

MACUNGIE BOROUGH COUNCIL  
MEETING MINUTES  
Monday, May 19, 2025  
REGULAR MEETING MINUTES  
7:30 P.M.

Council Members:

Ron Karboski  
Greg Hutchison  
Todd Ritter (absent)  
Robert Rozak  
Carl Sell  
John Yerman  
Ronald Conrad  
Mike Martin  
John Brown (via phone)

Mayor:

Solicitor:

Borough Manager:

President Karboski called tonight's meeting to order at 7:30 pm.

1. Barry Isett Report
  - a. None
2. Public Comment
  - a. Risa Donagan 9 Coach St – Miss. Donagan asked how trash-related issues are being communicated with the borough, if all calls are going directly to Whitetail Disposal. Miss. Donagan also asked that the borough council work out a plan to work together with the Volunteer Fire Company.
  - b. Nate Shive 97 Hillcrest Dr. - Mr. Shive filled out the appropriate permits to install a hot tub at his property. He is frustrated with the turnaround time. Borough Manager John Brown will investigate.
  - c. Janet Sell 101 S Church St. – Mrs. Sell made a complaint about a property that has high grass. Mrs. Sell also said that she did not report this to Borough Hall due to not having a code officer.
3. Presentations/Guest Speakers
  - a. None
4. Complaints, Petitions, and Appeals
  - a. None
5. Approval of Minutes
  - a. Vice President Hutchison made a motion to approve the minutes as written. Councilman Sell seconded the motion. Motion passed unanimously. (051925-A)
6. Financial Agenda
  - a. Treasurer's Report (2<sup>nd</sup> meeting of the month)
    - i. President Karboski made a motion to approve the treasurer's report. Vice President Hutchinson seconded the motion. Motion passed unanimously. (051925-B)
  - b. Approval of Paid Bills Detail report
    - i. President Karboski made a motion to pay the bills for \$104,244.48. Vice President Hutchinson seconded the motion. Motion passed unanimously. (051925-C)
7. Correspondence
  - a. Macungie ambulance monthly report
  - b. Caleb Wassa letter of interest - open council position
  - c. Megan Sell letter of interest - open council position
  - d. Letter of resignation - Officer Rafael Rivera
8. Reports
  - a. Macungie Institute Manager Quarterly Report

MOTIONS: 051925-A / 051925-B / 051925-C / 051925-D / 051925-E / 051925-F / 051925-G / 051925-H / 051925-I

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- i. April 15, July 15, Oct 21
  - b. Zoning Monthly Update Report (2<sup>nd</sup> meeting of the month)
    - i. None
  - c. Solicitor
    - i. None
  - d. Macungie Police Department update (2<sup>nd</sup> meeting of the month)
    - i. None
  - e. Mayor
  - f. Borough Manager
    - i. The 5th pedestrian crosswalk light was installed in 30 days it will be turned over to the borough.
    - ii. Tree pruning on Main Street work is now complete.
- 9. Unfinished Business
  - a. None
- 10. New Business
  - a. Discussion of appointment to the open council position
    - i. Calab Wassa was asked by council members why he wanted to sit on the council. Mr. Wassa commented that he has always had an interest in local government. Councilman Yerman asked where he sees the borough in the next five years. Mr. Wassa responded that he has a lot of passion for green spaces and the safety of the residents in the borough.
    - ii. Megan Sell was also asked by council members why she wanted to sit on the council. Miss. Sell said she is ready to give back to her community. President Karboski asked her what she could bring to the table, Miss. Sell commented that she would like to have more community interaction and transparency.
    - iii. President Karboski made a motion to table any decisions until the next meeting. Vice President Hutchinson seconded the motion. Motion passed unanimously. (051925-D)
  - b. Resolution 2025-02 Pennsylvania Department of Community and Economic Development for \$250,000 and a 15% borough match of 37,500.
    - i. Councilman Yerman made a motion to approve resolution 2025-02. Councilman Rozak seconded the motion. Motion passed 4-1. (051925-E)
  - c. Daniel Gopen - Eagle Scout project approval request, Macungie Flower Park
    - i. President Karboski made a motion to table the Eagle Scout project until there is more information. Councilman Yerman seconded the motion. Motion passed anonymously. (051925-F)
  - d. DPW \$1000 purchase request fire hydrant repair tool \$1012.50.
    - i. President Karboski made a motion to approve the request. Councilman Sell seconded the motion. Motion passed unanimously. (051925-G)
  - e. Letter of resignation - Officer Raphael Rivera
    - i. Vice President Hutchinson made a motion to accept Officer Raphael Rivera's resignation with regret. Councilman Rozak seconded the motion. Motion passed unanimously. (051925-H)
  - f. Act 2 summary - Discussion regarding potential reduction in the number of elected council members.
    - i. Reducing the number of elected officials would require a citizen to obtain a petition.
- 11. Executive Session
  - a. Legal, Personnel, Real Estate
- 12. Action as a result of executive session

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- a. None

13 Adjournment

- a. President Karboski made a motion to adjourn tonight's meeting at 8:40 PM. Councilman Yerman seconded the motion. Motion passed unanimously. (051925-I)

Respectfully Submitted  
*Ashley Rinker*  
Administrative Assistant