

MACUNGIE BOROUGH COUNCIL  
MEETING MINUTES  
Monday, May 5, 2025  
REGULAR MEETING MINUTES  
7:30 P.M.

Council Members:

Ron Karboski  
Greg Hutchison  
Todd Ritter  
Robert Rozak  
Carl Sell  
John Yerman  
Ronald Conrad  
Pat Armstrong  
John Brown

Mayor:

Solicitor:

Borough Manager:

President Karboski called tonight's meeting to order at 7:30 pm.

1. Barry Isett Report
  - a. None
2. Announcements
  - a. None
3. Public Comment
  - a. Public
    - a. Dennis Fritz, 32 S Lea St. – Vice President of MVFD – Mr. Fritz said the MVFD has been in existence since 1907 and is now debt-free and in a new financial position. Mr. Fritz questioned why council members do not want the MVFD to exist.
    - b. John Savidge, 329 Village Walk Dr. – MVFD – Mr. Savidge commented that the taxpayers are paying more in taxes by using LMFD.
    - c. Tim Romig, 50 Race St. – President of MVFD – Mr. Romig mentioned that trucks that were not needed for the fire company were sold. New firefighters and administration staff are now in place, and the station has been cleaned and organized, and they now hold regularly scheduled meetings. Mr. Romig accused Council President Karboski and other Council members of disregarding their efforts to revive the MVFD.
    - d. Dave Saylor, 2994 Sequoia Dr. – Mr. Saylor encouraged everyone to attend the Friends of the Macungie Institute Flea Market. He also said if anyone was interested in volunteering, they could come to the Macungie Memorial Park on Thursday to help prepare.
  - b. Council Members
    - a. None
4. Presentations/Guest Speakers
  - a. Phil Armstrong – Lehigh County Executive
    - a. Mr. Armstrong said this would be his last year, and he thanked everybody for all the support through his years as County Executive.
5. Complaints, Petitions, and Appeals
  - a. None
6. Approval of Minutes
  - a. April 21, 2025
    - a. Vice President Hutchison made a motion to approve the minutes as written. Councilman Sell seconded the motion. Motion passed unanimously. (050525-A)

MOTIONS: 050525-A / 050525-B / 050525-C / 050525-D / 050525-E / 050525-F / 050525-G / 050525-H / 050525-I

MACUNGIE BOROUGH COUNCIL  
MEETING MINUTES  
Monday, May 5, 2025  
REGULAR MEETING MINUTES  
7:30 P.M.

7. Financial Agenda

- a. Treasurer's Report (2<sup>nd</sup> meeting of the month)
- b. Approval of Paid Bills Detail report
  - a. Vice President Hutchinson made a motion to pay the bills for \$11,345.20. Councilman Sell seconded the motion. Motion passed unanimously. (050525-B)

8. Correspondence

- a. Lehigh Valley Planning Commission notice Lehigh Valley General Assembly
  - a. Manager Brown to attend

9. Reports

- a. Macungie Institute Manager Quarterly Report
  - a. April 15, July 15, Oct 21
- b. Zoning Monthly Update Report (2<sup>nd</sup> meeting of the month)
- c. Solicitor
  - a. A draft ordinance was circulated to the Council pursuant to the parking restrictions talked about at the last meeting.
  - b. A letter will be drafted to Stone Hill Meadows HOA but will not go out until confirmation is received. President Karboski said this is administrative, and Manager Brown and Solicitor Armstrong will move forward with the correspondence.
- d. Macungie Police Department Update (2<sup>nd</sup> meeting of the month)
- e. Mayor
  - a. Painting with the Police took place at the Macungie Institute on May 4, 2025. It was a well-attended event.
- f. Borough Manager
  - a. Locust St. Water Shut Off – Was there prior notice?
    - 1. No notice was sent before the water was turned off. The original work was to replace the hydrant and did not require the water to be shut off. After digging, it was found that the valve feeding the hydrant was leaking; they needed to do an emergency shut off to complete the work.
      - i. Councilman Rozak asked if PSI testing was completed on the repaired hydrant. Manager Brown will ask Public Works and will report back.
  - b. LMFD Fire Drill Monday, May 12, 2025, 7:00 pm
    - 1. Public Works will attend.
      - i. Councilman Rozak requested that a notice be put out on Facebook and the website to notify the residents.
  - c. LVPC Lehigh Valley General Assembly

10. Unfinished Business

- a. Ordinance Change Proposal 345- 21. A (12)
  - 1. Unenclosed decks as an exception – discussion
    - i. Solicitor Armstrong said the only reason this needs to be amended is if Council is not ok with those allowed projections into the yard setbacks.
    - ii. President Karboski made a motion to keep the ordinance as is with no change. Vice President Hutchison seconded the motion. Motion passed unanimously. (050525-C)

MACUNGIE BOROUGH COUNCIL  
MEETING MINUTES  
Monday, May 5, 2025  
REGULAR MEETING MINUTES  
7:30 P.M.

- b. Estate at Brookside – Borough to formally accept the dedication of all public improvements.  
(from 4-7-2025 meeting)
  - 1. Notice of Termination of NPDES Permit No. PAD390086
    - i. Solicitor Armstrong will meet with BIA to make sure the legal description is up to date and accurate.
    - ii. President Karboski made a motion to remove this item from the agenda until it is ready to be formally adopted, executed, and recorded. Vice President Hutchison seconded the motion. Motion passed unanimously. (050525-D)

11. New Business

- a. Barry Bloch letter of resignation effective 5/1/2025 – acceptance
  - a. Vice President Hutchison made a motion to accept Barry Bloch’s letter of resignation with regret. Councilman Yerman seconded the motion. Motion passed unanimously. (050525-E)
  - b. Solicitor Armstrong commented that Council only has 30 days to appoint someone to fill the vacant seat. The appointed person will hold the seat until 12/31/2025.
- b. Kline’s Island Sewer System – BIA – Charley Myers discussion
  - a. Charley Meyers was not in attendance at tonight's meeting.
- c. Authorization to sell 2003 F550 for \$7,050 bid via Municibid – 46 bidders
  - a. Vice President Hutchison made a motion to approve the sale of the 2003 F 550 for \$7050. Councilman Yerman seconded the motion. Motion passed unanimously. (050525-F)
- d. Resolution 2025-01 Council Ethics Policy
  - a. Amendment to Resolution 2022-20
  - b. Note only change to page (4) B. Conduct of meeting 2. (b) line 4 – change from five (5) minutes to three (3) minutes
    - 1. Councilman Sell made a motion to change public comments from 5 minutes to 3 minutes. Vice President Hutchinson seconded the motion. Motion passed unanimously. (050525-G)
- e. Ratify Labor Attorney Siana Law engagement
  - a. Vice President Hutchinson made a motion to appoint Siana Law as the new labor attorney. Councilman Sell seconded the motion. Motion passed unanimously. (050525-H)
- f. Workshop schedule to focus on DPW Garage expansion
  - a. A workshop will be planned soon in the evening hours.

12. Executive Session

- a. Legal, Personnel, Real Estate

13. Action as a result of executive session

- a. None

14. Adjournment

- a. Councilman Rozak adjourned tonight’s meeting at 8:30 pm. Councilman Yerman seconded the motion. Motion passed unanimously. (050525-I)

Respectfully Submitted

*Ashley Rinker*

Administrative Assistant

MOTIONS: 050525-A / 050525-B / 050525-C / 050525-D / 050525-E / 050525-F / 050525-G / 050525-H / 050525-I