A & 3, - Inspected 124 E. Main St. Units 1 & 2, - Inspected 11 W. Main St., -Inspection reports created/sent.
11/21/2025	21 LOCUST ST	53380250001		Rental	01-RENTAL INSPECTION	N/A	Becky Rabenold	0.50	Pictures sent for 102-108 E. Main St. Unit 6 outstanding item - PASS, -Inspection report created/emailed.
								3.50	

Group Total: 2

Group: 53380250002									
11/19/2025	11 W MAIN ST	53380250002		Rental	01-RENTAL INSPECTION	Pass	Becky Rabenold	0.00	11/19/2025 - PASS
								0.00	

Group Total: 1

Group: 53380250007									
11/19/2025	110 E MAIN ST	53380250007		Rental	01-RENTAL INSPECTION	Pass	Becky Rabenold	0.00	11/19/2025 - Units 2A & 3 - both PASS
								0.00	

Group Total: 1

Group: 53380250008									
11/19/2025	124 E MAIN ST	53380250008		Rental	01-RENTAL INSPECTION	Pass	Becky Rabenold	0.00	11/19/2025 - Units 1 & 2 - both PASS
								0.00	

Group Total: 1

Group: 53380250009									
11/19/2025	102-108 E MAIN ST	53380250009		Rental	01-RENTAL INSPECTION	Pass	Becky Rabenold	0.00	11/19/2025 - Units 3, 4, 5 & 7 - ALL PASS
11/19/2025	102-108 E MAIN ST	53380250009		Rental	01-RENTAL INSPECTION	Fail	Becky Rabenold	0.00	11/19/2025 - Unit 6 - FAIL
11/24/2025	102-108 E MAIN ST	53380250009		Rental	01-RENTAL INSPECTION	Pass	Becky Rabenold	0.00	11/24/2025 - Unit 6 - PASS, pictures sent of guard installed at top of attic stairs.
								0.00	

Group Total: 3

								3.50	
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Total Records: 8

12/3/2025

Macungie Borough Fee Report

11/01/2025 - 11/30/2025

Fee Date	Parcel Address	Municipality Permit #	Description	Com/Res	Fee Name	Fee Amount	Payment Amount	Total Amount Due	Note
Group: 23380250045									
11/19/2025	308 ABBY RD	5145	New Single Family Dwelling	Residential	100% Level	421.75	\$0.00	421.75	
						421.75	\$0.00	421.75	
									Group Total: 1
Group: 23380250049									
11/26/2025	716 E MAIN STREET	5126B; 5126E	New Garage	Residential	Variable Percentage Level	315.00	\$0.00	315.00	100% Project complete.
						315.00	\$0.00	315.00	
									Group Total: 1
Group: 23380250063									
11/4/2025	227 SAWGRASS CIR	5161	Deck	Residential	Variable Percentage Level	55.50	\$0.00	55.50	Up to 25%.
11/18/2025	227 SAWGRASS CIR	5161	Deck	Residential	Variable Percentage Level	111.00	\$0.00	111.00	Up to 75%.
						166.50	\$0.00	166.50	
									Group Total: 2
Group: 23380250072									
11/7/2025	326 ABBY RD	5176 B, M, P, E	New Single Family Dwelling	Residential	75% Level	427.25	\$0.00	427.25	
						427.25	\$0.00	427.25	
									Group Total: 1
Group: 23380250076									
11/3/2025	357 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	20% Level	167.60	\$0.00	167.60	
11/24/2025	357 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	50% Level	502.80	\$0.00	502.80	
						670.40	\$0.00	670.40	
									Group Total: 2
Group: 23380250077									
11/5/2025	324 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	20% Level	183.00	\$0.00	183.00	
11/24/2025	324 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	50% Level	549.00	\$0.00	549.00	
						732.00	\$0.00	732.00	
									Group Total: 2
Group: 23380250089									
11/3/2025	291 RIDINGS CIR		Deck Repair/Replacem ent	Residential	Decks Plan Review	94.00	\$0.00	94.00	
						94.00	\$0.00	94.00	
									Group Total: 1
Group: 23380250090									
11/10/2025	356 ABBY RD		14'x25' Deck	Residential	Decks Plan Review	94.00	\$0.00	94.00	
						94.00	\$0.00	94.00	
									Group Total: 1
Group: 23380250091									
11/5/2025	147 S CHURCH ST		Through Floor Lift	Residential	Alterations Plan Review	94.00	\$0.00	94.00	
						94.00	\$0.00	94.00	
									Group Total: 1
Group: 23380250094									
11/26/2025	287 LEHIGH ST		Electrical & Mechanical Upgrades & Roof Repair	Commercial	Renovations/Alterations/C hange of Use - Plan Review	248.00	\$0.00	248.00	
						248.00	\$0.00	248.00	
									Group Total: 1

Group: 23380250095

11/24/2025	331 ABBY ROAD		New Single Family Dwelling W/ Deck	Residential	New Construction Plan Review	165.00	\$0.00	165.00	
						165.00	\$0.00	165.00	
									Group Total: 1
						3,427.90	\$0.00	3,427.90	

Total Records: 14

12/3/2025



Macungie Borough Plan Review Report

11/01/2025 - 11/30/2025

Completed Date	Parcel Address	Municipality Permit #	Description	Com/Res	Review Type	Review Status	Review Assigned To	Description
Group: 23380250089								
11/3/2025	291 RIDINGS CIR		Deck Repair/Replacement	Residential	03 - PLAN REVIEW BUILDING	Approved	Joseph A. Hoffman, BCO #5713	
								Group Total: 1
Group: 23380250091								
11/5/2025	147 S CHURCH ST		Through Floor Lift	Residential	03 - PLAN REVIEW BUILDING & ELECTRICAL	Approved	Joseph Franzone, MCP #7031	Though floor lift
								Group Total: 1
Group: 23380250094								
11/25/2025	287 LEHIGH ST		Electrical & Mechanical Upgrades & Roof Repair	Commercial	01 - PLAN REVIEW ALL DISCIPLINES	Approved w/Conditions	Matthew Davenport #5555	Code Violations to be corrected at rear of building. Deferred submittal of Fire Alarm drawings required.
								Group Total: 1
Total Records: 3								12/3/2025

Macungie Borough Inspection Report

11/01/2025 - 11/30/2025

Scheduled Date	Parcel Address	Municipality Permit #	Description	Com/Res	Inspection Type	Inspection Status	Inspection Assigned To	Description
Group: 23380230022								
11/5/2025	178 W MAIN ST	4778, 4778E, 4778H, & 4778P	New Mavis Tire & Brake Shop	Commercial	13 - ELECTRICAL SERVICE	Fail	Paul Lutz #7071	Mavis Tire -Underground Electrical Service 600 amp Needs two Meter Slip Risers.
11/8/2025	178 W MAIN ST	4778, 4778E, 4778H, & 4778P	New Mavis Tire & Brake Shop	Commercial	20 - GAS TEST	Fail	Joseph A. Hoffman, BCO #5713	Missing hanger in middle above heater, no pressure on test, no identification on pipes.
11/11/2025	178 W MAIN ST	4778, 4778E, 4778H, & 4778P	New Mavis Tire & Brake Shop	Commercial	03 - PIERS	Pass	Joseph A. Hoffman, BCO #5713	Site light piers
11/11/2025	178 W MAIN ST	4778, 4778E, 4778H, & 4778P	New Mavis Tire & Brake Shop	Commercial	20 - GAS TEST	Pass	Joseph A. Hoffman, BCO #5713	Previous items corrected.
11/11/2025	178 W MAIN ST	4778, 4778E, 4778H, & 4778P	New Mavis Tire & Brake Shop	Commercial	17 - ROUGH ELECTRICAL TRENCH	Fail	Paul Lutz #7071	Site lighting PVC pipes not buried deep enough under driveway (24 inches) and under ground (18 inches).
11/12/2025	178 W MAIN ST	4778, 4778E, 4778H, & 4778P	New Mavis Tire & Brake Shop	Commercial	13 - ELECTRICAL SERVICE	Pass, Re-Inspection	Paul Lutz #7071	Service failed because slip fittings connected to electrical meter was up-slide-down.
11/12/2025	178 W MAIN ST	4778, 4778E, 4778H, & 4778P	New Mavis Tire & Brake Shop	Commercial	17 - ROUGH ELECTRICAL TRENCH	Pass, Re-Inspection	Paul Lutz #7071	Electrical trenches for site lighting across drive way and in ground area were not deep enough.
11/14/2025	178 W MAIN ST	4778, 4778E, 4778H, & 4778P	New Mavis Tire & Brake Shop	Commercial	29 - ABOVE CEILING MECHANICAL	Pass	Joseph A. Hoffman, BCO #5713	
11/14/2025	178 W MAIN ST	4778, 4778E, 4778H, & 4778P	New Mavis Tire & Brake Shop	Commercial	30 - ABOVE CEILING ELECTRICAL	Pass	Paul Lutz #7071	Mavis Tire
11/14/2025	178 W MAIN ST	4778, 4778E, 4778H, & 4778P	New Mavis Tire & Brake Shop	Commercial	31 - ABOVE CEILING PLUMBING	Pass	Joseph A. Hoffman, BCO #5713	
11/14/2025	178 W MAIN ST	4778, 4778E, 4778H, & 4778P	New Mavis Tire & Brake Shop	Commercial	32 - ABOVE CEILING BUILDING	Pass	Joseph A. Hoffman, BCO #5713	
11/18/2025	178 W MAIN ST	4778, 4778E, 4778H, & 4778P	New Mavis Tire & Brake Shop	Commercial	60 - CONSULTATION / MEETING	Fail	Matthew Davenport #5555	Discussion with owner about TCO/CO.
11/19/2025	178 W MAIN ST	4778, 4778E, 4778H, & 4778P	New Mavis Tire & Brake Shop	Commercial	43 - FIRE LINE FLUSH	Pass	Matthew Davenport #5555	Fire Line Flush-PASS

Group Total: 13

Group: 23380250045

11/18/2025	308 ABBY RD	5145	New Single Family Dwelling	Residential	33 - FINAL MECHANICAL	Pass	Michael George #7134	
11/18/2025	308 ABBY RD	5145	New Single Family Dwelling	Residential	34 - FINAL ELECTRICAL	Pass	Michael George #7134	
11/18/2025	308 ABBY RD	5145	New Single Family Dwelling	Residential	35 - FINAL PLUMBING	Pass	Michael George #7134	
11/18/2025	308 ABBY RD	5145	New Single Family Dwelling	Residential	37 - FINAL BUILDING	Pass	Michael George #7134	
11/18/2025	308 ABBY RD	5145	New Single Family Dwelling	Residential	37.2 - FINAL ENERGY	Pass	Michael George #7134	
11/19/2025	308 ABBY RD	5145	New Single Family Dwelling	Residential	21 - ROUGH PLUMBING	Pass, Re-Inspection	Michael George #7134	
11/19/2025	308 ABBY RD	5145	New Single Family Dwelling	Residential	25 - ROUGH BUILDING	Pass, Re-Inspection	Michael George #7134	

Group Total: 7

Group: 23380250049

11/26/2025	716 E MAIN STREET	5126B; 5126E	New Garage	Residential	18 - ROUGH ELECTRICAL	Pass	Joseph A. Hoffman, BCO #5713	
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11/26/2025	716 E MAIN STREET	5126B; 5126E	New Garage	Residential	34 - FINAL ELECTRICAL	Pass	Joseph A. Hoffman, BCO #5713	
11/26/2025	716 E MAIN STREET	5126B; 5126E	New Garage	Residential	37 - FINAL BUILDING	Pass	Joseph A. Hoffman, BCO #5713	

Group Total: 3

Group: 23380250055

11/18/2025	207 VILLAGE WALK DR	5119E	Replace 200AMP Panel and Install New Meter & Slip Riser	Residential	13 - ELECTRICAL SERVICE	Pass	Matthew Davenport #5555	Around 2/3
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Group Total: 1

Group: 23380250058

11/24/2025	303 ABBY RD	5156B, M, P, E	New Single Family Dwelling W/ Deck	Residential	33 - FINAL MECHANICAL	Pass	Michael George #7134	
11/24/2025	303 ABBY RD	5156B, M, P, E	New Single Family Dwelling W/ Deck	Residential	34 - FINAL ELECTRICAL	Fail	Michael George #7134	1. Strap riser at meter base. 2. Add CSST tape to piping where it is over spliced at appliance connections.
11/24/2025	303 ABBY RD	5156B, M, P, E	New Single Family Dwelling W/ Deck	Residential	35 - FINAL PLUMBING	Fail	Michael George #7134	1. Turn down water temp.
11/24/2025	303 ABBY RD	5156B, M, P, E	New Single Family Dwelling W/ Deck	Residential	37 - FINAL BUILDING	Fail	Michael George #7134	1. Finish siding and deck in rear. 2. Bilco door doesn't shut.
11/24/2025	303 ABBY RD	5156B, M, P, E	New Single Family Dwelling W/ Deck	Residential	37.2 - FINAL ENERGY	Pass	Michael George #7134	
11/24/2025	303 ABBY RD	5156B, M, P, E	New Single Family Dwelling W/ Deck	Residential	37 - FINAL BUILDING	Fail	Michael George #7134	Deck Final Finish Trex

Group Total: 6

Group: 23380250063

11/4/2025	227 SAWGRASS CIR	5161	Deck	Residential	103.1 - DECK PIERS	Pass	Joseph A. Hoffman, BCO #5713	
11/18/2025	227 SAWGRASS CIR	5161	Deck	Residential	24 - ROUGH BUILDING DECK	Pass	Michael George #7134	

Group Total: 2

Group: 23380250072

11/4/2025	326 ABBY RD	5176 B, M, P, E	New Single Family Dwelling	Residential	27 - INSULATION	Pass	Joseph A. Hoffman, BCO #5713
11/7/2025	326 ABBY RD	5176 B, M, P, E	New Single Family Dwelling	Residential	28 - DRYWALL	Pass	Joseph A. Hoffman, BCO #5713

Group Total: 2

Group: 23380250076

11/24/2025	357 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	18 - ROUGH ELECTRICAL	Pass	Michael George #7134
11/24/2025	357 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	19 - ROUGH MECHANICAL	Pass	Michael George #7134
11/24/2025	357 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	20 - GAS TEST	Pass	Michael George #7134
11/24/2025	357 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	21 - ROUGH PLUMBING	Pass	Michael George #7134
11/24/2025	357 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	25 - ROUGH BUILDING	Pass	Michael George #7134
11/25/2025	357 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	27 - INSULATION	Pass	Joseph A. Hoffman, BCO #5713

Group Total: 6

Group: 23380250077

11/5/2025	324 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	09 - PRE-SLAB	Pass	Joseph A. Hoffman, BCO #5713	
11/5/2025	324 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	14 - CUT-IN CARD SENT	Pass	Joseph A. Hoffman, BCO #5713	
11/24/2025	324 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	18 - ROUGH ELECTRICAL	Pass	Michael George #7134	
11/24/2025	324 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	19 - ROUGH MECHANICAL	Pass	Michael George #7134	
11/24/2025	324 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	20 - GAS TEST	Pass	Michael George #7134	
11/24/2025	324 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	21 - ROUGH PLUMBING	Fail	Michael George #7134	1. Water lines not holding pressure. 2. Flip sanitary laundry vent direction.
11/24/2025	324 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	25 - ROUGH BUILDING	Fail	Michael George #7134	1. Protection of gas piping in garage bay. 2. Front porch need triple 2x10 bearing on posts.
11/25/2025	324 ABBY RD	B, M, P, E	New Single Family Dwelling W/ Deck	Residential	27 - INSULATION	Pass	Joseph A. Hoffman, BCO #5713	

Group Total: 8

Group: 23380250078

11/26/2025	178 W MAIN ST		Fire Alarm	Commercial	38 - FIRE ALARM TEST	Fail	Paul Lutz #7071	Horn strobe for pulls/smokes only passed. Need flow test. Sprinklers not completed.
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Group Total: 1

Group: 23380250082

11/26/2025	178 W MAIN ST	5181	Sprinkler	Commercial	39 - SPRINKLER ROUGH	Fail	Joseph A. Hoffman, BCO #5713	Not completed. Main tie in above mechanical not complete. Other small areas.
11/26/2025	178 W MAIN ST	5181	Sprinkler	Commercial	40 - SPRINKLER TEST	Canceled	Joseph A. Hoffman, BCO #5713	Hydro test

Group Total: 2

Group: 23380250083

11/21/2025	334 ABBY RD	6004	Deck	Residential	03.1 - DECK PIERS	Pass	Michael George #7134	
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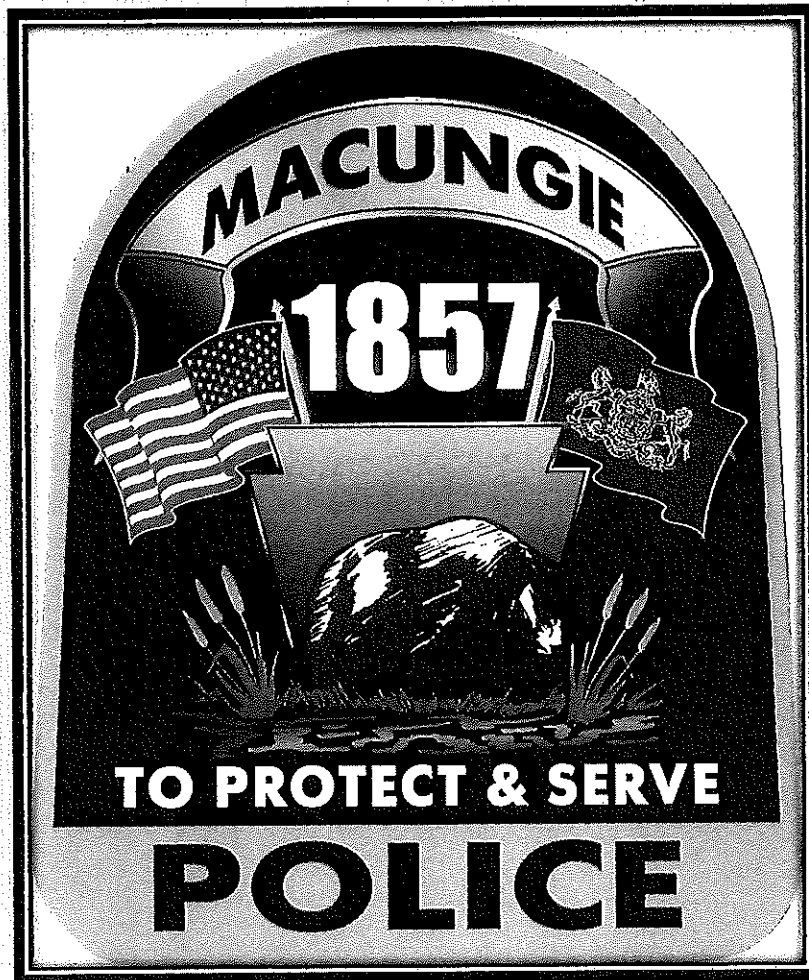
Group Total: 1

Total Records: 52

12/3/2025

NOVEMBER 2025

POLICE REPORT



MACUNGIE POLICE NOVEMBER 2025 ACTIVITY REPORT

December 10, 2025

Authored by: Sgt. Travis Kocher

Contents

1. Activity Report and Numbers
2. Crimes and Charting
3. Lehigh County Radio Dispatch Log
- 4-7 Press Releases
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NOVEMBER 2025



MACUNGIE POLICE MONTHLY ACTIVITY REPORT

INCIDENTS DISPATCHED (CURRENT)	2024 COMPARISON	CHANGE	YTD	2024	CHANGE
203	186	+9%	2150	2149	*

Crimes/Month (See Chart on following page for Part "A" and "B" defined)

CRIMES	MONTH	2024 MONTH COMPARISON	CHANGE	YTD	CLEARED YTD
Part "A"	3	*	*	33	32
Part "B"	1	*	*	23	23
CRIMES REPORTED	12	*	*	109	*55

ARRESTS/ASSAULTS/FIGHTS/ DISTURBANCES	MONTH	MONTH 2024	CHANGE	YTD
ASSAULTS AGAINST OFC.	0	0	0	2
DOMESTICS/DISTURBANCES/FIGHTS	6	8	-2	57
JUVENILE ARRESTS	0	1	-1	4
ADULT ARRESTS	5	5	*	52

TRAFFIC RELATED ACTIVITY	MONTH	MONTH 2024	CHANGE	YTD
VEHICLE ACCIDENTS	5	-	-	37
VEHICLE STOPS	60	59	+1	655
CITATIONS/WARNINGS/PARKING	41	31	+10	376

**Denotes total number of YTD arrests outlined in pie chart on following page.*

Crimes: In the US crimes are classified under the National Incident-Based Reporting System (NIBRS) for reporting purposes. These crimes are separated into 2 offense groups, "A" and "B".

Group A offenses are the most serious and are further divided into **(3)** three main categories:

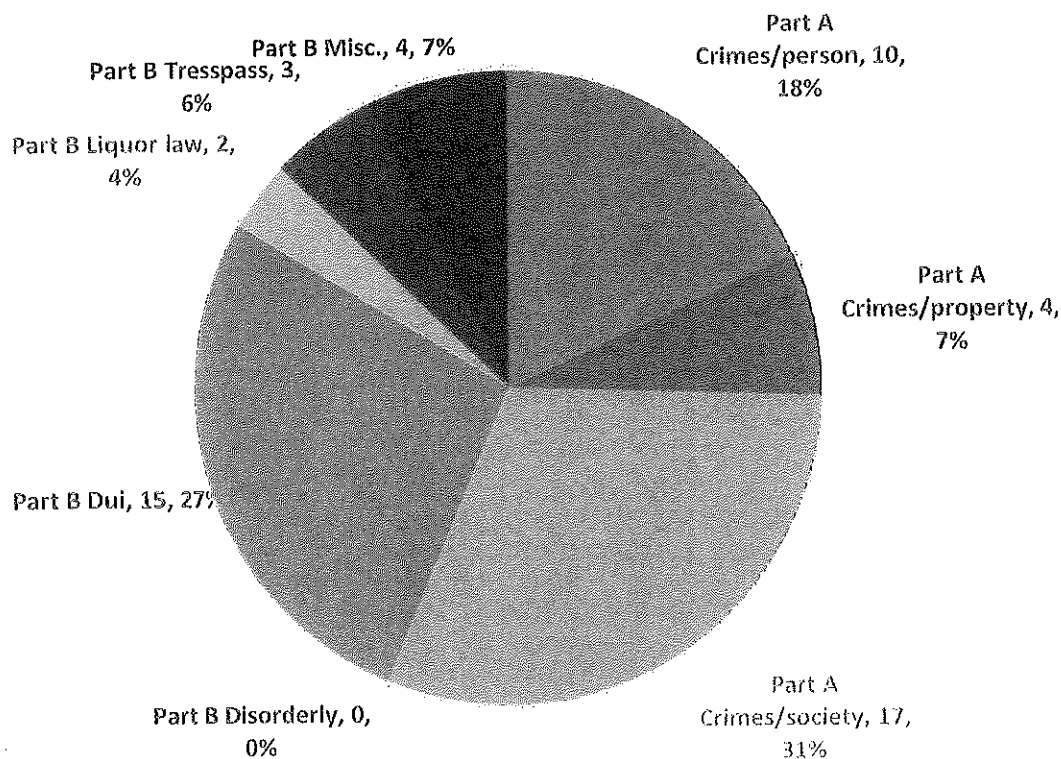
1 Crimes against persons: Homicide, Assault offenses & intimidation, Forcible and non-forcible sex offenses, Kidnapping/Abduction, Human Trafficking.

2 Crimes against property: Arson, Burglary/Breaking & Entering, Larceny/Theft offenses (e.g., shoplifting, pocket-picking), Motor Vehicle Theft, Robbery, Fraud offenses (including identity theft and hacking), Vandalism

3 Crimes against society: Offenses that represent society's prohibitions against certain activities and do not have a specific victim. Example(s): Drug and narcotic offenses, Gambling offenses, Prostitution offenses, Weapon law violations

Group B offenses; are generally less serious offenses. This category includes; Disorderly conduct, (DUI), Liquor law violations, trespassing, misc. offenses/summary violations.

BOROUGH OF MACUNGIE CRIMES YTD



LEHIGH COUNTY RADIO DISPATCH LOG NOVEMBER 2025

911 Investigation	1	Missing Person	1
Alarm-Burglar	6	Music Complaint	3
Alarm-Other	1	MVA No Injuries	5
Animal Complaint	6	Noise Complaint	1
Assist Other Department	3	Parking Complaint	2
Barking Dog	1	PFA Violation	1
Burglary	1	Pickup-Specify	1
Check on Welfare	6	Psych Emergency	3
Citizen Assist	21	Reckless Driver	2
Criminal Mischief	3	Road Hazard	2
Disabled Vehicle	1	Subject Stop	1
Disturbance-Specify	1	Suspicious Vehicle	1
Domestic Disturbance	2	Theft	2
EMS Call-Breathing Problem	4	Threats	1
EMS Call-Fall Victim	2	Unclassified Complaint	1
EMS Call-Headache	1	Unwanted Person	3
EMS Call-Heart Problem	2	Vehicle Stop	60
EMS Call-Seizures	2	Visitor Present	13
EMS Call-Sick Person	3	Wanted Person	1
EMS Call-Stroke Victim	1	Warrant Service	1
Fire Call-Automatic Fire Alarm	1	Wire Down-No Sparking	2
Fire Call-Odor in Dwell/Struct	1		
Follow Up	17	Grand Total	203
Found Person	1		
Fraud	3		
Lockout of Residence	3		
Lockout of Vehicle	1		
Media Follow-up	1		

Press Release MACUNGIE POLICE DEPARTMENT PRESS RELEASE REPORT	1. STATION	2. INCIDENT NO.
	3. INVESTIGATING OFFICER	
4. NATURE OF INCIDENT Warrant Service	11-05-25	
6. LOCATION Willow @ West Main Street		
7. PERSON(S) INVOLVED, AGE, ADDRESS, AND ROLE Megan Breanne Zuzo, 31YO of Slatington		
<p>Officers conducted a vehicle stop for traffic offenses.</p> <p>The vehicle operator, Megan Breanne Zuzo , was found to be wanted on an active warrant issued out of Lehigh County for DUI.</p> <p>She was taken into custody, and transported to Lehigh County Prison to await arraignment.</p> <p>4</p>		

Press Release MACUNGIE POLICE DEPARTMENT PRESS RELEASE REPORT	1. STATION	2. INCIDENT NO.
4. NATURE OF INCIDENT Weapons Violations	3. INVESTIGATING OFFICER 11-05-25	
6. LOCATION 500 block of East Main Street		
7. PERSON(S) INVOLVED, AGE, ADDRESS, AND ROLE Charles E Schwenk, 59YO of Slatington		
<p>Officers conducted a vehicle stop for a suspended driver.</p> <p>The vehicle operator, Charles E Schwenk, was found to be in possession of a prohibited offensive weapon.</p> <p>Schwenk was taken into custody and processed. Charges were filed.</p> <p>5</p>		

Press Release MACUNGIE POLICE DEPARTMENT PRESS RELEASE REPORT	1. STATION	2. INCIDENT NO.
4. NATURE OF INCIDENT	3. INVESTIGATING OFFICER	
Stolen Vehicle/DUI	11-15-25	
6. LOCATION		
190 block of West Main Street		
7. PERSON(S) INVOLVED, AGE, ADDRESS, AND ROLE		
Jill Lyn Gal, 47YO		

Officers conducted a vehicle stop for a stolen vehicle.

The vehicle operator, Jill Lyn Gal, was found to be under the influence of alcohol and operating a stolen vehicle. Roadside testing was failed. Gal was taken into custody and transported to the Lehigh County Central Booking Center, where she was detained.

Charges were filed.

Press Release MACUNGIE POLICE DEPARTMENT PRESS RELEASE REPORT	1. STATION	2. INCIDENT NO.
4. NATURE OF INCIDENT Public Intoxication	3. INVESTIGATING OFFICER 11-20-25	
6. LOCATION South Church @ Locust Street		
7. PERSON(S) INVOLVED, AGE, ADDRESS, AND ROLE John Paul Grundowski 64YO		
<p>Officers were dispatched to the area for an intoxicated male lying on the ground.</p> <p>Officers on scene attempted to interact with the male but were met with vulgarities and physical aggression.</p> <p>Ultimately, the male was restrained after attempting to physically assault EMS personnel. He was transported the Lehigh Valley Hospital for further treatment.</p> <p>Charges for Disorderly Conduct and Public Intoxication to be filed.</p> <p style="text-align: center;">7</p>		



Fw: Thank you!

From mmullen macungiepd.org <mmullen@macungiepd.org>
Date Mon 11/10/2025 5:57 PM
To tkocher macungiepd.org <tkocher@macungiepd.org>

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Winnie Younkin [REDACTED] <[REDACTED]>
Sent: Monday, November 10, 2025 5:41:26 PM
To: mmullen macungiepd.org <mmullen@macungiepd.org>; Raphael Rivera <rrivera@macungiepd.org>
Subject: Thank you!

Corporal Mullen and Officer Rivera,

Today we received a check from Lehigh County Court for the amount of our deposit with Joe Ellis. We are relieved to have a successful resolution to this painful situation and realize we are fortunate to have recovered our money.

Thank you for all of your efforts on our behalf. We greatly appreciate your assistance in navigating this situation. Your caring attitudes were especially helpful while we were feeling appalled and saddened at the circumstances.

Highest regards always,
Winnie and Dennis Younkin
Sent from my iPad



Outlook

Extremely Grateful for Officer Diaz

From Kimberly R. Kuschel <kuschelrk@gmail.com>**Date** Fri 11/28/2025 9:14 PM**To** tkocher@macungiepd.org <tkocher@macungiepd.org>

Happy Thanksgiving! Our family wanted to thank you deeply for officer Diaz coming to the rescue in such a professional/stellar manner. It's rare to see firm protection of the public combined with safety for one's wellbeing. Our family prays he will have a raise as literally don't think I would have made it home safely. Unfortunately, lost my eye contact while driving making it so hazy driving going through a traffic light. Grateful he pulled me over into a CVS to be a hero (as gave a ride back to family's home as didn't feel safe driving w/sight so poor). Came home to my dad (a past cop & pastor) thanking God for your Officer Diaz extending himself so thoroughly protecting everyone's safety. We thank God for you & team being on the frontlines protecting us mightily! You hired an amazing soul! With deepest gratitude, Kuschel Family

2026 Budget
Sewer Fund | General Fund | Sewer Fund | Water Fund
Liquid Fuels
Budget Summary
December 15 2025

General Fund	2025 Budget	2026 Budget
Total Expenditures	\$ 2,885,263	\$ 3,282,701
Total Revenue	\$ 3,000,785	\$ 3,122,829
Revenue less Expenses	\$ 115,522	\$ (159,871)
Carryover	\$ 652,304	\$ 492,432

Sewer Fund	2025 Budget	2026 Budget
Total Expenses	\$ 852,677	\$ 818,926
Revenue	\$ 1,183,565	\$ 1,284,371
Revenue minus Expenses	\$ 330,888	\$ 465,445
Carryover	\$ 100,521	\$ 565,966

Water Fund	2025 Budget	2026 Budget
Total Expenses	\$ 676,865	\$ 819,900
Revenue	\$ 685,887	\$ 674,681
Revenue less Expenses	\$ 9,022	\$ (145,219)
Carryover	\$ 885,667	\$ 731,426

Liquid Fuels	2025 Budget	2026 Budget
Total Expense	\$ 57,000	\$ 57,000
Total Revenue	\$ 88,716	\$ 87,382
Revenue Less Expense	\$ 31,716	\$ 30,382
Carryover	\$ 198,816	\$ 229,198

Borough of Macungie
2026 Budget
Final Draft

Table of Funds

General Fund Revenue
General Fund Expenditures

Sewer Fund Revenue
Sewer Fund Expenditures

Water Fund Revenue
Water Fund Expenditures

Liquid Fuels Fund Revenue and Expenditures

General Fund Capital Account
Sewer Fund Capital Account
Water Fund Capital Account

2026 Budget
General Fund
Revenues

	<u>2026 General Fund Revenues</u>	
		<u>2026 Budget</u>
01.301.010	<u>Real Estate Taxes - Current Year</u> - (\$237,548,100 x .00425 mills x 96% collection rate) (1mill=\$237,548) plus estimates	\$ 1,145,327
01.301.020	<u>Real Estate Taxes - Prior Year</u>	\$ 9,000
	The Borough real estate tax, issued April 1st of each year can be paid by May 31st at net, July 31st at gross and anytime after that until January 31st of the next year at penalty. After January 31st the tax collector turns all delinquent tax bills over to the County tax claim bureau. The money that the tax collector takes in January 1st and 31st is known as "prior year taxes". It is anticipated the borough will receive	
01.301.030	<u>Real Estate Taxes - Delinquent</u>	\$ 15,000
	Property owners who don't pay their real estate tax by January 31st will have their tax bill sent by the tax collector to the claim bureau. The property owner then has approximately 19 months (or until September of the following year), to pay their taxes plus penalty, or the tax claim bureau will have the sheriff's department conduct a sheriff sale. Monies received by the tax claim bureau are turned back to the Borough. This budget figure is	
01.301.060	<u>Real Estate Taxes – Interim</u>	\$ 1,000
	Any new construction, additions, etc. require a building permit, which the Borough sends to the Lehigh County Tax Assessment Office. Since the property taxes are sent out in April, those building permits issued after that date and before January 1st will be issued an interim tax bill for the year. This revenue item will be approximately	
01.310.001	<u>Per Capita Taxes - Current</u>	\$ 15,000
	A \$10 per capita tax is assessed to all Macungie residents over the age of 18. This year's revenue will be approximately	
01.310.002	<u>Per Capita Taxes - Prior Years</u>	\$ 164

2026 Budget
General Fund
Revenues

	<u>2026 General Fund Revenues</u>	
		<u>2026 Budget</u>
	The money that the tax collector takes in between January 1st and 31st is known as "prior year taxes". It is anticipated the Borough will receive	
01.310.003	<u>Per Capita Taxes - Delinquent</u>	\$ 7,500
	The delinquent per capita taxes are turned over to a tax collection agency. The Borough should received approximately	
01.310.010	<u>Real Estate Transfer Tax</u>	\$ 184,630
	Any person purchasing property within the Borough of Macungie is subject to a 1% tax. The revenue generated by the Real Estate Transfer tax this year will be	
01.310.020	<u>Earned Income Tax</u>	\$ 610,000
	The Earned Income Tax is collected from Borough residents who pay ½ of 1% of their wages. The revenue estimated will be	
01.310.050	<u>Local Services Tax</u>	\$ 45,000
	In 2015 this tax was increased to \$52 from \$10 annually.	
01.320.081	<u>Miscellaneous Permits</u>	\$ 2,000
	Revenue from yard sale, transient, retail, moving and fireworks permits be	
01.321.080	<u>Cable Television Franchise</u>	\$ 40,000
	The franchise fee is based on 5% of the gross receipts of Service Electric Cable and RCN. Based on the continued decline in gross receipts revenues will be approximately	
01.321.150	<u>Residential Rental License Fees</u> - At the \$30 license fee for 59 units remain to obtain licenses. The revenue will be	\$ 300
01.331.011	<u>Magistrate Fines</u>	\$ 1,300
	Fines received from violations of Borough ordinances, statutes, vehicles code, etc. will be	
01.331.012	<u>Local Fines</u>	\$ 850
	Revenues received from \$20 parking tickets will be	
01.331.013	<u>State Police Fines</u>	\$ 600

2026 Budget
General Fund
Revenues

	<u>2026 General Fund Revenues</u>	
		<u>2026 Budget</u>
	The state police fines are paid semi-annually to each Pennsylvania municipality resulting from state police arrests made throughout the Commonwealth. The ratio used by the state is based on the municipality's mileage and population. It is estimated the Borough will receive	
01.331.014	<u>Lehigh County Fines</u>	\$ 1,750
	Revenues from court hearings will be	
01.341.000	<u>Interest Earnings</u>	\$ 80,000
	Estimated interest earned this year will be	
01.342.000	<u>Rents and Royalties</u>	\$ 30,000
	The Boy Scouts and Historical Society lease space at the Institute, in addition to the rental from meeting rooms and the auditorium and rent from 24 S. Church Street will be	
01.351.020	<u>Public Safety Grant</u>	\$ -
	50% reimbursement for new vests for officers will be	
01.354.003	<u>Winter Maintenance</u>	\$ 1,267
	The Borough has an agreement with PennDOT to cinder and plow state streets within the Borough, except Main Street, for which the Borough is reimbursed	
01.354.010	<u>Macungie Institute Grants</u>	\$ -
01.355.001	<u>Public Utility Commission (PUC) Realty Tax</u>	\$ 1,750
	Verizon is the only utility that owns property in the Borough and they have put their property on the tax rolls.	
01.355.004	<u>Beverage Licenses</u>	\$ 1,100.00
	The Borough receives a \$200 license fee collected by the State for establishments within the Borough that dispense liquor. The revenue received will be	
01.355.005	<u>Pension Funding - State Aid</u>	\$ 88,876
	The Borough receives money from the state to defray the police and non-uniform pension plans. This year's estimated amount will be	
01.355.099	<u>Firemen's Relief</u>	\$ 21,863

2026 Budget
General Fund
Revenues

	<u>2026 General Fund Revenues</u>	
		<u>2026 Budget</u>
	The Borough receives revenue from the state that goes directly to the Firemen's Relief Association. This amount is	
01.357.000	<u>Recycling Grants</u>	\$ 8,000
	The Recycling Performance Grant is estimated to be	
01.359.000	<u>Payment In Lieu of Taxes (PILOT)</u>	\$ 11,500
	LCHA has a PILOT Agreement with the Borough for the Macungie Meadows, Locust, and Cedar Street properties.	
01.361.033	<u>Zoning and Subdivision/ Land Development Plan Fees</u>	\$ 1,500
	Application fees for The Zoning Hearing Board and Planning Commission are estimated to bring in	
01.361.034	<u>Zoning Permit Fees</u>	\$ 3,000
	The anticipated revenue for zoning permits will be	
01.361.035	<u>Legal Fee Reimbursement</u>	\$ -
01.362.011	<u>Police Reports</u>	\$ 750
	Revenue collected for the sale of accident reports, copies, etc. is estimated at	
01.362.040	<u>Residential Rental Inspection Fees - At the fee of \$70 per inspection per unit the revenue will be</u>	\$ 2,000
01.362.041	<u>Building Permits</u>	\$ 5,000
	The anticipated revenue for building permits will be	
01.362.042	<u>Electrical Permits</u>	\$ 1,250
	The anticipated revenue for electric permits will be	
01.362.043	<u>Plumbing Permits</u>	\$ 1,250
	These fees comprise residential and commercial fixture installations. It is estimated the Borough receive	
01.362.045	<u>Occupancy/Use Permits</u>	\$ 200
	The anticipated revenue for use/occupancy permits will	
01.362.046	<u>HVAC Permits</u>	\$ 1,750
	The anticipated revenue for HVAC permits will be	
01.362.140	<u>Fingerprinting</u>	\$ 200
	The Borough charges a \$50 fee for fingerprinting non-residents.	

2026 Budget
General Fund
Revenues

<u>2026 General Fund Revenues</u>		
		<u>2026 Budget</u>
01.364.030	<u>Solid Waste</u>	\$ 720,068
	2025 refuse billing receipts will be	
01.365.000	<u>Health Insurance Co-Pay/Dividend</u>	\$ 35,784
	Employees participating in the Borough's Health Plan pay a co-payment through a pre-taxed payroll deduction. In addition, the Borough's retirees pay their health insurance premium through the Borough.	
01.365.050	<u>Sale of Maps and Publications</u>	\$ 50
	Revenue from the sale of copies for RTK requests, zoning maps, specifications and bids is estimated to be	
01.380.000	<u>Miscellaneous Revenue</u> — includes insurance check for building damage; utility late fees	\$ 25,000
01.381.001	<u>Yard Waste Fund Income</u>	\$ 1,250
	<u>Total Revenue</u>	\$ 3,122,829
	Pass Through Revenue	2026 Budget
01.361.032	<u>Reimbursable Engineering Costs</u>	
01.361.065	<u>Eng. Costs Reim-Est @ Brookside</u>	
01.355.099	<u>Firemen's Relief</u>	\$ 21,863
01.364.030	<u>Solid Waste</u>	\$ 720,068
	<u>Revenue Pass thru plus trash</u>	\$ 741,932
	<u>Net Revenue (total less pass thru revenue)</u>	\$ 2,380,897

2026 Budget
General Fund
Expenditure

	<u>2026 General Fund Expenditures</u>	
		2026 Budget
	<u>400 Executive Government</u>	
01.400.110	<u>Council Compensation -</u>	\$ 7,200
	Each Council member receives a salary of \$1,000, except the Council President who receives \$1,200. This salary is paid in one lump sum in December of each year.	
01.401.110	<u>Mayor -</u>	\$ 1,500
	The Mayor receives a salary of \$1,500 annual which is paid out in December of each year.	
01.401.121	<u>Borough Manager's Salary -</u>	\$ 45,938
	The Borough Manager's salary is split equally between the general , water and sewer funds. The general fund portion is	
01.401.130	<u>Administrative Assistant's Salary -</u>	\$ 17,472
	The Administrative Assistant's wages are split equally between the general , water and sewer funds funds. The general fund portion is	
01.401.131	<u>Borough Clerk/Assistant Treasurer Salary -</u>	\$ 14,907
	The Borough Clerk/Assistant Treasurer's wages are split equally between the general , water and sewer funds funds. The general fund portion is	
01.401.13X	<u>Assistant to Manager -</u>	\$ -
	The Assistant to Manager's wages are split equally between the general , water and sewer funds funds. The general fund portion is	
	<u>402 Auditing Services</u>	
01.402.311	<u>Auditing -</u>	\$ 13,044
	The annual audit, as performed by the firm of Cambell, Rappold & Yurasits, is divided between the general fund and sewer fund. The general fund portion will be	
	<u>403 Tax Collection</u>	
01.403.110	<u>Tax Collector's Commission -</u>	\$ 1,459
	The compensation of the tax collector for collection of the Borough Real Estate Taxes is \$4 per bill, based on 1063 bills.	

2026 Budget
General Fund
Expenditure

	<u>2026 General Fund Expenditures</u>	
		2026 Budget
01.403.120	<u>Earned Income Tax Collection Fees</u>	\$ 6,166
	The Borough's EIT is collected by H.A. Berkheimer. Their commission to provide this service is 1.3%, plus postage and is anticipated to be	
01.403.211	<u>Operating Expenses</u>	\$ 7,600
	includes fees for BCIU for RE tax collection services and H.A. Berkheimer for collection of the LST and Per Capita Tax.	
01.403.311	<u>Auditing -</u>	\$ 3,630
	The audit expenses for the Real Estate Tax Collector's audit.	
01.403.353	<u>Bonding -</u>	\$ 160
	The Real Estate Tax Collector's bond is	
	<u>404 Legal Services</u>	
01.404.314	<u>Legal Services -</u>	\$ 75,000
	The Borough retains the firm of Grim, Biehn and Thatcher, Lamb McFarland for representation at Borough Council meetings, legal opinions, court hearings, etc. The estimated cost will be	
	<u>406 General Government Administration</u>	
01.406.153	<u>Long Term Disability Insurance -</u>	\$ 500
	The Borough provides long-term disability insurance to all full time employees. This premium is split between the general, water and sewer funds . The general fund portion of this premium will be	
01.406.154	<u>Short Term Disability Insurance</u>	\$ 600
	The Borough provides short-term disability insurance to all full time employees. This premium is split between the general, water and sewer funds. The general fund portion of this premium will be	
01.406.156	<u>Medical, Eye and Dental Benefits -</u>	\$ 93,932

2026 Budget
General Fund
Expenditure

	<u>2026 General Fund Expenditures</u>	
		2026 Budget
	The Borough provides all full time employees with medical, eye and dental insurance. This line item also includes payment of the retirees benefits. The general fund portion excluding police will be	
01.406.158	<u>Life Insurance & ADD</u>	\$ 500
	\$80,000 Policy on all full time employees	
01.406.159	<u>Pension - Defined Contribution</u>	\$ 907
	The Borough's non-uniform pension plan requires the employees to contribute 3% of their pay to the plan, with the Borough obligated to contribute the remaining balance, according to the actuarial report. With the State Aid the Borough's minimum municipal obligation will be	
01.406.160	<u>Pension - Defined Benefit</u>	\$ 10,560
	The Borough's non-uniform pension plan requires the employees to contribute 5% of their pay to the plan, with the Borough obligated to contribute the remaining balance, according to the actuarial report. With the State Aid the Borough's minimum municipal obligation will be	
01.406.161	<u>F.I.C.A. -</u>	\$ 23,489
	Social Security taxes (.0765) for the general fund are	
01.406.162	<u>Unemployment Compensation-</u>	\$ 1,045
	The Borough uses the services of Interstate Tax Service Bureau for unemployment compensation. The 2025 rate remains at .0285 with the base payroll remaining at \$10,000. This fee is estimated at	
01.406.181	<u>Wellness Incentive -</u>	\$ 300
	Annually, the Borough pays each employee for unused sick days over the accumulated amount of 70 days. In addition, at the end of employment, the Borough will pay \$50 per day for his or her accumulated sick days per the Teamster's Collective Bargaining Agreement. This general fund portion is	
01.406.183	<u>Administrative Overtime</u>	\$ -
01.406.196	<u>Health Reimbursement Account (HRA) -</u>	\$ 2,000

2026 Budget
General Fund
Expenditure

	<u>2026 General Fund Expenditures</u>	
		2026 Budget
	The Borough reimburses employees participating in the Borough Health Insurance Plan for the 1st 50% of their deductible.	
01.406.198	<u>PCOR Fee</u>	\$ 35
01.406.210	<u>Office Supplies -</u>	\$ 3,500
	The expenses for supplies and other materials needed to run the Borough office and the Macungie Institute will be	
01.406.213	<u>Minor Office Equipment Purchases and IT -</u>	\$ 6,800
	1/3 the cost to purchase IT services, upgrades, virus protection	
01.406.249	<u>Petty Cash -</u>	\$ 50
	For small unexpected purchases the cash on hand will be	
01.406.321	<u>Telephone -</u>	\$ 700
	The telephone bills for Borough Hall and the garage are evenly split between the sewer, water and general funds. 100% of the phone bills for the Macungie Institute are included in this line item.	
01.406.325	<u>Postage -</u>	\$ 3,000
	Postage for sending out utility bills, and day to day correspondence will be	
01.406.337	<u>Automobile Allowance -</u>	\$ 250
	The Borough reimburses employees and Council members per the IRS mileage rate for the use of their own vehicle for Borough business. This total will be approximately	
01.406.341	<u>Advertising -</u>	\$ 5,000
	To advertise ordinances, meetings, bids, etc. in the East Penn Press will cost	
01.406.342	<u>Printing-</u>	\$ 825
	The printing of letterhead, envelopes and various forms is estimated to be	
01.406.351	<u>Commercial Insurance Policy -</u>	\$ 8,861

2026 Budget
General Fund
Expenditure

	<u>2026 General Fund Expenditures</u>	
		2026 Budget
	This policy includes general liability, property, automobile, inland marine, public officials, commercial crime and umbrella coverage. The expense is split between the general fund, police, sewer fund and water fund . The general fund portion is estimated at	
	<u>General Liability</u>	
	Protects the Borough against claims and lawsuits for injuries sustained on the municipal premises and personal injuries (the nonphysical type such as libel and slander). Insurance pays when judgments are rendered against the municipality. Contractual liability coverage includes written contracts where the municipality is a party. The Borough's liability limit each occurrence is \$1,000,000. Our general aggregate limit (excluding products completed operations) is \$2,000,000. The Borough's products completed operations aggregate limit is \$2,000,000 and personal and advertising injury limit is \$1,000,000. Also included is fire damage liability with a limit of \$50,000.	
	<u>Property</u>	
	Provides protection on Borough buildings and contents on a blanket replacement cost basis in the amount of \$1,850,708 with a \$500 deductible and 90% coinsurance. The policy has an inflation guard of 4% for building and 4% for contents.	
	<u>Commercial Crime Policy</u>	
	Provides coverage for employee theft	
	<u>Inland Marine</u>	
	Inland Marine insurance is used to cover equipment or property, which is mobile but not covered under the auto insurance policy. Equipment covered includes items such as street sweepers, graders, portable welders, backhoes and portable radios. (Another name for this policy is contractor's equipment.) The equipment is covered on a specified amount basis with a \$1000 deductible.	
	<u>Public Officials Liability Coverage</u>	

2026 Budget
General Fund
Expenditure

	<u>2026 General Fund Expenditures</u>	
		2026 Budget
	This insurance coverage applies to non-property or non-bodily type damage or injury. Claims brought under this coverage usually arise from decisions made by elected or appointed officials causing loss of revenue or some type of nonphysical injury to an individual or business. The Borough policy provides for \$1,000,000 coverage with a \$2,500 deductible.	
	<u>Automobile</u>	
	Provides liability insurance with a limit of \$1,000,000 for the Borough auto fleet. Provides first party benefits, uninsured and underinsured motorists coverage with a \$35,000 limit. Includes liability coverage for non-owned and hired vehicles. Also provides collision coverage and towing and labor coverage.	
	<u>Umbrella</u>	
01.406.353	<u>Bonding -</u>	\$ 300
	Public official bonds are financial guarantees the official will faithfully perform the duties of office. The cost to bond the Borough Manager and Borough Clerk/Assistant/Treasurer is split between the general, water and sewer funds . The general fund portion is	
01.406.354	<u>Workers Compensation Insurance -</u>	\$ 5,719
	The Borough is a member of Susquehanna Municipal Trust for Workers Comp Insurance	
01.406.375	<u>Office Maintenance and Repair -</u>	\$ 1,250
	Repairs on machinery and equipment are estimated at	
01.406.420	<u>Dues and Subscriptions-</u>	\$ 1,500
	Includes subscriptions to various governmental magazines and memberships and payments	
01.406.450	<u>Service Contracts -</u>	\$ 35,633
	DPW maintenance contracts BH and for various administrative software programs, office equipment, Swiftreach 911, webhosting and payroll processing.	
01.406.460	<u>Seminars -</u>	\$ 1,000

2026 Budget
General Fund
Expenditure

	<u>2026 General Fund Expenditures</u>	
		2026 Budget
	For the various seminars and conferences held during the year which are attended by Council, Mayor and the staff, the amount is estimated at	
01.406.480	<u>Miscellaneous -</u>	\$ 1,500
	MI programming and Borough advertising (\$1500)	
01.406.401	<u>Yard Waste Passes</u>	\$ 1,000
	<u>408 Engineering Services</u>	
01.408.313	<u>General Engineering Services -</u>	\$ 65,000
	General Engineering services for the Borough will cost approximately	
01.408.317	<u>Reimbursable Engineering Services -</u>	\$ -
	Engineering services which are reimbursed to the Borough by developers for plan review, etc.	
01.408.319	<u>Reimbursable Engineering-Est @ Brookside</u>	\$ -
01.408.318	<u>Reimbursable BCO Fees -</u> BCO fees for inspections and permit review, including plans	\$ -
	<u>409 General Government Buildings</u>	
01.409.122	<u>Macungie Institute Facility Manager--</u>	\$ 24,960
	The Facility Manager's wages are based on 24 hrs/wk	
01.409.229	<u>Hospitality -</u>	\$ 500
	To purchase refreshments for various functions	
01.409.230	<u>Heating Expenses -</u>	\$ 7,750
	With the conversion to gas heat at Borough Hall, the estimated cost to heat the MI and Borough Hall will be	
01.409.236	<u>Housekeeping Supplies -</u>	\$ 2,000
	The cost for paper towels, toilet tissue, and the like for Borough Hall and MI will be	
01.409.260	<u>Minor Equipment Building</u>	\$ 100
01.409.361	<u>Electricity -</u>	\$ 4,750
	Electricity expenses for the Macungie Institute and 1/3 (general fund portion) of the electricity expenses for Borough Hall are estimated to be	
01.409.373	<u>Building Maintenance and Repairs -</u>	\$ 20,115
	Routine building and grounds maintenance for the MI & Borough Hall, including deicer	

2026 Budget
General Fund
Expenditure

	<u>2026 General Fund Expenditures</u>	
		2026 Budget
01.409.430	<u>Real Estate Tax</u>	\$ 1,250
	For property at 24 S. Church Street	
01.409.450	<u>MI Service Contract</u>	\$ 35,519
	The annual service contract will cost	
01.409.451	<u>Janitorial Services</u>	\$ 10,920
	The annual cost to clean Borough Hall and The Macungie Institute	
01.409.480	<u>Miscellaneous FRS Bookkeeping</u>	\$ 20,000
01.409.670	<u>Building Improvements</u>	\$ -
01.409.740	<u>Machinery & Equipment</u>	\$ -
	<u>410 Police Department</u>	
01.410.130	<u>Police Chief's Salary</u>	\$ -
	To hire a chief will cost	
01.410.131	<u>Sergeant's Salary -</u>	\$ 94,019
01.410.137	<u>Corporal's Salary -</u>	\$ 89,984
01.410.133	<u>Patrol Officer Wages -</u>	\$ 289,368
	4 full time patrol police officers	
01.410.135	<u>30 Hour Police Wages -</u>	\$ 45,838
	For 1 officer to work 36 hrs/wk	
01.410.136	<u>Part-time Police Wages -</u>	\$ 42,000
01.410.153	<u>Long Term Disability Insurance-</u>	\$ 1,500
	The Borough provides long-term disability insurance for full time & 30-hr officers.	
01.410.154	<u>Short Term Disability Insurance-</u>	\$ 1,850
	The Borough provides short-term disability insurance for full time & 30-hr officers.	
01.410.156	<u>Medical, Eye and Dental Benefits -</u>	\$ 186,739
	Medical, eye and dental benefits for the department will cost approximately	
01.410.158	<u>Life Insurance-</u>	\$ 1,500
	\$100,000. Policy for full time & 30-hr officers per the collective bargaining agreement.	
01.410.160	<u>Pension -</u>	\$ 149,031

2026 Budget
General Fund
Expenditure

	<u>2026 General Fund Expenditures</u>	
		2026 Budget
	With the State Aid the Borough's minimum municipal obligation for the uniformed pension costs will be	
01.410.161	<u>F.I.C.A.</u> -	\$ 47,913
	Social Security taxes for the police department will be	
01.410.162	<u>Unemployment Compensation</u> -	\$ 3,135
01.410.181	<u>Wellness</u> -	\$ 420
01.410.182	<u>Longevity</u> -	\$ 7,428
	After an officer has completed their fifth year of service with the Borough, they shall on the next pay day after their anniversary date receive a percentage of base pay for each year of service with the Borough per the Collective Bargaining Agreement.	
01.410.183	<u>Overtime</u> -	\$ 42,000
	For holidays, court time, emergency call outs and extra shifts it will cost approximately	
01.410.184	<u>Shift Differential</u> -	\$ 8,400
	Each full-time officer, excluding the Chief, will receive a shift differential in the amount of \$1,200 paid in two equal installments of \$600 per Collective Bargaining Agreement.	
01.410.196	<u>Health Reimbursement Account</u> -	\$ 750
	The Borough reimburses employees participating in the Borough Health Insurance Plan for the 1st 50% of their deductible.	
01.410.198	<u>PCOR Fees</u> -	\$ 35
	The Borough is required to pay a Patient-Centered Outcome Resource Fee for the average number of covered lives for the plan year. Full payment is due annually by July 31st of the following year.	
01.410.210	<u>Office Supplies</u> -	\$ 600
	Stationery, computer accessories, video tapes, film, and other items necessary to run the office will cost approximately	
01.410.213	<u>Minor Equipment Purchases</u> -	\$ 1,500
01.410.230	<u>Heating Costs - Police Station</u> -	\$ 1,200

2026 Budget
General Fund
Expenditure

	<u>2026 General Fund Expenditures</u>	
		2026 Budget
	The fuel costs for Borough Hall are split 2/3 general and 1/3 police. The police portion is	
01.410.231	<u>Vehicle Fuel -</u>	\$ 16,000
	Fuel for Borough Police cars is estimated at	
01.410.236	<u>Police Housekeeping Supplies -</u>	\$ 750
	The cost for cleaning products, paper towels, toilet tissue will be	
01.410.238	<u>Uniforms -</u>	\$ 9,000
	The cost includes \$1,000 allowance for full time officers and 30-hr officer, plus part time officers and purchases uniforms for the chief.	
01.410.242	<u>Ammunition -</u>	\$ 2,500
	Each police officer must be certified annually. The cost for ammunition is	
01.410.249	<u>Mayor's Discretionary Fund</u>	\$ -
	Former Mayor Cordner had waived receiving a salary so his wages could be used for Police Department projects. This line item includes the balance forward for the unspent funds	
01.410.250	<u>Maintenance and Repairs Parts -</u>	\$ 7,100
	To purchase parts for the police car repairs will cost approximately	
01.410.260	<u>Major Equipment -</u>	\$ 13,000
	to purchase new body cameras and body vests; grant reimbursed for portion	
01.410.321	<u>Telephone -</u>	\$ 2,400
	To pay telephone bills for the police department will cost approximately	
01.410.325	<u>Postage -</u>	\$ 800
	The cost of postage for the day to day operation of the police department will be	
01.410.337	<u>Police-Personal Car Usage -</u>	
01.410.351	<u>Commercial Insurance -</u>	\$ 9,969
	Automobile and Police Professional Liability Insurance	
01.410.354	<u>Workers Compensation Insurance Police</u>	\$ 22,147
01.410.361	<u>Electricity - Police Station-</u>	\$ 1,700

2026 Budget
General Fund
Expenditure

	<u>2026 General Fund Expenditures</u>	
		2026 Budget
	The police budget includes 1/3 of the electricity for Borough Hall. This will cost approximately	
01.410.373	<u>Maintenance & Repairs Building Police</u>	\$ 4,425
01.410.374	<u>Vehicle Maintenance -</u>	\$ 2,520
	Expenses incurred from an outside service center for maintenance and repairs to the police cars are estimated at	
01.410.420	<u>Dues/Subscriptions -</u>	\$ 400
	Dues for subscriptions for various publications will cost	
01.410.450	<u>Service Contracts</u>	\$ 27,340
	For various office equipment, stop watches, computers, copy machine etc. will cost	
01.410.451	<u>Janitorial Services</u>	\$ 3,640
	The annual cost to outsource cleaning of the police department and a portion of washing the atrium windows is	
01.410.460	<u>Seminars -</u>	\$ 500
	To send the officers to training courses will cost	
01.410.461	<u>Civil Service Commission Expenses -</u>	\$ 900
	To advertise meeting and hiring notices, solicitor's fees and pay for police testing, it is estimated to cost	
01.410.480	<u>Miscellaneous Services-</u>	\$ 1,500
	The Borough budgets \$1,025 for the Humane Society services	
01.410.500	<u>Transfer to Post Retirement Medical Fund</u>	\$ 25,000
01.492.010	<u>Transfer to General Fund Capital Account -</u> \$15,000 toward purchase of a police car is included in the transfers to GF Capital Acct line item.	\$ -
	<u>Capital Purchases</u>	
01.410.740	<u>Purchase Police Car</u>	\$ -
01.410.742	<u>Capital Building Improvements -</u>	\$ -
	<u>411 Fire Department</u>	
01.411.231	<u>Vehicle Fuel -</u>	\$ -

2026 Budget
General Fund
Expenditure

	<u>2026 General Fund Expenditures</u>	
		2026 Budget
	To operate the fire trucks and equipment, the fuel will cost	
01.411.354	<u>Worker's Compensation Insurance -</u>	\$ -
	The Borough pays the workers compensation insurance for the Fire Department. This will cost approximately	
01.411.540	<u>Fire Department Allocation -</u>	\$ 90,000
	The Borough allocates funds to the Fire Department for equipment costs and operation expenses.	
01.411.541	<u>Fireman's Relief Fund -</u>	\$ 21,863
	The money received from the Fireman's Relief Fund is turned directly over to the Fire Department's Fireman's Relief Board. The total is anticipated to be	
01.412.540	<u>Macungie Ambulance Corp-</u>	\$ 1,600
	The Borough's contribution to the Macungie Ambulance Corp is	
	<u>414 Zoning</u>	
01.414.120	<u>Zoning/Code Enforcement Officer/Rental Inspector</u>	\$ 61,956
	The wages for a part-time zoning/code enforcement officer working 24 hours/wk is	
	<u>Zoning/Code Enforcement Officer/Rental Inspector</u>	\$ 37,440
	The wages for a part-time zoning/code enforcement officer	
01.414.130	<u>Zoning Hearing Board Compensation</u>	\$ 675
	The Board consists of three members each receiving a compensation of \$15 per appeal. The cost for this item will be approximately	
01.414.310	<u>Professional Services -</u>	\$ 3,300
	to codify the Borough ordinances	
01.414.314	<u>Legal Services</u>	\$ 5,000
	The Zoning Hearing Board is represented by at each meeting, along with the stenographer services . These costs will be approximately	
	<u>415 Emergency Management</u>	

2026 Budget
General Fund
Expenditure

	<u>2026 General Fund Expenditures</u>	
		2026 Budget
01.415.220	<u>Operating Supplies</u>	\$ 5,000
	<u>426 Leaf Collection</u>	
01.426.450	<u>Leaf Collection Service</u>	\$ 25,343
	Leaf Collection 3 years -term with EMI. New (3) year contract awarded in 2023. Term is 2023, 2024, 2025 with optional 2026.	
	<u>427 Solid Waste Collection</u>	
01.427.342	<u>Solid Waste Printing -</u>	\$ 200
	The cost to print the refuse bills is estimated to be	
01.427.450	<u>Solid Waste Contract -</u>	\$ 626,146
	2 nd year of 3-yr contract. The cost for contracted services by Whitetail Disposal for once a week collection and to hold one electronic recycling and shredding event will be	
	<u>430 Public Works</u>	
01.430.122	<u>Public Works Supervisor</u>	\$ 25,431
	The Public Works Supervisor wages are split equally between the general , water and sewer funds funds. The general fund portion is	
01.430.140	<u>Public Works</u> wages are split equally between the general , water and sewer funds funds. The general fund portion is	\$ 78,340
01.430.141	<u>Seasonal Wages</u>	\$ 3,400
	The Borough hires (1) seasonal employee to work 40 hrs./week for approximately 17 weeks. The wages are estimated to be at up to \$15/hr	
01.430.142	<u>Part Time Wages</u>	\$ -
	The expense to hire 1 part time employee to shovel snow in the winter	
01.430.183	<u>Overtime Wages</u>	\$ 2,500
	The wages for the public works crew to work overtime for snow removal, paving, etc. are estimated at	
01.401.485	<u>Payroll Expenses - Other</u>	\$ -

2026 Budget
General Fund
Expenditure

	<u>2026 General Fund Expenditures</u>	
		2026 Budget
01.430.220	<u>Operating Supplies</u>	\$ 3,667
	This category consists of a wide range of various supplies that are purchased, such as nuts and bolts, barricade and cones, gloves, steel and to purchase concrete barriers for storage area. The cost is estimated at	
01.430.231	<u>Vehicle Fuel -</u>	\$ 4,916
	Fuel for trucks and equipment is estimated to be	
01.430.238	<u>Uniforms -</u>	\$ 2,200
	The Borough provides uniforms and \$150 towards safety shoes for each employee.	
01.430.250	<u>Vehicle Maintenance and Repair Parts -</u>	\$ 10,043
	To purchase parts for the maintenance and repair of trucks 1, 6, ½ of 7 and 1/3 of the backhoe and paver will cost approximately	
01.430.260	<u>Small Tools and Minor Equipment -</u>	\$ 7,400
	to purchase and maintain small tools and minor equipment	
01.430.316	<u>CDL Testing -</u>	\$ 400
	The Borough is mandated by Federal law to have all employees with a commercial driver's license randomly tested for drugs and alcohol.	
01.430.374	<u>Maintenance and Repair Services -</u>	\$ 3,513
	Expenses incurred by an outside service center for maintenance and repairs on trucks 1, 6, ½ of 7 and 1/3 of the backhoe will cost approximately	
01.430.384	<u>Equipment Rental -</u>	\$ 2,000
	Expenses incurred for equipment rental.	
01.430.741	<u>Capital Purchase -</u>	\$ -
01.430.740	<u>Machinery and Equipment -</u>	\$ -
	To purchase a new riding mower \$6,000 was allocated in 2021 and \$ 3000 in 2022 to the Transfer to General Fund Capital Account-PW (01.492.013)	
01.431.450	<u>Street Sweeping Services and tree pruning services</u>	\$ 15,400
01.433.220	<u>Signs and Markings -</u>	\$ 3,667

2026 Budget
General Fund
Expenditure

	<u>2026 General Fund Expenditures</u>	
		2026 Budget
	To purchase signs, barricades, cones, marking paints and replace worn trail markers will cost	
01.433.450	<u>Crosswalk Painting --</u>	\$ 14,000
	The Borough contracts the services of a line painting company to paint the crosswalks on Main Street. In addition the Borough paints designated parking spaces on Main and Church Streets. This is estimated to cost	
01.433.451	<u>Traffic Control -</u>	\$ 4,167
	To contract services for traffic control the GF portion will cost	
01.434.361	<u>Holiday Lights</u>	\$ 300
	Electricity for the Christmas decorations will cost approximately	
01.435.220	<u>Handicap Ramps and Sidewalk</u>	\$ -
	To install the ADA ramps included in the CDBG Grant, plus the Borough's 10% match is	
01.436.246	<u>Storm Sewer Maintenance and Repairs</u>	\$ 3,000
01.436.310	<u>Stormwater PRP Plan</u>	\$ -
	The PRP streambank restoration project along Mountain Creek along with preparing the MS4 Annual Report will cost....and has been move to GF Grant Capital Account	
01.438.245	<u>Street Patching Materials</u>	\$ 3,667
01.438.250	<u>Paving Shop Area</u>	\$ -
	Suggested for MS4 project. \$46,000 over 3 years at \$15,500/yr	
01.439.601	<u>Street Resurfacing and Overlay</u>	\$ 240,000
	The following street work is scheduled for 2023: S. Walnut (Lea to Arch) (620 ft). Race Street from Cedar St-south (700 ft).	
01.439.610	<u>Main Street Streetscape Grants</u>	\$ -
	Phase 4 (\$450,000) Main Street enhancements	
01.439.611	<u>Main Street Streetscape Grant Phase 5</u>	\$ -
01.439.612	<u>Streetscape Phase 6 DCED</u>	\$ -
01.439.631	<u>Church Street Reconstruction Project</u>	\$ -
01.439.645	<u>Cotton Street Bridge Repair Project</u>	\$ -
01.439.646	<u>Lumber Stret Decorative Street Lights</u>	\$ -

2026 Budget
General Fund
Expenditure

	<u>2026 General Fund Expenditures</u>	
		2026 Budget
01.439.647	<u>Growing Greener Grant</u>	\$ -
01.439.648	<u>HVAC System</u>	\$ -
	<u>450 Culture and Recreation</u>	
01.451.001	<u>Farmer's Market</u>	\$ -
01.453.245	<u>Special Event Decorations -</u>	\$ 2,000
01.454.250	<u>Parks - Maintenance -</u>	\$ 16,875
	Maintenance of the parks, bridges and walking trail, including purchasing flowers, mulch, weed control, fountain and train station maintenance, plants and maintenance for bumpouts will cost approximately	
01.454.361	<u>Flower Park - Electricity</u>	\$ 500
	Electric to run the fountain pumps and the lights will cost approximately	
01.455.000	<u>Shade Tree --</u>	\$ -
	Annual Street tree maintenance	
01.456.000	<u>Library Contract -</u>	\$ 24,554
	The Borough's contribution to the Emmaus Public Library is	
01.457.540	<u>Halloween Parade -</u>	\$ 1,500
	The Borough's annual donation to the Halloween Parade is	
01.457.550	<u>Special Events Decoration</u>	\$ 2,000
	Reimbursement for decorations	
01.457.560	<u>National Night Out</u>	\$ 2,000
	Support National Night Out event	
01.457.570	<u>Flower Park</u>	
	Flower Park Committee allocation for flowers	\$ 3,679
01.463.530	<u>Macungie Holiday</u>	\$ 1,600
	To contribute \$1500 to Macungie Holiday event	
	<u>Fireworks Donation</u>	\$ -
	To contribute to fireworks celebrations in the Borough	
01.471.100	<u>Capital Improvement Loan (principle & interest)</u>	\$ -

2026 Budget
General Fund
Expenditure

	<u>2026 General Fund Expenditures</u>	
		2026 Budget
	Interest is payable semi-annually every January 1st and July 1st beginning January 1, 2014 and principal payable every July 1st beginning July 1, 2014 in accordance with the debt service schedule. In 2024 the loan interest rate jumps from 2.75% to 6%. In 2023 or sooner this loan should be refinanced to avoid the 6% interest rate.	
01.481.100	<u>General Obligation Note Series 2021, New Sewer Loan Fund of \$ 2.3 M plus Refunding of \$575,000 G.O. Note Series 2013-principal</u>	\$ 74,942
	Interest is payable semi-annually every January 15th and July 15th beginning July 15, 2021 and principal payable every July 15th beginning July 15, 2021 in accordance with the debt service schedule. The General Fund portion is to payoff the \$ 575,000 refinancing G.O. Note Series 2013. See G.O. Note Series 2021 for details	
01.481.110	<u>General Obligation Note Series 2021, New Sewer Loan Fund of \$ 2.3 M plus Refunding of \$575,000 G.O. Note Series 2013-Interest</u>	\$ 5,290
01.492.010	<u>Transfer to General Fund Capital Account-</u>	\$ 76,732
	See individual summary transfers below: 01.492.012; 01.492.013; 01.492.014 or GF Capital Acct tab	
01.429.011	<u>Transfer to Contingency Fund -</u>	\$ -
	To build the contingency fund Borough Council is committed to a 10 year funding plan of in the amount of 20% of the expenditures less the carryover/10 yrs.	
01.492.012	<u>Transfer to General Fund Capital Account-MI</u>	\$ -
	To transfer for MI Heating/AC System.	
01.492.013	<u>Transfer to General Fund Capital Account-PW</u>	\$ -
	To transfer the Public Works vehicles, equipment, paving shop area and emergency.	
01.492.014	<u>Transfer to General Fund Capital Account-Police</u>	\$ -
	To transfer for the Police car.	
01.492.015	<u>Transfer to General Fund Grants Capital-PRP</u>	\$ -
	To transfer Stormwater PRP Plan to General Fund Grants Capital Account	
01.493.000	-	\$ -

2026 Budget
General Fund
Expenditure

	<u>2026 General Fund Expenditures</u>	
		2026 Budget
	Total Expenditures	\$ 3,282,701
	Pass Through Expenses	2026 Budget
01.411.541	Fireman's Relief Fund	\$ 21,863
01.427.450	Solid Waste Contract	\$ 626,146
	Pass Through Expenses	\$ 648,010
	Net Expenses (total less pass thru expenses)	\$ 2,634,691

**2026 Budget
Sewer Fund
Revenue**

<u>2026 Sewer Fund Revenues</u>		
		<u>2026 Budget</u>
08.341.000	<u>Interest Income -</u>	\$ 84,000
08.351.008	<u>PA Small Water & Sewer Grant -</u> In 2016 the Borough was awarded a grant to perform CIPPL work on the sewer systems.	
08.355.005	<u>Pension Funding – State Aid –</u>	\$ 8,888
	The Borough receives funding from the State to defray the non-uniform pension fund. The sewer fund	
08.362.080	<u>Sewer Miscellaneous</u>	\$ -
08.364.010	<u>Meter Rate Services to Customers--</u>	\$ 1,151,000
	Metered Base Rate/billing unit = \$ 75.00/qtr	
	Metered Flow Rate = \$ 7.60/1,000	
	Non-metered base rate = \$ 75.00/qtr	
	Non-metered flow rate = \$ 7.60/1,000 gals. based on 200 gpd usage	
08.364.012	<u>Sewer Allocations -</u>	\$ 24,780
	The Borough charges \$2,478 per EDU to connect to the sewer system. These charges are deposited into the capital improvement account. It is anticipated this revenue will be	
08.365.000	<u>Health Insurance Co-Pay/Dividend-</u>	\$ 15,703

**2026 Budget
Sewer Fund
Revenue**

<u>2026 Sewer Fund Revenues</u>		
		<u>2026 Budget</u>
	Employees are required to contribute toward annual health insurance premium through a pre-taxed payroll deduction. Also, should the Borough's annual payments to Benecon exceed the expenditures, the Borough receives an annual dividend.	
08.392.001	<u>Capital Loan Funds</u>	\$ -
	<u>Totals Revenues:</u>	\$ 1,284,371

**2026 Budget
Sewer Fund
Expenditures**

<u>2026 Sewer Fund Expenditures</u>		
		<u>2026 Budget</u>
08.429.121	<u>Borough Manager's Salary -</u>	\$ 45,938
	The Borough Manager's salary is split equally between the general, water and sewer funds. The sewer fund portion is	
08.429.122	<u>Public Works Supervisor's Salary -</u>	\$ 25,431
	The Public Works Supervisor's wages are split equally between the general, water and sewer funds. The sewer fund portion is	
08.429.130	<u>Administrative Assistant's Salary -</u>	\$ 17,472
	The Administrative Assistant's wages are split equally between the general, water and sewer funds. The sewer fund portion is	
08.429.131	<u>Borough Clerk/Assistant Treasurer's Salary -</u>	\$ 14,907
	The Borough Clerk/Assistant Treasurer's wages are split equally between the general, water and sewer funds. The sewer fund portion is	
08.429.13X	<u>Assistant to Manager -</u>	\$ -
	The Assistant to Manager's wages are split equally between the general, water and sewer funds. The sewer fund portion is	
08.429.140	<u>Wages - Public Works current (3) + (1) new</u>	\$ 81,740
08.429.153	<u>Long Term Disability Insurance -</u>	\$ 500
	The Borough provides long-term disability insurance to all full time employees. This premium is split between the general, water and sewer funds. The sewer fund portion of this premium will be	
08.429.154	<u>Short Term Disability Insurance -</u>	\$ 600

**2026 Budget
Sewer Fund
Expenditures**

<u>2026 Sewer Fund Expenditures</u>		
		<u>2026 Budget</u>
	The Borough provides short-term disability insurance to all full time employees. This premium is split between the general, water and sewer funds. The sewer fund portion of this premium will be	
08.429.156	<u>Health Benefits -</u>	\$ 88,790
	The sewer fund portion is estimated to be	
08.429.158	<u>Life Insurance -</u>	\$ 500
	\$80,000. Life Insurance Policy to all full-time employees. The sewer fund portion is	
01.406.159	<u>Pension - Defined Contribution</u>	\$ 907
	The Borough's non-uniform pension plan requires the employees to contribute 3% of their pay to the plan, with the Borough obligated to contribute the remaining balance, according to the actuarial report. With the State Aid the Borough's minimum municipal obligation will be	
01.406.160	<u>Pension - Defined Benefit</u>	\$ 10,560
	The Borough's non-uniform pension plan requires the employees to contribute 5% of their pay to the plan, with the Borough obligated to contribute the remaining balance, according to the actuarial report. With the State Aid the Borough's minimum municipal obligation will be	
08.429.161	<u>F.I.C.A. -</u>	\$ 14,727
	Social Security taxes for the sewer fund will be	
08.429.162	<u>Unemployment Compensation-</u>	\$ 1,045
	The Borough uses the services of Interstate Tax Service Bureau for unemployment compensation. This fee is estimated at	
08.429.181	<u>Wellness Incentive -</u>	\$ -

**2026 Budget
Sewer Fund
Expenditures**

<u>2026 Sewer Fund Expenditures</u>		
		<u>2026 Budget</u>
	Annually, the Borough will pay the Teamster's employees \$15 (nonunion employees \$10) per day for any unused sick day that year over the accumulated amount of 70 days. In addition, upon retirement, after a minimum of 20 years of service, the Borough will pay \$50 per day for his/her accumulated sick days. This expense is split between w/s/g funds. The sewer fund portion is	
08.429.141	<u>Part-time Wages</u> --	\$ -
08.429.183	<u>Overtime Wages</u> -	\$ 2,500
08.429.196	<u>Health Reimbursement Account</u> -	\$ 500
	The Borough reimburses the employee for the first 50% of the health insurance deductible.	
08.429.197	<u>Transitional Reinsurance Fee</u> -	\$ -
	The Department of Health and Human Services (HHS) has indicated that in 2014 and continuing through 2016, each employee group will be assessed a Transitional Reinsurance Fee. This fee was designed to be transferred to health insurance companies to offset their costs for enrolling all individuals no matter of their health condition. For 2016 the fee will be \$27 per covered life on the Borough's plan. The estimated transitional reinsurance fee due in 2017 is	
08.429.198	<u>PCOR Fee</u>	\$ 35
	The Borough is required to pay a Patient-Centered Outcome Resource Fee for the average number of covered lives for the plan year. This amount increased to a \$2 multiplier in 2013. Full payment is due annually by July 31st of the following year. This fee is split G/W/S.	
08.429.210	<u>Office Supplies</u> -	\$ 2,313
	Paper, envelopes, pens, staples, paper clips, etc. are estimated to cost	

**2026 Budget
Sewer Fund
Expenditures**

<u>2026 Sewer Fund Expenditures</u>		
		<u>2026 Budget</u>
08.429.213	<u>Small Items of Equipment</u> - The sewer portion of a new computer for staff	\$ 2,650
08.429.220	<u>Operating Supplies</u> -	\$ 500
08.429.230	<u>Heating Expense</u> - Shop	\$ 2,257
	The cost to heat the garage is split between the water (50%) and sewer (50%) funds. The sewer fund portion is estimated to be	
08.429.231	<u>Vehicle Fuel</u> -	\$ 5,043
	To purchase fuel for trucks 3, 5 and 1/3 of the backhoe will cost	
08.429.236	<u>Housekeeping Supplies</u> -	\$ 500
	Toilet paper, paper towels, cleaning supplies, light bulbs, etc. are estimated to cost	
08.429.238	<u>Uniforms</u> -	\$ 2,200
	The Borough provides uniforms and \$150 towards safety shoes for each employee.	
08.429.245	<u>Street Patching Material</u> -	\$ -
08.429.249	<u>Petty Cash</u> -	\$ -
08.429.250	<u>Maintenance/Repairs Parts</u> -	\$ 10,043
	To purchase parts for maintenance and repairs of the Borough vehicles and equipment is estimated to cost	
08.429.260	<u>Small Tools and Minor Equipment</u> - The purchase and maintenance on small tools and equipment	\$ 7,400
08.429.311	<u>Auditing</u> -	\$ 13,044
	The sewer fund portion of the audit will be	
08.429.313	<u>Engineering Expenses</u> -	\$ 16,000

**2026 Budget
Sewer Fund
Expenditures**

<u>2026 Sewer Fund Expenditures</u>		
		<u>2026 Budget</u>
	Engineering services are provided by Barry Isett & Associates. The sewer fund engineering costs are estimated at	
08.429.314	<u>Legal Expenses-</u>	\$ 1,000
	The sewer fund legal costs are estimated to be	
08.429.321	<u>Telephone -</u>	\$ 500
	1/3 of the telephone bills for Borough Hall and the Borough garage is taken from the sewer fund. This expense is estimated to be	
08.429.325	<u>Postage -</u>	\$ 1,950
	The cost of mailing the sewer bills should be	
08.429.341	<u>Advertising</u>	\$ 200
	The cost to advertise for bids is estimated to be	
08.429.342	<u>Printing -</u>	\$ 300
	The cost for printing will be	
08.429.351	<u>Commercial Insurance Policy-</u>	\$ 6,646
	This policy includes property, general liability, automobile, inland marine and public officials' liability coverage. This expense is split between the general, police, water and sewer funds. The sewer fund portion is	
08.429.353	<u>Bonding -</u>	\$ 300
	The bonding charges for the Borough Manager and Assistant Treasurer are split between general, water and sewer funds. The sewer fund portion is	
08.429.354	<u>Workers Compensation -</u>	\$ 5,719
	The sewer fund pays a portion of the total premium on this insurance, which compensates the Borough employees for occupational injuries and diseases as outlined in the workers compensation act. The estimated cost will be	
08.429.361	<u>Electricity -</u>	\$ 2,389

**2026 Budget
Sewer Fund
Expenditures**

<u>2026 Sewer Fund Expenditures</u>		
		<u>2026 Budget</u>
	Electric for Borough Hall is split 1/3 police, 1/3 general and 1/3 sewer. The sewer fund portion is	
08.429.364	<u>Transmission & Treatment -</u>	\$ 294,224
	The Borough pays Lehigh County Authority for transmitting wastewater through their lines to the Allentown plant for treatment.	
08.429.373	<u>Garage Maintenance -</u>	\$ 1,625
08.429.374	<u>Maintenance and Repair Services -</u>	\$ 3,513
	To have the Borough vehicles (trucks 3, 5, and 1/3 backhoe) and machinery repaired by an outside garage may cost	
08.429.384	<u>Machinery/Equipment Rental-</u>	\$ 2,000
	Should the Borough need to rent equipment or machinery to perform specialized maintenance or repairs or to substitute for broken down equipment, the amount budgeted is	
08.429.420	<u>Dues/Subscriptions -</u>	\$ -
08.429.450	<u>Service Contracts -</u>	\$ 17,813
	Contracts for computers, copier, public notification system and benefits programs will cost approximately	
08.429.451	<u>Traffic Control -</u> To contract traffic control services, the sewer portion will be	\$ 4,167
08.429.460	<u>Seminars/Training -</u>	\$ 400
	To pay for the staff to attend seminars and required training programs, it will cost approximately	
08.429.480	<u>Miscellaneous Expenses -</u>	\$ 20,000
	FRS Bookkeeping	
08.429.720	<u>Inflow and Infiltration -</u>	\$ 25,000

**2026 Budget
Sewer Fund
Expenditures**

<u>2026 Sewer Fund Expenditures</u>		
		<u>2026 Budget</u>
08.430.740	<u>Machinery and Equipment</u> - the sewer portion of the a Ferris mower will cost \$ 3000.00 and is allocated under Transfer to Sewer Capital Fund (08.492.008)	
	<u>Capital Expenditures:</u>	
08.430.750	<u>Capital Improvement Project Expense</u>	
	For continue upgrades to sewer system - CIPPL Lining and manhole rehabilitation are completed. Lateral Cleanout Installation and Lateral Lining still remain. See Sewer Fund Capital Account for details.	
08.481.100	<u>General Obligation Note Series 2021, New Sewer Loan Fund of \$ 2.3 M plus Refunding of \$575,000 G.O. Note Series 2013.</u>	\$ -
	Interest is payable semi-annually every January 15th and July 15th beginning July 15, 2021 and principal payable every July 15th beginning July 15, 2021 in accordance with the debt service schedule. The General Fund portion is to payoff the \$ 575,000 refinancing G.O. Note Series 2013. See G.O. Note Series 2021 for details	
08.481.110	<u>General Obligation Note Series 2021, New Sewer Loan Fund of \$ 2.3 M plus Refunding of \$575,000 G.O. Note Series 2013-Interest</u>	\$ -
08.492.008	<u>Transfer to Sewer Capital Fund --</u>	\$ 63,078
	Total Expenses	\$ 818,926

**2026 Budget
Water Fund
Revenues**

2026 Water Fund Revenues		
		<u>2026 Budget</u>
06.341.000	<u>Water Fund Interest -</u>	\$ 30,000
	It is anticipated the water fund will earn	
06.355.000	<u>Pension Funding - State Aid -</u>	\$ 8,888
	The Borough receives funding from the State to defray the non-uniform pension fund. The water fund portion of this funding is	
06.365.000	<u>Health Insurance Co-Pay/Dividend-</u>	\$ 15,703
	Employees pay 8.5% of their annual health insurance premium through a pre-taxed payroll deduction	
06.378.010	<u>Metered Water Sales -</u>	\$ 585,000
	Rates: \$148.28 fixed annual;, plus flow rate: \$4.25/1000 gals.	
06.378.040	<u>Hydrant Charges -</u>	\$ 1,350
	In the first half of each year the Borough bills Allen Organ Company a \$120 fee for each hydrant (2) on their property and a \$120 fee for the fire protection sprinkler system and \$.25/fixture/year for the 176 sprinkler fixtures. This figure does not change and brings in \$404 annually. In the second half of each year the Borough bills the East Penn School District a \$120 fee for each hydrant (7) on school property on Buckeye Road. In addition there is a hydrant rental charge for the strip mall to clean the sewer line.	
06.378.090	<u>Water Meter Sales -</u>	\$ 2,400
	Income from the purchase of korner horns at	
06.378.091	<u>Miscellaneous Services</u>	\$ 100
06.380.004	<u>Water Connection Fee -</u>	\$ 31,240
	This item includes the water connection fee charge of \$1,562.00 to individuals when they connect to the Borough's water system.	
6.391.010	<u>Sale of Fixed Assets</u>	
06.392.000	<u>Proceeds from Long Term Debt</u>	
	<u>Total Revenue</u>	<u>\$ 674,681</u>

**2026 Budget
Water Fund
Expenditures**

2026 Water Fund Expenditures		
		2026 Budget
06.448.121	<u>Borough Manager's Salary -</u>	\$ 45,938
	The Borough Manager's salary is split equally between the general, water and sewer funds. The water fund portion is	
06.448.122	<u>Public Works Supervisor's Salary -</u>	\$ 25,431
	The Public Works Supervisor wages are split equally between the general, water and sewer funds. The water fund	
06.448.130	<u>Administrative Assistant's Salary-</u>	\$ 14,907
	The Administrative Assistant's wages are split equally between the general, water and sewer funds. The water fund	
06.448.131	<u>Borough Clerk/Assistant Treasurer Salary -</u>	\$ 14,907
	The Borough Clerk/Assistant Treasurer's wages are split equally between the general, water and sewer funds. The	
06.448.13X	<u>Assistant to Borough Manager Salary -</u>	\$ -
	The Assistant to Borough Manager's wages are split equally between the general, water and sewer funds. The water fund	
06.448.140	<u>Water Operator's Wages -</u>	\$ 81,740
	<u>Wages - Public Works current (3) + (1) new</u>	
06.448.141	<u>Part-time Wages --</u>	
06.448.153	<u>Long Term Disability Insurance -</u>	\$ 500
	The Borough provides long-term disability insurance to all full time public works employees. This premium is split between the general, water and sewer funds. The water fund portion of this premium will be	
06.448.154	<u>Short Term Disability Insurance --</u>	\$ 600
	The Borough provides short-term disability insurance to all full time public works employees. This premium is split between the general, water and sewer funds. The water fund	
06.448.156	<u>Health Benefits -</u>	\$ 88,790

**2026 Budget
Water Fund
Expenditures**

	2026 Water Fund Expenditures	
		2026 Budget
	The Borough provides full time employees with medical/prescription, eye and dental coverage	
06.448.158	<u>Life Insurance -</u>	\$ 500
	\$80,000. Life Insurance Policy to all full-time employees. The water fund portion is	
01.406.159	<u>Pension - Defined Contribution</u>	\$ 907
	The Borough's non-uniform pension plan requires the employees to contribute 3% of their pay to the plan, with the Borough obligated to contribute the remaining balance, according to the actuarial report. With the State Aid the	
01.406.160	<u>Pension - Defined Benefit</u>	\$ 10,560
	The Borough's non-uniform pension plan requires the employees to contribute 5% of their pay to the plan, with the Borough obligated to contribute the remaining balance, according to the actuarial report. With the State Aid the	
06.448.161	<u>F.I.C.A. -</u>	\$ 14,727
	Social Security taxes for the water fund will be	
06.448.162	<u>Unemployment Compensation -</u>	\$ 1,045
	The Borough uses the services of Interstate Tax Service Bureau for unemployment compensation. This fee is	
06.448.181	<u>Wellness Incentive -</u>	\$ 170
06.448.183	<u>Overtime -</u>	\$ 2,500
	This line item includes overtime for the administrative staff, the "on-call" staff member who performs the daily water system inspection and logs the daily operating parameters as required by the Delaware River Basin Commission, and the call out wages when the crew is needed to repair a water leak or any type of unscheduled work on the water system.	
06.429.196	<u>Health Reimbursement Account -</u>	\$ 500

**2026 Budget
Water Fund
Expenditures**

	2026 Water Fund Expenditures	
		2026 Budget
	The Borough reimburses the employee for the first 50% of the health insurance deductible.	
06.448.198	<u>PCOR Fee</u>	\$ 35
06.448.210	<u>Office Supplies -</u>	\$ 2,313
	Paper, envelopes, staples, tape, paper clips, etc. are estimated to cost	
06.448.213	<u>Small Items of Office Equipment</u> - The water portion of a new computer for the Borough staff	\$ 2,650
06.448.221	<u>Purification -</u>	\$ 4,291
	The water department uses 6-100 lbs. chlorine cylinder per year in the treatment of the drinking water. The cost will be	
06.448.230	<u>Heating Costs-Shop</u>	\$ 3,000
	The cost to heat the garage is split between the water (50%) and sewer (50%) funds. The water fund portion is estimated	
06.448.231	<u>Vehicle Fuel -</u>	\$ 5,043
	This line item includes all the fuel for truck 2 (utility truck), 4 and ½ of truck 7 and 1/3 of the fuel for the backhoe.	
06.448.236	<u>Housekeeping Supplies -</u>	\$ 526
	To purchase light bulbs, toilet paper, cleaning supplies, etc.	
		\$ 2,200
06.448.238	<u>Uniforms -</u>	
	The Borough provides uniforms and safety shoes for each employee. For 1 employee and \$150 toward the Public Works Supervisor, the cost will be	
06.448.239	<u>Pump Maintenance -</u>	\$ 20,595
06.448.249	<u>Hydrant/Distribution Supplies -</u>	\$ 39,534

**2026 Budget
Water Fund
Expenditures**

	2026 Water Fund Expenditures	
		2026 Budget
06.448.250	<u>Maintenance and Repairs Parts --</u>	\$ 10,043
06.448.260	<u>Small Tools and Minor Equipment -</u>	\$ 14,167
06.448.311	<u>Auditing -</u>	\$ 9,359
	The annual audit will cost approximately	
06.448.313	<u>Engineering Expenses-</u>	\$ 20,000
06.448.314	<u>Legal Expenses -</u>	\$ 800
	The Authority's legal services are estimated to cost	
06.448.316	<u>Water Testing -</u>	\$ 11,900
	The instruments and chemicals for in-house water analysis as well as outside lab services to meet testing requirements established by the EPA and DEP will cost approximately	
06.448.321	<u>Telephone -</u>	\$ 2,770
	The telephone costs, including lines for the water tank monitoring system will be	
06.448.325	<u>Postage -</u>	\$ 1,939
	The cost of mailing the water bills is estimated at	
06.448.329	<u>Pagers -</u>	\$ 1,100
	The Borough allows for immediate communication during the day and for emergency call out during non-work hours.	
06.448.341	<u>Advertising -</u>	\$ 300
	The cost to advertise the authority meetings and water notices is approximately	
06.448.342	<u>Printing -</u>	\$ 1,000
	Printing costs are estimated at	
06.448.351	<u>Commercial Insurance Policy -</u>	\$ 11,445

**2026 Budget
Water Fund
Expenditures**

2026 Water Fund Expenditures		
		2026 Budget
	This policy includes property, general liability, automobile, inland marine, crime, umbrella and public officials' liability coverage. This expense is split between the general, water and sewer funds. The water fund portion is estimated at	
06.448.353	<u>Bonding -</u>	\$ 300
	The expense to bond the Borough Manager and Assistant Treasurer is split between general, water and sewer funds. The water fund portion is	
06.448.354	<u>Workers Compensation -</u>	\$ 5,719
	The water fund pays a portion of the total premium on this insurance, which compensates the Borough employees for occupational injuries and diseases as outlined in the worker's compensation act. The estimated cost is	
06.448.361	<u>Electricity -</u>	\$ 27,148
	The electric to run the wells and for the Borough garage will	
06.448.373	<u>Maintenance and Repair Buildings-</u>	\$ 15,500
06.448.374	<u>Repairs and Maintenance Services -</u>	\$ 3,513
	Out-sourced repairs and maintenance for trucks 2, 4, ½ of 7 and 1/3 of the backhoe are estimated to be	
06.448.375	<u>General Maintenance & Street Repairs -</u>	\$ 5,000
	To restore the street and/or sidewalk after water leaks is estimated to cost	
06.448.377	<u>Water Meters/Certification -</u>	\$ 2,846
06.448.384	<u>Machinery/Equipment Rentals -</u>	\$ 1,000
06.448.420	<u>Subscriptions and Dues -</u>	\$ 500
	various memberships and annual fees it will cost	
06.448.450	<u>Service Contracts -</u>	\$ 35,134

**2026 Budget
Water Fund
Expenditures**

	2026 Water Fund Expenditures	
		2026 Budget
	Computer, water billing system, internet, copier, Swift 911 public notification, DEP and benefits contracts, generator maintenance agreements will cost approximately	
06.448.451	<u>Traffic Control</u> - To contract for traffic control services, the water fund portion will be	\$ 4,167
06.448.460	<u>Seminars/Training</u> - For the Water Operator and staff to attend seminars and required training, it will cost approximately	\$ 1,300
06.448.480	<u>Miscellaneous Expenses - FRS Bookkeeping</u>	\$ 20,000
06.448.610	<u>Major Equipment Purchase</u> - see Water Fund Capital Account & 06.448.741	
06.448.699	<u>Update Water Map</u>	
06.448.700	<u>HVAC System for Well #2 Pump House</u>	
06.448.701	<u>S. Church Street Service Line Replacements</u>	
06.448.705	<u>Well #1 Pump System</u>	
06.448.709	<u>Poplar St/Mt. Creek Water Main</u>	
06.448.717	<u>Water Valve Repair @ Walnut St & Mt Creek</u>	
06.448.721	<u>Purchase Radio Read Meters</u> - to purchase meters for Fields at Brooksie Land Development	
06.448.740	<u>Well #2 Generator</u> - the Borough received a \$95,000 grant to purchase and install a generator at well #2. Matching funds for the grant will be the controller rehab work at Hillcrest	
06.448.741	<u>Transfer to Water Capital-list of funded projects under Water Capital Account</u>	\$ 152,442
06.448.744	<u>Old Reservoir</u> - Tree Removal	\$ -
06.474.001	Capital Loan Payment	\$ 66,500

**2026 Budget
Water Fund
Expenditures**

	2026 Water Fund Expenditures	
		2026 Budget
06.474.003	Capital Loan Interest Payment	\$ 10,100
	Total Expenses	\$ 819,900

2026 Budget
Liquid Fuels
Revenue and Expenditures

<u>2026 STATE LIQUID FUELS REVENUES</u>		
		<u>2026 Budget</u>
35.341.000	<u>Interest -</u>	\$ 6,430
35.355.000	<u>Liquid Fuels Entitlement -</u>	\$ 77,632
	The Borough receives an amount from the Commonwealth of Pennsylvania based on the amount of road mileage (6.890) and population (2010 census 3074) for the Borough. In 2025 it is estimated we will be received	
35.355.003	<u>State Road Turnback Payments -</u>	\$ 3,320
	The annual maintenance payment for turnback roads is \$4,000 per mile. Church and Lehigh Streets = 0.832 miles	
	Total Revenue	\$ 87,382
	Total Revenue Fund Balance	\$ 286,198
<u>STATE LIQUID FUELS EXPENDITURES</u>		
35.432.220	<u>Winter Maintenance -</u>	\$ 6,500
	deicing materials are estimated at	
35.433.361	<u>Traffic Light -</u>	\$ 5,500
	The maintenance contract for 3 traffic lights is \$850/yr. plus any unplanned repairs are estimated at	
35.434.361	<u>Street Lights -</u>	\$ 45,000
	Electric to operate the traffic and street lights will cost	
	Total Expenditures	\$ 57,000
		\$ 229,198

General Fund Capital Account
2026 Budget

	GF Capital Account	2026 Budget
<u>GF CAPITAL REVENUE</u>		
	<u>Interest</u>	
01,492,010	Transfers from General Fund	\$ 76,732.3
Macungie Institute:	MI Heating/AC System	
Borough Hall:	A/C System	
Parks:	Brookfield Park Upgrades	
	Capital Fund projects	
Bridge:	Hickory Street Bridge	
Roadway	S. Church Street Replacement	
	Buttonwood Replacement	
PW Vehicles:	2006 F-250 Pickup/Plow Truck #1	\$ 10,000.00
	1999 F-350 Water Utility Truck #2	
	2003 F-550 Mini-Dump Truck #3	
	2017 F-350 Pickup/Plow Truck #4	\$ 3,571.43
	2008 F-350 Pickup/Plow Truck #5	
	2020 International Dump Truck #7	\$ 2,500.00
PW Equipment:	Zero Turn Lawn Mower	
	Tarbuggy	\$ 10,000.00
	1988 Dynapac Roller	\$ 1,190.48
	2018 CAT F2IT Backhoe	\$ 1,666.67
	2021 CAT 262D3 Skid Steer	\$ 750.00
	Post Lift replacement (garage)	\$ 4,000.00
	John Deere Snow Blower-sidewalk	
PW Garage	Suggested for MS4 project-paving shop area	
Main St	Bumpout upgrades DPW	\$ -
Emergency:		\$ 1,334.00
Police:	Police Car	\$ 16,500.00
	Police Dept A/C Unit	
	Police Renovations	
	Police Radios 5 year start 2026	\$ 17,719.76
	License Plate Reader	\$ 7,500.00
	Total Transfers	\$ 76,732.34

**Sewer Fund Capital Account
2026 Budget**

	Sewer Capital Account	<u>2026 Budget</u>
<u>SEWER CAPITAL REVENUE</u>		
	<u>Interest</u>	\$ -
08.364.012	<u>Sewer Allocations (\$ 2478/tie in)</u>	\$ 24,780
08.392.001	<u>Capital Loan Funds</u>	
08.492.008	<u>Transfer to Sewer Capital Fund</u>	\$ 63,078
PW Vehicles:	<u>2006 F-250 Pickup/Plow Truck #1</u>	\$ 10,000
	<u>1999 F-350 Water Utility Truck #2</u>	
PW Vehicles:	<u>2003 F-550 Mini-Dump Truck #3</u>	
	<u>2017 F-350 Pickup/Plow Truck #4</u>	
	<u>2008 F-350 Pickup/Plow Truck #5</u>	\$ 6,857
	<u>2020 International Dump Truck #7</u>	\$ 2,500
PW Equipment:	<u>Zero Turn Lawn Mower</u>	
	<u>1988 Dynapac Roller</u>	\$ 1,190
	<u>2018 CAT F2IT Backhoe</u>	\$ 1,667
	<u>2021 CAT 262D3 Skid Steer</u>	\$ 750
	<u>Tarbuggy</u>	\$ 10,000
	<u>Post Lift replacement (garage)</u>	\$ 4,000
Emergency:		\$ 1,334
Project:	<u>Capital Fund Projects-CDBG Lining</u>	\$ -
	<u>Total Transfers + Interest</u>	\$ 63,078

**Water Fund Capital
2026 Budget**

	WATER FUND CAPITAL BUDGET	<u>2026 budget</u>
<u>WATER CAPITAL REVENUE</u>		
	<u>Interest</u>	\$ 30,000
06,448,741	<u>Transfer to Water Capital Fund</u>	\$ 152,442
PW Vehicles:	<u>2006 F-250 Pickup/Plow Truck #1</u>	\$ 10,000.00
	<u>1999 F-350 Water Utility Truck #2</u>	
	<u>2003 F-550 Mini-Dump Truck #3</u>	
	<u>2017 F-350 Pickup/Plow Truck #4</u>	
	<u>2008 F-350 Pickup/Plow Truck #5</u>	
	<u>2020 International Dump Truck #7</u>	\$ 2,500.00
PW Equipment:	<u>Zero Turn Lawn Mower</u>	
	<u>1988 Dynapac Roller</u>	\$ 1,190.48
	<u>2018 CAT F2IT Backhoe</u>	\$ 1,667.67
	<u>2021 CAT 262D3 Skid Steer</u>	\$ 750
	<u>Tarbuggy</u>	\$ 10,000
	<u>Post Lift replacement (garage)</u>	\$ 4,000
Emergency:		\$ 1,334
Project:	<u>Capital Fund Projects</u>	
	<u>Buttonwood Water Main Replacement</u>	\$ 75,000
Water:	<u>Leak Correlator</u>	
	<u>Badger Meter Reader Software</u>	
	<u>66 Model 25 Radio Read meters</u>	
	<u>Hydrant- Stortz Connectors-Adapters</u>	
	<u>HVAC System Well # 1</u>	
	<u>Utility Truck Plow</u>	
	<u>Old Reservoir Tree Removal</u>	\$ 15,000
	<u>Replacement well pump at Well #2</u>	
	<u>Replacement Hillcrest Tank Controller System</u>	
	<u>Well pump at Well #2 repair vibration</u>	
	<u>Old Reservoir Road paving</u>	\$ 21,000
	<u>Water Service Line Identification</u>	\$ 10,000
	<u>Total Transfers + Interest</u>	\$ 182,442



Date: December 1, 2025
Project #: 399925.003

Mr. Roy A Heim, President
Heim Construction Company, LLC
44 Pheasant Run Road
Orwigsburg, PA 17961

Dear Mr. Heim:

**RE: Locust Street Curb and Sidewalk Improvements Project
21 Locust Street, Macungie PA 18062**

This letter is to certify that the Contractor has fully completed all the work items as stated in the Contract Documents for the above-named project.

This further certifies acceptance of the above said work in compliance with the material specifications and workmanship standard stated in the contract agreement.

This certification does not relieve the Contractor of the responsibility to undertake all corrective action required that may be necessary to rectify defects found within the guarantee period. The period of guarantee shall commence upon the issuance of this Letter of Acceptance.

On behalf of the Contractor, I request that the Owner (Macungie Borough) now accepts the assignment, transfer, and conveyance of the Works and Services for the Servicing Agreement and that the remaining funds held by Macungie Borough be issued to the Contractor.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Thomas", written over a horizontal line.

Kevin Thomas
Project Manager

\\biaces.com\work\projects\2025\399925.000_macungie_borough_municipal\003_locust_st_curb_&_sw_improv\cm_work_product\7.0_project_close-out\7.3_project_close-out_information\final_completion_notice_of_acceptance.docx

Letter of Acceptance



Heim Construction Co., Inc.
44 Pheasant Run Road
Orwigsburg PA 17961
570-968-4445
Fax: (570) 968-4441

Invoice

Invoice#: 7965

Date: 11/28/2025

Billed To: Macungie Borough
21 Locust St
Macungie PA 18062

Project: 3665
3665
Various Locations
Locust Street
Macungie PA 18062

Due Date: 12/28/2025

Terms:

Order#

Description	Amount
App#1- REVISED	76,486.88

*A service charge of 18.0000 per annum will be charged on all amounts
overdue on regular statement dates.*

Thank you for your prompt payment!

Non-Taxable Amount:	76,486.88
Taxable Amount:	0.00
Sales Tax:	0.00
Amount Due	76,486.88



Heim Construction Co., Inc.
44 Pheasant Run Road
Orwigsburg PA 17961
570-968-4445
Fax: (570) 968-4441

Invoice

Invoice#: 7955

Date: 11/25/2025

Billed To: Macungie Borough
21 Locust St
Macungie PA 18062

Project: 3665
3665
Various Locations
Locust Street
Macungie PA 18062

Due Date: 12/30/2025

Terms:

Order#

Description	Amount
-------------	--------

APP#2-Additional Change Order	8,514.87
-------------------------------	----------

REVISED

*A service charge of 18.0000 per annum will be charged on all amounts
overdue on regular statement dates.*

Thank you for your prompt payment!

Non-Taxable Amount:	8,514.87
Taxable Amount:	0.00
Sales Tax:	0.00
Amount Due	8,514.87



ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 1

Application Period: 9/4/2025 to 9/16/2025		Application Date: 9/18/2025	
To: Macungie Borough, 21 Locust Street, Macungie, PA 18062	From (Contractor): Hedin Construction Co., Inc.	Via (Engineer): Barry Lett & Associates, Inc 5420 Crankersport Road Allentown, Pa. 18104	
Project: Macungie Borough Locust Street Curb & Sidewalk Improvement	Contract:		
Owner's Contract No.: 3665	Contractor's Project No.: 3665	Engineer's Project No.: 399925.003	

Application For Payment Change Order Summary

Approved Change Orders	Additions	Deductions
Number		
CO #1	\$2,305.00	
CO #2	\$345.75	
CO #3	\$1,695.95	
TOTALS	\$4,346.70	
NET CHANGE BY CHANGE ORDERS		\$4,346.70

Contractor's Certification

The undersigned Contractor certifies, to the best of his knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature	Date:
	12/1/2025

1. ORIGINAL CONTRACT PRICE	\$ 774,240.85
2. Net change by Change Orders	\$ 54,346.70
3. Current Contract Price (Line 1 + 2)	\$ 778,587.55
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)	\$ 776,486.88
5. RETAINAGE:	
a. X Work Completed	\$ 776,486.88
b. X Stored Material	\$ 50.00
c. Total Retainage (Line 5.a + Line 5.b)	\$ 776,486.88
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)	\$ 776,486.88
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$ 5
8. AMOUNT DUE THIS APPLICATION	\$ 776,486.88
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)	\$ 52,100.67

Payment of:	\$ 776,486.88
(Line 9 for other - attach explanation of the other amount)	
Is recommended by:	12-1-2025
(Engineer)	(Date)
Payment of:	\$
(Line 8 or other - attach explanation of the other amount)	
Is approved by:	
(Owner)	(Date)
Approved by:	
Funding or Financing Entity (if applicable)	(Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		Name		Application Number:																																										
Application Period:		Date		Application Date:																																										
<table border="1"> <thead> <tr> <th colspan="2">A</th> <th colspan="2">B</th> <th>C</th> <th>D</th> <th>E</th> <th colspan="2">F</th> </tr> <tr> <th colspan="2">Item</th> <th colspan="2">Contract Information</th> <th rowspan="2">Estimated Quantity Installed</th> <th rowspan="2">Value of Work Installed to Date</th> <th rowspan="2">Materials Presently Stored (not in C)</th> <th rowspan="2">Total Completed and Stored to Date (D + E)</th> <th rowspan="2">% (F / B)</th> </tr> <tr> <th>Description</th> <th>Item Quantity</th> <th>Units</th> <th>Unit Price</th> <th>Total Value of Item (\$)</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="2">Totals</td> <td></td> <td></td> <td></td> <td>\$76,486.38</td> <td>0</td> <td>\$76,486.38</td> <td>97.3%</td> </tr> </tbody> </table>						A		B		C	D	E	F		Item		Contract Information		Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)										Totals					\$76,486.38	0	\$76,486.38	97.3%
A		B		C	D	E	F																																							
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Description	Item Quantity	Units	Unit Price						Total Value of Item (\$)																																					
Totals					\$76,486.38	0	\$76,486.38	97.3%																																						
Balance to Finish (B - F)																																														



ENGINEERS JOINT CONTRACT
DOCUMENTS COMMITTEE

Contractor's Application for Payment No.

Final

To Macamie Borough, 21 Locust Street, Macamie, PA 18062	Application Date 10/28/2025 to 11/17/2025	Application Date 11/25/2025
Owner: Macamie Borough Locust Street Curb & Sidewalk Improvement	From (Contractor): Helm Construction Co., Inc.	Via (Engineer): Barry Lett & Associates, Inc 5420 Crankersport Road Allentown, Pa. 18104
Owner's Contract No.: 3665	Contractor's Project No.: 3665	Engineer's Project No.: 399925.003

Application For Payment Change Order Summary


Approved Change Orders Number	Additions	Deductions
CO #4	\$4,610.06	
CO #5	\$1,804.14	
TOTALS	\$6,414.20	
NET CHANGE BY CHANGE ORDERS		\$6,414.20

1. ORIGINAL CONTRACT PRICE \$ 574,240.85
2. Net change by Change Orders \$ 36,414.20
3. Current Contract Price (Line 1 + 2) \$ 380,655.05
4. TOTAL COMPLETED AND STORED TO DATE
(Column F total on Progress Estimates) \$ 385,001.75
5. RETAINAGE:
 - a. ☒ Work Completed \$
 - b. ☒ Stored Material \$
 - c. Total Retainage (Line 5.a + Line 5.b) \$
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c) \$ 385,001.75
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$ 576,586.88
8. AMOUNT DUE THIS APPLICATION \$ 38,514.87
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G total on Progress Estimates + Line 5.c above) \$ 0

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interests, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature
By:  Date: 12/1/2025

Payment of: \$ 38,514.87
(Line 8 or other - attach explanation of the other amount)
is recommended by:  12-01-2025
(Engineer) (Date)
Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)
is approved by: _____ (Date)
(Owner)
Approved by: _____ (Date)
Funding or Financing Entry (if applicable) _____ (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		Name		Application Number:									
Application Period:		Date		Application Date:									
		A		B		C		D		E		F	
Item		Contract Information											
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)		
#1-1	Mobilization / Demobilization	1	LS	\$3,081.23	\$3,081.23						\$3,081.23		
#1-2	Maintenance & Protection of Traffic (MPT)	1	LS	\$3,576.31	\$3,576.31						\$3,576.31		
#1-3	Removal Existing Concrete Walkway	600	SF	\$4.09	\$2,454.00	61	\$249.49		\$249.49	10.2%			
#1-4	Removal Existing Concrete Curb	115	LF	\$33.18	\$3,815.70	15	\$497.70		\$497.70	13.0%			
#1-5	Remove Existing 4" Downspout	2	EA	\$224.24	\$448.48								
#1-6	5" Thick Cement Concrete Sidewalk	600	SF	\$15.44	\$9,264.00								
#1-7	4" Depth Subbase (2A Stone)	600	SF	\$3.52	\$2,112.00								
#1-8	7" High Vertical Concrete Curb, tie-into Existing (6" wide and 22" deep)	115	LF	\$71.84	\$8,261.60	15	\$1,077.60		\$1,077.60	13.0%			
#1-9	Wearing Course 5.5mm 1.5" Depth	230	SF	\$5.16	\$1,186.80								
#1-10	Base Course, 25MM 4" Depth	230	SF	\$8.88	\$2,042.40								
#1-11	6" Depth Subbase (2A Stone)	230	SF	\$10.57	\$2,431.10								
#1-12	Asphalt Tack Coat	230	SF	\$2.56	\$588.80	60.72	\$155.44		\$155.44	26.4%			
#1-13	Install New 4" Dia. PVC Downspout	2	EA	\$756.49	\$1,512.98								
#1-14	New Yellow Waterborne Curb Paint Marking	10	LF	\$57.50	\$575.00								
ALTERNATES													
#2-1	Removal Existing Concrete Walkway	498	SF	\$4.09	\$2,036.82	61	\$249.49		\$249.49	12.2%			
#2-2	Removal Existing Concrete Curb	93	LF	\$33.18	\$3,085.74	14	\$464.52		\$464.52	15.1%			
#2-3	5" Thick Cement Concrete Sidewalk	498	SF	\$15.44	\$7,689.12								
#2-4	4" Depth Subbase (2A Stone)	498	SF	\$3.52	\$1,752.96								
#2-5	Reinforced Concrete Driveway Apron	145	SF	\$28.27	\$4,099.15								
#2-6	4" Depth Subbase (2A Stone) (Driveway Apron)	145	SF	\$3.52	\$510.40								
#2-7	7" High Vertical Concrete Curb (6" Wide and 22" Deep)	93	LF	\$71.84	\$6,681.12	14	\$1,005.76		\$1,005.76	15.1%			
#2-8	Wearing Course 5.5mm 1.5" Depth	242	SF	\$5.16	\$1,248.72	2	\$10.52		\$10.52	0.8%			
#2-9	Base Course, 25MM 4" Depth	242	SF	\$8.88	\$2,148.96	2	\$17.76		\$17.76	0.8%			
#2-10	6" Depth Subbase (2A Stone)	242	SF	\$10.57	\$2,557.94	2	\$21.14		\$21.14	0.8%			
#2-11	Asphalt Tack Coat	242	SF	\$2.56	\$619.52	60.75	\$155.52		\$155.52	25.1%			
#2-12	New Yellow Waterborne Curb Paint Marking	8	LF	\$57.50	\$460.00						\$460.00		
CO #1	Removal Existing Concrete Walkway	100	SF	\$4.09	\$409.00						\$409.00		
CO #1	5" Thick Cement Concrete Sidewalk	100	SF	\$15.44	\$1,544.00						\$1,544.00		
CO #1	4" Depth Subbase (2A Stone)	100	SF	\$3.52	\$352.00						\$352.00		
CO #2	Removal Existing Concrete Walkway	15	SF	\$4.09	\$61.35						\$61.35		
CO #2	5" Thick Cement Concrete Sidewalk	15	SF	\$15.44	\$231.60								
CO #2	4" Depth Subbase (2A Stone)	15	SF	\$3.52	\$52.80								
CO #3	Expose and Rebar (2) 2" Conduit Lines	1	LS	\$1,695.95	\$1,695.95								

Change Order No. 2

Date of Issuance: 12/1/2025
Owner: Macungie Borough
Contractor: Heim Construction Company, Inc.
Engineer: Barry Isett & Associates, Inc.
Project: Locust St. Curb & Sidewalk Improvement

Effective Date: 12/1/2025
Owner's Contract No.: 399925.003
Contractor's Project No.:
Engineer's Project No.: 399925.003
Contract Name: Locust St. Curb & Sidewalk Improvement

The Contract is modified as follows upon execution of this Change Order:

Description:

In reference to final pay application balance contract price (\$1,804.14) and work change directives #1 thru #3 (\$4,346.70) = \$6,150.84.

Attachments: [List documents supporting change]

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES [note changes in Milestones if applicable]
Original Contract Price: \$ 74,240.85	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>1</u> : \$ 4,610.06	[Increase] [Decrease] from previously approved Change Orders No. ____ to No. ____: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ 78,850.91	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] of this Change Order: \$ 6,150.84	[Increase] [Decrease] of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: \$ 85,001.75	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
RECOMMENDED: By: _____ Title: Engineer (if required) Date: 12/1/2025	ACCEPTED: By: _____ Title: Owner (Authorized Signature) Date: _____
	ACCEPTED: By: _____ Title: Contractor (Authorized Signature) Date: Michael Wright / VP of Operations December 1, 2025

Approved by Funding Agency (if applicable)

By: _____
Title: _____

Date: _____

BOROUGH OF MACUNGIE
Lehigh County, Pennsylvania

RESOLUTION NO. 2025-10

**A RESOLUTION OF THE BOROUGH OF MACUNGIE, LEHIGH
COUNTY, COMMONWEALTH OF PENNSYLVANIA, FIXING THE TAX
RATE FOR THE YEAR 2026.**

NOW, THEREFORE, BE IT RESOLVED by Council of the Borough of Macungie,
Lehigh County, Pennsylvania:

THAT a tax be and the same is hereby levied on all real property within the
Borough of Macungie subject to taxation for the fiscal year 2026 as follows:

SECTION 1. Tax rate for general purposes, the sum of 4.25 mills on each dollar of
assessed valuation, or the sum of 0.00425 on each one hundred dollars of assessed valuation.

SECTION 2. All other municipal tax rates are to remain unchanged.

SECTION 3. That any resolution, or part of resolution, conflicting with this resolution
be the same is hereby repealed insofar as the same affects this resolution.

DULY ADOPTED the **15th** day of **December** 2025 by the Council of the Borough of
Macungie, Lehigh County, Pennsylvania, in lawful session duly assembled.

ATTEST:

BOROUGH OF MACUNGIE

John A. Brown
Borough Manager

Ron Karboski
Council President

{Borough Seal}

Approved this **15th** day of **December** 2025

Ronald Conrad, Mayor

RESOLUTION 2025-11

A RESOLUTION OF THE BOROUGH OF MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA, AUTHORIZING THE PLACEMENT OF BANNERS ACROSS A STATE HIGHWAY OR WITHIN THE HIGHWAY RIGHT OF WAY in 2026.

WHEREAS, the PennDOT Publication 46, Section 2.10.12 requires the adoption of a Resolution for displaying an overhead sign or banner over a State Route; and

WHEREAS, the Borough of Macungie has single events, recurring events, and multiple events that occur throughout the year; and

WHEREAS, the Borough of Macungie desires to erect such overhead banners across S. R. 0100 in the Borough of Macungie; and

WHEREAS, S. R. 0100 is not considered a limited access highway in the Borough of Macungie.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Macungie to authorize certain persons, municipalities and corporate entities to place overhead banners across S. R. 0100 under the following conditions:

1. The location for banner placement is at S. R. 0100, Segment 0040, Offset 0801 (Main and Poplar Streets); and
2. The minimum vertical clearance will be seventeen feet and six inches (17' 6") above the roadway;
3. Banners will have a size of twenty feet (20') long by two feet (2') wide, listing the organization and event which is of a national, state, regional or local function or charitable affair.
4. Banners will be erected not earlier than fifteen (15) days prior to the event and will be removed within two (2) days after the event. See attached event list.
5. The Borough of Macungie assumes full responsibility for erecting, maintaining and removing the device and all liability for damages occurring to any persons or property arising from any act of omission associated with the sign or banner. The organization hanging the banner will assume all liability for the sign or banner by filing a Certificate of Insurance for the banner. No sign or banner will be erected without first providing proof of insurance.
6. No more than 20% of the message on the banner will relate to naming or advertising a commercial product, enterprise, business or company.

7. While erecting, maintaining and removing the banner, traffic control will be performed in accordance with the most current PennDOT Publication 213.
8. The Borough of Macungie may charge a fee for services associated with the erection of the banner.

RESOLVED AND ADOPTED this 15th day of December 2025.

ATTEST:

BOROUGH OF MACUNGIE

John A. Brown
Borough Manager

By: _____
Ron Karboski
Council Presid

BOROUGH OF MACUNGIE
2026 MEETING NOTICE

The **Borough of Macungie Council** meets at 7:30 p.m. on the first and third Mondays of each month, except for February 16, and September 7. The council will meet Tuesdays, February 17 and September 8. Borough Council meetings are held in the Auditorium at the Macungie Institute, 510 E. Main Street, Macungie, PA, unless otherwise advertised.

Macungie Borough Planning Commission meets at 7:30 p.m. on the third Tuesday of each month when there are applications before the Commission except for February 17. The Planning Commission will meet Wednesday February 18.

Macungie Borough Authority meets at 7:00 p.m. on the second Thursday of each month as needed at the call of the Chair.

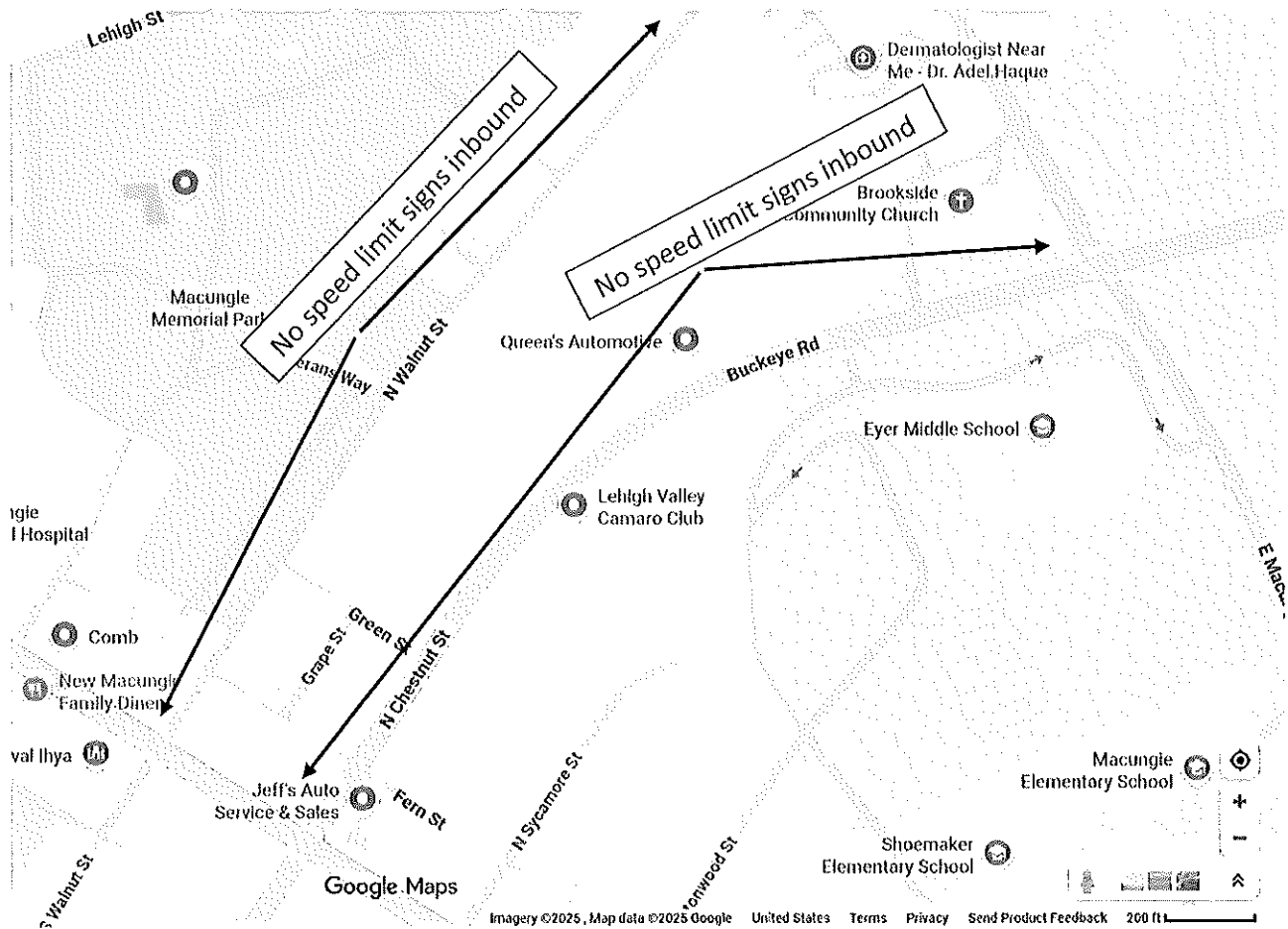
The **Zoning Hearing Board** meets at 7:30 p.m. on the second Wednesday of each month, when there are appeals before the Board.

All interested parties are invited to attend.

John A. Brown
Borough Manager

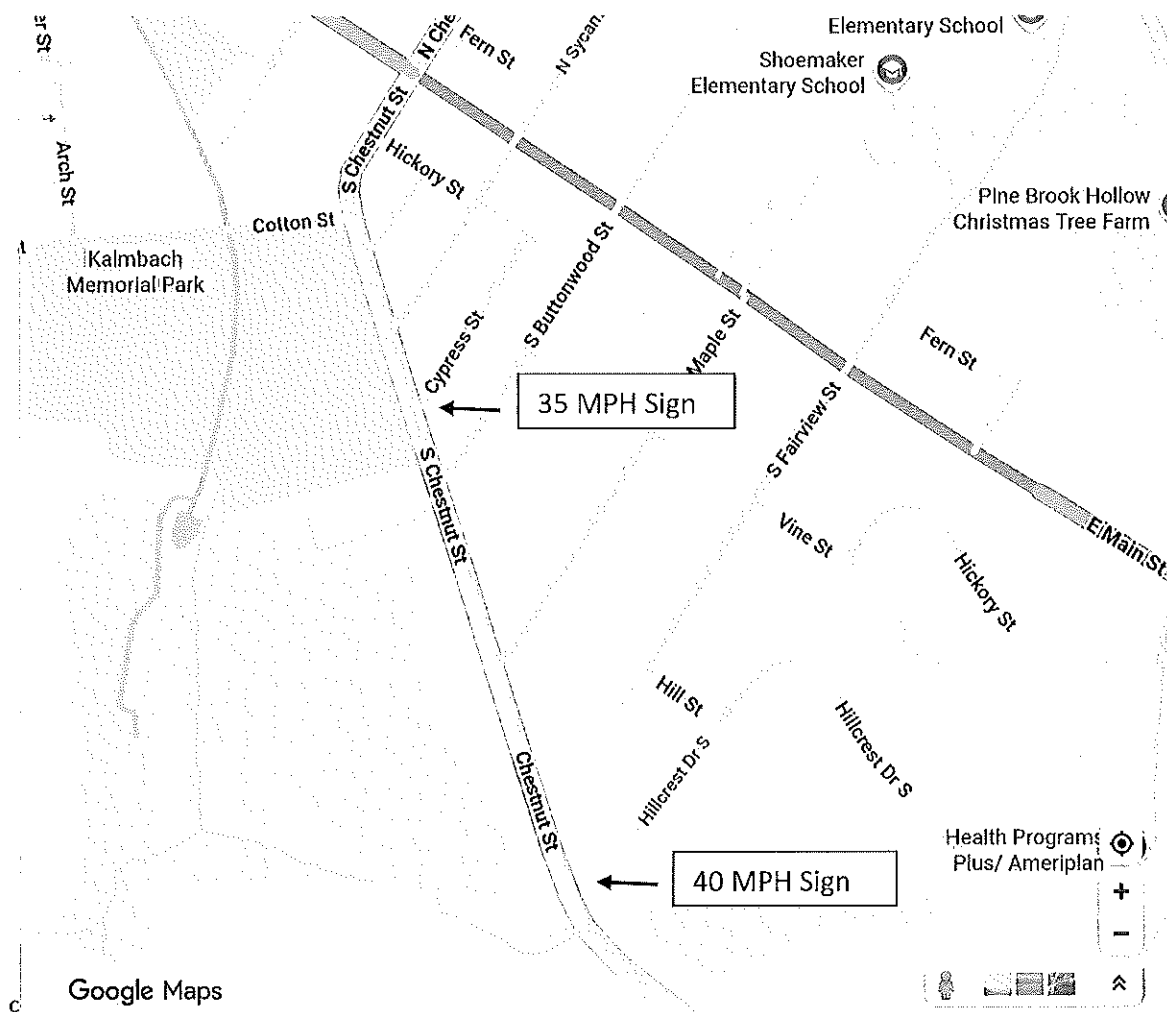
The East Penn Press
(affidavit required)

A while ago Travis pointed out that the speed limit signs were lacking. So I looked what was there.



N Chestnut and N Walnut

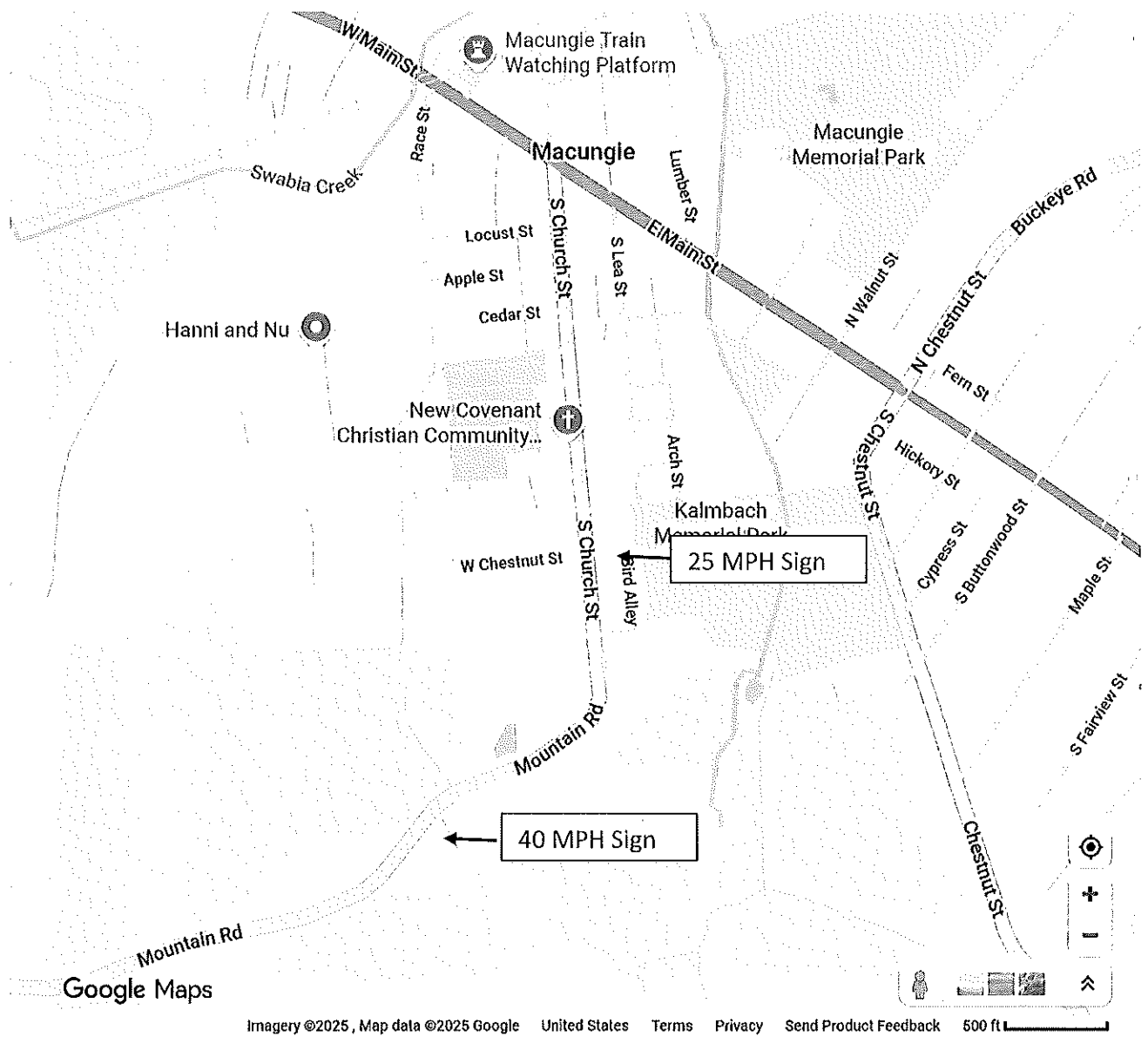
No speed limit signs inbound to Macungie



S Chestnut

40 MPH sign near the border

35 MPH sign near Cypress



Mountain Road to S Church

40 MPH sign near border

25 MPH sign well into town