

MACUNGIE BOROUGH COUNCIL
MEETING MINUTES
Monday, June 17, 2024
REGULAR MEETING MINUTES
7:30 P.M.

Council Members:

Ron Karboski
Greg Hutchison
Barry Bloch
Todd Ritter
Robert Rozak
Carl Sell (absent)
John Yerman (absent)
Ronald Conrad
Pat Armstrong (absent)
Matt Hoover
John Brown

Mayor:

Solicitor:

Borough Manager:

President Karboski called tonight's meeting to order at 7:30 pm.

1. Barry Isett Engineering

a. Report

- i. Phase II ARLE Grant
- ii. At the last meeting a Stone Hill Meadows resident talked about unfinished items in the development. The contractor will need to rip out the sidewalk because it is less than 4 inches. Stan commented that the rest of the items are on their punch list.
- iii. Councilman Rozak asked that the structure over the mailboxes be looked at. BIA isn't sure if it was a permitted item. John Brown will communicate with the Zoning Officer.

2. Public Comment

a. Public

- i. Scott Gaydos 173 E Main St.
 1. Mr. Gaydos was in tonight's attendance to comment on the crosswalk at Main and Poplar and how dangerous they are. He believes he got his answer in the BIA reports.
- ii. Carlos Castro 167 Aspen Lane
 1. Mr. Castro was at the previous meeting and brought some concerns to the council regarding Stone Hill Meadows and the unfinished work. After listening to Stan with BIA talk about the issues he thanked Council for listening to his concerns.

b. Council Members

- i. Councilman Hutchison mentioned the amount of traffic on Lemon Alley during the Truck Show.

3. Presentation/Guest Speakers

4. Complaints, Petitions, and Appeals

5. Approval of Minutes

a. June 3, 2024

- i. President Karboski made a motion to approve the minutes as written. Councilman Rozak seconded the motion. Motion passed unanimously. (061724-A)

MOTIONS: 061724-A / 061724-B / 061724-C / 061724-D / 061724-E / 061724-F / 061724-G / 061724-H / 061724-I / 061724-J / 061724-K

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6. Financial Agenda

- a. Treasurer's Report
 - i. YTD P&L General Fund Budget VS Actual
 - ii. YTD P&L General Fund Budget VS Actual – Monthly Detail

*Councilman Bloch made a motion to accept the YTD P&L reports. Vice President Hutchison seconded the motion. Motion passed unanimously. (061724-B)
- b. Approval of Paid Bills Detail report
 - i. Councilman Rozak made a motion to pay the bills for \$116,451.53. Vice President Hutchison seconded the motion. Motion passed unanimously. (061724-C)

7. Correspondence

- a. Macungie Ambulance Monthly Report

8. Reports

- a. Macungie Institute Manager Quarterly Report
 - i. April 15, July 15, October 21
 - b. Zoning Monthly Update (2nd meeting of the month)
 - c. Solicitor
 - d. Mayor
 - i. Macungie Police Department (2nd meeting of the month)
 - 1. May Dispatch Log
 - a. 234 calls
 - 2. Traffic Study Report 5/20/2024
 - a. 200 Block West Main
 - i. 5,573 vehicles traveled through the area in two days
 - ii. Highest speed 61 mph, average speed 38 mph
 - iii. 3803 above the speed limit
 - 3. Jeffrey Weibel – Commendation email @ Officer Sabdiel Diaz
 - ii. The Truck Show was a success.
- e. Borough Manager
 - i. Grant Close Out
 - 1. MI HVAC
 - 2. Streetscape V
 - 3. Streetscape VI

9. Unfinished Business

10. New Business

- a. Young Land Development Plan approval
 - i. Planning Commission motioned to approve a Preliminary/Final Plan Approval. BIA does not recommend waiver from SALDO §305-9A.A as Will Serve letter have not been provided from the Borough Authority indicating the ability to serve the improvements.
 - ii. No objections from SALDO §305-15A.A – which requires the plans to be submitted at a certain scale.

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- iii. No objections from SALDO §305-15A.F(12) which requires a traffic impact study and report for any use generating 250 or more trips per day.
- iv. No objections from SALDO §305-21A.B(1) which requires the installation of sidewalk and curbing or grassed swales. The waiver request an exemption from the installation requirement along Creek Street.
- v. Margaret Young will sign a letter of extension until July 31st.
- vi. President Karboski made a motion to table the land development plan approval until the July 15th meeting. Vice President Hutchison seconded the motion. Motion passed unanimously. (061724-D)
- b. JBM Mechanical Payment request #2 – Final for \$161,598.00 for MI HVAC project. Total project cost \$309,018.00
 - i. Vice President Hutchison made a motion to approve payment request number 2 for \$161,598.00. Councilman Rozak seconded the motion. Motion passed unanimously. (061724-E)
- c. Administration requests authorization to execute the June 5, 2024, BIA service agreement Pedestrian LED Lights.
 - i. President Karboski made a motion to execute the June 5, 2024, BIA service agreement. Vice President Hutchison seconded the motion. Motion passed unanimously. (061724-F)
- d. Approval for BIA to submit for DCED Multimodal Grant for Phase II Crosswalk lights.
 - i. President Karboski made a motion to reject BIA from moving forward with the DCED Multimodal Grant. Councilman Ritter seconded the motion. Motion passed unanimously. (061724-G)
 - ii. The ARLE grant is a 100% match whereas the Multimodal Grant is a 30% match.
- e. Macungie Police Department requests to appoint Part-Time Police Officer Sabdiel Diaz to the open (30) thirty-hour position.
 - i. Vice President Hutchison made a motion to approve Officer Diaz to fill the open (30) thirty-hour position. Councilman Rozak seconded the motion. Motion passed unanimously. (061724-H)
- f. Macungie Police Department request to appoint Raphael Rivera as a Part-Time Officer
 - i. President Karboski made a motion to appoint Raphael Rivera as a Part-Time Police Officer. Councilman Ritter seconded the motion. Motion passed unanimously. (061724-I)
- g. Administration request to upgrade iWorQ from Department Package to Enterprise Package.
 - i. Councilman Rozak made a motion to approve upgrading the current iWorQ package to the Enterprise Package. Vice President Hutchison seconded the motion. Motion passed unanimously. (061724-J)
- h. Macungie Park Flagger Service
 - i. Many concerns over pedestrian safety
 - ii. No officers or flaggers were on the streets Thursday during the setup. This caused a lot of traffic backup on the streets.
 - iii. Vice President Hutchison made a motion to ratify Amy Hillegass’s June 6, 2024, letter requesting Flagger Services be provided by Premier Atlantic Group. Councilman Rozak seconded the motion. Motion passed unanimously. (061724-K)

11. Executive Session

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- a. The public portion of the meeting concluded at 9:20 pm and went into executive session.
- b. No action taken

12. Adjournment

Respectfully Submitted
Ashley Rinker
Administrative Assistant