

**MACUNGIE BOROUGH AUTHORITY
MEETING MINUTES**

Organization & General Business Meeting
Thursday, May 14, 2026 - 7:00 P.M.

I. Call to Order – Pledge of Allegiance

The Macungie Borough Authority meeting was called to order on May 14, 2026 at 7:00 p.m. at the Macungie Institute, 510 E. Main Street, Macungie, PA 18062. In attendance were Jeffrey Stauffer, Chairman; Robert Bogert, Jr., Vice-Chairman; Todd Ritter, Member; Lorraine Walters, Member (arrived at 7:02 p.m.); Douglas McNair, Water Operator; and Kalman Sostarecz, Jr., Authority Secretary.

Chairman Stauffer opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

II. Public Comment on Non-Agenda Items

None

III. Approval of Minutes

A. March 12, 2026

Chairman Stauffer made a motion to approve the minutes from the March 12, 2026 meeting, seconded by Mr. Ritter. Motion passed unanimously.

IV. Financial Reports

A. Treasurer’s Report

Vice-Chairman Bogert made a motion to accept the Treasurer’s Report as presented, seconded by Mr. Ritter. Motion passed unanimously.

B. Approval of Paid Bills Detail in the amount of \$24,031.60

Chairman Stauffer made a motion to approve the Paid Bills Detail in the amount of \$24,031.60, seconded by Ms. Walters. Motion passed unanimously.

V. Reports

A. Authority

None

B. Water Operator

Mr. McNair reviewed the Water Operator’s written report.

C. Borough Manager

None

VI. Unfinished Business

None

VII. New Business

A. Authorizing Request for Reimbursement from Allen Organ for Private Water Main Repair

Mr. McNair reported that a water main break in the middle of the night and the portion that broke is the responsibility of Allen Organ per previous agreements. He has prepared the itemization of materials and manpower and suggests that reimbursement be requested from Allen Organ. Mr. Sostarecz stated that he had a conversation with Dan Hummel at Allen Organ who was very appreciative of the work the Borough had done and stated they did a fantastic job. If an invoice is sent it would be paid quickly.

Motion by Mr. Ritter to request reimbursement from Allen Organ for the water main repair, seconded by Vice Chairman Bogert. Motion passed unanimously.

- B. Authorizing Execution of Engineering Proposal for North Buttonwood Street Main Replacement**
Mr. Sostarecz stated that a grant was received earlier this year for the work and Barry Isett & Associates has submitted a cost proposal for their engineering services in the amount of \$20,040 which does fit within the original grant proposal.

Motion by Chairman Stauffer to authorize the engineering proposal with Barry Isett & Associates for the North Buttonwood Main replacement, seconded Ms. Walters. Motion passed unanimously.

- C. Authorizing Purchase of Residential Water Meter Bases**

Mr. McNair stated that they are running low on inventory of water meter bases and there are funds budgeted to restock.

Motion by Chairman Stauffer to authorize the purchase of residential water meter bases, seconded by Vice Chairman Bogert. Motion passed unanimously.

- D. Authorizing 2026 Annual Ultrasonic Flowmeter Certification**

Mr. McNair stated that this is completed every two years to meet the DRBC regulations.

Motion by Chairman Stauffer to authorize the 2026 Annual Ultrasonic Flowmeter Certification, seconded by Vice Chairman Bogert. Motion passed unanimously.

- E. Authorizing Purchase of Korner Horn Assemblies**

Mr. McNair stated that they are running low on inventory of Korner Horn Assemblies and there are funds budgeted to restock.

Motion by Chairman Stauffer to authorize the purchase of Korner Horn Assemblies, seconded by Ms. Walters. Motion passed unanimously.

- F. Authorizing Purchase of Doppler Flow Switches**

Mr. McNair stated that this is a DEP requirement, and these switches are compatible with our current equipment.

Motion by Chairman Stauffer to authorize the purchase of Doppler Flow Switches, seconded by Ms. Walters. Motion passed unanimously.

- G. Discussion on Water Use for Property of Macungie Fire Department**

Tim Romig, President of Macungie Volunteer Fire Department stated that the department has been serving the Borough since 1907 and has been an asset in the past, and the current members are rebuilding the department so it can be an asset in the future. Current leadership has been in place for two years and have been able to turn the finances around from being in debt, to being solvent. They also continue to recruit and train their members. Access to water is important to their mission, and in June 2025 they received a letter from the Borough directing them to cease using Borough fire hydrants. They believe the Water Authority has the authority to provide access to the hydrants and ask that permission be granted to them to do so for training purposes. They are also willing to offer manpower to get the hydrant flushing completed.

Ms. Walters stated that she is concerned when we are in a drought condition, that water usage be limited, and asked how frequently water would be used. Mr. Romig stated that would be honored, as it was in the past; Dennis Fritz, Vice President, stated training with water would be used once or twice a month. Mr. Romig stated that they currently have two trucks that pump water; there used to be five more, but they reduced their fleet. He stated that their desire is to have mutual training nights with surrounding departments, as their intention is to serve as mutual aid for those departments. Ms. Walters requested that letters be submitted from those departments indicating their intentions.

Chairman Stauffer stated that he is concerned that the water levels are already low and a truck pumps 1,200 gallons per minute. Tim Keller, chief engineer of the MVFD, stated that they will use much less water during training because they can limit the number of lines they run. Ms. Walters stated she would like to see that provided in writing.

Chairman Stauffer stated that a decision would be tabled until the following meeting, and requested that Mr. Sostarecz contact the Solicitor to determine if the Borough Authority has the authority to grant access to their fire hydrants, and if so, if they could provide access to a fire department which is not an approved fire service, and what authority the Borough Council has in the matter.

Mr. Romig stated that he requests a decision be made quickly as it is the time of year that departments start training, and with a recruitment drive it would be helpful if they are able to train with water. Chairman Stauffer stated that Mr. Romig should drop off the requested documents at Borough Hall and Mr. Sostarecz can notify the Authority and place it on an agenda.

Mr. Fritz stated that the two fire trucks which pump water need water to preserve the packing, otherwise if it dries out it would be a big expense to get repaired. He asked if it would be possible if they could fill up the trucks. It would amount to 1,400 gallons.

Motion by Vice Chairman Bogert to allow the Macungie Fire Department to fill their trucks, seconded by Ms. Stauffer. Motion passed unanimously.

Resident Greg Hutchison stated that some of the statements by Mr. Romig were false. He is on Borough Council and there has been a lot of friction between the department and Council, and he would like to see the department guarantee the number of gallons they will pump.

H. Discussion on Individual Property Owner High Water Use

Carmen Santiago, a tenant of 107 Lindfield Circle, stated she has been living at the address for two years and this past quarter her bill increased by \$3,000; she stated that she had a leaking toilet and that her meter is still running fast. Mr. McNair stated that the history use report shows usage in the first quarter of this year was normal, so he suspects that the leak occurred sometime during the second half of 2025; her bill had been estimated for both of those quarters. Ms. Walters asked who is responsible for the bill; Mr. Sostarecz stated that ultimately the property owner. Ms. Santiago stated she acknowledges that the water was used. Ms. Walters stated that perhaps a payment plan can be arranged. Mr. Sostarecz stated that can be handled administratively.

I. Discussion on Requiring Fee for Multiple Water Meter Installation Visits

Mr. McNair stated that there have been a few occasions which he has been notified that a water meter was ready for installation at a new home, but when they get there it turns out they aren't ready. Sometimes this occurs multiple times at one address. Mr. Bogert stated that it isn't fair and we should charge a return visit fee. Mr. Sostarecz stated that he will work with Mr. McNair to determine a fee and they will bring it back to the Board to amend the fee schedule.

J. Discussion on Well #2 Screening Fence

Mr. McNair stated that the equipment at Well #2 needs screening from surrounding properties; they previously planted arborvitae but several of them failed. He recommends a fence be installed and will come back to the Board at a future meeting with quotes for installation.

VII. Adjournment

Chairman Stauffer made a motion to adjourn the meeting at 8:00 p.m., seconded by Mr. Ritter. Motion passed unanimously.

Respectfully Submitted,



Kalman A. Sostarecz, Jr.
Authority Secretary