

MACUNGIE BOROUGH COUNCIL
MEETING MINUTES
Monday, February 3, 2025
REGULAR MEETING MINUTES
7:30 P.M.

Council Members:

Ron Karboski
Greg Hutchison
Barry Bloch
Todd Ritter
Robert Rozak (absent)
Carl Sell
John Yerman
Ronald Conrad
Pat Armstrong
John Brown

Mayor:

Solicitor:

Borough Manager:

President Karboski called tonight's meeting to order at 7:30 pm.

1. Announcements

- a. President Karboski stated the Police will have its own agenda line moving forward.
- b. Introduction Full-Time Patrol Officer Sabdiel Diaz
 - i. Officer Diaz joined the Police Department as a 30-hour Officer in June of 2024.

2. Barry Isett Report

- a. Pedestrian lights at the four intersections are functioning
- b. Hickory Street Bridge will need redesigning however the project is assumed to be completed in 2025.

3. Public Comment

- a. Public
 - i. None
- b. Council
 - i. Councilman Sell praised Public Works for all their hard work on the four water main breaks over the last two weeks.
 - ii. Councilman Sell mentioned a local restaurant did not have their entire sidewalk cleaned up for days after the snowstorm.
 - iii. Councilman Bloch received a letter of violation regarding his garbage can being visible from the street. Bloch would like to review the ordinance.

4. Presentations/Guest Speakers

- a. Phil Armstrong Lehigh County Executive
 - i. Absent

5. Complaints, Petitions, and Appeals

- a. None

6. Approval of Minutes

- a. January 20, 2025
 - i. President Karboski motioned to approve the minutes as written. Vice President Hutchison seconded the motion. Motion passed unanimously. (020325-A)

7. Financial Agenda

- a. Treasurer's Report (2nd meeting of the month)

Motions: 020325-A / 020325-B / 020325-C / 020325-D / 020325-E

MACUNGIE BOROUGH COUNCIL
MEETING MINUTES
Monday, February 3, 2025
REGULAR MEETING MINUTES
7:30 P.M.

- b. Approval of Paid Bills Detail report
 - i. Vice President Hutchison motion to approve the bill for \$109,353.49. Councilman Ritter seconded the motion. Motion passed unanimously. (020325-B)
- 8. Correspondence
 - a. PSAB Municipal Retirement Trust Monthly Report
- 9. Reports
 - a. Macungie Institute Manager Quarterly Report
 - i. April 15, July 15, Oct 21
 - b. Zoning Monthly Update Report (2nd meeting of the month)
 - c. Solicitor
 - d. Mayor
 - i. Mayor's report
 - 1. Macungie Police Department Update (2nd meeting of the month)
 - e. Borough Manager
 - i. Audits have begun to take place starting with the Workers Compensation Audit.
- 10. Unfinished Business
 - i. None
- 11. New Business
 - i. DPW Request – Equipment Purchase – Grapple Hook for Skid Steers \$7,500.00 Foley CAT. Equipment Budgeted.
 - 1. President Karboski motioned to approve DPW's request. Vice President Hutchison seconded the motion. Motion passed unanimously. (020325-C)
 - ii. DPW Request – Cintas Fire Protection Fire Alarm Panel Upgrade at Macungie Institute \$8,564.00. Invoice copy is attached. Budgeted item.
 - 1. President Karboski motioned to approve DPW's request. Vice President Hutchison seconded the motion. Motion passed unanimously. (020325-D)
- 12. Executive Session
 - i. Legal, Personnel, Real Estate
- 13. Action as a result of executive session
 - i. None
- 14. Adjournment
 - i. Councilman Bloch motioned to adjourn tonight's meeting at 7:55 pm. Vice President Hutchison seconded the motion. Motion passed unanimously. (020325-E)

Respectfully Submitted

Ashley Rinker

MACUNGIE BOROUGH COUNCIL
MEETING MINUTES
Monday, February 3, 2025
REGULAR MEETING MINUTES
7:30 P.M.

Administrative Assistant