

MACUNGIE BOROUGH COUNCIL
MEETING MINUTES
General Business Meeting
Monday, April 6, 2026 - 7:30 P.M.

I. Call to Order – Pledge of Allegiance

The Macungie Borough Council meeting was called to order on March 2, 2026 at 7:35 p.m. at the Macungie Institute, 510 E. Main Street, Macungie, PA 18062. In attendance were Carl Sell, Jr., President; Ronald Karboski, Vice President; Greg Hutchison, Member; Megan Sell, Member; Greg Reinbold, Member; Lynette Sell, Member; Stan Landis, Member; Bob Sell, Jr., Mayor; Patrick Armstrong, Esq., Solicitor; Matthew Rieger, Engineer; and Kalman Sostarecz, Jr., Borough Manager.

President Sell opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

II. Announcement of Executive Sessions

Mr. Sostarecz announced that an executive session was held on Monday, April 6, 2026 at 6:00 p.m. regarding personnel and legal matters.

III. Presentations

A. Macungie Ambulance 2025 Report – Christopher Greb

Mr. Greb outlined the Macungie Ambulance Corps 2025 report and thanked the Council for their ongoing support of their organization. Mr. Landis asked about the large number of people trained in 2020; Mr. Greb stated that they train a large number of students in the schools and he believes that is the main cause. Mr. Hutchison asked what the breakdown of the Ambulance Corps employee certifications are; Mr. Greb stated they have approximately six nurses who achieved additional training and function like a paramedic on an ambulance, twelve paramedics, and twenty EMT's, including two full-time Advanced EMT's and one part-time Advanced EMT.

IV. Engineer's Report

Mr. Rieger outlined the Engineer's Report for March. President Sell asked what phase the walking path is in for Fields at Brookside as well as the status of the South Walnut Street development; Mr. Rieger stated he would follow-up with information. Solicitor Armstrong stated that the South Walnut Street agreements have been drafted and waiting to be signed, and that financial security still needs to be posted prior to the plan being recorded. Resident Brian Wittman stated that he is a neighbor of the South Walnut Street development and that he noticed flags in the stream and asked what they were for – Mr. Rieger stated he would look into it. Resident Karen Billger asked about the status of the Hickory Street Bridge project – Mr. Rieger stated they are awaiting on an approval from PennDOT as well as easements to be executed. Vice President Karboski stated that regarding Fields at Brookside there are a number of punch list items that still need completion beside the walking trail and he requested Solicitor Armstrong to review them with the engineer. Business owner Tim Romig asked if a stream is permitted to be used as part of the setback; Mr. Rieger stated he would research it. Mr. Romig also mentioned the easement on the MVFD property for the bridge project; Solicitor Armstrong stated he would be contacting him regarding it. Finally, Mr. Romig asked about the status of the Mavis Tire sidewalks and their CO issuance; Mr. Rieger stated he would research it.

V. Public Comment on Non-Agenda Items

Diane Angermeier helps organize the volunteers for Macungie Memorial Park and is asking for help from anyone to volunteer. They should be thirteen years or older and should contact the park or her to register.

VI. Approval of Minutes

A. March 16, 2026

Mayor Sell stated that he requested the minutes to reflect that Officer Santiago was also recognized in Section III.C. Resident Terry Buss commented on Vice President Karboski's absence at the previous meeting.

Mr. Landis made a motion to approve the minutes, seconded by Mr. Hutchison. Motion passed 6-0 (Karboski – Abstain)

VII. Financial Reports

A. Approval of Paid Bills Detail Report in the Amount of \$119,727.28

Mr. Romig asked what the amount for Campbell Durrant is for and what the time period it covers. Solicitor Armstrong stated that it is for a law firm; Mr. Sostarecz stated that it is monthly billing. Ms. Billger asked about the amount listed for cleaning; Mr. Sostarecz stated it is for cleaning of all Borough facilities. Mr. Landis asked about some of the PPL bills; Mr. Sostarecz stated that a number of them are for streetlights.

Vice President Karboski made a motion to pay the bills in the amount of \$119,727.28, seconded by Mr. Hutchison. Motion passed unanimously.

VIII. Correspondence

A. PSAB-MRT Monthly Report of Municipal Net Assets

B. Macungie Ambulance March 2026 Report

C. Letter from Ronald Karboski on Macungie Historical Society Lease Rate

IX. Reports

A. Council

None

B. Mayor

Mayor Sell stated that he had postcards made which will be going out in the mail to all addresses in the Borough with contact information for a newsletter.

C. Solicitor

None

D. Borough Manager

Mr. Sostarecz announced that the street sweeping will be occurring April 21 – 23 and that the roadways will be posted as to which sides are being swept on certain days; additionally, that the Borough received a \$407,000 reimbursement from the state for the South Buttonwood water main replacement; and finally that the region's Act 537 plan has received approval from DEP after several years of development.

Mr. Romig commented on the status of Right to Know requests that he's submitted to the Borough as well as documentation that he has submitted for distribution to the Council.

X. Unfinished Business

None

XI. New Business

A. Authorizing Hire of a Part-Time Police Officer

Resident Janet Sell asked if the officer will come to a Council meeting to be introduced; Mr. Hutchison stated that he would.

Ms. Megan Sell made a motion to authorize the hiring of Dean Lukens to the position of Part-Time Officer, seconded by Mr. Landis. Motion passed unanimously.

B. Authorizing Compensation to Police Officers for Unallocated Personal Time

Mr. Sostarecz stated that in an audit of the allotted paid time off it was discovered that an amount of personal time was not provided to the police officers from 2019 – 2025. The officers have agreed to accept financial compensation in an amount equal to the time they should have received at the hourly rate for the year in which it would have been allotted. The police association will execute an MOU agreeing to this.

Vice President Karboski made a motion to authorize the compensation of police officers for unallocated personal time in the amount of 9,731.46, seconded by Mr. Hutchison. Motion passed unanimously.

C. Authorizing Borough Manager to Solicit Proposals for Police Consultation Services

Mr. Sostarecz stated that there are organizations and individuals which provide consultation services for police departments. They can analyze every aspect of the police department including call volume, staffing, vehicles, and services provided. He is asking for approval to solicit proposals from such firms to bring back to Council at a future meeting for discussion and potential approval. Mayor Sell asked if something similar would be completed for the other departments; Mr. Sostarecz stated that there is potential for that in the future. Resident Bob Bogert asked why the police department is chosen first; Mr. Sostarecz stated that because of the importance of police as emergency services.

Mr. Hutchison made a motion to authorize the Borough Manager to solicit proposals for police consultation services, seconded by President Sell. Motion passed unanimously.

D. Authorizing Agreement with Lantek IT for Managed Services

Mr. Sostarecz stated the Borough has been under a contract with Lantek IT for services for approximately four years, but it is an a la carte type of agreement in which we pay a quarterly fee, which provides minimal services, and that all calls for services are charged by the hour. Over the past two years the total amount paid to Lantek was \$26,395 which averages out to \$1,100 per month. More typical of a government agency is to have a Managed Services Agreement which is much more proactive and all calls for services are included in a monthly fee. Lantek has provided a quote for such an agreement for a monthly fee of \$1,065, which would save the Borough money and provide us with significantly better service. Resident Tom Ashelman asked if we are required to bid this out; Solicitor Armstrong stated that this is below the bid limit, and it is considered a professional service which is not required to be bid.

Vice President Karboski made a motion to authorize the execution of an agreement with Lantek IT for Managed Services at a cost of \$1,065 per month, seconded by Mr. Hutchison. Motion passed unanimously.

E. Discussion on Lease Agreement with Macungie Historical Society

Mr. Sostarecz stated that there is a lease agreement with the Macungie Historical Society to utilize a portion of the Macungie Institute and it expires at the end of the month. The agreement is on the agenda for Council to discuss any desired changes to the draft agreement which will be brought back to the Council at their next meeting for their action. Vice President Karboski read a letter he submitted recommending that the annual lease charge be reduced to \$1.00 per year. Mr. Landis stated that the Historical Society is not open often and it would be nice if they did have more office hours; he recognizes that it is difficult to get volunteers. Mr. Hutchison stated that there has been comment from time to time that the Borough should not own the Institute, but he believes it is a great asset and crown jewel of the Borough. Resident Bernie Reinert asked if that has been mentioned recently; Mr. Hutchison said no.

Vice President Karboski made a motion to reduce the Macungie Historical Society's lease amount to \$1.00 per year, seconded by Mr. Hutchison. Motion passed unanimously.

F. Discussion on Lease Agreement with Boy Scout Troop #71

Mr. Sostarecz stated that similar to the previous agenda item, the Boy Scout lease is also up for renewal at the end of the month and Council should provide guidance on the draft of the renewal agreement. Mr. Hutchison recommended that the Boy Scouts lease also be reduced to \$1.00 because they provide a valuable service to the community. Mr. Ashelman stated that if you provide a lease of \$1.00 per year to one group, it may open up the door for future groups to also be entitled to the same rate. Chip Wachob and Matt Wieder from the Boy Scout Troop stated they are thankful for the reduction in the lease rate and they are excited to grow the troop and improve their space.

Mr. Hutchison made a motion to reduce the Boy Scout's lease amount to \$1.00 per year, seconded by Vice President Karboski. Motion passed unanimously.

XII. Adjournment

Vice President Karboski made a motion to adjourn the meeting at 8:58 p.m., seconded by Mr. Landis. Motion passed unanimously.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be 'KS', with a long horizontal line extending to the right.

Kalman A. Sostarecz, Jr.
Borough Secretary