

**MACUNGIE BOROUGH AUTHORITY
MEETING MINUTES**

Organization & General Business Meeting
Thursday, March 12, 2026 - 7:00 P.M.

I. Call to Order – Pledge of Allegiance

The Macungie Borough Authority meeting was called to order on March 12, 2026 at 7:00 p.m. at the Macungie Institute, 510 E. Main Street, Macungie, PA 18062. In attendance were Jeffrey Stauffer, Chairman; Robert Bogert, Jr., Vice-Chairman; Lorraine Walters, Member; Michael Smith, Public Works; and Kalman Sostarecz, Jr., Authority Secretary. Absent – Todd Ritter, Member and Douglas McNair, Water Operator.

Chairman Stauffer opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

II. Public Comment on Non-Agenda Items

None

III. Approval of Minutes

A. January 8, 2026

Chairman Stauffer made a motion to approve the minutes from the January 8, 2026 meeting, seconded by Ms. Walters. Motion passed unanimously.

IV. Financial Reports

A. Treasurer’s Report

Vice-Chairman Bogert made a motion to accept the Treasurer’s Report as presented, seconded by Ms. Walters. Motion passed unanimously.

B. Approval of Paid Bills Detail in the amount of \$113,777.25

Chairman Stauffer made a motion to approve the Paid Bills Detail in the amount of \$113,777.25, seconded by Vice-Chairman Bogert. Motion passed unanimously.

V. Correspondence

None

VI. Reports

A. Authority

None

B. Water Operator

In Mr. McNair’s absence, Mr. Smith reviewed the Water Operator’s written report.

C. Borough Manager

Mr. Sostarecz stated that he is asking for an item to be added to the agenda to retroactively sign a grant agreement for the South Buttonwood Water Main grant from 2024; also, that the North Buttonwood Water Main grant for this year was just received; finally, regarding utility billing, the bills did go out the week after the Authority last met in January and he along with Doug worked with the software company to get the bills out on time. He then outlined the number of customers who had not yet paid and what the procedure will be to collect payment, and potential issue shut-off notices to those who ignore the bills.

VII. Unfinished Business

None

VIII. New Business

A. 2026 Consumer Confidence Report

Chairman Stauffer made a motion to accept the 2026 Consumer Confidence Report, seconded by Vice-Chairman Bogert. Motion passed unanimously.

B. Replacement of Chlorine Booster Pump at Well No. 2

Chairman Stauffer made a motion to approve the replacement of the Chlorine Booster Pump at Well No. 2 from Kohl Brothers, Inc. at a cost of \$1,125.00, seconded by Ms. Walters. Motion passed unanimously.

C. Chlorinator Repair Parts

Vice-Chairman Bogert made a motion to approve the Chlorinator Repair Parts from LB Water at a cost of \$1,021.09, seconded by Chairman Stauffer. Motion passed unanimously.

D. Waterworks Parts Inventory

Mr. Sostarecz stated this is to restock parts we've used in the past.

Chairman Stauffer made a motion to purchase parts to restock the Waterworks Parts Inventory from LB Water at a cost of \$2,246.72, seconded by Vice-Chairman Bogert. Motion passed unanimously.

E. North Buttonwood Grant

Chairman Stauffer made a motion to authorize the agreement retroactively for the Valacon contract, seconded by Ms. Walters. Motion passed unanimously.

IX. Adjournment

Chairman Stauffer made a motion to adjourn the meeting at 7:29 p.m., seconded by Vice-Chairman Bogert. Motion passed unanimously.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'K. Sostarecz, Jr.', with a long horizontal flourish extending to the right.

Kalman A. Sostarecz, Jr.
Authority Secretary