

MACUNGIE BOROUGH COUNCIL  
MEETING MINUTES  
Monday October 20, 2025  
REGULAR MEETING MINUTES  
7:30 P.M.

Council Members:

Ron Karboski  
Greg Hutchison  
Todd Ritter  
Robert Rozak (absent)  
Carl Sell  
John Yerman  
Megan Sell  
Ronald Conrad  
Pat Armstrong  
John Brown

Mayor:

Solicitor:

Borough Manager:

President Karboski called tonight's meeting to order at 7:30 pm.

1. Barry Isett Report
  - a. See 11(a)i; 11(b)ii
2. Announcements
  - a. None
3. Public Comment
  - a. Public
    - i. Barry Bloch
      1. Questioned the timing of the Hickory Street Bridge project and what could be done to hold BIA accountable for timeline.
    - ii. Tim Romig
      1. Raised concerns regarding Councilman Rozak and his felony background. Questioned whether council knew of the background prior to having Rozak join council having received a police report on his background. Claimed statutorily, Rozak is not permitted to occupy a council seat. Called for Councilman Rozak and President Karboski to resign. President Karboski read from his phone a journal entry dated from January 2024 addressing the police report and issue. John Yerman was participated in the discussion per President Karboski journal entry. The Solicitor Armstrong cautioned council from responding due to the nature of the comments.
    - iii. Dennis Fritz
      1. Raised questions regarding the details of draft zoning ordinance 2025-02. Asked when information will be provided to the affected property owners.
    - iv. Jeff Hartman
      1. Raised concern to council regarding the termination of multiple Borough employees over the past several months naming ZHB Solicitor John Ashcraft, Zoning Officer Joseph Petersen, Administrative Assistant Ashley Rinker and the notification to the current Borough Manger that he is being replaced. Questioned why the entire staff has been replaced in the past six months.
    - v. Sharon Schrantz
      1. Mentioned she will have (3) additional Hometown Heros applicants.
    - vi. Risa Donegan
      1. Comment regarding lack of notification of logistics for Halloween parade. Difficulty of accessing her property; several neighbors also had issues. Recommend a robo call next time.

MOTIONS 10202025-A /10202025-B /10202025-C / 10202025-D / 10202025-E / 10202025-F / 10202025-G

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- b. Council Member
- 4. Presentations/Guest Speakers
  - a. Allison Floray Emmaus Public Library budget presentation. Budget request of \$ 24, 554 for 2026.
- 5. Complaints, Petitions, and Appeals
  - a. None
- 6. Approval of Minutes
  - a. September 15, 2025
    - i. Councilman Ritter made motion to approve as presented; Councilman Hutchison seconded. Motion passed unanimously (102025-C).
- 7. Financial Agenda
  - a. Treasurer's Report (2<sup>nd</sup> meeting of the month)
    - i. Councilman C. Sell made a motion to approve the bills report as presented \$56,910.69. Councilwoman M Sell seconded the motion. Motion passed unanimously. (102025-D)
  - b. Approval of Paid Bills Detail report
    - i. Councilman C. Sell made a motion to approve the bills report as presented \$56,910.69. Councilwoman M Sell seconded the motion. Motion passed unanimously. (102025-E)
- 8. Correspondence
  - a. Councilman Robert Rozak Letter of Resignation, effective immediately 10/15/2025
  - b. Councilman Robert Rozak Letter of Retraction of Resignation 10/17/2025
    - i. Solicitor Armstrong mentioned that since the resignation was withdraw prior to council acting on the matter, there is technically no resignation pending and therefore no action required by council.
- 9. Reports
  - a. Macungie Institute Manager Quarterly Report
    - i. April 15, July 15, Oct 21
      - 1. Report presented by V Kocher
  - b. Zoning Monthly Update Report (2<sup>nd</sup> meeting of the month)
    - i. Report provided
  - c. Solicitor
    - i. Nothing to report that is not already on agenda.
  - d. Macungie Police Department (2<sup>nd</sup> meeting of the month)
    - i. Provided detailed report and update on the new radio equipment.
  - e. Mayor
    - i. Halloween Parade update and Tricker Treat October 31 from 6-8 PM
  - f. Borough Manager
- 10. Unfinished Business
  - a. None
- 11. New Business
  - a. Heim Construction Change Orders
    - i. #1 sidewalk sealcoating \$ 4,610.06
      - 1. Recommended by BIA in alignment with PADOT Pub 408 relative to curing compounds for concrete sidewalks
      - 2. Sealcoating is recommended to extend/preserve concrete life
      - 3. Councilman Yerman made motion to approved. Councilman C Sell seconded. Motion passed unanimously. (102025-A)
    - ii. # 2 excavation \$ 1,804.14

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1. Withdrawn per BIA for further detailing.
2. President Karboski made motion to table. Councilman Hutchison seconded. Motion passed unanimously. (102025-B)
- iii. Total of additional change orders \$ 6,414.20
- b. 2025-03 AN ORDINANCE OF MACUNGIE BOROUGH, LEHIGH COUNTY, PENNSYLVANIA, AMENDING THE CODE OF ORDINANCES OF MACUNGIE BOROUGH BY AMENDING CHAPTER 81, SALARIES AND COMPENSATION, ARTICLE I, MAYOR AND COUNCIL, BY INCREASING THE COMPENSATION OF EACH COUNCIL MEMBER AND THE MAYOR IN SECTION 81-1.
  - i. President Karboski discussed withdrawing the ordinance 2025-03
  - ii. Councilman Yerman made motion to proceed with the publishing the ordinance for approval. Councilman Hutchison seconded the motion. Councilman Yerman, Councilman Hutchison and Councilwoman M Sell voted yes. Councilman C Sell, T Ritter and R Karboski voted No. Mayor Conrad voted Yes. Motion passed 4-3. (102025-F).

12. Adjournment

- a. Councilman Yerman made a motion to adjourn at 8:40 PM. Councilman C Sell seconded the motion. Motion passed unanimously. (102025-G).

Respectfully Submitted

John A Brown

Borough Manager